

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA
MINUTES OF THE UTILITY BOARD**

May 18, 2021

**Public Meeting Advertised for 6:30 PM
Conducted at the Cedar Lake Town Hall
Pledge of Allegiance & Moment of Silence**



Roll Call:

Present	Robert H. Carnahan Board Member	Ward 1	Present	Colleen Schieben Board Member	Ward 6
Present	John Foreman Board Member	Ward 2	Present	Richard Sharpe Board President	Ward 7
Present	Julie Rivera Board Member	Ward 3	Present	Jennifer N. Sandberg, IAMC Clerk-Treasurer	
Present	Ralph Miller Board Vice President	Ward 4	Present	Rick Eberly Town Manager	
Present	Randell Niemeyer Board Member	Ward 5	Present	David Austgen Town Attorney	

NEW BUSINESS

1. CCR Water Reports

Mr. Kubiak stated there isn't much to discuss. All the testing has been done and completed. This is the report that goes out to all of the residents on Town water. Everything is good to go. The plan is to hire an outside vendor to print and mail the report to residents. Mr. Niemeyer stated he doesn't know much about the CCR report and asked Mr. Simstad if he reviewed it. Mr. Simstad stated he had and everything appeared to be in order. Mr. Carnahan stated he had questions on the reports. He asked why one report was larger than the other and why regulatory testing failed. Mr. Simstad stated he didn't have the report with him but noting on the missing testing must be listed in the report. To date, everything is in order and consistent with the requirements. Mr. Kubiak added that missed test was from 2019. Everything has been corrected and is up to date. Mr. Kubiak explained one report was for the west side and the other is for the east side. A brief discussion continued on the water utility, required testing, and the CCR reports.

2. Written Report

- a. Fund Report – Clerk-Treasurer Sandberg stated she emailed the current cash and expenditure reports. She stated she received an email from the IURC in regards to a Tariff Review. She is required to respond before the end of the month. They have requested sample bills and will be looking to make sure the Town is billing based on the current tariff. She has asked the Utility Accounting Specialist to help her with the review. A brief discussion continued on the IURC.

3. Consultant(s) & Staff Report(s)

- a. Engineer - NIES
 - i. West Side Sanitary Interceptor Update – Project 1 is proceeding. They have one easement left. They are working with Mr. Austgen's office on that item and appraisals per the direction of the court.
 - ii. West Side Sanitary Interceptor – Project 2 Update – They have the easement work in progress. Within three weeks they will send the first round to David to get going. They have ten properties within this project. Seven of which have permanent and temporary construction easements. And two have permanent only. One has a temporary easement only. He

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stated he's been in contact with the Lake County Health Department in reference to the septic maps. They need those to make sure they are consistent with requirements. Once completed with the easements they'll proceed with the design work.

- iii. East Side Sanitary Sewer Inspection (ESSSI) Update – Since the last meeting they realized they have one sewer run left to be completed. He's in contact with Tony and Kyle in the Sewer Department to get it completed. Once that is received, they'll get the RFP's completed for the rehabilitation of the manholes and sewer collection system that is all tributary to Lift Station #3.
- iv. SSES Update – Waiting on videos from Public Works. Downspout and sump pump inspections are being scheduled.
- v. Utopia Subdivision Water Main Replacement Design Engineering Update – Proceeding and coordinating with public works for some data. Project is on schedule to be ready to bid in the fall with the other capital improvement projects.
- vi. Risk and Resilience – This was reviewed in house today. They have a draft and prepared he data for the floodplain maps and pipelines. They will be doing an inspection this week on all of the sites, including Town Hall and every location that the risk and resilience program requires. This includes pumphouse locations and the elevated tank. They are on track to submit a draft report to staff by May 27th and submittal on June 30th at the latest.

Mr. Foreman asked where the west side sewer interceptor crosses the tracks. Mr. Simstad stated it crosses on 159th. That is just directly east of Cline Avenue. They avoided the other railroad crossings by crossing on Cline Avenue to west about half way between 159th and 155th. A brief discussion continued.

Mr. Niemeyer asked when the water tower is going up. Mr. Simstad stated the water tower has been designed and permitted since 2018. The biggest challenge is the transmission and production facility to supply water to the tower. They are working on acquisition of the Paradise Cove production facility. Mr. Niemeyer asked once they acquire the well how long until they can get the tank and fill it. Mr. Simstad stated as soon as they can have access to the well site, they need it so they can complete design. They need to see what is in there. He believes once acquired within ninety days they can have that design. Mr. Niemeyer discussed the urgency of getting this project completed. Mr. Foreman asked how long it takes to construct a water tower. Mr. Simstad estimated ten to twelve months. A lengthy discussion continued on financing and being prepared with the project and starting improvements so the rate payers see the increases being utilized as discussed.

- b. Director of Operations/Superintendent
 - i. Operation & Maintenance Report – Mr. Kubiak stated their main project is still Lift Station #5. They have had a few challenges but they are moving along. This area is a huge storm water area. With the last rain event there was lots of water coming into the area. They will need to find where all the water is coming in from. This is where the sump pump checks are necessary.

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- c. Town Attorney
 - i. Water Rates – Consultants are ready to move with the financing for the projects as discussed.

Mr. Austgen asked Mr. Simstad about Phase 1 of the west side project. Since the acquisition is almost completed, he asked what the trigger date is. Discussion occurred on what the appropriate timeframe would be. Mr. Simstad discussed the appropriate time to bid. He's talked with contractors on the benefit of waiting until after the fall harvest. It was decided to calendar until Labor Day for bid. Mr. Foreman worried Labor Day was too late. Mr. Simstad stated he would give monthly updates and await bid instructions.

4. JMOB Report – No update.

- 5. Lake Dale Report -** Mr. Eberly is working on confirming the June 28th meeting with Lake Dale.

PUBLIC COMMENT - None

ADJOURNMENT President Sharpe adjourned the meeting at approximately 7:00 PM.

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Richard Sharpe, President

Ralph Miller, Vice President

Robert H. Carnahan

John Foreman

Julie Rivera

Randy Niemeyer

ATTEST:

Colleen Schieben

Jennifer N. Sandberg, IAMC
Clerk-Treasurer

The Minutes of the Cedar Lake Utility Board are transcribed pursuant to IC 5-14-1.5-4(b), which states:

- (b) As the meeting progresses, the following *memoranda* shall be kept:
- (1) The date, time and place of the meeting.
 - (2) The members of the governing body recorded as either present or absent.
 - (3) The general substance of all matters proposed, discussed, or decided.
 - (4) A record of all votes taken, by individual members if there is a roll call.
 - (5) Any additional information required under IC 5-1.5-2-2.5.