

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA
MINUTES OF THE UTILITY BOARD**



January 21, 2020

**Public Meeting Advertised for 7:00 PM
Conducted at the Cedar Lake Town Hall
Pledge of Allegiance & Moment of Silence**

Roll Call:

Present	Robert H. Carnahan Board Member	Ward 1	Present	Colleen Schieben Board Member	Ward 6
Present	John Foreman Board Member	Ward 2	Present	Richard Sharpe Board Vice President	Ward 7
Present	Julie Rivera Board Member	Ward 3	Absent	Jennifer N. Sandberg Clerk-Treasurer, IAMC	
Present	Ralph Miller Board Member	Ward 4	Present	Jill Murr, CPM, IAMC, MMC Town Administrator	
Present	Randell Niemeyer Board President	Ward 5	Present	David Austgen Town Attorney	

NEW BUSINESS

1. **Approval of Minutes** – December 17, 2019 and January 7, 2020
A motion to approve minutes was made by Julie Rivera with second by John Foreman. President Sharpe called for a voice vote. Voice vote: 7 Ayes 0 Nays.

2. **Written Report**

- a. Fund Report – Clerk Treasurer Sandberg was not available. Chief Deputy Nagy reported that Ms. Sandberg previously sent out the cash summary and expenditure reports and has entered preliminary budget numbers.

3. **Engagement Agreements for Water Utility**

- a. Utility Counsel – Bose, McKinney & Evans
- b. Town Attorney – Austgen, Kuiper, & Jasaitis
- c. Financial Advisor – LWG

A motion to approve the engagement agreements as listed was made by John Foreman with second by Randy Niemeyer. President Sharpe called for a voice vote. Voice vote: 6 Ayes 1 Nays. Board Member Carnahan voted Nay.

4. **Consultant(s) & Staff Report(s)**

- a. Engineer - NIES
 - i. West Side Sanitary Interceptor Update - Neil Simstad stated plans are at 95% completion. The IDEM application is in process. They are working on the supporting documents from the feasibility study that will give IDEM the various flows from the 6A routing. They have begun the preparation of the easements.
 - ii. East Side Sanitary Sewer Inspection (ESSSI) Update – Mr. Simstad stated the camera tractor has been procured. Public Works is moving forward with the inspections. As of last week the sewer superintendent stated they found the last six manholes needed.
 - iii. SSES Update – The majority of the data is collected but the camera work will continue.
 - iv. Mr. Simstad stated they have the Water Capital Asset Plan. Howard met with Jill earlier to present the completed work. They worked with the water department on what their recurring replacements are and what they should be. They will be submitting it to Sue at LWG to include with her ongoing analysis. Mr. Austgen asked when the capital plan would be finished. Mr. Simstad stated it is approximately 95% complete right now. Mrs. Murr reported that staff hasn't had a chance to review this item yet. She thinks they can have it completed within the week. Mr. Austgen spoke to the urgency to have this wrapped up. A brief discussion continued.
- b. Director of Operations/Superintendent
 - i. Operation & Maintenance Report – Mr. Kubiak reported that the camera is in and is planned to be in operation tomorrow. Maintenance is ongoing. He made a trip to Lowell to check out the plant. He urged them all to take a trip down there to see the facility and what needs to be done. They had some issues with the crane truck. They'll probably need a new one in about a year and a half because it is getting to the end of its life.

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They just spent \$6,500 to get it certified for two more years. A brief discussion continued on the maintenance at the plant.

- c. Town Administrator – Mrs. Murr stated she found some data on Lake Dale. They are in the process of coordinating that annual meeting. Board Member Miller asked about the meeting with Lowell. Mrs. Murr stated they have discussed having the meetings in the evening and a joint Council meeting as well. She'll get them dates.
 - d. Town Attorney – No report.
5. **JMOB Report** – No report. Working on scheduling first meeting.
6. **Utility Projects** – Previously discussed.

PUBLIC COMMENT

Jack Slager, Schilling Development, stated he is excited about the talk this evening. He asked about the progress on the water tower development on the east side. They are waiting with the next phase of their development. Mr. Niemeyer responded this started last year with a system development charge passed through the IURC. This year they started the process of looking at the scope of a water tower project and what it would take financially. These engagement agreements are so that the water case can go through the IURC for the financing that will support the water tower. They are making progress on it.

Neil Simstad added maintenance and in house repairs at the plant are night and day. They are seeing much better improvements than they have before. They are doing a lot of work in house which is saving the ratepayers for both Towns. He agrees that everyone should get together and head down there to see what Don is doing.

ADJOURNMENT President Sharpe adjourned the meeting at approximately 8:25 PM.

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Richard Sharpe, President

Ralph Miller, Vice President

Robert H. Carnahan

John Foreman

Julie Rivera

Randy Niemeyer

ATTEST:

Colleen Schieben

Jennifer N. Sandberg, IAMC
Clerk-Treasurer

The Minutes of the Cedar Lake Utility Board are transcribed pursuant to IC 5-14-1.5-4(b), which states:

- (b) As the meeting progresses, the following *memoranda* shall be kept:
- (1) The date, time and place of the meeting.
 - (2) The members of the governing body recorded as either present or absent.
 - (3) The general substance of all matters proposed, discussed, or decided.
 - (4) A record of all votes taken, by individual members if there is a roll call.
 - (5) Any additional information required under IC 5-1.5-2-2.5.