

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA
MINUTES OF THE UTILITY BOARD**

January 19, 2021

**Public Meeting Advertised for 6:30 PM
Conducted at the Cedar Lake Town Hall
Pledge of Allegiance & Moment of Silence**



Roll Call:

Present	Robert H. Carnahan	Ward 1	Present	Colleen Schieben	Ward 6
	Board Member			Board Member	
Present	John Foreman	Ward 2	Present	Richard Sharpe	Ward 7
	Board Member			Board President	
Absent	Julie Rivera	Ward 3	Present	Jennifer N. Sandberg, IAMC	
	Board Member			Clerk-Treasurer	
Present	Ralph Miller	Ward 4	Present	Rick Eberly	
	Board Vice President			Town Manager	
Present	Randell Niemeyer	Ward 5	Present	David Austgen	
	Board Member			Town Attorney	

ELECTION OF UTILITY BOARD OFFICERS

1. **President** - John Foreman nominated Richard Sharpe for President. A second was made by Colleen Schieben. No other nominations were made. Roll call vote: Robert Carnahan – Yes, John Foreman – Yes, Colleen Schieben – Yes, Randy Niemeyer – Yes, Ralph Miller – Yes, Richard Sharp – Yes Vote: 6 - 0.
2. **Vice-President** – Randy Niemeyer nominated Ralph Miller for Vice-President. A second was made by John Foreman. No other nominations were made. Roll call vote: Robert Carnahan – Yes, John Foreman – Yes, Colleen Schieben – Yes, Randy Niemeyer – Yes, Ralph Miller – Yes, Richard Sharp – Yes Vote: 6 - 0.

NEW BUSINESS

1. **Approval of Minutes** – December 15, 2020
A motion to approve the minutes was made by John Foreman with second by Colleen Schieben. Roll call vote: Robert Carnahan – Yes, John Foreman – Yes, Colleen Schieben – Yes, Randy Niemeyer – Yes, Ralph Miller – Yes, Richard Sharp – Yes Vote: 6 - 0.
2. **Written Report**
 - a. **Fund Report**
Clerk-Treasurer Sandberg reported on the revenue and expenditure reports as well as utility fund balances. She went over the monthly billing and revenue report. They are still collecting approximately 95%.
3. **Consultant(s) & Staff Report(s)**
 - a. **Engineer - NIES**
 - i. West Side Sanitary Interceptor Update – Mr. Simstad stated property acquisition is moving forward. Acquisition is time consuming.
 - ii. West Side Sanitary Interceptor Phase 2 – On schedule to deliver the report within the 120 days. A little bit of survey work is left to do. A brief discussion continued on the report and parcels located within the area.

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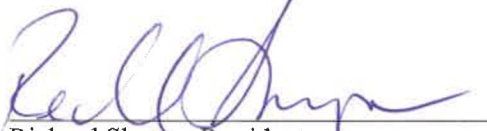
- iii. SSES Update – Moving forward with the videoing. This is being completed by public works and uploaded to the FTP site.
 - iv. Utopia Subdivision Water Main Replacement Design Engineering Update – Within two weeks, M.E. Simpson is prepared to deliver the report to staff. That will allow them to complete their work on the design documents and provide recommendation.
 - v. Water Loss Audit – Extension was given to February 15th. Howard is working with staff to complete the audit. A brief discussion continued on the requirements and deadline for the water loss audit.
- b. Director of Operations/Superintendent
- i. Operation & Maintenance Report
Mr. Kubiak stated they are having a lot of trouble with restaurants allowing grease to get into the sewer system. They are having issues with the grease in the lines. He shared an update on the pump house rehab at Havenwood. They are working with a couple contractors to get started on Lift Station #5. Mr. Niemeyer thanked Tim and staff for their hard work with the little bit of snow that has come.
- c. Town Attorney – No report.
4. **JMOB Report** – Mr. Eberly reported he received an email from Craig Hendrix in Lowell. They are trying to set up a meeting with the group. They can only do Monday evenings due to work schedules. The meet in their Council meetings the 2nd and 4th Mondays of the month. It's been tough but they are trying to get something scheduled. Mr. Niemeyer reminded them that they need to get a meeting scheduled with the Lake Dale Sewer Board. A brief discussion continued on the contract with Lake Dale.

PUBLIC COMMENT - None


ADJOURNMENT President Sharpe adjourned the meeting at approximately 6:58 PM.

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Richard Sharpe, President


Ralph Miller, Vice President


Robert H. Carnahan


John Foreman


Julie Rivera


Randy Niemeyer

ATTEST:


Colleen Schieben


Jennifer N. Sandberg, IAMC
Clerk-Treasurer

The Minutes of the Cedar Lake Utility Board are transcribed pursuant to IC 5-14-1.5-4(b), which states:

- (b) As the meeting progresses, the following *memoranda* shall be kept:
- (1) The date, time and place of the meeting.
 - (2) The members of the governing body recorded as either present or absent.
 - (3) The general substance of all matters proposed, discussed, or decided.
 - (4) A record of all votes taken, by individual members if there is a roll call.
 - (5) Any additional information required under IC 5-1.5-2-2.5.