

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA
MINUTES OF THE UTILITY BOARD**

May 21, 2019

**Special Public Meeting Advertised for 7:00 PM
Conducted at the Cedar Lake Town Hall
Pledge of Allegiance & Moment of Silence**



Roll Call:

Present	Robert H. Carnahan Board Member	Ward 1	Present	Greg Parker Board Member	Ward 6
Present	John Foreman Board Member	Ward 2	Present	Richard Sharpe Board Vice President	Ward 7
Present	Julie Rivera Board Member	Ward 3	Absent	Jennifer N. Sandberg Clerk-Treasurer	
Present	Ralph Miller Board Member	Ward 4	Present	Jill Murr, CPM, IAMC, MMC Town Administrator	
Present	Randell Niemeyer Board President	Ward 5	Present	David Austgen Town Attorney	

NEW BUSINESS

1. Approval of Minutes – April 16, 2019 and April 30, 2019

A motion was made by Julie Rivera to approve the minutes; seconded by Greg Parker. Motion carried by voice vote - all in favor.

2. Written Report

- a. Fund Reports - President Niemeyer had asked for a breakdown. Town Administrator Murr indicated Clerk-Treasurer Sandberg provided balances as of today just prior to the meeting, breaking them up by the various sewer/waste water utility funds and water funds for you. Niemeyer asked Murr to check as it looked like the debits/credits were flipped.

3. Consultant(s) & Staff Report (s)

a. Engineer

i. NIES general report

Engineer Simstad presented a report on the wastewater treatment capacity and the SSES. Simstad indicated he and Murr had a teleconference with Lowell where they agree with the confirmed capacity. Once they obtain the requested data from Lowell he will refine the report.

Carnahan thanked Simstad for the map he provided and noted Murr would be able to add other subdivisions so that the map could be used for Plan Commission to use as well. Simstad noted his appreciation to Jill Murr, Tim Kubiak, and Michelle Bakker for assisting in the process.

ii. NIES – Sewer System Evaluation Survey, Phase 1 (*deferred from April 30, 2019*)

President Niemeyer stated this item was deferred in the last meeting they were awaiting the results of the request for qualifications from engineering firms so the board can consider its direction. Murr stated the deadline date on those RFQs was June 1; she is going to send out an extension until June 3 since June 1 is a Saturday. Niemeyer requested a special Utility Board meeting on June 4 for the board to evaluate those RFQs so that by the second meeting in June, they can choose a vendor.

John Foreman motioned for the item to be deferred; second by Julie Rivera. Motion carried by voice vote - all in favor.

b. Director of Operations/Superintendent

i. Operation & Management Report

Operations Director Tim Kubiak noted they were working on upgrades. Kubiak stated the surcharge report was distributed. Tony Perez provided control meter data that had not been available during the rain event and the amount of infiltration was quite significant. Niemeyer stated Lauerman would be considered their Phase 1 focus. Perez stated the averages are 5-8”; at the highest point, they were at 100”, which would be at the top of the manhole. Kubiak stated the capacity report provided by Simstad was based on dry weather reports and that the figures Perez provided included the sump pump and waste water infiltration. Kubiak stated they had four lift stations they were working on. Locations noted

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as: #9 on North Parrish, #19 Lemon Lake, #8 at Corky's on 41, and #5 near the Lighthouse.

Brandon Szamatowicz asked the group how they would like the SSO reports distributed, if emailed or available at every meeting. Szamatowicz stated that with the last weather event, they had 6 different incidents of surcharging, 3 of them coming from lift station 8. Niemeyer asked Szamatowicz to email the report to the Utility Board. Parker asked for clarification on the million gallons source; Szamatowicz stated it was entirely sump pump related. Kubiak indicated during weather events, the numbers increase significantly. Multiple discussions took place regarding smoke testing, sump pumps, weather events causing increases in infiltration, liens, and gaining access to homes illegally tied into the sewer.

c. Town Administrator

Ms. Murr stated she has reached out to the Town Manager of Lowell for the joint meeting, as requested at the last meeting, and is awaiting his response. She noted the JMOB meeting tomorrow and will follow up with him then and report back to the board.

d. Town Attorney

Attorney Austgen stated the final submissions have been completed in Indianapolis. The OUCC conceded to our rate subject to the Town returning to Indianapolis inside three years to raise the rates and a single tariff across the 3 tariff areas that we have in the community. All of the testimonies have been submitted as part of the transcript. Austgen stated they have 60 days to make a ruling. Austgen suggested that the board recommend to the Town Council to adopt a water rating increase ordinance for the system development charge. Multiple discussions occurred regarding the three year return stipulation.

4. JMOB Report

Richard Sharpe noted Wessler as the new engineering firm out of Indianapolis with a local office in NWI. He stated Terry Wright has retired as the Treatment Plant Operator and was replaced by Donald Woodward. Edgar Corns is resigning due to health reasons and his replacement is Michael Gruszka. Sharpe stated the action items in varying stages include: equalization basin line, interceptor rehab, interceptor television and local long-term control plan involving IDEM and the actiflow repair. Murr stated a couple of the items were rejected due to lack of bidders; only one individual bid. Sharpe stated the flow rate on the flow report showed Cedar Lake at 51.5 and Lowell at 48.5.

5. Utility Projects

a. Water

i. Supply

Niemeyer asked Simstad for an update on the east side tower. Simstad confirmed Niemeyer's inquiry on the east side tower being in a phase of awaiting funding.

ii. Rates & Charges:

Niemeyer indicated this was discussed as noted above.

b. Wastewater:

i. West Side Interceptor

Niemeyer stated this was covered in discussions mentioned above as noted in 3b.

PUBLIC COMMENT

None

ADJOURNMENT President Niemeyer called the meeting adjourned at approximately 10:00 PM.

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Randy Niemeyer, President

Richard Sharpe, Vice President

Robert H. Carnahan

John Foreman

Julie Rivera

Ralph Miller

ATTEST:

Greg Parker

Jennifer N. Sandberg
Clerk-Treasurer

The Minutes of the Cedar Lake Utility Board are transcribed pursuant to IC 5-14-1.5-4(b), which states:

(b) As the meeting progresses, the following *memoranda* shall be kept:

- (1) The date, time and place of the meeting.
- (2) The members of the governing body recorded as either present or absent.
- (3) The general substance of all matters proposed, discussed, or decided.
- (4) A record of all votes taken, by individual members if there is a roll call.
- (5) Any additional information required under IC 5-1.5-2-2.5.