

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA
MINUTES OF THE UTILITY BOARD**

September 15, 2020

**Public Meeting Advertised for 6:30 PM
Conducted at the Cedar Lake Town Hall
Pledge of Allegiance & Moment of Silence**



In accordance with the Governor's Executive order relating to COVID-19, in person attendance of tonight's Utility Board meeting will be limited. We have arranged a live stream of the meeting so those interested can view it from home. The meeting is slated to start at 6:30 pm. You can view the meeting via our website at <https://cedarlakein.org/view-town-meetings/>, and then click on "View Broadcast" under the Live Broadcast. You must join the meeting through the link to participate during public comment. You can raise your hand electronically to participate during Public Comment.

Due to the unique nature of this meeting, the Town of Cedar Lake will accept public comment submitted electronically. If you have a question or comment about an item on the agenda, please email that question or comment to jill.murr@cedarlakein.org. Mrs. Murr will ensure that all submissions are shared with the Utility Board of the Town and that the submission will also be entered into the minutes of the meeting. Please keep your comments civil and constructive to the policy issues on the agenda.

Roll Call

Present*	Robert H. Carnahan Board Member	Ward 1	Present	Colleen Schieben Board Member	Ward 6
Present	John Foreman Board Member	Ward 2	Present	Richard Sharpe Board President	Ward 7
Present	Julie Rivera Board Member	Ward 3	Present	Jennifer N. Sandberg Clerk-Treasurer, IAMC	
Present	Ralph Miller Board Vice President	Ward 4	Present	Jill Murr, CPM, IAMC, MMC Town Administrator	
Present	Randell Niemeyer Board Member	Ward 5	Present	David Austgen Town Attorney	

** Council member Carnahan participated remotely.*

NEW BUSINESS

1. Approval of Minutes – August 18, 2020 and September 1, 2020

A motion to approve minutes was made by Ralph Miller with second by Julie Rivera. Roll call vote: Robert Carnahan – Yes, Julie Rivera – Yes, John Foreman – Yes, Colleen Schieben – Yes, Randy Niemeyer – Yes, Ralph Miller – Yes, Richard Sharp – Yes Vote: 7 - 0.

2. Written Report

a. Fund Report

Clerk-Treasurer Sandberg stated she previously sent them all the expenditure reports and the cash fund report. Earlier in the day she sent them all the wastewater and water fund balances. She went over the monthly billing and revenue comparison report. Collections are still around 94%. This is the sixth month they haven't applied penalties. Mr. Austgen asked Ms. Sandberg about her timeline in getting reports out to Council. Ms. Sandberg stated the reports were sent Friday. An updated fund report was sent today. Mr. Austgen asked if that timeline could be sped up for review. Ms. Sandberg stated she would be able to send the comparison report at the close of the month but the other reports were dependent on the claims process. She would do what she could.

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3. Consultant(s) & Staff Report(s)

a. Engineer - NIES

- i. West Side Sanitary Interceptor Update – Mr. Simstad stated property meetings are ongoing. They have been in talk with property owners who have easement interest.
- ii. East Side Sanitary Sewer Inspection Update – All videos have been uploaded to the FTP site. They will review that information and prepare a recommendation on remedial measures.
- iii. SSES Update – Video work continues on the Lauerman interceptor.
- iv. Utopia Subdivision Water Main Replacement Design Engineering Update – This item is part of the rate study with the IURC and OUCC. They have an M.E. Simpson proposal for locating facilities and equipment. This is an opportunity to get work done so design can be completed. Mr. Carnahan asked how the company was selected. Mr. Simstad stated there are few companies that do this work. They are a well-known and regarding company. They work for many municipalities. A brief discussion continued.

A motion to approve the proposal as submitted by M.E. Simpson in the amount of \$7,050 was made by Randy Niemeyer with second by John Foreman. Roll call vote: Robert Carnahan – Yes, Julie Rivera – Yes, John Foreman – Yes, Colleen Schieben – Yes, Randy Niemeyer – Yes, Ralph Miller – Yes, Richard Sharp – Yes Vote: 7 - 0.

b. Director of Operations/Superintendent

i. Operation & Maintenance Report

- c. Town Administrator - Mrs. Murr reported staff is getting work done on Utopia. JMOB dates are being discussed with Lowell. A joint council meeting is also being discussed. Mr. Niemeyer asked about the hearing for the IURC. It was reported it was scheduled for the 16th. Camera work is continuing and projects are ongoing.
- d. Town Attorney - Mr. Austgen reported the rate case petition. Rebuttal testimony has been filed. Randy, Neil, and Sue will be testifying on behalf of the Town. Mostly an attempt to clean up all the nit picking. They anticipate negotiating. Don't take the October 16th date off of the calendar. Mr. Niemeyer stated he feels the in person appearance will be the difference maker. With the water supply issue on the east side, meetings have been had and continued.

4. JMOB Report – Previously reported.

PUBLIC COMMENT

Nick Tieri, 14806 B Carey St, presented some pictures to Mr. Niemeyer. He voiced concerns with sewer issues on his yard. It has been ongoing for almost four years. Public Works doesn't respond to his calls. They fixed it once but it keeps washing out. The hole is almost three feet deep. Mrs. Murr stated Tim and Don are looking in this area. Staff has done some camera work in the area and it is being reviewed by Don. It is on the storm board's agenda. Mr. Niemeyer asked for the storm board to follow-up with Mr. Tieri.

ADJOURNMENT President Sharpe adjourned the meeting at approximately 6:50 PM.

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Richard Sharpe, President

Ralph Miller, Vice President

Robert H. Carnahan

John Foreman

Julie Rivera

Randy Niemeyer

ATTEST:

Colleen Schieben

Jennifer N. Sandberg, IAMC
Clerk-Treasurer

The Minutes of the Cedar Lake Utility Board are transcribed pursuant to IC 5-14-1.5-4(b), which states:

- (b) As the meeting progresses, the following *memoranda* shall be kept:
- (1) The date, time and place of the meeting.
 - (2) The members of the governing body recorded as either present or absent.
 - (3) The general substance of all matters proposed, discussed, or decided.
 - (4) A record of all votes taken, by individual members if there is a roll call.
 - (5) Any additional information required under IC 5-1.5-2-2.5.