**January 17, 2023** 

Public Meeting Advertised for 7:00 PM Conducted at the Cedar Lake Town Hall Pledge of Allegiance & Moment of Silence Roll Call:



Present	Robert H. Carnahan	Ward 1	Present	John Foreman	At Large
	Council Member			Vice-President	
Present	Julie Rivera	Ward 2	Present	Richard Sharpe	At Large
	Council Member			President	
Present	Nick Recupito	Ward 3	Present	Jennifer N. Sandberg, 1	IAMC, CMC, CPFIM
	Council Member			Clerk-Treasurer	
Present	Ralph Miller	Ward 4	Present	Chris Salatas	
	Council Member			Town Manager	
Present	Colleen Schieben	Ward 5	Present	David Austgen	
	Council Member			Town Attorney	

#### **PUBLIC COMMENT**

None

#### **CONSENT AGENDA**

- 1. Minutes: December 6, 2022
- **2. Claims:** All Town Funds: \$1,221,006.31; Wastewater Operating: \$241,357.98; Water Utility: \$94,072.54; 2010B Water Bond: \$75,536.25; Storm Water: \$176,104.92; Payroll: January 5, 2023 \$371,978.04 and December Remittances \$195,288.98
- **3. Manual Journal Entries:** December 1, 2022 December 31, 2022
- **4. Donations:** Schilling Bros. Lumber; \$400 Police Department Equipment Donation
- 5. Clerk-Treasurer's Year-End Report:
  - a. Cancellation of Old Outstanding Warrants
  - **b.** Forwarding Encumbrances
  - c. EMS Collections Transfer from General Fund: \$62,075.61

A motion to accept and waive the reading of the minutes and accept the consent agenda as listed was made by Julie Rivera with second by Colleen Schieben. Mr. Carnahan stated he didn't see the January  $6^{th}$  minutes. Clerk-Treasurer Sandberg reported the January  $3^{rd}$  minutes were removed from the consent agenda. They will be on the next agenda. Roll Call: Carnahan – Yes, Rivera – Yes, Recupito – Yes, Miller – Yes, Schieben – Yes, Foreman – Yes, Sharpe – Yes. Vote: 7-0.

#### **ORDINANCES & RESOLUTIONS**

### 1. Ordinance No. 1444 - Park and Recreation Fees Ordinance

Council Member Foreman read Ordinance No. 1444 by title only. Mr. Salatas reported currently Exhibit A includes only the soccer fees. An amending ordinance and exhibit will be forthcoming as the Parks Department expands offerings for the community. The soccer fee is \$50.00 for residents and \$60.00 for non-residents.

A motion to approve Ordinance No. 1444 was made by Colleen Schieben with a second by Ralph Miller. Roll Call: Carnahan – Yes, Rivera – Yes, Recupito – Yes, Miller – Yes, Schieben – Yes, Foreman – Yes, Sharpe – Yes. Vote: 7 – 0.

A motion to suspend the rules and allow for a second reading was made by John Foreman with second by Colleen Schieben. Roll Call: Carnahan – Yes, Rivera – Yes, Recupito – Yes, Miller – Yes, Schieben – Yes, Foreman – Yes, Sharpe – Yes. Vote: 7 – 0.

Council Member Foreman read Ordinance No. 1444 by title only.

A motion to adopt Ordinance No. 1444 was made by John Foreman with second by Colleen Schieben. Roll Call: Carnahan – Yes, Rivera – Yes, Recupito – Yes, Miller – Yes, Schieben – Yes, Foreman – Yes, Sharpe – Yes. Vote: 7 – 0.

## 2. Ordinance No. 1445 - Opioid Unrestricted Fund

Council Member Foreman read Ordinance No. 1445 by title only. Chief Fisher reported these are funds received as part of a federal lawsuit settlement with Johnson & Johnson. He reported the first cut was somewhere near \$38,000. Ms. Sandberg reported the first distribution of the unrestricted monies was \$8,241.68 and the restricted monies were in the amount of \$19,230.59. The use of the funds is limited. Chief Fisher reported the idea was to look into preventative programming. He briefly discussed looking into funding for a social worker.

A motion to approve Ordinance No. 1445 was made by Colleen Schieben with a second by Ralph Miller. Roll Call: Carnahan – Yes, Rivera – Yes, Recupito – Yes, Miller – Yes, Schieben – Yes, Foreman – Yes, Sharpe – Yes. Vote: 7 – 0.

A motion to suspend the rules and allow for a second reading was made by John Foreman with second by Nick Recupito. Roll Call: Carnahan – Yes, Rivera – Yes, Recupito – Yes, Miller – Yes, Schieben – Yes, Foreman – Yes, Sharpe – Yes. Vote: 7-0.

Council Member Foreman read Ordinance No. 1445 by title only.

A motion to adopt Ordinance No. 1445 was made by John Foreman with second by Colleen Schieben. Roll Call: Carnahan – Yes, Rivera – Yes, Recupito – Yes, Miller – Yes, Schieben – Yes, Foreman – Yes, Sharpe – Yes. Vote: 7 – 0.

## 3. Ordinance No. 1446 - Opioid Restricted Fund

Council Member Foreman read Ordinance No. 1446 by title only. Town Attorney Austgen stated there are two streams of distribution. The funds can only be used for the identified uses. This is for the restricted funds.

A motion to approve Ordinance No. 1446 was made by Nick Recupito with a second by Colleen Schieben. Roll Call: Carnahan – Yes, Rivera – Yes, Recupito – Yes, Miller – Yes, Schieben – Yes, Foreman – Yes, Sharpe – Yes. Vote: 7 – 0.

A motion to suspend the rules and allow for a second reading was made by Julie Rivera with second by Ralph Miller. Roll Call: Carnahan – Yes, Rivera – Yes, Recupito – Yes, Miller – Yes, Schieben – Yes, Foreman – Yes, Sharpe – Yes. Vote: 7-0.

Council Member Foreman read Ordinance No. 1446 by title only.

A motion to adopt Ordinance No. 1446 was made by Nick Recupito with second by Colleen Schieben. Roll Call: Carnahan – Yes, Rivera – Yes, Recupito – Yes, Miller – Yes, Schieben – Yes, Foreman – Yes, Sharpe – Yes. Vote: 7 – 0.

## **NEW BUSINESS**

### 1. Y2023 Professional Services Agreement: Veridus Group

Mr. Salatas reported this is the professional services agreement for Veridus Group. This remains unchanged from the prior year's contract. Mr. Foreman asked for a spreadsheet on the various projects. Mr. Salatas noted that is included in their monthly report at the end of the packet.

A motion to approve was made by Julie Rivera with a second by Colleen Schieben. Roll Call: Carnahan – Yes, Rivera – Yes, Recupito – Yes, Miller – Yes, Schieben – Yes, Foreman – Yes, Sharpe – Yes. Vote: 7-0.

### 2. Y2023 Professional Services Agreement: O.W. Krohn & Associates

Mr. Salatas reported this is the proposal for the 2023 service agreement. He is unaware of any changes from 2022. The hourly rates are on page two. A brief discussion continued.

A motion to approve was made by Colleen Schieben with a second by Julie Rivera. Roll Call: Carnahan – Yes, Rivera – Yes, Recupito – Yes, Miller – Yes, Schieben – Yes, Foreman – Yes, Sharpe – Yes. Vote: 7-0.

## 3. Authorize the Town Manager to submit for and sign for documents for the 2023-1 CCMC

Mr. Salatas reported they have received a cost estimate from Christopher B. Burke Engineering for the 2023 CCMG submission. It may change slightly as they may strip out the lighting to try to fit in another road. He would like authorization to submit the CCMG proposal to receive the maximum amount of \$1,000,000. Don's cost estimate is \$2,017,500. He would like authorization to sign all of the documents.

A motion to approve was made by Robert Carnahan with a second by Colleen Schieben. Roll Call: Carnahan – Yes, Rivera – Yes, Recupito – Yes, Miller – Yes, Schieben – Yes, Foreman – Yes, Sharpe – Yes. Vote: 7-0.

### REPORTS

1. Town Council – Mr. Carnahan reported on an event to be held by George Tomaszewski Jr. and Family as well as the Indiana Patriot Guard at the Cedar Lake Fire Department on February 25<sup>th</sup> at 1PM. They will hold the Honor and Remember Flag presentation to the Cedar Lake Fire Department and the family of Timothy Ray White. Mr. White was a

firefighter who lost his life in 2011. He had served the fire department for 20 years. Mr. Carnahan stated the Chamber of Commerce has their luncheon this Thursday. The Superintendent of Hanover Schools is the keynote speaker. The luncheon will be at Great Oaks at noon.

- 2. Town Attorney None
- **3.** Clerk-Treasurer Ms. Sandberg reported work continues on the utility budgets as well as all of the annual reporting due.
- **4. Town Manager** Mr. Salatas stated he and Mr. Oliphant participated in the NIRPC NOFA process. Five grants were submitted. One for the Founders Creek Trail and four for sidewalks. It is a very competitive process. They won't know if they are awarded one of the grants for another six weeks. He is working with Mr. Kubiak on an Indiana Arts grant submission. They are working on a grant for the viaduct, the roundabout, and artwork at the Town grounds lakeshore.
- **5. Director of Operations** Mr. Kubiak stated the requirements to obtain a CDL require more class time. The schooling cost will be much more than the previous costs for taking a test. They are working on a reimbursement agreement. A brief discussion continued.
- **6. Police Department** Chief Fisher reported on the Y2022 calls for service report.
- 7. Fire Department Chief Wilkening reported on the Y2022 calls for service report. A calls report will be going to the Hanover Township Trustee.

### WRITTEN COMMUNICATION

- **1. Building Department Report** Mr. Salatas reported in 2022 there were 245 new construction permits with an approximate value of \$62 million. There were 608 other permits with an approximate value of \$33.9 million.
- 2. Christopher B. Burke Report Previously reported.
- **3. Veridus** Work continues on the public safety facilities as well as work on the Parks Department including RFP samples for park master planning. Work also includes position descriptions.
- **4.** Hanover Central School Corporation A letter was received appointing Tracy Haskell as the Redevelopment Commission liaison and Scott Burdan as the Town Council liaison.

#### PUBLIC COMMENT

Barb Orze, Centennial Estates, asked about who was in charge of the Smart911 system. She asked how long has the town subscribed to the system. Chief Fisher stated Lake County Department of Homeland Security received a grant and paid for every community in the county. Mrs. Orze asked who in Cedar Lake is responsible for the alerts. She voiced concerns with the lack information being provided. She voiced concerns about the information being on the Town's website. Mrs. Orze voiced her concerns at length. Discussion continued on the concerns presented.

Kevin Toth, 9725 B W. 129<sup>th</sup> Place, asked who the BOT developer is. Mr. Salatas stated it is GM Development. Mr. Toth asked if it was assigned already. Mr. Sharpe stated yes. Mr. Toth asked if there were any other developers interested. Mr. Salatas stated no other proposals were submitted. Mr. Toth asked what the interest rate was. Ms. Sandberg stated she believes it was 3.91% but she would check for certain tomorrow. Mr. Toth asked about a line item in the Town's 2023 budget titled lease payments for \$589,000. Ms. Sandberg stated that is for the 2017 A, B, and C Bonds. Mr. Toth asked if that paid for everything or just the public safety building. Ms. Sandberg repeated that is for the 2017 A, B, and C Bonds. He asked about the annual payment. Ms. Sandberg stated for Fund 327 2022 Bonds the debt payment due for Series A is \$247,500. The debt payment due for Series B is \$470,000. Mr. Toth discussed the O.W. Krohn contract. He stated they all should know whether or not it is higher than last year. A brief discussion continued.

**ADJOURNMENT** President Sharpe called the meeting to adjournment at approximately 7:57 PM.

## COUNCIL OF THE CIVIL TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA

Richard Sharpe, President	John Foreman, Vice President
Robert H. Carnahan	Julie Rivera
Nicholas Recupito	Ralph Miller
ATTEST:	Colleen Schieben
Jennifer N. Sandberg, IAMC, CMC, CPFIM Clerk-Treasurer	

The Minutes of the Cedar Lake Town Council are transcribed pursuant to IC 5-14-1.5-4(b), which states:

- (b) As the meeting progresses, the following *memoranda* shall be kept:
- (1) The date, time and place of the meeting.
- (2) The members of the governing body recorded as either present or absent.
- (3) The general substance of all matters proposed, discussed, or decided.
- (4) A record of all votes taken, by individual members if there is a roll call.