



Town of Cedar Lake
Unsafe Building Department Minutes
December 16, 2020 at 6:30 p.m.

Call to Order (Time): Richard Sharpe called the meeting to order at 6:32 pm.

Pledge to Flag

Roll Call:

Absent	Chuck Kouder, President	Present	Tim Kubiak, Director of Operations
Present	Richard Sharpe, Vice President	Present	Michelle Bakker, Building Administrator
Present	Colleen Schieben	Present	Todd Wilkening, Fire Chief
Absent	David Austgen, Town Attorney*	Present	Sarah Moore, Recording Secretary
Present	Ryan Deutmeyer, Town Attorney	Guest present:	Malia Comia

**Arrived at 6:37 pm*

Minutes:

A motion was made by Colleen Schieben, seconded by Richard Sharpe, to approve and waive the reading of the Minutes of the October 21, 2020 meeting; roll call vote taken with all in favor (2:0).

Old Business:

1. **7223 W. 126th Ave. – Wellwerts, Noreen & Patricia Brooks:** Owner was not present. Deutmeyer reported the order to affirm the demolition order was complete and the affidavit was provided to Kubiak for signature. A motion was made by Colleen Schieben, seconded by Richard Sharpe, to approve the demolition order; roll call vote taken with all in favor (2:0).
2. **12611 Cline Avenue – Urquiza, Sergio H.:** Bakker and Wilkening both stated they had not heard from the owner. Deutmeyer inquired about the cost to demo and confirmed title work had been completed. Kubiak stated the estimated figure was \$250,000-\$300,000 to demo, but did not include the removal. A motion was made by Colleen Schieben, seconded by Richard Sharpe, to obtain a demolition order; roll call vote taken with all in favor (2:0).
3. **12740 Hilltop – Wade & Dunn Land Trust #1351:** Bakker stated at the October meeting, Bob Brown and new owner Maverick Butrum were going to transfer the property over to Butrum and report back at the December meeting. Comia noted the original owner came in and obtained a building permit application because the purchaser had been sick. A motion was made by Colleen Schieben, seconded by Richard Sharpe, to defer this to the next meeting and send notice to the owner(s); roll call vote taken with all in favor (2:0). Sharpe asked Bakker to check on the status of the permit.

Update Items:

1. **7118 W. 131st Pl – Orellano, Noel:** Bakker stated she has not received an update on this.
2. **6425 W. 141st Ave. – Ward, Pamela R:** Bakker stated she spoke with her on November 16. They plan to demo the house once funds are available. They found a contractor that would demo at a lower price.

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Possible Unsafe Structures:

1. **7215 W 128th Place:**
2. **7512 W 128th Lane:**
3. **7020 W 139th Place – fire:**
4. **14620 Bryan St:** Wilkening stated this one has been on the list for a while. Schieben stated the home is deteriorating and animals residing in it. Wilkening stated the he would update the report. Sharpe requested this item be moved up on the agenda.
5. **7201 W 143rd – fire:** Wilkening stated clean-up is in progress, there is no insurance, will be a slow process and a lot of damage to the surrounding properties as well.

Wilkening confirmed to Kubiak that he would do reports on the other 4 properties mentioned above, however he was not certain the reports would be completed in time for the January meeting.

Public Comment: Carnahan expressed his displeasure with the meeting going to quarterly next year, stating these items will not be addressed and dragged out further. Sharpe and Schieben indicated they would reevaluate after the beginning of the year if they needed to be held more frequently.

Adjournment: Sharpe called the meeting adjourned at 6:47 pm.

Next meeting: January 20, 2020 at 6:30 p.m.

Chuck Kouder, President

Richard Sharpe, Vice President

Colleen Schieben

Sarah Moore, Recording Secretary

The Town of Cedar Lake is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, please contact the Cedar Lake Town Hall at (219) 374-7400.