

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA
MINUTES OF THE UTILITY BOARD**

November 17, 2020

**Public Meeting Advertised for 6:30 PM
Conducted at the Cedar Lake Town Hall
Pledge of Allegiance & Moment of Silence**



In accordance with the Governor's Executive order relating to COVID-19, in person attendance of tonight's Utility Board meeting will be limited. We have arranged a live stream of the meeting so those interested can view it from home. The meeting is slated to start at 6:30 pm. You can view the meeting via our website at <https://cedarlakein.org/view-town-meetings/>, and then click on "View Broadcast" under the Live Broadcast. You must join the meeting through the link to participate during public comment. You can raise your hand electronically to participate during Public Comment.

Due to the unique nature of this meeting, the Town of Cedar Lake will accept public comment submitted electronically. If you have a question or comment about an item on the agenda, please email that question or comment to jill.murr@cedarlakein.org. Mrs. Murr will ensure that all submissions are shared with the Utility Board of the Town and that the submission will also be entered into the minutes of the meeting. Please keep your comments civil and constructive to the policy issues on the agenda.

Roll Call:

Present	Robert H. Carnahan Board Member	Ward 1	Present	Colleen Schieben Board Member	Ward 6
Present	John Foreman Board Member	Ward 2	Present	Richard Sharpe Board President	Ward 7
Present	Julie Rivera Board Member	Ward 3	Present	Jennifer N. Sandberg Clerk-Treasurer, IAMC	
Present	Ralph Miller Board Vice President	Ward 4	Present	Rick Eberly Town Manager	
Present	Randell Niemeyer Board Member	Ward 5	Present	David Austgen Town Attorney	

NEW BUSINESS

1. Approval of Minutes – October 20, 2020

A motion to approve the minutes was made by Julie Rivera with second by Colleen Schieben. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Schieben – Yes, Niemeyer – Yes, Miller – Yes, Sharpe – Yes Vote: 7 - 0.

2. Written Report

a. Fund Report

Clerk-Treasurer Sandberg reported on the emailed revenue and expenditure reports as well as utility fund balances. She went over the monthly billing and revenue report. The funds and collections are holding steady. A majority of the residents are still making timely payments. Mr. Carnahan commented on the increased monies from 2019 to 2020. Ms. Sandberg stated that is also in part to the growth the Town is experiencing.

3. Consultant(s) & Staff Report(s)

a. Engineer - NIES

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- i. West Side Sanitary Interceptor Update – Mr. Simstad stated Project 1 has not changed since reviewed last month. Still working on property acquisition.
- ii. East Side Sanitary Sewer Inspection Update – All but one video has been submitted. They have reviewed the videos. He discussed manhole rehabilitations and trench list items and the construction cost of approximately \$555,000. They are working with contractors to get input on work to be completed and recommendations. They recommend moving forward with some direction working with staff and Mr. Austgen to prepare bid specifications and advertise sometime in February 2021 to eliminate the inflow and infiltration on the East Side Interceptor. They have prepared the locations and areas to be repaired. Mr. Niemeyer asked about the Lauerman interceptor. Mr. Simstad stated the Sewer Department has videoed some of the line that was previously done. A lot of that work is being done in the evenings. They are able to better see questionable areas. Staff is moving from the east side to the west side. Mr. Carnahan asked what the \$555,000 is for. Mr. Simstad stated that is a rough cost estimate for rehabilitation of the sanitary sewer on the east side. A brief discussion continued.
- iii. SSES Update – Work continues.
- iv. Utopia Subdivision Water Main Replacement Design Engineering Update – The water utility has done an excellent job on locates. They are coordinating with M.E. Simpson to continue that work so locates can be completed.

Recent utility staff meeting discussions have centered on how to move forward from the West Side Interceptor Project 1 to the area where they are attempting to supply service which is 155th just east of Parrish. They discussed a routing analysis to get to the next phase. In front of them is a proposal for a routing analysis which covers the area from 159th and Cline Avenue to 155th just east of Parrish. This is similar to the design work on Project 1. They are scaling back the scope in terms of design because at this point they don't know what the best way to go is. A brief conversation on possible routing continued.

President Sharpe amended the agenda and allowed the item for consideration.

A motion to approve the proposal from NIES Engineering for professional engineering services for Project 2 Routing Analysis in an amount not to exceed \$48,500 was made by Julie Rivera with second by Colleen Schieben. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Schieben – Yes, Niemeyer – Yes, Miller – Yes, Sharpe – Yes Vote: 7 - 0.

- b. Director of Operations/Superintendent
 - i. Operation & Maintenance Report – Mr. Kubiak reported most of the month has been spent inspecting new subdivision infrastructure. They did get the two wells abandoned at the Robin's Nest Pump house. They have been taken care of. He discussed a sump pump inspection program on the west side. He'd like to see some action occur. Current staff cannot do it. He would like to hire two part-time employees to complete the

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inspections. Basically every house in older sections would have to be checked. A lengthy discussion continued on the subject.

- c. Town Attorney - Mr. Austgen reported they are still waiting on the order from the IURC on the Town's petition. There are several IDEM items they are dealing with. They are in process. They are working on the land acquisitions for sewer.

4. JMOB Report – No report.

5. Resolution No. 1272: Wastewater Treatment Plant Reimbursement Resolution

Council Member Niemeyer read Resolution No. 1272 by title only. Mr. Austgen explained this is a recommendation from Sue Haase. There are capital projects involving the interceptor and at the wastewater treatment plant. They will incur some expense. This is a precursor to how to pay for that and the possible opportunity to reimburse with capital funding. Scope is unknown at this time. Mr. Carnahan discussed the agreement with Lowell and the split costs for the improvements at the plant. Mr. Austgen pointed out that it is an estimated amount no set amount has been defined.

A motion to approve Resolution No. 1272 was made by Robert Carnahan with second by Ralph Miller. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Schieben – Yes, Niemeyer – Yes, Miller – Yes, Sharpe – Yes Vote: 7 - 0.

PUBLIC COMMENT - None

ADJOURNMENT President Sharpe adjourned the meeting at approximately 7:06 PM.

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Richard Sharpe, President

Ralph Miller, Vice President

Robert H. Carnahan

John Foreman

Julie Rivera

Randy Niemeyer

ATTEST:

Colleen Schieben

Jennifer N. Sandberg, IAMC
Clerk-Treasurer

The Minutes of the Cedar Lake Utility Board are transcribed pursuant to IC 5-14-1.5-4(b), which states:

(b) As the meeting progresses, the following *memoranda* shall be kept:

- (1) The date, time and place of the meeting.
- (2) The members of the governing body recorded as either present or absent.
- (3) The general substance of all matters proposed, discussed, or decided.
- (4) A record of all votes taken, by individual members if there is a roll call.
- (5) Any additional information required under IC 5-1.5-2-2.5.