

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA
MINUTES OF THE UTILITY BOARD**

April 20, 2021

**Public Meeting Advertised for 6:30 PM
Conducted at the Cedar Lake Town Hall
Pledge of Allegiance & Moment of Silence**



Roll Call:

Present	Robert H. Carnahan	Ward 1	Absent	Colleen Schieben	Ward 6
	Board Member			Board Member	
Present	John Foreman	Ward 2	Present	Richard Sharpe	Ward 7
	Board Member			Board President	
Present	Julie Rivera	Ward 3	Present	Jennifer N. Sandberg, IAMC	
	Board Member			Clerk-Treasurer	
Present	Ralph Miller	Ward 4	Present	Rick Eberly	
	Board Vice President			Town Manager	
Present	Randell Niemeyer	Ward 5	Present	David Austgen	
	Board Member			Town Attorney	

NEW BUSINESS

1. Approval of Minutes – March 16, 2021

A motion to approve the minutes was made by Ralph Miller with second by Julie Rivera. Roll call vote: Robert Carnahan – Yes, John Foreman – Yes, Julie Rivera – Yes, Randy Niemeyer – Yes, Ralph Miller – Yes, Richard Sharp – Yes Vote: 6 - 0.

2. NIES Engineering, Inc. Proposal for Professional Engineering Services

Neil Simstad stated this is for the design process for the West Side Sanitary Interceptor Project 2. It is similar to what they had for the concept back in 2016 for the feasibility report. This is a continuation of the project 2 routing analysis. They have proceeded with the continuation and completion of the survey work. Survey work is required for easement documentation. This will continue the acquisition process. Page two of the proposal is the priority item. They need to complete that acquisition work prior to additional design work. This may or may not include coordination with other agencies. They are preparing that information and David's staff will be ready to move forward once it is received. Mr. Austgen discussed pending legislation. This will make for a very compressed project once the data is received from Neil. They will be hard pressed at year end. There will be a flurry going on. Mr. Niemeyer added that by the end of this year, legislation on eminent domain, will make new rules when it comes to these sort of utility projects that involve going through unincorporated areas. Mr. Niemeyer asked about the proposal cost. The proposal is not to exceed \$102,350. He asked if this is something that needs to go out to bid. Mr. Austgen stated no. A lengthy discussion continued on the proposal and project.

A motion to approve the professional services proposal from Nies Engineering for the West Side Sanitary Sewer Interceptor 2 in an amount not to exceed \$102,350 and a schedule of 210 days was made by John Foreman with second by Julie Rivera. Roll call vote: Robert Carnahan – Yes, John Foreman – Yes, Julie Rivera – Yes, Randy Niemeyer – Yes, Ralph Miller – Yes, Richard Sharp – Yes Vote: 6 - 0.

3. Written Report

- a. Fund Report – Clerk-Treasurer Sandberg reported the cash and expenditure reports were sent out via email. Staff is moving forward with the lien process for delinquent accounts.

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They held off last year due to the pandemic and now that things are starting to return to somewhat normal, they will continue with prior processes.

4. Consultant(s) & Staff Report(s)

a. Engineer - NIES

- i. West Side Sanitary Interceptor Update – Project 1 is ready to bid. They will be coordinating that with Town staff and attorney. They will need to update the IDEM permit.
- ii. West Side Sanitary Interceptor – Project 2 Update – Routing is complete and looking to prepare the easement documents.
- iii. East Side Sanitary Sewer Inspection (ESSSI) Update – At the last meeting it was proposed to bid that out with Highland. At their last meeting they decided to extend their 2020 contract with the specialized contractor. Mr. Simstad stated he spoke with David and would like to work with him on this since it is a specialized contractor and service. They will send it out to several suppliers with consistent plans, specifications and requests for proposals. They view this as a special item for lining of the sewers on the east side that are tributary to lift station #3. David concurred. There is a narrow exception in the statute on specialized services. This will have a process similar to requests for proposals. This will be ready in the next few weeks.
- iv. SSES Update – Waiting on videos for those items from Public Works.
- v. Utopia Subdivision Water Main Replacement Design Engineering Update – Proceeding and coordinating with public works on locates in specific areas. Will be ready to bid in the fall of 2021 consistent with the terms of the rate case.
- vi. Risk and Resilience – Items is moving forward. Will be prepared to submit on time per EPA requirements. There will be some recommendations that come from this that will increase plant operational security.

b. Director of Operations/Superintendent

- i. Operation & Maintenance Report – Mr. Kubiak updated the board on Lift Station #5. It is in the ground. A concrete retaining wall was necessary along the creek. New electric will be installed as well. The water main improvements are progressing in the alleyway behind the old King building. He hopes to have the ordinance for the sprinkler schedule at the next meeting. A brief discussion continued on the sprinkler schedule proposal. The water department is progressing with hydrant flushing.

c. Town Attorney- No report.

5. JMOB Report – No update.

- 6. Lake Dale Meeting** – Rick reached out to Nicole at the Lake Dale office and is coordinating a meeting date with their board and the Council. The purpose of the meeting is part of the contract agreement. They are connected through the Town's interceptor. A brief discussion continued.

PUBLIC COMMENT - None

ADJOURNMENT President Sharpe adjourned the meeting at approximately 6:58 PM.

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Richard Sharpe, President


Ralph Miller, Vice President


Robert H. Carnahan


John Foreman


Julie Rivera


Randy Niemeyer

ATTEST:


Jennifer N. Sandberg, IAMC
Clerk-Treasurer


Colleen Schieben

- The Minutes of the Cedar Lake Utility Board are transcribed pursuant to IC 5-14-1.5-4(b), which states:
- (b) As the meeting progresses, the following *memoranda* shall be kept:
- (1) The date, time and place of the meeting.
 - (2) The members of the governing body recorded as either present or absent.
 - (3) The general substance of all matters proposed, discussed, or decided.
 - (4) A record of all votes taken, by individual members if there is a roll call.
 - (5) Any additional information required under IC 5-1.5-2-2.5.