

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA
MINUTES OF THE UTILITY BOARD**

March 16, 2021

**Public Meeting Advertised for 6:30 PM
Conducted at the Cedar Lake Town Hall
Pledge of Allegiance & Moment of Silence**



Roll Call:

Present	Robert H. Carnahan	Ward 1	Present	Colleen Schieben	Ward 6
	Board Member			Board Member	
Present	John Foreman	Ward 2	Present	Richard Sharpe	Ward 7
	Board Member			Board President	
Absent	Julie Rivera	Ward 3	Present	Jennifer N. Sandberg, IAMC	
	Board Member			Clerk-Treasurer	
Present	Ralph Miller	Ward 4	Present	Rick Eberly	
	Board Vice President			Town Manager	
Present	Randell Niemeyer	Ward 5	Present	David Austgen	
	Board Member			Town Attorney	

NEW BUSINESS

1. Approval of Minutes – February 16, 2021

A motion to approve the minutes was made by Randy Niemeyer with second by Ralph Miller. Roll call vote: Robert Carnahan – Yes, John Foreman – Yes, Julie Rivera – Yes, Randy Niemeyer – Yes, Colleen Schieben – Yes, Ralph Miller – Yes, Richard Sharp – Yes Vote: 7 - 0.

2. Crowe, LLP Financial Advisory Services Engagement Letter

Mr. Eberly stated this engagement letter is for the work related to the anticipated water bonds as part of the east side water project. It was briefly discussed at a prior meeting. Mr. Carnahan stated the fee is for \$42,000.

A motion to accept the engagement letter as presented was made by Ralph Miller with second by Julie Rivera. Mr. Austgen stated he spoke with Crowe and has reviewed the letter. It is within the scope and parameters. Roll call vote: Robert Carnahan – Yes, John Foreman – Yes, Julie Rivera – Yes, Randy Niemeyer – Yes, Colleen Schieben – Yes, Ralph Miller – Yes, Richard Sharp – Yes Vote: 7 - 0.

3. Written Report

a. Fund Report

Clerk-Treasurer Sandberg reported she previously sent out the updated cash and expenditure reports. She's been continuing work with the utility accounting specialists on reports. Mr. Sharpe commented on the General Fund balance. Mr. Niemeyer asked if progress was being made with Sue on the storm water analysis. Ms. Sandberg stated the last she spoke with Sue she was continuing work on capital planning. She imagines there will be an update within the next couple of meetings.

4. Consultant(s) & Staff Report(s)

a. Engineer – NIES

- i. West Side Sanitary Interceptor Update
- ii. West Side Sanitary Interceptor – Project 2 Update
- iii. East Side Sanitary Sewer Inspection (ESSSI) Update
- iv. SSES Update

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- v. Utopia Subdivision Water Main Replacement Design Engineering Update
- vi. Risk and Resilience

Mr. Simstad reported items I, III, IV, and V, are proceeding. The main items to discuss this evening are items II and VI. He presented the West Side Sanitary Sewer Interceptor Project II Routing Analysis. He stated they proceeded as an extension from Project I and followed the feasibility report from 2016. They continued with Figure 5. They continued forward with the recommended route from 2016 and moved forward with four options. Of those four, two were immediately eliminated due to increased costs. Mr. Simstad walked through the other routing options with the board. A lengthy discussion continued on proposed routes, public rights of way, and soil reports. Mr. Simstad further discussed the Creston area and the platted rights of way. Some are improved and some are unimproved. He discussed the opportunities those could provide. He asked the board to review the report and send him any questions. Mr. Austgen asked if any lift stations were contemplated. Mr. Simstad stated none. A very lengthy discussion continued on the project and the design process. Mr. Simstad stated he would have a design proposal for the board by the next meeting.

Mr. Austgen asked the board to consider a motion to accept the Burley and Fox parcels. A motion to accept was made by Randy Niemeyer with second by Julie Rivera. Roll call vote: Robert Carnahan – Yes, John Foreman – Yes, Julie Rivera – Yes, Randy Niemeyer – Yes, Colleen Schieben – Yes, Ralph Miller – Yes, Richard Sharp – Yes Vote: 7 - 0.

Mr. Simstad stated the Risk and Resilience assessment is an EPA mandate. He's been working with Mr. Austgen and Mr. Eberly. They are on track to have that submitted by June 30th. Within six months they have to prepare the emergency response plan and submit to the EPA as well. A brief discussion continued.

b. Director of Operations/Superintendent

i. Operation & Maintenance Report

Mr. Kubiak stated they have had a few pump issues at the Havenwood Pumphouse. They don't know what exactly is causing the issues. They went ahead and had the wiring redone. They are working on scheduling the well cleaning and capacity test. This is in preparation for upgrades. The install of lift station #5 is underway. Mr. Simstad added as they move forward with Havenwood, part of the capital improvement plan for 2023 was to replace certain pumps. He recommends as they go forward with replacing pumps, they replace them consistent with the capital improvement plan. A brief discussion continued.

c. Town Attorney – No report.

d. Lake Dale – Mr. Niemeyer asked that they get the annual meeting with Lake Dale scheduled. It's important for them to have these meetings. Mr. Austgen stated he would work with Mr. Eberly on that. Mr. Carnahan asked if anyone has checked 159th and the lift station for any issues. Mr. Kubiak stated he believes so but couldn't be certain. He would check.

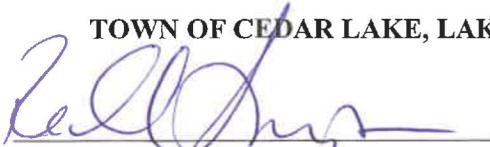
5. JMOB Report – No report.

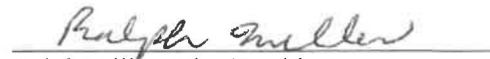
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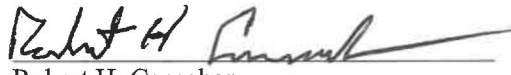
PUBLIC COMMENT - None


ADJOURNMENT President Sharpe adjourned the meeting at approximately 7:07 PM.

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Richard Sharpe, President


Ralph Miller, Vice President


Robert H. Carnahan


John Foreman


Julie Rivera


Randy Niemeyer

ATTEST:


Colleen Schieben


Jennifer N. Sandberg, IAMC
Clerk-Treasurer

The Minutes of the Cedar Lake Utility Board are transcribed pursuant to IC 5-14-1.5-4(b), which states:

- (b) As the meeting progresses, the following *memoranda* shall be kept:
- (1) The date, time and place of the meeting.
 - (2) The members of the governing body recorded as either present or absent.
 - (3) The general substance of all matters proposed, discussed, or decided.
 - (4) A record of all votes taken, by individual members if there is a roll call.
 - (5) Any additional information required under IC 5-1.5-2-2.5.