

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA
MINUTES OF THE UTILITY BOARD**



February 18, 2020

**Public Meeting Advertised for 6:30 PM
Conducted at the Cedar Lake Town Hall
Pledge of Allegiance & Moment of Silence**

Roll Call:

Present	Robert H. Carnahan Board Member	Ward 1	Present	Colleen Schieben Board Member	Ward 6
Present	John Foreman Board Member	Ward 2	Present	Richard Sharpe Board President	Ward 7
Present	Julie Rivera Board Member	Ward 3	Present	Jennifer N. Sandberg Clerk-Treasurer, IAMC	
Present	Ralph Miller Board Vice President	Ward 4	Present	Jill Murr, CPM, IAMC, MMC Town Administrator	
Present	Randell Niemeyer Board Member	Ward 5	Present	David Austgen Town Attorney	

NEW BUSINESS

1. Approval of Minutes – January 21, 2020

A motion to approve minutes was made by Randy Niemeyer with second by Ralph Miller. President Sharpe called for a voice vote. Voice vote: 7 Ayes 0 Nays.

2. Written Report

- a. Fund Report – Clerk Treasurer Sandberg explained the most recent expenditure report.

3. Consultant(s) & Staff Report(s)

- a. Engineer - NIES
 - i. West Side Sanitary Interceptor Update - Neil Simstad stated the IDEM permit application has been submitted and the CSS linear application has been submitted to Grimmer for review. The design plan is projected to be under budget by 15%. They are working on the supporting documents from the feasibility study that will give IDEM the various flows from the 6A routing. They have begun the preparation of the easements.
 - ii. East Side Sanitary Sewer Inspection (ESSSI) Update - Mr. Simstad stated the flow analysis has been completed and will meet with staff on Friday. Public Works Department will provide additional information related to the 500 plus or minus acres on the east side, north of 141st.
 - iii. SSES Update – Now that the camera van is operational, Public Works will be working forward providing data to be used for recommendation for rehabilitation, remediation and replacement as applicable.
 - iv. Water Utility Assets, Maintenance & Capital Improvement Plan - Mr. Simstad stated the spreadsheet has been submitted and is being reviewed by Sue Haase with LWG. Mr. Simstad noted a future meeting with Water Utility personnel to review and make priority changes to the Maintenance and Capital Improvement Plan. Mr. Foreman asked about the possibility of gravity sewer treatment going under Founder's Creek toward Lemon Lake and tying into Morse Street to eliminate some of the lift stations. This was something discussed years ago. Mr. Simstad replied the simple question warranted a complicated answer that he did not have readily available. Mr. Simstad will look for information he may have on the subject. Mr. Niemeyer stated as the water project goes forward, they need to do a very good job not just at the East Side Water Project but for the entire community; what that larger Capital Plan means to our future rates. The public should be allowed in to allow for some discussion and transparency. Mr. Niemeyer sees two choices, set it up internally or sell it. Mr. Niemeyer asked on behalf of the Bakers where they were in regard to the Water Tower placement and design. Mr. Simstad reported the East side design has been submitted, the north/south side placement of the tower can be easily changed. Discussion followed on aesthetics. Mr. Niemeyer requested a meeting with Neil, President Sharpe and the Bakers. Attorney Austgen asked about the permit's expiration date of November 2019. Mr. Simstad contacted IDEM inquiring about renewal. IDEM responded that the permit doesn't need to be extended until we are ready to go forward. You have 24 months to complete once construction has begun. The permit will be extended once anticipated construction is ready to begin.
- b. Director of Operations/Superintendent

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- i. Operation & Maintenance Report – Mr. Kubiak reported the cost for the 6 manhole rehabilitations performed by two companies averaged about \$4,600.00 per manhole. Don Oliphant has been working on getting quotes to repair one in Monastery South that is leaking 100,000 gallons a day. The new camera is operational but the using it during the day is not an option because the flows are too high. They are set to go out four hours a night, one night a week to get better quality views. Discussion followed on price comparison for companies that repair manholes. Mr. Niemeyer reported the manhole on the NE corner of 137th and Parrish has severe asphalt erosion around it. Mr. Kubiak will take care of it.
 - c. Town Administrator – Mrs. Murr reported the next JMOB meeting will be Monday, March 30th at 5:30 pm at the Town Hall with a Joint council meeting following at 6:00 pm.
 - d. Town Attorney – Mr. Austgen is unable to draft a Water Rates Ordinance; waiting on technical data.
- 4. **JMOB Report** –Mrs. Murr reported earlier.
- 5. **Utility Projects** – Previously discussed. Mr. Niemeyer posed a question to Mr. Simstad. How will it affect our current project if we have no valid permit in place and we submit a rate change case to the IURC that includes the water tower construction? Mr. Simstad replied the permit is valid; it just needs to be extended and will contact IDEM for affirming documentation.

PUBLIC COMMENT - None

ADJOURNMENT President Sharpe adjourned the meeting at approximately 7:00 PM.

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Richard Sharpe, President

Ralph Miller, Vice President

Robert H. Carnahan

John Foreman

Julie Rivera

Randy Niemeyer

ATTEST:

Colleen Schieben

Jennifer N. Sandberg, IAMC
Clerk-Treasurer

The Minutes of the Cedar Lake Utility Board are transcribed pursuant to IC 5-14-1.5-4(b), which states:

- (b) As the meeting progresses, the following *memoranda* shall be kept:
 - (1) The date, time and place of the meeting.
 - (2) The members of the governing body recorded as either present or absent.
 - (3) The general substance of all matters proposed, discussed, or decided.
 - (4) A record of all votes taken, by individual members if there is a roll call.
 - (5) Any additional information required under IC 5-1.5-2-2.5.