

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA
MINUTES OF THE UTILITY BOARD**

February 16, 2021

**Public Meeting Advertised for 6:30 PM
Conducted at the Cedar Lake Town Hall
Pledge of Allegiance & Moment of Silence**



Roll Call:

Present	Robert H. Carnahan Board Member	Ward 1	Present	Colleen Schieben Board Member	Ward 6
Present	John Foreman Board Member	Ward 2	Present	Richard Sharpe Board President	Ward 7
Absent	Julie Rivera Board Member	Ward 3	Present	Jennifer N. Sandberg, IAMC Clerk-Treasurer	
Present	Ralph Miller Board Vice President	Ward 4	Present	Rick Eberly Town Manager	
Present*	Randell Niemeyer Board Member	Ward 5	Present	David Austgen Town Attorney	

**Present via Zoom Call.*

NEW BUSINESS

1. Approval of Minutes – January 19, 2021

A motion to approve the minutes was made by Colleen Schieben with second by John Foreman. Roll call vote: Robert Carnahan – Yes, John Foreman – Yes, Colleen Schieben – Yes, Randy Niemeyer – Yes, Ralph Miller – Yes, Richard Sharp – Yes Vote: 6 - 0.

2. Written Report

a. Fund Report

Clerk-Treasurer Sandberg reported she sent out the updated cash and expenditure reports via email last week. She is focused on the Annual Financial Report completion at this time. Mr. Niemeyer asked Jennifer if she has been in communication with Sue Haase about the storm water accounting. Ms. Sandberg reported she has been in communication with Ms. Haase and an updated fund analysis is forthcoming.

3. Consultant(s) & Staff Report(s)

a. Engineer - NIES

- i. West Side Sanitary Interceptor Update – Mr. Simstad stated David has provided documents regarding the easements necessary. They are meeting on a staff level with their engineers and NIPSCO engineers on some utility pole re-locates that may need to be done.
- ii. West Side Sanitary Interceptor Phase 2 – Mr. Simstad stated they are prepared to be ready for the next meeting. They are slightly ahead of schedule and under budget. It will be similar to project one. It will be about ten pages with several figures, alternative routes as well as the selected route, property acquisitions, looking at the most cost effective route.
- iii. East Side Sanitary Sewer Interceptor Update – They are working with the trenchless technology and open cut people. They are coordinating this with what they are doing in Highland on a similar project. They can bid those two consecutively and get a better price for the Town.

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- iv. SSES Update – Public Works is still working and providing videos. They are being reviewed and will recommend remedial measures.
 - v. Utopia Subdivision Water Main Replacement Design Engineering Update – They met M.E. Simpson on a staff level and have their report. That is allowing them to complete their work to proceed with the various documents to get out to bid the items included in the recent rate case. A brief discussion continued on projects.
 - vi. Water Loss Audit – Mr. Simstad stated with the help of Jen's staff and as well as Sue Haase, they were able to complete the Water Loss Audit. They found some opportunities to make some things streamlined. A brief discussion continued on water loss.
- b. Director of Operations/Superintendent
- i. Operation & Maintenance Report
Mr. Kubiak stated over the last month they had another force main go bad. This one was in Wicker Meadows. It was a two inch main and they replaced it with a four inch main. They subcontracted it out to get it done quickly. The plan is to begin replacing Lift Station #5 at the beginning of March. They've received quotes and Reichelt Plumbing was the only one to respond and be able to get to the project quickly. Mr. Foreman asked about the cost. Mr. Kubiak stated it is approximately \$70,000 for installation. The equipment was purchased last year. Mr. Kubiak estimated all together the total project cost would be around \$250,000. A brief discussion continued on Public Works and the recent snow.
- c. Town Attorney – No report.


4. JMOB Report – No report.


PUBLIC COMMENT - None

ADJOURNMENT President Sharpe adjourned the meeting at approximately 6:52 PM.

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Richard Sharpe, President


Ralph Miller, Vice President

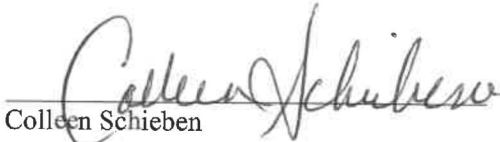

Robert H. Carnahan

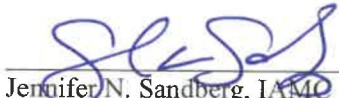

John Foreman


Julie Rivera


Randy Niemeyer

ATTEST:


Colleen Schieben


Jennifer N. Sandberg, IAMO
Clerk-Treasurer

The Minutes of the Cedar Lake Utility Board are transcribed pursuant to IC 5-14-1.5-4(b), which states:

- (b) As the meeting progresses, the following *memoranda* shall be kept:
- (1) The date, time and place of the meeting.
 - (2) The members of the governing body recorded as either present or absent.
 - (3) The general substance of all matters proposed, discussed, or decided.
 - (4) A record of all votes taken, by individual members if there is a roll call.
 - (5) Any additional information required under IC 5-1.5-2-2.5.

