

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA
MINUTES OF THE UTILITY BOARD**

July 21, 2020

**Public Meeting Advertised for 6:30 PM
Conducted at the Cedar Lake Town Hall
Pledge of Allegiance & Moment of Silence**



In an effort to maintain transparency and accessibility while keeping accordance with the Governor's Executive Orders relating to COVID-19, the Utility Board meeting limited in person attendance but the live broadcast was streamed and can be viewed at <https://cedarlakein.org/view-town-meetings/>. Questions and comments were accepted electronically and instructions can be found on the agenda or on the Town's website.

Roll Call:

Present*	Robert H. Carnahan	Ward 1	Present*	Colleen Schieben	Ward 6
	Board Member			Board Member	
Present	John Foreman	Ward 2	Present	Richard Sharpe	Ward 7
	Board Member			Board President	
Present	Julie Rivera	Ward 3	Present	Jennifer N. Sandberg	
	Board Member			Clerk-Treasurer, IAMC	
Present	Ralph Miller	Ward 4	Present	Jill Murr, CPM, IAMC, MMC	
	Board Vice President			Town Administrator	
Present	Randell Niemeyer	Ward 5	Present	David Austgen	
	Board Member			Town Attorney	

**Council members Carnahan and Schieben participated remotely.*

PUBLIC HEARING

1. PER-SRF Funding: Resolution No. 1261

- a. **Attorney Review of Legals** – Mr. Austgen stated the legals are in order and the public hearing may proceed.
- b. **Opening Remarks** – Neil Simstad explained this PER is for the 2020 Indiana Finance Authority (IFA), State Revolving Fund (SRF) Loan financing. They used the 2010 report for the PER for the 129th Ave Water Main Extension as a basis to begin this PER. They've provided updates for the current projects for the IFA funds. Funds are expected within the next six to eighteen months. Minor updates following this meeting to include the resolution, summary of project costs, and the design summary. The drafts are preliminary. The PER follows the requirements of the IFA and SRF document. It's a seventeen page document. They'll submit that following this meeting, including the summaries that were provided and are required. They expect comments within 30-45 days and approval of the PER within 90 days. Mr. Austgen commented on the rate petition and financing method.
- c. **Reading of Resolution No. 1261** – Mr. Niemeyer read Resolution No. 1261 by title only.
- d. **Remonstrators** - None
- e. **Utility Board Comments** – Mr. Foreman commented on the IURC and the extra time and money being spent on the process. Mr. Niemeyer stated the process going through the IURC will cost approximately \$300,000. Mr. Carnahan stated that will be paid by the ratepayers. A brief discussion continued on timeframe.

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f. Utility Board Decision

A motion to approve Resolution No. 1261 was made by Randy Niemeyer with second by John Foreman. Roll call vote: Robert Carnahan – Yes, John Foreman – Yes, Julie Rivera – Yes, Randy Niemeyer – Yes, Colleen Schieben – Yes, Ralph Miller – Yes, Richard Sharp – Yes Vote: 7 - 0.

NEW BUSINESS

1. Approval of Minutes – June 16, 2020

A motion to approve the minutes was made by Randy Niemeyer with second by Julie Rivera. Roll call vote: Robert Carnahan – Yes, John Foreman – Yes, Julie Rivera – Yes, Randy Niemeyer – Yes, Colleen Schieben – Yes, Ralph Miller – Yes, Richard Sharp – Yes Vote: 7 - 0.

2. Written Report

a. Fund Report

Clerk-Treasurer Sandberg reported on the updated revenue and expenditure reports. She gave a brief update on the utility revenue. Her office will continue to keep an eye as they move forward through the pandemic. Mr. Carnahan asked about the Non Residential Drainage Credit listed. Ms. Sandberg reported that is the drainage credit approved for businesses. Mr. Carnahan discussed the storm revenue. Storm projects are ongoing.

3. Consultant(s) & Staff Report(s)

a. Engineer - NIES

- i. West Side Sanitary Interceptor Update – Permits in hand for IDEM and the railroad.
- ii. East Side Sanitary Sewer Inspection Update – They have received 65% of the total videos from Public Works.
- iii. SSES Update – That will come next once the east side is completed. This is generally on the west side.
- iv. Utopia Subdivision Water Main Replacement Design Engineering Update – The survey is approximately 75% completed. Public Works has the list and map of locations for the mains. They are working on supplemental information. Additional data was submitted to Public Works earlier today.

Mr. Niemeyer asked Mr. Simstad about the location of the water tower. Mr. Simstad stated it has been relocated on paper. Once the issues are squared away with the initial agenda item and they go through the responses from the OUCC and IURC, they can modify the plans. A brief discussion continued.

b. Director of Operations/Superintendent

i. Operation & Maintenance Report

Mr. Kubiak reported on the evening of the 10th, lightning struck near the Havenwood Pumphouse. Both pumps were burnt out. Brandon, the water foreman was able to contact Ortman and get everything up and running. There are still some ongoing electrical issues. He was able to keep everything operational. He suggested they create a schedule for sprinkling. Early in the morning, it takes three pumps to keep the tower sustained. When all the sprinklers go at the same time it makes for high demand. It's something they need to do in the immediate future. Mr.

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Niemeyer asked for a recommendation for what they would like to see done from the water department. That way they are acting on data. Mr. Foreman stated it was pretty common practice. He discussed completed videoing on the east side.

- c. **Town Administrator** – Mrs. Murr suggested that a sprinkler schedule be based on even and odd addresses and days. Many communities do that. Mr. Foreman asked for which dates. He suggested Memorial Day through Labor Day. Mr. Simstad stated that was very common. Mr. Niemeyer added he thinks it would be good to get a recommendation from Ryan. Mrs. Murr stated she is trying to find dates for the next JMOB meeting. It will be an evening meeting. Mr. Niemeyer discussed getting together a joint meeting with Lake Dale. Mrs. Murr asked about having an open house on the water rates. She asked if they wanted to get that scheduled. Mr. Niemeyer suggested they can schedule that after a few items have been submitted. He hopes they can do it sometime this fall. A brief discussion continued.
 - d. **Town Attorney** – Mr. Austgen is awaiting appraisals from one appraiser for the West Side Sewer Interceptor project. The water rate hearing will be September 22nd.
4. **JMOB Report** – Previously reported.

PUBLIC COMMENT - None

ADJOURNMENT President Sharpe adjourned the meeting at approximately 7:04 PM.

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Richard Sharpe, President

Ralph Miller, Vice President

Robert H. Carnahan

John Foreman

Julie Rivera

Randy Niemeyer

ATTEST:

Colleen Schieben

Jennifer N. Sandberg, IAMC
Clerk-Treasurer

The Minutes of the Cedar Lake Utility Board are transcribed pursuant to IC 5-14-1.5-4(b), which states:

- (b) As the meeting progresses, the following *memoranda* shall be kept:
- (1) The date, time and place of the meeting.
 - (2) The members of the governing body recorded as either present or absent.
 - (3) The general substance of all matters proposed, discussed, or decided.
 - (4) A record of all votes taken, by individual members if there is a roll call.
 - (5) Any additional information required under IC 5-1.5-2-2.5.