

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA
MINUTES OF THE UTILITY BOARD**

December 6, 2022

**Public Meeting Advertised for 6:30 PM
Conducted at the Cedar Lake Town Hall
Pledge of Allegiance & Moment of Silence**



Roll Call:

Present	Robert H. Carnahan Board Member	Ward 1	Present	Colleen Schieben Board Member	Ward 6
Present	John Foreman Board Member	Ward 2	Present	Richard Sharpe Board President	Ward 7
Present	Julie Rivera Board Member	Ward 3	Present	Jennifer N. Sandberg, IAMC, CMC, CPFIM Clerk-Treasurer	
Present	Ralph Miller Board Vice President	Ward 4	Present	Chris Salatas Town Manager	
Present	Randell Niemeyer Board Member	Ward 5	Present	David Austgen Town Attorney	

NEW BUSINESS

1. Approval of Minutes – November 15, 2022

A motion to accept and waive the reading of the minutes was made by Randy Niemeyer with second by John Foreman. Roll Call: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Niemeyer – Yes, Schieben – Yes, Miller – Yes, Sharpe – Yes. Vote 7 - 0.

2. NIES Pay Request No. 2 for the Utopia Water Main Replacement Project in the amount of \$469,053.00 payable to Gatlin Plumbing

Mr. Simstad stated Pay Request No. 2 for the Utopia Water Main Replacement Project was in the amount of \$469,053. Mr. Niemeyer asked about the driveway cuts. He stated there have to be a few more. Mr. Simstad stated the contractor will be doing temporary cold patch through the winter so it is smooth and solid. This way folks are able to plow and snow blow. In the spring, the contractor will come back and concrete if it was concrete or asphalt. A brief discussion continued on the project and driveway completion. Mr. Niemeyer briefly discussed tree replacement for this project and future projects. He discussed getting a program started for replacement trees in neighborhoods.

A motion to approve was made by John Foreman with second by Colleen Schieben. Roll Call: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Niemeyer – Yes, Schieben – Yes, Miller – Yes, Sharpe – Yes. Vote: 7 – 0.

3. Ratify Peerless Midwest Professional Services Engagement for Hydrogeologic Consulting and Miscellaneous Services related to test drilling at a rate of \$145/hour

Mr. Salatas explained this engagement letter is for fracture trace analysis services to locate potential well sites. They will be doing the drilling and work with Sheehy Well Co. on location. The rate is \$145 per hour.

A motion to approve was made by Randy Niemeyer with second by Julie Rivera. Mr. Foreman asked if they should have a not to exceed amount. Discussion continued on scope of project and hours anticipated for the work related to a test well. Mr. Niemeyer amended his motion to include a not to exceed amount of 40 hours billed. Mr. Foreman noted that is equal to \$5,800. Mrs. Rivera concurred. Roll Call: Carnahan – Yes, Foreman

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– Yes, Rivera – Yes, Niemeyer – Yes, Schieben – Yes, Miller – Yes, Sharpe – Yes. Vote:
7 – 0.

4. Future Water Capacity Needs Planning Discussion

Mr. Salatas stated there is a need to provide additional capacity within the water system and extend the system further. This is a standing topic for the Utility Board. There is substantial interest in the US 41 Corridor. This is to make sure the Town is staying ahead of the curve. This way they can meet the needs of residents and developers without compromising either. Mr. Niemeyer added they discussed making this a standing item to keep the urgency and attention to it. Once the US 41 corridor begins to develop, it will be like an avalanche. He discussed not wanting to miss opportunity. Discussion continued.

5. Written Report

- a. Fund Report – No report.

6. Consultant(s) & Staff Report(s)

- a. Engineer - NIES
 - i. Sanitary Update - Mr. Simstad reported the WSSSI Project 1 is scheduled to begin in January. Design is complete on project 2. Once the final parcels are acquired, they will proceed with IDEM for permitting and then the bid process.
 - ii. Water update - For water, they are looking at capacity needs. The Utopia project continues. Excavation work has started on the water tank. They will be moving on to foundation next. The water transmission main project will begin in late January. The upgrades and improvements for the tank at Parrish Avenue are proceeding on a staff level. Mr. Carnahan asked about the park equipment at Krystal Oaks. Mr. Simstad stated he spoke with Tim King. Mr. King met with the contractor and public works staff will be working to reassemble the equipment north of the proposed tank site. A brief discussion continued on the park and project area.
- b. Director of Operations/Superintendent
 - iii. Operation & Maintenance Report - Mr. Kubiak reported they are working on getting the electric and pumps upgraded at the Parrish Water Tower. They are working on coordinating all the different contractors as well as NIPSCO. They are still waiting on a control panel for Lift Station #8. Mr. Foreman asked what exactly they are waiting for. Mr. Kubiak stated they are waiting for Xylem to build the cabinet and drives. A brief discussion continued on the project.
- c. Town Attorney – No report.

7. JMOB Report - None

PUBLIC COMMENT

None

ADJOURNMENT President Sharpe adjourned the meeting at approximately 6:57 PM.

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Richard Sharpe

Ralph Miller

Robert H. Carnahan

John Foreman

Julie Rivera

Nick Recupito

ATTEST:

Colleen Schieben

Jennifer N. Sandberg, IAMC, CMC, CPFIM
Clerk-Treasurer

The Minutes of the Cedar Lake Utility Board are transcribed pursuant to IC 5-14-1.5-4(b), which states:

(b) As the meeting progresses, the following *memoranda* shall be kept:

- (1) The date, time and place of the meeting.
- (2) The members of the governing body recorded as either present or absent.
- (3) The general substance of all matters proposed, discussed, or decided.
- (4) A record of all votes taken, by individual members if there is a roll call.