

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA  
MINUTES OF THE UTILITY BOARD**

**September 17, 2019**

**Public Meeting Advertised for 7:00 PM  
Conducted at the Cedar Lake Town Hall  
Pledge of Allegiance & Moment of Silence**



**Roll Call:**

Absent	Robert H. Carnahan Board Member	Ward 1	Present	Greg Parker Board Member	Ward 6
Present	John Foreman Board Member	Ward 2	Present	Richard Sharpe Board Vice President	Ward 7
Absent	Julie Rivera Board Member	Ward 3	Present	Jennifer N. Sandberg Clerk-Treasurer, IAMC	
Present	Ralph Miller Board Member	Ward 4	Present	Jill Murr, CPM, IAMC, MMC Town Administrator	
Present	Randell Niemeyer Board President	Ward 5	Present	David Austgen Town Attorney	

**NEW BUSINESS**

1. Approval of Minutes – August 20, 2019  
A motion to approve minutes was made by John Foreman with second by Richard Sharpe. President Niemeyer called for a voice vote. Voice vote: 5 Ayes 0 Nays.
2. Written Report
  - a. Fund Report – Clerk Treasurer had no written report. State Board of Accounts arrived this morning. No major expenditures last month.
3. Consultant(s) & Staff Report(s)
  - a. Engineer - NIES
    - i. West Side Sanitary Interceptor Update – Neil Simstad presented an updated task list. Soil borings report completed and under review, meeting held to coordinate Town’s proposed Utility occupation within and adjacent to County Rights of Way. CSX Railroad Right of Entry has been approved. Mr. Austgen commented on the meeting with County citing approximately 7,100 lineal feet of easements are needed. Further discussion on rights of way and acquisition costs.
    - ii. SSES Update – All field work has been completed. Work continues with Public Works on upgrading video inspections. Inflow, infiltration, quantity of water entering manholes and needed repairs were among problems found. Discussion followed on Phase I and II.
  - b. Mr. Niemeyer introduced Mike Bakker, 12802 Colfax Street. Water Utility improvements will be in close proximity to Mr. Bakker’s property. Mr. Bakker voiced concerns on industrial development in a residential area; layout, construction traffic, and water tower structure. Mr. Simstad spoke of the proposed site; plans are completed and approved by IDEM for permitting. Construction vehicles parked along road will be biggest traffic obstruction. The water tower will be similar to the existing tower. Mr. Simstad offered to send drawings to Mr. Bakker. A lengthy discussion followed.
  - c. Financial Advisor – LWG
    - i. Engagement Agreement for Water System Analysis - Will be available at next meeting.
    - ii. Engagement Agreement for Wastewater System Analysis – Not to exceed \$15,000.  
A motion to approve engagement agreement was made by Richard Sharpe with second by John Foreman. President Niemeyer called for a voice vote. Voice vote: 5 Ayes 0 Nays.
  - d. Director of Operations/Superintendent  
Director of Operations Tim Kubiak reported utilization of the camera truck to televise Utopia and Krystal Oaks sewer lines. The Department is looking into ways to mark televised areas. He discussed two bids received for larger manhole repairs, not to exceed \$20,000.
    - i. Operation & Maintenance Report – Wastewater Supervisor Perez and staff have been doing grease trap inspections. Lift station #9’s panel and pump due next week. Discussion turned to different proposed routs for WSSI second phase and impact of potential housing growth’s on routing.

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- ii. Wellhead Protection Phase II –Ortman Drilling & Water Services written proposal for an IDEM required Well Head Protection Plan came in at \$29,450.00. Mr. Austgen interjected typically bids are required with Mr. Simstad replying this is not for a commodity but for Professional Services. Mr. Austgen asked for Mr. Simstad’s professional opinion on letterhead.

A motion to approve Ortman's \$29,450.00 proposal contingent on requisite documents on letterhead from NIES was made by John Foreman with second by Richard Sharpe. President Niemeyer called for a voice vote. Voice vote: 5 Ayes 0 Nays.

- e. Town Administrator – reported on JMOB staff pre-meeting September 10<sup>th</sup>. Lowell will be replacing gas lines between the buildings at the sewer plant. The next meeting is not scheduled at this time.
- f. Town Attorney
  - i. Farmington Meadows Phase II – Attorney Austgen negotiated a signed and settled resolution agreement with the developer of Farmington Meadows Phase LL. The developer’s agreement documents for 42 sanitary sewer taps and a deposit check of \$45,000.00 were presented by council.

A motion to approve the agreement was made by John Foreman with second by Richard Sharpe. President Niemeyer called for a voice vote. Voice vote: 5 Ayes 0 Nays.

4. JMOB Report – Previously discussed.
5. Utility Projects – Previously discussed.

**PUBLIC COMMENT:** None

**ADJOURNMENT** President Niemeyer called the meeting adjourned at approximately 9:20 PM.

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA UTILITY BOARD**

**Randy Niemeyer, President**

Richard Sharpe, Vice President

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Robert H. Carnahan

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John Foreman

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Julie Rivera

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Ralph Miller

ATTEST:

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Greg Parker

Jennifer N. Sandberg  
Clerk-Treasurer, IAMC

The Minutes of the Cedar Lake Utility Board are transcribed pursuant to IC 5-14-1.5-4(b), which states:

- (b) As the meeting progresses, the following *memoranda* shall be kept:
  - (1) The date, time and place of the meeting.
  - (2) The members of the governing body recorded as either present or absent.
  - (3) The general substance of all matters proposed, discussed, or decided.
  - (4) A record of all votes taken, by individual members if there is a roll call.
  - (5) Any additional information required under IC 5-1.5-2-2.5.