

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA
MINUTES OF THE UTILITY BOARD**

July 19, 2022

**Public Meeting Advertised for 6:30 PM
Conducted at the Cedar Lake Town Hall
Pledge of Allegiance & Moment of Silence**



Roll Call:

Present	Robert H. Carnahan	Ward 1	Present	Colleen Schieben	Ward 6
	Board Member			Board Member	
Present	John Foreman	Ward 2	Present	Richard Sharpe	Ward 7
	Board Member			Board President	
Present	Julie Rivera	Ward 3	Present	Jennifer N. Sandberg, IAMC	
	Board Member			Clerk-Treasurer	
Present	Ralph Miller	Ward 4	Present	Chris Salatas	
	Board Vice President			Town Manager	
Present	Randell Niemeyer	Ward 5	Present	David Austgen	
	Board Member			Town Attorney	

NEW BUSINESS

1. Approval of Minutes – June 21, 2022

A motion to approve was made by Colleen Schieben with second by Julie Rivera. Roll Call: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Niemeyer – Yes, Schieben – Yes, Miller – Yes, Sharpe – Yes. Vote 7 - 0.

2. Written Report

- a. Fund Report – Clerk Treasurer Sandberg reported the cash and expenditure reports were previously sent out. They continue work with the various Town projects and the Town's budget. Mr. Niemeyer asked if Ms. Sandberg had been working with Sue on utility budgets. Ms. Sandberg reported the goal since last year was to get started with the water utility but there have been many other projects that have moved forward. Mr. Niemeyer stated he will speak with Sue and encourage her to continue her work on getting to a point where we have a manageable template. He discussed having a professional utility business model. Ms. Sandberg stated they were all in agreement. She was talking with Chris about this matter the other day. They were thinking of beginning with the storm utility. Sue will be up August 4th to meet on some matters.

3. Consultant(s) & Staff Report(s)

b. Engineer - NIES

- i. West Side Sanitary Interceptor Update – Mr. Simstad reported that work has started and pipe has been delivered to the contractor. There has been a manufacturing delay for the next delivery.
- ii. West Side Sanitary Interceptor Project 2 Update – Design is proceeding and they are coordinating acquisition with the Town Attorney.
- iii. East Side Sanitary Sewer Inspection (ESSSI) Update – The work is completed and they are reviewing the post construction videos.
- iv. SSES Update – Chris and Mr. Simstad reviewed with a developer the meter data. They noticed some high peak flows and are working with public works for assistance with reducing those. They have moved locations with meters to isolate areas.

Mr. Niemeyer asked for an update on the water tower. Mr. Simstad reported the shop drawing for the tank have been submitted and are being

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reviewed by Dixon Engineering. The foundation has been submitted as well. AES is reviewing those. Chris and himself have received the color cards for the selection of the tower color. He believes the general consensus is to match the tower on the west side. The logo will be painted on there as well. Mr. Niemeyer asked for an update on the Utopia Water Main. Mr. Simstad reported the materials have been ordered. Material should arrive between August 10th and Labor Day. Mr. Niemeyer asked once material is received, what is the timeline for construction. Mr. Simstad stated they anticipate within a week or two of material delivery. They need to schedule a pre-construction meeting with the contractor. All the paperwork is in order for the project. Mr. Niemeyer asked when the tower will be standing before them and operational. Mr. Foreman asked for updated timelines for all of the current projects. Mr. Simstad stated he could get them a schedule for all of the projects. Mr. Simstad reported the tower should be operational by March 2023. He reported Ortman has finished their work on the wells at Paradise Cove and they were incredibly productive. Mr. Austgen briefly discussed the extension requested by Mr. Slager for the next phase of Lakeside.

c. Director of Operations/Superintendent

- i. Operation & Maintenance Report – Mr. Kubiak reported the new pumps have been installed at the Havenwood Pumphouse. They had a water main break in Utopia. It was in one of the old lines. They are working on getting a plan together for the drives and pumps at the Parrish Pumphouse. They are still waiting on parts for Lift Station #8.

d. Town Attorney – None

4. JMOB Report – Mr. Niemeyer stated they had a meeting with the Lake Dalecarlia sanitary sewer district. He asked if they received minutes from the meeting. Mr. Salatas reported they received draft minutes. Mr. Niemeyer asked for them to be circulated before the next meeting. A brief discussion continued.

PUBLIC COMMENT

None

ADJOURNMENT President Sharpe adjourned the meeting at approximately 7:20 PM.

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Richard Sharpe, President

Ralph Miller, Vice President

Robert H. Carnahan

John Foreman

Julie Rivera

Randy Niemeyer

ATTEST:

Colleen Schieben

Jennifer N. Sandberg, IAMC
Clerk-Treasurer

The Minutes of the Cedar Lake Utility Board are transcribed pursuant to IC 5-14-1.5-4(b), which states:

- (b) As the meeting progresses, the following *memoranda* shall be kept:
- (1) The date, time and place of the meeting.
 - (2) The members of the governing body recorded as either present or absent.
 - (3) The general substance of all matters proposed, discussed, or decided.
 - (4) A record of all votes taken, by individual members if there is a roll call.