

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA  
MINUTES OF THE UTILITY BOARD**

**November 16, 2021**

**Public Meeting Advertised for 6:30 PM  
Conducted at the Cedar Lake Town Hall  
Pledge of Allegiance & Moment of Silence**



**Roll Call:**

Absent	Robert H. Carnahan Board Member	Ward 1	Present	Colleen Schieben Board Member	Ward 6
Present	John Foreman Board Member	Ward 2	Absent	Richard Sharpe Board President	Ward 7
Present	Julie Rivera Board Member	Ward 3	Present	Jennifer N. Sandberg, IAMC Clerk-Treasurer	
Present	Ralph Miller Board Vice President	Ward 4	Present	Rick Eberly Town Manager	
Present	Randell Niemeyer Board Member	Ward 5	Present	David Austgen Town Attorney	

**NEW BUSINESS**

**1. Approval of Minutes – October 19, 2021**

A motion to accept and waive the reading of the minutes was made by John Foreman with second by Colleen Schieben. Roll call vote: Foreman – Yes, Rivera – Yes, Niemeyer – Yes, Schieben – Yes, Miller – Yes. Vote: 5 - 0.

**2. Lakeview Business Park Water Recapture Agreement**

A motion to defer was made by Randell Niemeyer with second by John Foreman. Roll call vote: Foreman – Yes, Rivera – Yes, Niemeyer – Yes, Schieben – Yes, Miller – Yes. Vote: 5 - 0.

**3. Lake Dale Remote Meter & Flume Meter – Xylem**

Mr. Kubiak discussed quotes for meters and equipment so they can remotely read the meters for Lake Dalecarlia as well as the flume. Mr. Austgen asked if there would be less physical observation of the area. Mr. Kubiak stated no. Lowell is out at the flume every day. Staff will still be there. A brief discussion continued on the Xylem quote and equipment. The quote is for a total of \$9,878.56.

A motion to approve was made by John Foreman with second by Randell Niemeyer. Roll call vote: Foreman – Yes, Rivera – Yes, Niemeyer – Yes, Schieben – Yes, Miller – Yes. Vote: 5 - 0.

**4. Sprinkler Well Abandonment – Monastery Woods**

Mr. Kubiak stated this is for the old 12 inch well that serviced the Monastery Golf Course. It's been on the list to take care of for quite a few years. This well needs to be abandoned property. It's been out of service for more than one year. One year is the IDEM requirement. After one year of know use, it is to be abandoned property.

A motion to approve the quote from Sheehy Well Company was made by John Foreman with second by Randell Niemeyer. Roll call vote: Foreman – Yes, Rivera – Yes, Niemeyer – Yes, Schieben – Yes, Miller – Yes. Vote: 5 - 0.

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**5. Truck Camera Power Equipment Enhancement for Inspection of Underground Lines**

Mr. Kubiak stated when they purchased the camera truck, they didn't get the lift portion for it. This is the winch and cable that lowers the camera into the manhole and sewer lines. A brief discussion continued on the difficulties the department faces trying the camera the lines. Mr. Foreman asked if another Town has this. Mr. Kubiak stated a lot of other folks use outside contractors. Mr. Kubiak stated they tried that and received less than stellar results. He stated most days the camera is out and in use. Mr. Niemeyer discussed numerous requests from the Operations Director. He discussed getting together at the end of the year and seeing a list of what has been purchased. He further discussed managing a utility budget. A brief discussion continued on capital purchases and budgeting.

**6. Written Report**

- a. Fund Report - Clerk-Treasurer Sandberg stated the cash and expenditure reports were previously sent out. She is working with Sue on multiple projects. They are beginning to work on utility budgets. The goal is to begin with the water utility. It will be an ongoing process.

**7. Consultant(s) & Staff Report(s)**

- a. Engineer – NIES – Neil Simstad
  - i. West Side Sanitary Interceptor Update – Mr. Simstad stated Project 1 had dates for advertising the bids. Pre-bid is scheduled for December 17<sup>th</sup>. They will open bids on January 14<sup>th</sup>. The recommendation to award will be on January 18<sup>th</sup>.
  - ii. West Side Sanitary Interceptor Phase 2 Update – They are proceeding with design. This is on schedule.
  - iii. East Side Sanitary Sewer Inspection Update – The bonds and insurance have been submitted by contractors. Jen is coordinating signatures. Contractors will begin immediately after that.
  - iv. SSES Update - Some of the Lauerman interceptor investigation is requisite on getting the updated equipment. Like Ralph said, previous work was less than ideal. Staff has been fantastic in getting the information necessary.
  - v. Utopia Subdivision Water Main Replacement Design Engineering Update – They are prepared to go out to bid with the east side projects.
  - vi. Risk and Resilience – A meeting was held today. They are on track to submit by years end to meet the EPA requirements.
  - vii. Lighthouse Well Watermain Update – Plans are completed. They will be submitted to staff for review. They will coordinate advertising and bids for those projects. A brief discussion continued on location of the transmission main.

Mr. Niemeyer discussed the SSES update and asked if there was a game plan in the event issues are found. Mr. Simstad stated they anticipate certain areas that are outside paved areas and would recommend a typical standard trench method for repairs. For areas within pavement, depending on the size of the issue, pressure grouting or relining of mains may be necessary. Mr. Niemeyer asked for clarity on repairs for those not in paved areas. Mr. Simstad stated they would dig them up and more than likely, bypass and repair lines. A lengthy discussion occurred on repairs versus replacements.

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Mr. Niemeyer asked about the Lighthouse watermain update. He asked when do they get to the end game and see a tower. Mr. Simstad stated he and Rick have discussed with a developer in the area and they are following the project. When the plans are in place, they will move forward with their watermain extension to connect to the south end of Lakeside I. By the end of 2022 you'll see the upgraded pumps at Paradise Cove, extension of east side transmission main, connection through the developments and Utopia as well. Mr. Niemeyer asked when the tower will be up. Mr. Simstad stated the tower will be bid end of December/January. Construction will begin in March. A brief discussion continued on the timeline.

b. Director of Operations/Superintendent

- i. Operation & Maintenance Report – Mr. Kubiak stated they are moving forward with the Sump pump inspections. They have inspections scheduled daily. They have run up against a few that don't want them to come into their homes. They previously discussed compliance and what they can do about those who don't cooperate. A lengthy discussion continued on what, if anything can be done.

c. Town Attorney

- i. Water Rates - Water rate proceeding is moving forward. They are in formal discovery. There currently is no pending discovery. It is anticipated a discussion with the OUCC will be scheduled. That was their suggestion.
- ii. Potential Utility Extension Agreements – He has given a specimen draft for a recapture agreement to them for review.

**8. JMOB Report** – No report.

**PUBLIC COMMENT**

None

**ADJOURNMENT** President Sharpe adjourned the meeting at approximately 7:15 PM.

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Richard Sharpe, President

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Ralph Miller, Vice President

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Robert H. Carnahan

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John Foreman

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Julie Rivera

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Randy Niemeyer

ATTEST:

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Colleen Schieben

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Jennifer N. Sandberg, IAMC  
Clerk-Treasurer

The Minutes of the Cedar Lake Utility Board are transcribed pursuant to IC 5-14-1.5-4(b), which states:

- (b) As the meeting progresses, the following *memoranda* shall be kept:
- (1) The date, time and place of the meeting.
  - (2) The members of the governing body recorded as either present or absent.
  - (3) The general substance of all matters proposed, discussed, or decided.
  - (4) A record of all votes taken, by individual members if there is a roll call.