

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA  
MINUTES OF THE UTILITY BOARD**



**October 15, 2019**

**Public Meeting Advertised for 7:00 PM  
Conducted at the Cedar Lake Town Hall  
Pledge of Allegiance & Moment of Silence**

**Roll Call:**

Present	Robert H. Carnahan Board Member	Ward 1	Present	Greg Parker Board Member	Ward 6
Absent	John Foreman Board Member	Ward 2	Present	Richard Sharpe Board Vice President	Ward 7
Present	Julie Rivera Board Member	Ward 3	Absent	Jennifer N. Sandberg Clerk-Treasurer, IAMC	
Present	Ralph Miller Board Member	Ward 4	Present	Jill Murr, CPM, IAMC, MMC Town Administrator	
Present	Randell Niemeyer Board President	Ward 5	Present	David Austgen Town Attorney	

**NEW BUSINESS**

**1. Approval of Minutes – September 17, 2019**

A motion to approve minutes was made by Greg Parker with second by Julie Rivera. President Niemeyer called for a voice vote. Voice vote: 6 Ayes 0 Nays.

**2. Written Report**

- a. Fund Report – Clerk Treasurer Sandberg was not available. Mr. Niemeyer reported Council received a substantial report from London Witte at the last meeting. The analysis of the utilities continues. More details to work through.

**3. Consultant(s) & Staff Report(s)**

- a. Engineer - NIES
  - i. West Side Sanitary Interceptor Update – Neil Simstad reported surveys are complete with the exception of CSX. Town attorney is working on easement acquisition documents. Continuing with the completion of the hydraulics. Working with IDEM on permit application.
  - ii. SSES Update – All field work has been completed. A report has been forwarded to Public Works for review and remedial repair work. Public Works is looking into equipment for the camera van to complete the televised work. Mr. Simstad is working on the IDEM permit application. Mr. Niemeyer asked if there has been due diligence in regard to the System Development Charge order for the IURC. Mr. Austgen replied affirmatively to the mechanics of implementation and responsibilities. The next step is for the Town to prepare a petition.
  - iii. Mr. Niemeyer asked Mr. Mike Bakker, 12802 Colfax Street, to come forward. The proposed Water tower will be directly across the street from Mr. and Mrs. Bakker's property. There have been email correspondences with the Bakker's, Board Members and Mr. Simstad on possible flexibility in the footprint of the project. Mr. Bakker stated the access driveway is directly opposite of his and asked if the tower could be moved more to the South. Mr. Simstad replied the placement depends on hydraulics and elevation. It could possibly be moved more to the center of the park. Fencing and means to hide the fence were discussed. IDEM has requirements for visibility that will be taken into consideration. Mr. Niemeyer asked Mr. Simstad to meet with him and the Bakker's on location and get a visual and pictures to share at the November meeting. A brief discussion continued on flooding issues and the placement.
  - iv. Proposal - Water Utility Assets, Maintenance & Capital Improvement Plan – Mr. Simstad explained the scope of work included in the proposal. Including identifying immediate, short and long term needs, upgrades, maintenance and development for the Water Utility. A brief discussion continued on the current infrastructure, expansion, and maintenance. The proposal for engineering services is not to exceed \$26,450.00 and is a 78 day proposal.

A motion to approve proposal was made by Greg Parker with second by Richard Sharpe. President Niemeyer called for a voice vote. Voice vote passed with 6 Ayes 0 Nays.

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- b. Director of Operations/Superintendent
    - i. Operation & Maintenance Report – Mr. Kubiak reported continuing televising interceptor lines. A larger camera is needed for the larger lines. Northern Lights televised some of the larger lines. Discussion occurred on the cost of outsourcing televising of the lines. A larger camera would cost approximately \$35,000.00. Quotes will be available at next meeting. A brief discussion continued on camera sizes and line sizes. All equipment is in for lift station 9 on Parrish. They are waiting on NIPSCO to change to a three phase transformer. Discussion continued on heavy rains and system infiltration.
  - c. Town Administrator – Regular meetings continue on utility matters to keep everyone informed. Mr. Niemeyer discussed a recent meeting with Mr. Foreman, Mrs. Murr, Ms. Sandberg, and our financial advisor where business management practices were discussed.
  - d. Town Attorney – Working on tasks from previous meetings and teleconferences.
4. **JMOB Report** – No report. No meeting since Lowell hired a new Town Manager.
5. **Utility Projects** – Previously discussed.

**PUBLIC COMMENT**

Mr. Simstad added to his report. Upgrades in the Xylem package were received, referring to the work at lift station 9. The Lake County Surveyor’s office needs to be contacted on the in kind replacement of lift station 5. That lift station is within a regulated drain. He consulted with Don Oliphant on the proper procedure. American Structure point is the reviewing agency for the south watershed for the Surveyor’s Office. A brief discussion continued.

**ADJOURNMENT** President Niemeyer adjourned the meeting at approximately 8:32 PM.

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA UTILITY BOARD**

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Randy Niemeyer, President

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Richard Sharpe, Vice President

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Robert H. Carnahan

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John Foreman

\_\_\_\_\_  
Julie Rivera

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Ralph Miller

ATTEST:

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Greg Parker

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Jennifer N. Sandberg, IAMC  
Clerk-Treasurer

The Minutes of the Cedar Lake Utility Board are transcribed pursuant to IC 5-14-1.5-4(b), which states:

- (b) As the meeting progresses, the following *memoranda* shall be kept:
- (1) The date, time and place of the meeting.
  - (2) The members of the governing body recorded as either present or absent.
  - (3) The general substance of all matters proposed, discussed, or decided.
  - (4) A record of all votes taken, by individual members if there is a roll call.
  - (5) Any additional information required under IC 5-1.5-2-2.5.