



TOWN COUNCIL PUBLIC MEETING AGENDA

January 17, 2023 - 7:00 PM

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

CALL TO ORDER/ROLL CALL:

___ Robert H. Carnahan, Ward 1
___ Julie Rivera, Ward 2
___ Nick Recupito, Ward 3
___ Ralph Miller, Ward 4
___ Colleen Schieben, Ward 5

___ John Foreman, At Large, Vice-President
___ Richard Sharpe, At Large, President
___ Jennifer Sandberg, Clerk-Treasurer
___ Chris Salatas, Town Manager
___ David Austgen, Town Attorney

PUBLIC COMMENT *(on agenda items):*

CONSENT AGENDA:

1. **Minutes:** December 6, 2022, and January 3, 2023
2. **Claims:** All Town Funds: \$1,221,006.31; Wastewater Operating: \$241,357.98; Water Utility: \$94,072.54; 2010B Water Bond: \$75,536.25; Storm Water: \$176,104.92; Payroll: January 5, 2023 - \$371,978.04 and December Remittances \$195,288.98
3. **Manual Journal Entries:** December 1, 2022 – December 31, 2022
4. **Donations:** Schilling Bros. Lumber; \$400 Police Department Equipment Donation
5. **Clerk-Treasurer's Year-End Report:**
 - a. Cancellation of Old Outstanding Warrants
 - b. Forwarding Encumbrances
 - c. EMS Collections Transfer from General Fund: \$62,075.61

ORDINANCES & RESOLUTIONS:

1. **Ordinance No. 1444** – Park and Recreation Fees Ordinance
2. **Ordinance No. 1445** – Opioid Unrestricted Fund
3. **Ordinance No. 1446** – Opioid Restricted Fund

NEW BUSINESS:

1. Y2023 Professional Services Agreement: Veridus Group
2. Y2023 Professional Services Agreement: O.W. Krohn & Associates
3. Authorize the Town Manager to submit for and sign for documents for the 2023-1 CCMG

REPORTS:

1. Town Council
2. Town Attorney
3. Clerk-Treasurer
4. Town Manager
5. Director of Operations
6. Police Department
7. Fire Department

WRITTEN COMMUNICATION:

1. Building Department Report
2. Christopher B. Burke Report
3. Veridus
4. Hanover Central School Corporation

PUBLIC COMMENT:

ADJOURNMENT:

PRESS SESSION:

NEXT MEETING: Tuesday, February 7, 2023 at 7:00 pm

The Town of Cedar Lake is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, please contact the Cedar Lake Town Hall at (219) 374-7400.

January 17, 2023

ALL TOWN FUNDS	\$1,221,006.31
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WASTEWATER OPERATING	\$241,357.98
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WATER UTILITY	\$94,072.54
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2010B WATER BOND	\$75,536.25
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STORM WATER	\$176,104.92
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PAYROLL 1/5/23	\$371,978.04
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DECEMBER REMITTANCES	\$195,288.98
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Town of Cedar Lake
Office of the Clerk-Treasurer

7408 Constitution Ave – PO Box 707 – Cedar Lake, IN 46303
 Tel (219) 374-7000 – Fax (219) 374-8588



Memorandum

To:	Town Council
cc:	
From:	Jennifer N. Sandberg, Clerk-Treasurer
Subject:	2022 Forwarding Encumbrances & Outstanding Warrant Cancellation

The following items are on the January 17, 2023 consent agenda for approval. These items are annual housekeeping items per previous recommendations from State Board of Accounts or per Town Ordinance.

Forwarding Encumbrances – Total \$171,899.48

Fund #101	\$ 31,899.32	Fund #401	\$ 3,000.00
Fund #106	\$ 300.00	Fund #402	\$ 20,655.00
Fund #114	\$ 5,000.00	Fund #640	\$ 44,527.14
Fund #202	\$ 55,627.72	Fund #660	\$ 10,000.00
Fund #210	\$ 890.30		

Outstanding Warrant Cancellation – Issued checks that have not cleared with dates of 2020 per State Board of Accounts recommendation. Requesting to place the amounts back into the appropriate funds.

BANK 0 ALL TOWN FUNDS					
11/14/2019	0	36233	099999	RAGSDALE, ANGELINA	14.89
01/22/2020	0	41698	100662	UNIVERSAL LIGHTING OF AMERICA INC.	2,210.00
03/18/2020	0	41948	000329	CEDAR LAKE CHAMBER	15.00
05/06/2020	0	42212	099999	ADAM & HEATHER WARD	35.00
07/09/2020	0	36281	099999	FRICK, THOMAS	181.70
09/17/2020	0	36328	099999	MOLENDIA JR, JAMES	52.57
Total of 6 Checks:				\$	2,509.16
BANK 11 WATER UTILITY					
05/06/2020	11	5460	099999	JOSEPH D GORKE	72.00
05/20/2020	11	5482	099999	BIANCARDI PATRICK & GOODFRIEND BRIA	72.00
08/19/2020	11	5672	099999	PANOZZO RYAN	72.00
09/16/2020	11	5727	099999	HUSEMAN KRISTIN	72.00
10/21/2020	11	5784	099999	NOVAK SHIRLEY	72.00
10/21/2020	11	5793	099999	REYNOLDS PATRICK & DIANE WERNER	72.00
Total of 6 Checks:				\$	432.00
BANK 12 STORM WATER					
09/02/2020	12	3157	099999	ROBERT & JACQUELINE KIEL	47.10
Total of 1 Check:				\$	47.10

TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA

ORDINANCE NO.: 1444

AN ORDINANCE OF THE TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA, ESTABLISHING AN ACTIVITY FEE SCHEDULE FOR ACTIVITIES PROVIDED BY THE TOWN DEPARTMENT OF PARKS AND RECREATION FOR THE TOWN OF CEDAR LAKE, REPEALING ALL ORDINANCES AND TOWN CODE PROVISIONS, OR PARTS THEREOF, IN CONFLICT HEREWITH, AND ALL MATTERS RELATED THERETO.

WHEREAS, the Town Council of the Town of Cedar Lake, Lake County, Indiana (hereinafter, the "Town Council"), has, in 2022, adopted Town Ordinance No. 1411 establishing a Department of Parks and Recreation for the Town of Cedar Lake pursuant to the applicable provisions of I.C. §36-10; further the Town Council, upon its adoption of the establishment Ordinance regarding the newly established Town Department of Parks and Recreation, appointed Members to the Town Parks and Recreation Board in conformance with applicable law; further, that the Town Department of Parks and Recreation, under the jurisdictional oversight and authority of the Town Parks and Recreation Board established for such purpose, has undertaken and commenced its duties and responsibilities pursuant to applicable law and enabling Ordinance pertaining to managing, developing, and conducting current and new recreation facilities and programs by the Department; and

WHEREAS, the Town of Cedar Lake, Lake County, Indiana, Parks and Recreation Board (hereinafter, the "Parks and Recreation Board"), has begun to develop and provide activities in the Town Department of Parks and Recreation for the citizens and residents of Cedar Lake; and

WHEREAS, the Town Parks and Recreation Board has determined that certain of the recreation facilities and programs of the Department require appropriate and identified fees and charges for participation and undertaking; and

WHEREAS, the Town Parks and Recreation Board has been informed and advised that the provisions of I.C. §36-10-3-22, et seq, provide for a statutory Town Parks and Recreation Board to charge a reasonable fee for recreation facilities and programs; and

WHEREAS, the Town Parks and Recreation Board has been informed and advised by its Administrative Staff that an Activity Fee Schedule should be established and contain reasonable fees for recreation facilities and programs presented, or to be presented, to citizens of Cedar Lake; and

WHEREAS, the Town Park and Recreation Board, based upon the foregoing, and its analysis and assessment of circumstances, has approved its Resolution No. **2023-1-PB**, recommending establishment of a Parks and Recreation Activity Fee Schedule for the Town of Cedar Lake Department of Parks and Recreation; and

WHEREAS, the Town Council, being duly advised by the Town Parks and Recreation Board, through its report and favorable advisory Resolution recommendation, now concurs and agrees that establishment of a Parks and Recreation Department Activity Fee Schedule for the Town of Cedar Lake is appropriate, advisable, and in the best interests of the citizens and residents of the Town of Cedar Lake for the enhancement of citizen services in the Town.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA, AS FOLLOWS:

SECTION ONE: That the Town of Cedar Lake Board of Parks and Recreation is hereby authorized and permitted to establish an Activity Fee Schedule for the Town Department of Parks and Recreation consistent with applicable provisions of I.C. §36-10, et seq.; further, as the Parks and Recreation Department Activity Fee Schedule develops, the Activity Fee Schedule shall be amended and processed in the same manner as establishment hereof, namely, by review recommendation by the Board of Parks and Recreation to the Town Council with legislative oversight and authorization thereafter required. It is the intent of this provision that the reasonableness of a fee for recreation facilities and programs is preserved and maintained.

SECTION TWO: That the initial Town Parks and Recreation Activity Fee Schedule, attached hereto as Exhibit "A", and as favorably recommended for approval by the Board of Parks and Recreation, be, and hereby is approved and authorized. The requirements of applicable law for Notice of Adoption are required to be followed and fulfilled.

SECTION THREE: If any section, clause, provision or portion of this Ordinance shall be held to be invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Ordinance.

SECTION FOUR: That all existing Ordinances and Town Code provisions, or parts thereof, in conflict with the provisions of this Enabling Ordinance, are hereby deemed null, void and of no legal effect, and are specifically repealed.

SECTION FIVE: That this Ordinance shall take effect, and be in full force and effect, from and after its passage and by the Town Council, and publication in conformance with applicable law; further, the Clerk-Treasurer and Park and Recreation Department Administrative Staff are required to post in appropriate places and locations the approved and adopted Activities Fee Schedule established hereby.

ALL OF WHICH IS PASSED AND ADOPTED THIS ____ DAY OF _____, 2023, BY THE TOWN COUNCIL OF THE TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA.

TOWN OF CEDAR LAKE, LAKE
COUNTY, INDIANA, TOWN COUNCIL

RICHARD SHARPE, President

JOHN C. FOREMAN, Vice-President

ROBERT H. CARNAHAN, Member

JULIE A. RIVERA, Member

NICK RECUPITO, Member

RALPH MILLER, Member

COLLEEN SCHIEBEN, Member

ATTEST:

JENNIFER N. SANDBERG, IAMC, CMC, CPFIM
Clerk-Treasurer

Exhibit “A”

Activity		Proposed Activity Fee	
Soccer		Residents	\$50.00
Soccer		Non-Residents	\$60.00

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA
BOARD OF PARKS AND RECREATION**

RESOLUTION NO. 2023-1-PB

A RESOLUTION OF THE TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA, PARKS AND RECREATION BOARD RECOMMENDING ESTABLISHMENT OF AN ACTIVITY FEE SCHEDULE FOR ACTIVITIES PROVIDED BY THE TOWN DEPARTMENT OF PARKS AND RECREATION, AND ALL MATTERS RELATED THERETO.

WHEREAS, the Town Council of the Town of Cedar Lake, Lake County, Indiana (hereinafter the "Town Council"), has, by the applicable provisions of I.C. §36-10, as amended, established a Department of Parks and Recreation for the Town; and

WHEREAS, the Town Council, by passage and adoption of Town Ordinance No. 1411, established the Town Department of Parks and Recreation under the jurisdiction of the Town Park and Recreation Board to oversee and act to provide Park and Recreation services and facilities to the citizens and residents of the Town of Cedar Lake; and

WHEREAS, upon the establishment of a Department of Parks and Recreation for the Town, the Town Council further made the appointments of Members to the Town Parks and Recreation Board, as prescribed by applicable law; and

WHEREAS, that since the establishment of the Town Department of Parks and Recreation, as well as appointment of Members to the Town Parks and Recreation Board, the Town Board of Parks and Recreation has acted to develop, present, and undertake providing Park and Recreation services, facilities, and activities for the residents of the Town; and

WHEREAS, the Town Parks and Recreation Board has been informed and advised by its Administrative Staff of the need to establish a fee schedule for participation in activities, facilities, and programs established and presented by the Town Department of Parks and Recreation; and

WHEREAS, the Town Parks and Recreation Board has been further informed and advised that the provisions of I.C. §36-10-3-22 provide that a Parks and Recreation Board may charge and impose a reasonable fee for recreation facilities and programs; and

WHEREAS, the Town Parks and Recreation Board has been further informed and advised that an Activity Fee Schedule should be developed for the aforesaid reasons and purposes, and in order to provide certain recreation facilities and programs as planned; and

WHEREAS, the Town Parks and Recreation Board is informed and advised that establishment of a Parks and Recreation Activity Fee Schedule for Town of Cedar Lake Department of Parks and Recreation for its recreation activities and programs to be presented to the citizens and residents of the Town is proper, appropriate, and consistent with provisions of applicable law; further, that establishment of a current Activity Fee Schedule will create a source of revenue by which to develop and present current and new recreation facilities and programs to be offered by the Department of Parks and Recreation, as well as to promote Parks and Recreation activities on expanded and improved facilities and programs to be offered by the Department of Parks and Recreation; and

WHEREAS, the Town Parks and Recreation Board recommends that the Town Council favorably consider this Resolution for establishment of a Parks and Recreation Activity Fee Schedule for certain and specified recreation facilities and programs for the Town of Cedar Lake.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA, BOARD OF PARKS AND RECREATION, AS FOLLOWS:


SECTION ONE: That the Town Parks and Recreation Board, for and on behalf of the Town Parks and Recreation Department, hereby certifies with this Resolution its recommendation that the Town Council establish a Town of Cedar Lake Parks and Recreation Activity Fees Schedule, by Ordinance, for the Town Department of Parks and Recreation.

SECTION TWO: That the Town of Cedar Lake Department of Parks and Recreation Activity Fees Schedule attached hereto, and incorporated herein as Exhibit "A", is recommended by the Town Parks and Recreation Board to be the initial Parks and Recreation Activity Fees Schedule for the Town Department of Parks and Recreation. It can be contemplated that this presented Parks and Recreation Activity Fee Schedule is a developing protocol which will develop over time and planning with the current and new recreation facilities and programs under consideration and preparation by the Town Department of Parks and Recreation.

SECTION THREE: That this advisory favorable recommendation Resolution for establishment of a current Town Parks and Recreation Activity Fee Schedule shall be certified to the Town Council for legislative consideration and adoptive action by the Town Council for the benefit of the residents and citizens of the Town of Cedar Lake.

ALL OF WHICH IS PASSED AND RESOLVED THIS 5th DAY OF January, 2023, BY THE TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA, PARKS AND RECREATION BOARD.

TOWN OF CEDAR LAKE, LAKE
COUNTY, INDIANA, PARKS AND
RECREATION BOARD BY:



President



Vice-President



Member



Member

ATTEST:



PARK AND RECREATION RECORDING SECRETARY

Exhibit "A"

Activity		Proposed Activity Fee	
Soccer		Residents	\$50.00
Soccer		Non-Residents	\$60.00

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App

Copy of Pa

TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA

ORDINANCE NO.: 1445

AN ORDINANCE ESTABLISHING AN OPIOID UNRESTRICTED SPECIAL REVENUE NON-REVERTING FUND FOR THE TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA, AND ALL MATTERS RELATED THERETO.

WHEREAS, the Town of Cedar Lake, Lake County, Indiana, is a unit of local government duly organized as a Municipal Corporation in Lake County, Indiana (hereinafter the "**TOWN**"); and

WHEREAS, the **TOWN** is governed by its duly elected legislative and fiscal body, the Town Council (hereinafter, the "**TOWN COUNCIL**"); and

WHEREAS, the **TOWN COUNCIL** has been informed and advised that special funds will be transmitted to the **TOWN** from the State of Indiana pursuant to a litigation Settlement Agreement pertaining to opioid issues and circumstances in the State of Indiana; and

WHEREAS, the **TOWN COUNCIL** has been further informed and advised that the aforementioned litigation settlement will result in substantial funds being tendered to the **TOWN** as a consequence of such litigation settlement, and terms and provisions thereof; and

WHEREAS, the **TOWN COUNCIL** has been further informed and advised that establishment of an Opioid Unrestricted Special Revenue Non-Reverting Fund for the **TOWN** is appropriate and necessary for deposit of funds received from the State of Indiana pursuant to said afore-mentioned litigation Settlement Agreement paid to the State of Indiana from pharmaceutical companies involved therewith; and

WHEREAS, the **TOWN COUNCIL**, in anticipation of receipt of settlement funds from litigation by the State of Indiana with pharmaceutical companies, and whereby such funds will be distributed to units of local government, including the **TOWN**, now concurs and agrees that establishment of an Opioid Unrestricted Special Revenue Non-Reverting Fund for the **TOWN** is appropriate, with disbursements from said Special Revenue Non-Reverting Fund to be made in the same manner as monies in the **TOWN** General Fund; and

WHEREAS, the **TOWN COUNCIL**, being duly advised in the fund source from which the **TOWN** will receive deposited funds from the State of Indiana pursuant to litigation settlement by the State of Indiana with pharmaceutical companies, and whereby said funds are deposited into an appropriate Opioid Unrestricted Special Revenue Non-Reverting Fund for use in the same manner as funds and monies in the Town General Fund, now concurs and agrees that establishment of said Opioid Unrestricted Special Revenue Non-Reverting Fund is appropriate, advisable, and in the best interests of the residents of the **TOWN**.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA, AS FOLLOWS:

SECTION ONE: That an Opioid Unrestricted Special Revenue Non-Reverting Fund for the **TOWN** is hereby established for the deposit of funds received by the **TOWN** from the State of Indiana pursuant to litigation Settlement Agreement by the State of Indiana with pharmaceutical companies; further, that the funds deposited in the **TOWN** Opioid Unrestricted Special Revenue Non-Reverting Fund shall be used in the same manner as monies in the Town General Fund.

SECTION TWO: That the **TOWN** Clerk-Treasurer shall account for, maintain records of deposits and expenditures, and comply with all rules, regulations, and requirements of the Indiana State Board of Accounts for Fund Management in the State of Indiana, including reporting of same, all consistent with the rules, regulations, and requirements of the Indiana State Board of Accounts, as same are amended from time to time.

SECTION THREE: That at the end of each budget/calendar year, monies remaining in the **TOWN** Opioid Unrestricted Special Revenue Non-Reverting Fund shall remain in said fund, and no funds therein shall revert to the **TOWN** General Fund, in conformance with applicable law for such funds in the State of Indiana.

SECTION FOUR: If any section, clause, provision, or portion of this Ordinance shall be held to be invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Ordinance.

SECTION FIVE: That all existing Ordinances and Town Code provisions, or parts thereof, in conflict with the provisions of this Ordinance, are hereby deemed null, void and of no legal effect, and are specifically repealed.

SECTION SIX: That this Ordinance shall take effect, and be in full force and effect, from and after its passage and adoption by the Town Council of the Town of Cedar Lake, Lake County, Indiana, in conformance with applicable law.

ALL OF WHICH IS PASSED AND ADOPTED THIS ____ DAY OF _____, 2023, BY THE TOWN COUNCIL OF THE TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA.

TOWN OF CEDAR LAKE, LAKE
COUNTY, INDIANA, TOWN COUNCIL

RICHARD SHARPE, President

JOHN C. FOREMAN, Vice-President

ROBERT H. CARNAHAN, Member

JULIE A. RIVERA, Member

NICK RECUPITO, Member

RALPH MILLER, Member

COLLEEN SCHIEBEN, Member

ATTEST:

JENNIFER N. SANDBERG, IAMC, CMC, CPFIM
Clerk-Treasurer

TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA

ORDINANCE NO.: 1446

AN ORDINANCE ESTABLISHING AN OPIOID UNRESTRICTED SPECIAL REVENUE NON-REVERTING FUND FOR THE TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA, FOR OPIOID REMEDIATION PURPOSES, AND ALL MATTERS RELATED THERETO.

WHEREAS, the Town of Cedar Lake, Lake County, Indiana, is a unit of local government duly organized as a Municipal Corporation in Lake County, Indiana (hereinafter the "**TOWN**"); and

WHEREAS, the **TOWN** is governed by its duly elected legislative and fiscal body, the Town Council (hereinafter, the "**TOWN COUNCIL**"); and

WHEREAS, the **TOWN COUNCIL** has been informed and advised that special funds will be transmitted to the **TOWN** from the State of Indiana pursuant to a litigation Settlement Agreement pertaining to opioid issues and circumstances in the State of Indiana; and

WHEREAS, the **TOWN COUNCIL** has been further informed and advised that the aforementioned litigation settlement will result in substantial funds being tendered to the **TOWN** as a consequence of such litigation settlement, and terms and provisions thereof; and

WHEREAS, the **TOWN COUNCIL** has been further informed and advised that establishment of an Opioid Unrestricted Special Revenue Non-Reverting Fund for the **TOWN** is appropriate and necessary for deposit of funds received from the State of Indiana pursuant to said aforementioned litigation Settlement Agreement paid to the State of Indiana from pharmaceutical companies involved therewith; and

WHEREAS, the **TOWN COUNCIL**, in anticipation of receipt of settlement funds from litigation by the State of Indiana with pharmaceutical companies, and whereby such funds will be distributed to units of local government, including the **TOWN**, now concurs and agrees that establishment of an Opioid Unrestricted Special Revenue Non-Reverting Fund for the **TOWN** is appropriate, with disbursements from said Special Revenue Non-Reverting Fund to be made for purposes of Opioid Remediation, in the same manner as monies in the **TOWN** General Fund, as specified in the aforesaid settlement for Opioid remediation; and (emphasis added)

WHEREAS, the **TOWN COUNCIL**, being duly advised in the fund source from which the **TOWN** will receive deposited funds from the State of Indiana pursuant to litigation settlement by the State of Indiana with pharmaceutical companies, and whereby said funds are deposited into an appropriate Opioid Unrestricted Special Revenue Non-Reverting Fund for purposes of Opioid Remediation in the same manner as funds and monies in the Town General Fund, now concurs and agrees that establishment of said specific Opioid Unrestricted Special Revenue Non-Reverting Fund is appropriate, advisable, and in the best interests of the residents of the **TOWN**.
(emphasis added)

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA, AS FOLLOWS:

SECTION ONE: That an Opioid Unrestricted Special Revenue Non-Reverting Fund for the TOWN is hereby established for the deposit of funds received by the TOWN from the State of Indiana pursuant to litigation Settlement Agreement by the State of Indiana with pharmaceutical companies; further, that **the funds deposited in the TOWN Opioid Unrestricted Special Revenue Non-Reverting Fund shall be used for Opioid Remediation purposes** in the same manner as monies in the Town General Fund, as specified in the aforesaid settlement for Opioid Remediation. (emphasis added)

SECTION TWO: That the TOWN Clerk-Treasurer shall account for, maintain records of deposits and expenditures, and comply with all rules, regulations, and requirements of the Indiana State Board of Accounts for Fund Management in the State of Indiana, including reporting of same, all consistent with the rules, regulations, and requirements of the Indiana State Board of Accounts, as same are amended from time to time.

SECTION THREE: That at the end of each budget/calendar year, monies remaining in the TOWN Opioid Unrestricted Special Revenue Non-Reverting Fund (**Opioid Remediation**) shall remain in said fund, and no funds therein shall revert to the TOWN General Fund, in conformance with applicable law for such funds in the State of Indiana. (emphasis added)

SECTION FOUR: If any section, clause, provision, or portion of this Ordinance shall be held to be invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Ordinance.

SECTION FIVE: That all existing Ordinances and Town Code provisions, or parts thereof, in conflict with the provisions of this Ordinance, are hereby deemed null, void and of no legal effect, and are specifically repealed.

SECTION SIX: That this Ordinance shall take effect, and be in full force and effect, from and after its passage and adoption by the Town Council of the Town of Cedar Lake, Lake County, Indiana, in conformance with applicable law.

ALL OF WHICH IS PASSED AND ADOPTED THIS ____ DAY OF _____, 2023, BY THE TOWN COUNCIL OF THE TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA.

**TOWN OF CEDAR LAKE, LAKE
COUNTY, INDIANA, TOWN COUNCIL**

RICHARD SHARPE, President

JOHN C. FOREMAN, Vice-President

ROBERT H. CARNAHAN, Member

JULIE A. RIVERA, Member

NICK RECUPITO, Member

RALPH MILLER, Member

COLLEEN SCHIEBEN, Member

ATTEST:

JENNIFER N. SANDBERG, IAMC, CMC, CPFIM
Clerk-Treasurer

January 5, 2023

Mr. Chris Salatas
Town Manager, Town of Cedar Lake
7408 Constitution Avenue
Cedar Lake, IN 46303

Re: Development / Redevelopment Consulting Services

Mr. Salatas,

Thank you for being a great partner with the Veridus Community & Economic Development Team. We look forward to continuing to work with you and the Town in the new year and wanted to follow up with this proposal of how we might be able to assist you and the Town with various redevelopment projects going forward. In review, we plan to continue working with Cedar Lake on the following services:

Development/Redevelopment Representation

Using our background in economic development, real estate, development and construction, Veridus staff will represent the Town of Cedar Lake in discussions and negotiations with developers interested in development and redevelopment in the community. We will participate in conference calls or in-person meetings as required and scheduled with advanced notice. If requested, we will lead the Town's project team to successfully deliver quality projects for the Town within a given schedule. To summarize, Veridus will negotiate and act on behalf of the Town throughout dealings with developers and interested parties as directed by the Town Council and Staff. The appropriate staff and governing bodies will have the required information to make informed decisions.

Redevelopment Initiatives

Veridus would like to assist the Town in navigating these processes and individuals necessary to affect positive change and growth for the Town. This could include strategizing on key parcels and negotiating policy changes necessary for the Town to see the growth it wants to see within its community. In 2022 we focused on the Lake Shore Bluffs project with the Town to engage with property owners of strategic parcels, and set up the framework for a focused multifamily and commercial lakeshore development. These and other strategic initiatives would be a part of this scope in 2023.

Parks and Special Projects

Veridus would like to assist the Town in the development of their Parks Department and Town Complex. This includes navigating RFP drafting as well as guidance for the Parks Department and the Town Complex with focus on strategic growth. This could include strategizing on master planning the Town Complex and key parcels in addition to reviewing proposals for parks master

planning and comprehensive plans. This effort includes research and advising Town staff as needed for related deliverables.

It may be helpful to understand how our assistance is reflected through tasks and time. The tasks and time reflect the effort typically required for one project. We understand you may have several projects under consideration. With multiple projects under negotiation at one time, there are some potential savings which may be achieved by clustering meetings or calls to be more efficient with our time.

Typical scope items and time for public-private partnership negotiations:

- Meetings/calls with Developer(s) and Town Staff to solicit and review proposals, etc. (~ 40 hrs)
- Research operations best practices and/or pro forma review (~ 20 hrs)
- Review letters of intent and initial project plans (~ 5 hrs)
- RFP drafting, analysis of proposals, review, and comment (~ 10 hrs)
- Redevelopment negotiations and Economic Development Agreement review and comment (~ 25 hrs)

VERIDUS COMPENSATION

In total, we have typically spent about 75 to 100 hours on each deal. At our hourly rates (\$275 for Principal time, \$185 for our Project Executives, \$140 for Project Managers and \$100 for Project Administration work), this comes to about \$15,000 – \$18,000 per project. Some projects are simpler and others more complicated and demand more attention. The success of the negotiation depends on both the developer and the Town being able to compromise and work through some of the more complicated details with each project.

In general, we are anticipating the following staff members be a part of this agreement:

- Tim Jensen, PE Principal
- Alaina Shonkwiler Project Executive
- Jack Woods Project Manager

In order to determine the actual work load, we propose to assist the Town under a retainer fee structure (regardless of hours worked). Based on the existing workload and previous billing cycles, we propose to do this at a rate of \$4,000 for twelve months. If deemed appropriate, we can adjust our billing and fee structure that suits the demand required.

Compensation for services rendered will be a lump sum fee payable each month on a percent complete basis. We will track our hours and tasks and they will be included on the monthly invoice as appropriate. Full payment of invoices is due within 30 days from invoice date.

If payment is not made within 30 days of the date when the payment is due, we may, at our option, and effective upon the delivery of written notice of our intention to do so, terminate the contract or suspend further performance of our services under the contract, and we shall have no liability for delay or damage that results from the termination of the contract or suspension of services.

At any time and for any reason, the Town may, at their option, and effective upon the delivery of written notice of your intention to do so, terminate the contract. Veridus shall have no liability for delay or damage which results from the termination of the contract or suspension of services.

REIMBURSABLE EXPENSES

The following expenses will be considered reimbursable and will be invoiced at their direct costs on monthly invoices:

- A. Any studies or plans paid for by Veridus
- B. Reproduction services for plans and specifications other than for normal in-house coordination
- C. Overnight postage, certified mail, and delivery services
- D. Mileage at the current federal rate.

Thank you again for your time and consideration. The fees for services contained in this proposal are valid for six months from the date of this letter. If the terms of this proposal are agreeable, we will prepare a contract and begin the work. If you have any questions or need further information, please call my cell at (317)-750-3768.

Sincerely,

A solid black rectangular box used to redact the signature of the sender.

Alaina Shonkwiler, EDFP
The Veridus Group
Director of Community and Economic Development

Cc Margaret Abernathy, Town of Cedar Lake
Tim Jensen, Veridus
Jack Woods, Veridus

--Signatures Below--

Veridus Group, Inc. by:

A black rectangular box redacting the signature of Timothy M. Jensen.

Timothy M. Jensen, President

Town of Cedar Lake by:

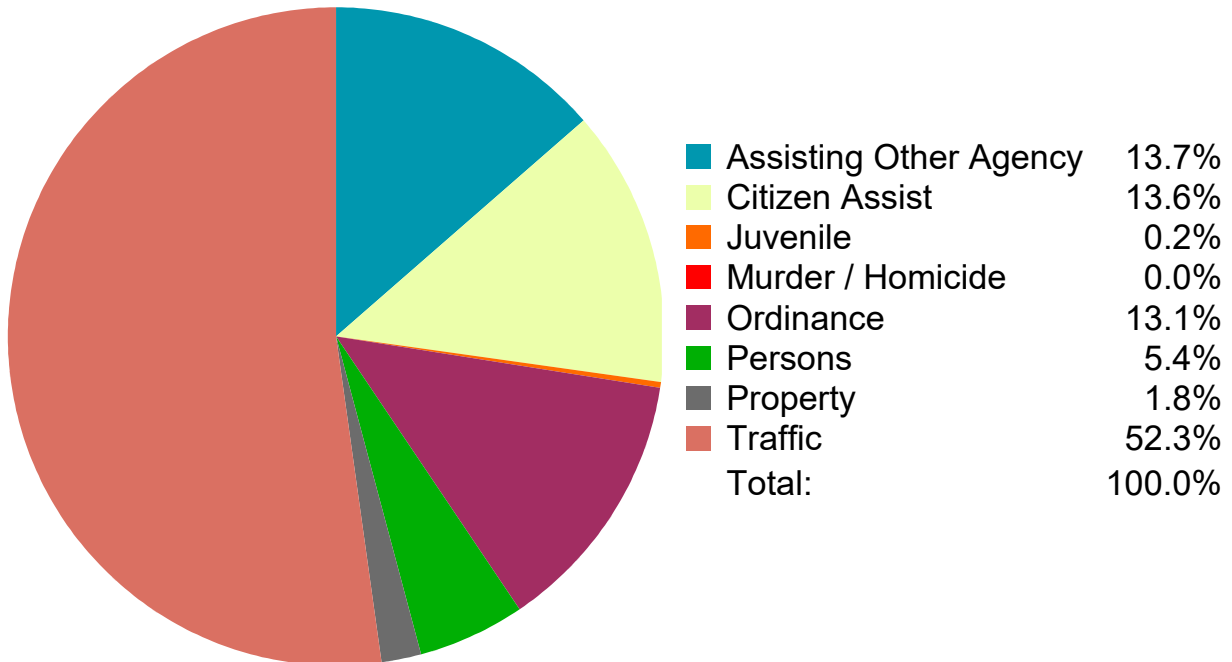
Chris Salatas, Town Manager

**CEDAR LAKE POLICE DEPARTMENT
INCIDENT AND CALLS FOR SERVICE REPORT
December 2022 and Year-To-Date 2022**

Incident Type	Month Total	Year Total
Incidents Assisting Other Agency (Including Fire and EMS)	148	1576
Incidents related to Citizen Assists:	146	2528
Incidents related to Juveniles:	2	90
Incidents related to Murder/Homicide:	0	0
Incidents related to Ordinances:	141	1531
Incidents related to Persons:	58	787
Incidents related to Property:	19	345
Incidents related to Traffic:	563	5591
Incidents Not Classified:	1	4

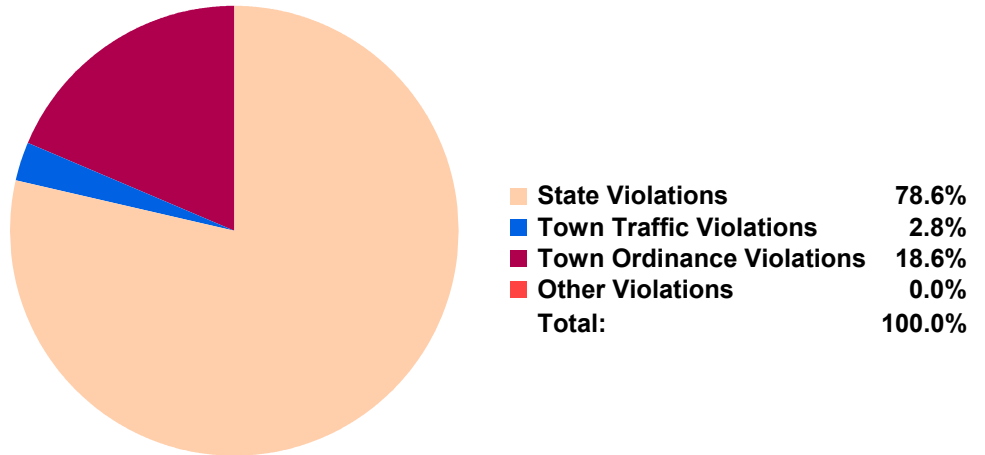
Totals:	1078	12452
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Average Daily Calls For Service: 34.21



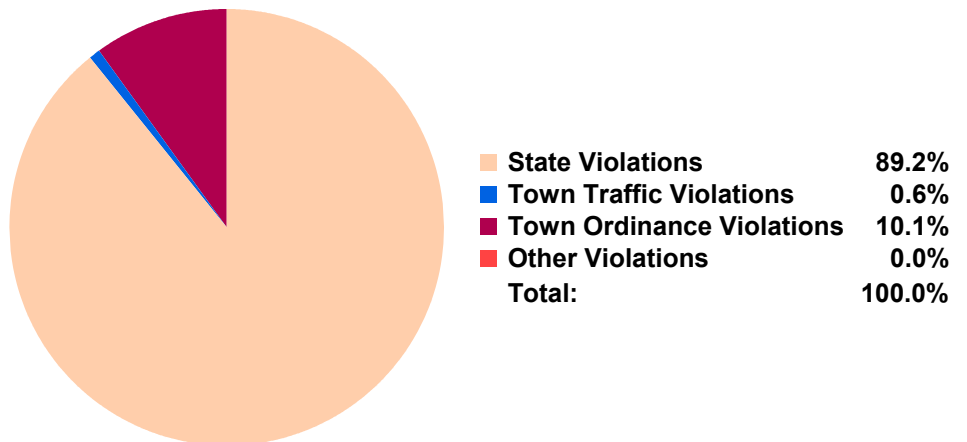
CITATION REPORT
December 2022 and Year-To-Date 2022

State Violations: 114
Town Traffic Violations: 4
Town Ordinance Violations: 27
Other Violations: 0
Total for December: 145
Year To Date: 1,935



WARNING REPORT
December 2022 and Year-To-Date 2022

State Violations: 414
Town Traffic Violations: 3
Town Ordinance Violations: 47
Other Violations: 0
Total for December: 464
Year To Date: 4,545



ARREST REPORT
December 2022 and Year-To-Date 2022

Total Arrests: 27

Total Charges Filed: 56

Misdemeanor: 34

Felony: 17

Infraction: 1

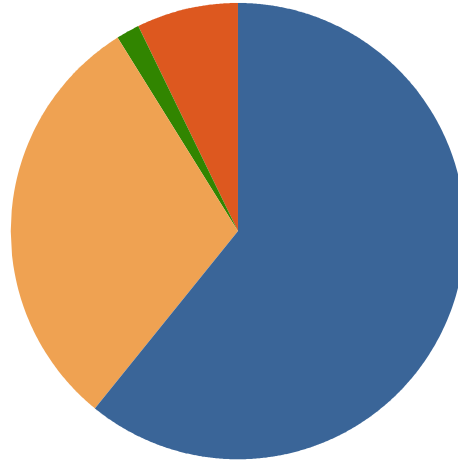
Not Classified /

Warrant: 4

Year-To-Date

Total Arrests: 342

Total Charges Filed: 631

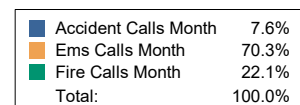
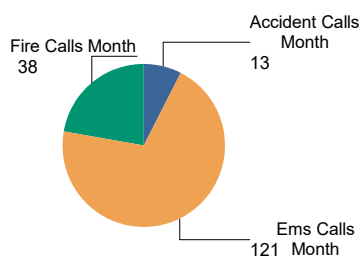
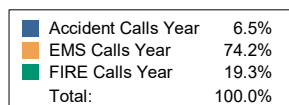
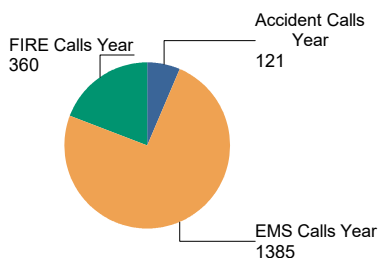


■ Misdemeanor	60.7%
■ Felony	30.4%
■ Infraction	1.8%
■ Not Classified	7.1%
Total:	100.0%

Cedar Lake Fire Department

Monthly Summary Report

1/1/2022 to 12/31/2022



Average Daily Calls for Service: 5.24

Yearly Totals

911 HANGUP	1
Agency Assist	6
Animal Bite	1
Child Abuse	1
Citizen Assist	1
Death Investgtn	1
Disturbance	1
Dom. Battery	2
Domestic Dist	4
EMD	2
EMS Abdominal	25
EMS Allergic	12
EMS Animal Bite	5
EMS Assault	23
EMS Back Pain	17
EMS Bleeding	24
EMS Breathing	141
EMS Burns	3
EMS Chest Pain	69
EMS Choking	8
EMS Death	13
EMS Diabetic	50
EMS Eye Injury	1
EMS Fall	181
EMS Full Arrest	22
EMS Gunshot	2
EMS Headache	4
EMS Heart Prob	35
EMS Heat / Cold	3
EMS Lift Assist	111
EMS Misc	5
EMS Mutual Aid	18
EMS Overdose	24
EMS Pregnancy	2
EMS Psych	79
EMS Seizure	53
EMS Sick Person	249
EMS Stabbing	2
EMS Standby	11
EMS Stroke	26
EMS Trauma	37
EMS Uncons	76
EMS Unknown	54
FIRE Alarm	71
FIRE Appliance	1
FIRE Assist	14

Monthly Totals

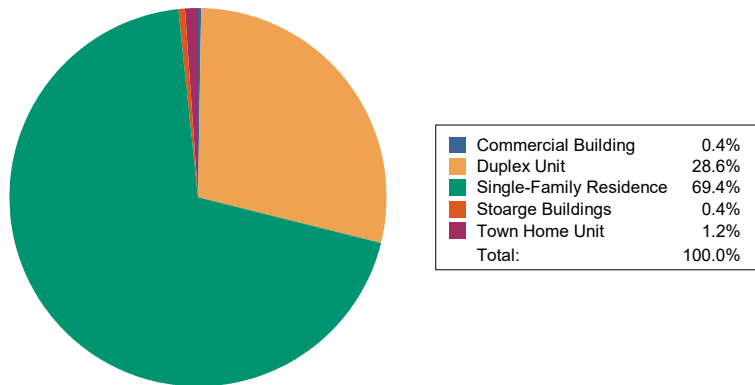
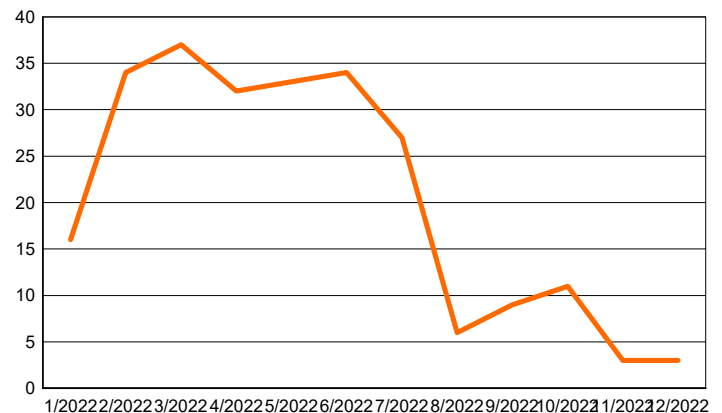
Dom. Battery	1
EMD	2
EMS Abdominal	1
EMS Allergic	1
EMS Assault	1
EMS Bleeding	1
EMS Breathing	10
EMS Chest Pain	10
EMS Diabetic	1
EMS Fall	17
EMS Full Arrest	5
EMS Heart Prob	2
EMS Lift Assist	9
EMS Overdose	3
EMS Psych	9
EMS Seizure	10
EMS Sick Person	33
EMS Uncons	2
EMS Unknown	6
FIRE Alarm	7
FIRE Assist	2
FIRE CO Alarm	2
FIRE Gas IN	2
FIRE Gas OUT	3
FIRE Inspection	2
FIRE Misc	4
FIRE Mutual Aid	5
FIRE Outside	1
FIRE Structure	4
FIRE Utility	2
FIRE Vehicle	1
FIRE Water Resc	3
Lockout	1
PD Accident	1
PI Accident	12
Total for Month:	176

FIRE Brush	5
FIRE CO Alarm	13
FIRE Dive Rescu	1
FIRE Elevator	1
FIRE Gas IN	17
FIRE Gas OUT	15
FIRE Hazmat	2
FIRE Inspection	16
FIRE Investigat	6
FIRE Misc	17
FIRE Mutual Aid	50
FIRE Odor	7
FIRE Outside	13
FIRE Rubbish	4
FIRE Search	1
FIRE Smoke	3
FIRE Smoke Odor	2
FIRE Smoke Out	6
FIRE Standby	7
FIRE Structure	33
FIRE Training	1
FIRE Utility	29
FIRE Vehicle	9
FIRE Washdown	2
FIRE Water Resc	14
Lockout	2
Missing Person	1
Open Burning	1
Overdose	3
PD Accident	2
PI Accident	119
Suicidal Subj	6
Suicide	1
Suicide Attempt	2
Welfare Check	4
<hr/>	
Total for Year:	1,906

Town of Cedar Lake**Office of Building, Zoning, and Planning**

7408 Constitution Ave - PO Box 707 - Cedar Lake, IN 46303

Tel (219) 374-7000 - Fax (219) 374-8588

**Report of All New Construction Permits****1/1/2022 to 12/31/2022****Grouped by Month****New Construction Type****Permits by Month****January 2022**Residential New Construction Permits: **16**New Residential Construction Value: **\$3,887,995**New Construction Permits: **16**Total Value of Construction for January: **\$3,887,995****February 2022**Residential New Construction Permits: **34**New Residential Construction Value: **\$9,152,245**New Construction Permits: **34**Total Value of Construction for February: **\$9,152,245****March 2022**Residential New Construction Permits: **36**New Residential Construction Value: **\$8,487,980**Commercial New Construction Permits: **1**New Commercial Construction Value: **\$1,186,721**New Construction Permits: **37**Total Value of Construction for March: **\$9,674,701****April 2022**Residential New Construction Permits: **32**New Residential Construction Value: **\$7,880,630**New Construction Permits: **32**Total Value of Construction for April: **\$7,880,630****May 2022**Residential New Construction Permits: **33**New Residential Construction Value: **\$9,258,039**New Construction Permits: **33**Total Value of Construction for May: **\$9,258,039**

June 2022Residential New Construction Permits: **34**New Residential Construction Value: **\$8,649,380**New Construction Permits: **34**Total Value of Construction for June: **\$8,649,380**

July 2022Residential New Construction Permits: **27**New Residential Construction Value: **\$6,061,650**New Construction Permits: **27**Total Value of Construction for July: **\$6,061,650**

August 2022Residential New Construction Permits: **6**New Residential Construction Value: **\$1,488,225**New Construction Permits: **6**Total Value of Construction for August: **\$1,488,225**

September 2022Residential New Construction Permits: **9**New Residential Construction Value: **\$2,026,995**New Construction Permits: **9**Total Value of Construction for September: **\$2,026,995**

October 2022Residential New Construction Permits: **11**New Residential Construction Value: **\$2,592,060**New Construction Permits: **11**Total Value of Construction for October: **\$2,592,060**

November 2022Residential New Construction Permits: **3**New Residential Construction Value: **\$742,030**New Construction Permits: **3**Total Value of Construction for November: **\$742,030**

December 2022Residential New Construction Permits: **2**New Residential Construction Value: **\$389,150**Commercial New Construction Permits: **1**New Commercial Construction Value: **\$800,000**New Construction Permits: **3**Total Value of Construction for December: **\$1,189,150**

Total New Construction Permits: **245**Total Value of New Construction: **\$62,603,100**Total Residential New Construction Permits: **243**Total Value of New Residential Construction: **\$60,616,379**Total Commercial New Construction Permits: **2**Total Value of New Commercial Construction: **\$1,986,721**Total School New Construction Permits: **0**

Total Value of New School Construction:

Town of Cedar Lake

Office of Building, Zoning, and Planning

7408 Constitution Ave - PO Box 707 - Cedar Lake, IN 46303

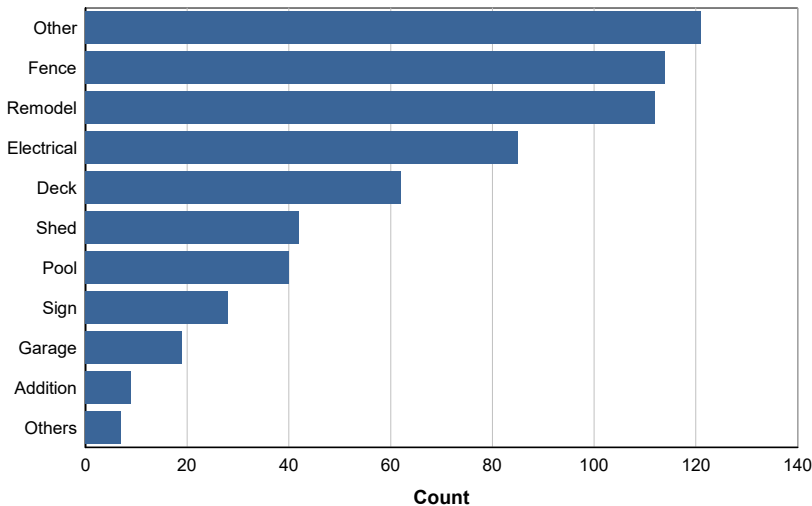
Tel (219) 374-7000 - Fax (219) 374-8588



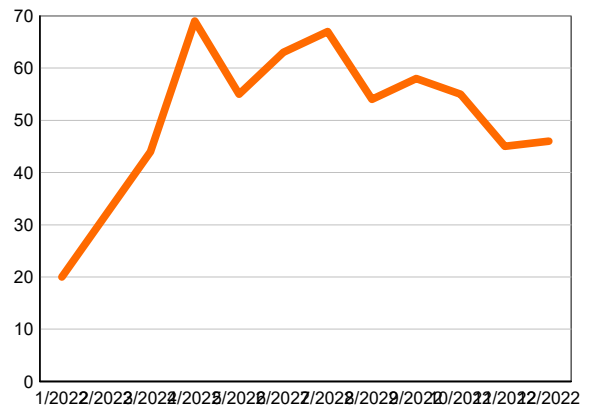
Report of All Other Permits

1/1/2022 to 12/31/2022

Grouped by Month



Permits by Month



January 2022

Other Residential Permits: 17

Other Commercial Permits: 1

Other Open Space Permits: 2

Total of Other Permits: 20

Other Residential Permits Value: \$288,222

Other Commercial Permits Value: \$1

Other Open Space Permits Value: \$6,500

Total Value of All Other Permits: \$294,723

February 2022

Other Residential Permits: 25

Other Commercial Permits: 6

Other Church Permits: 1

Total of Other Permits: 32

Other Residential Permits Value: \$261,632

Other Commercial Permits Value: \$1,262,258

Other Church Permits Value: \$150,000

Total Value of All Other Permits: \$1,673,890

March 2022

Other Residential Permits: 39

Other Commercial Permits: 3

Other School Permits: 1

Other Industrial Permits: 1

Total of Other Permits: 44

Other Residential Permits Value: \$455,025

Other Commercial Permits Value: \$12,690

Other School Permits Value: \$56,310

Other Industrial Permits Value: \$20,000

Total Value of All Other Permits: \$544,025

April 2022

Other Residential Permits: 61

Other Commercial Permits: 7

Other Municipal Permits: 1

Total of Other Permits: 69

Other Residential Permits Value: \$580,946

Other Commercial Permits Value: \$340,873

Other Municipal Permits Value: \$4,000

Total Value of All Other Permits: \$925,819

May 2022

Other Residential Permits: **47**
Other Commercial Permits: **6**
Other Municipal Permits: **2**
Total of Other Permits: **55**

Other Residential Permits Value: **\$681,207**
Other Commercial Permits Value: **\$159,650**
Other Municipal Permits Value: **\$1,308,000**
Total Value of All Other Permits: **\$2,148,857**

June 2022

Other Residential Permits: **53**
Other Commercial Permits: **8**
Other Open Space Permits: **2**
Total of Other Permits: **63**

Other Residential Permits Value: **\$500,049**
Other Commercial Permits Value: **\$48,738**
Other Open Space Permits Value: **\$8,025**
Total Value of All Other Permits: **\$556,811**

July 2022

Other Residential Permits: **58**
Other Commercial Permits: **8**
Other Church Permits: **1**
Total of Other Permits: **67**

Other Residential Permits Value: **\$885,190**
Other Commercial Permits Value: **\$51,950**
Other Church Permits Value: **\$1**
Total Value of All Other Permits: **\$937,141**

August 2022

Other Residential Permits: **47**
Other Commercial Permits: **4**
Other School Permits: **1**
Other Municipal Permits: **2**
Total of Other Permits: **54**

Other Residential Permits Value: **\$906,771**
Other Commercial Permits Value: **\$72,120**
Other School Permits Value: **\$17,520**
Other Municipal Permits Value: **\$115,000**
Total Value of All Other Permits: **\$1,111,411**

September 2022

Other Residential Permits: **53**
Other Commercial Permits: **4**
Other Church Permits: **1**
Total of Other Permits: **58**

Other Residential Permits Value: **\$937,982**
Other Commercial Permits Value: **\$59,947**
Other Church Permits Value: **\$84,500**
Total Value of All Other Permits: **\$1,082,429**

October 2022

Other Residential Permits: **50**
Other Commercial Permits: **2**
Other Open Space Permits: **3**
Total of Other Permits: **55**

Other Residential Permits Value: **\$755,148**
Other Commercial Permits Value: **\$951**
Other Open Space Permits Value: **\$55,850**
Total Value of All Other Permits: **\$811,949**

November 2022

Other Residential Permits: **38**
Other Commercial Permits: **3**
Other School Permits: **1**
Other Open Space Permits: **3**
Total of Other Permits: **45**

Other Residential Permits Value: **\$465,982**
Other Commercial Permits Value: **\$3,561**
Other School Permits Value: **\$21,800,000**
Other Open Space Permits Value: **\$215,000**
Total Value of All Other Permits: **\$22,484,543**

December 2022

Other Residential Permits: **33**
Other Commercial Permits: **9**
Other Municipal Permits: **4**
Total of Other Permits: **46**

Other Residential Permits Value: **\$580,923**
Other Commercial Permits Value: **\$131,500**
Other Municipal Permits Value: **\$681,504**
Total Value of All Other Permits: **\$1,393,927**

Grand Total of Other Permits: **608**

Grand Total Value of All Other Permits: **\$33,965,525**

January 12, 2023

Town Council
Town of Cedar Lake
7408 Constitution Avenue
P. O. Box 707
Cedar Lake, Indiana 46303

Attention: Chris Salatas – Town Manager

Re: Town Engineer Report for January 17, 2023 Town Council Meeting
(CBBEL Project No.: 060015.00001)

Dear Council Members:

This letter summarizes Christopher B. Burke Engineering, LLC (CBBEL) Town Engineer activities for reporting and action (as necessary) for the January 17, 2023 Town Council Meeting. This report covers activities for the period of December 21, 2022 through January 12, 2023.

1) Cedar Lake Dredging and Sediment Dewatering Facility Project

CBBEL is completing final quantities with Dyer Construction and will have the final pay application and balancing change order ready soon. The as-built topography showed that the basin was constructed within 1% of the proposed design plans. CBBEL is also completing documentation to start dredging in April.

2) MS4 Coordination

In accordance with the new IDEM MS4 General Permit issued in December of 2021, the Cedar Lake MS4 documents known as the Part B Water Quality Characterization Report (last updated in 2016) and the Part C Stormwater Quality Management Plan (last updated in 2015) are required to be updated to conform with the new MS4 General Permit requirements. Accordingly, CBBEL began working on the updates to these reports in the fall of last year and completed this work in early January. The updated Cedar Lake Water Quality Characterization Report (WQCR)/Stormwater Quality Management Plan (SWQMP) was submitted to IDEM on January 6th. Moving forward, MS4 assistance provided to the Town will focus on completing required MS4 tasks identified in the new MS4 General Permit and as outlined in the WQCR/SWQMP.

3) NIRPC/State Legislature/INDOT/IDNR Updates

CBBEL and the Town Manager participated in the Surface Transportation and Ped, Pedal, and Paddle Topical Peer Review meetings this week to discuss scoring of submitted TIP

applications. Finalization of funding allotments and programming will continue in other Topical committees and the Technical Planning Committee on February 14, 2023.

Applications were submitted on November 18th to NIRPC by CBBEL on behalf of the Town for the following projects:

1. Founders Creek Multi-Use Path from 133rd Avenue to Town Hall grounds. This application has been submitted in previous TIPs, but was not selected.
2. West Lakeshore Drive Sidewalk Corridor from the Western Railroad Overpass to the Cline Avenue Roundabout. This project was submitted for past NOFA's but was not selected. The application excluded the railroad crossing to score better and included a revised construction estimate.
3. Morse Street Sidewalk Corridor from 133rd Avenue to 145th Avenue. This will exclude the western side from 133rd Avenue to the Town Hall grounds that is already included in a previous TIP. This project was presented in phases due to its high construction cost.
4. 133rd Avenue Sidewalk Gap from Faith Church to Robin's Nest Subdivision. This also included the raising of 133rd Avenue to prevent future flooding. This project was broken into two separate applications due to recommendations from NIRPC staff. The raising of the 133rd Avenue roadway to eliminate a flooding condition was submitted under the Environmental category, while the sidewalk was submitted under the Complete Streets category.

4) Other Funding Opportunities

- **IDNR – Division of Outdoor Recreation, Next Level Trails Program:** *No Change from Previous Report.* IDNR – Division of Outdoor Recreation will administer the program in conjunction with INDOT. All non-motorized trail types are eligible, but consideration will be given to multi-use trail types. Eligible costs are trail construction, land acquisition, design and engineering, and basic trail amenities. The grant program requires an 80/20 match with minimum and maximum requests of \$200,000 and \$2 million, respectively. There will be \$10 million available for locally significant projects. More information can be found at <https://www.in.gov/dnr/outdoor/9800.htm>. Based on discussions with NIRPC, it is our understanding that this program will have an additional call later this year.

Appraisals were received from the Vale Appraisal Group on March 31st and American Valuation Appraisal Services in early June for parcels within the proposed trail corridor. The next step would be to engage the landowners to receive signed letters of intent.

- **Community Crossing Grant, 2022-1, 133rd Avenue Striping and Paving:** CBBEL is working with Town staff to finalize close-out documentation with INDOT.
- **Community Crossing Grant, 2022-2:** *No Change from Previous Report.* The Town received notification on December 6th that both projects were awarded funds in the amount of \$79,550.00. This will include the resurfacing and patching of 137th Avenue from Parrish Avenue to the railroad. The other application included the crack sealing of several roadways on the west side of the lake. The two applications will be bid as

one project and are required to have signed contracts by April 6, 2023. The award letter is included with this letter.

5) Parrish Ave, Vermillion St/Hilltop St, Highland Subdivision (High Grove, Phase 2)

The total cost of the projects was \$3,272,212.10. This was \$96,011.16 over the plan budget or a 2.9% increase. CBBEL's construction observation services budget should be \$35-40k under budget, as well. CBBEL is working with Town staff to finalize close-out documentation with INDOT.

6) Town Street Committee

- Shades (East of Morse St and North of 141st Avenue): *No Change from Previous Report.* CBBEL was directed to finalize design of the subdivision roadway and storm sewer improvements for a possible inclusion in the 2023-1 CCMG call. The 2023-1 CCMG call will open on January 3rd and close January 27, 2023 (4:00 CST). A phasing plan was provided to Town staff for evaluation. The road committee also recommended that curb and gutter be removed (where possible) from the plan and new lighting fixtures be attached to existing poles. CBBEL has contacted NIPSCO to obtain their lighting inventory of the subdivision.
- 131st Place and Morse Street: *No Change from Previous Report.* CBBEL received the survey on October 4th and provided it to the Town for review. We are awaiting direction on how to proceed.
- Parrish Avenue North Crack Sealing: *No Change from Previous Report.* Pavement Solutions completed crack sealing of Parrish Avenue from the north corporate limit to 133rd Avenue. We are awaiting invoicing.

7) Redevelopment Commission

CBBEL is completing the following projects for the Redevelopment Commission:

- Morse Street Corridor Pedestrian Path/Watermain: Plan preparation is on-going. CBBEL is currently completing plans for the watermain extension from the new Lighthouse well to 137th Avenue to facilitate connection of the new safety buildings. This extension will include stub laterals at each public street and extension down Constitution Avenue to east of Town Hall. This project is scheduled to bid in February/March. Coordination is on-going between CBBEL personnel and the safety building engineering team.

CBBEL has begun preparation of the 3-unit subdivision platting documents for the police department, fire department, and future Town Hall parcel. Survey and geotechnical services have also been procured to begin evaluation of Constitution Avenue for a reconstruction/patching project and installation of storm sewer.

8) Plan Commission

CBBEL has been completing civil review and coordination activities for the following proposed developments:

- Harvest Creek PUD (formerly Silver Meadows): CBBEL received an updated

submittal on January 4th and are currently reviewing.

- Bugaboo Subdivision: *No Change from Previous Report.* CBBEL provided a comment letter to the Applicant on August 11th and is awaiting a response.
- Henn's Family 2nd Addition: CBBEL issued a letter to the Applicant on November 29th regarding the Final Plat. We have no further comments.
- Railside Business Park: CBBEL provided a comment letter to the Applicant on December 20, 2022.
- Wicker Enterprises: CBBEL provided a comment letter to the Applicant on January 3rd. CBBEL also received a re-submittal on January 11th and are currently reviewing.
- Novak Parcel (129th Ave/US-41): CBBEL and the Town are coordinating with the Engineer and Applicant on cost-sharing items prior to plan review.
- Subdivision Ordinance/Development Standards Manual Update: CBBEL has begun updates to the DSM and is currently on-going. CBBEL provided a draft update of the Subdivision Ordinance on November 3rd.

9) Stormwater Management Board

CBBEL provided a list of projects to the Storm Board at their November 14th meeting. CBBEL is coordinating with Town staff to develop scoring criteria to better aid in objectively selecting 2023 project. This scoring criteria will be presented to Storm Board members prior to the February meeting.

7513 W. 136th Lane, Woodland Shores: The landowner noted stormwater issues located on his property. The property is located in a low area of 136th Avenue with several small drain tiles servicing the area. It was recommended that the drain tiles and corresponding downstream storm sewer system be televised by Public Works. Depending on these results, CBBEL will prepare an existing conditions hydraulic model of the system utilizing survey from a 2007 roadway capital improvement project to determine existing capacity. **The revised plans and cost estimate were presented to the Storm Board at the June 14th meeting. The project was taken under advisement pending funding. No Change.**

9080 W. 129th Place, Woodland Hills 1st Addition Subdivision: This project was released for construction at the September Storm Board. The project will most likely be completed by Public Works staff or an outside pre-approved storm contractor. **No Change.**

Woods of Cedar Creek: Town staff has reviewed documentation on acquired easements prior to the Phase 1 project being completed. Three residents did not provide access before the Phase 1 project. Two of those parcels are under new ownership and staff will reach out to determine if a Phase 2 project is possible. **It is our understanding that this coordination will not proceed until funding is identified.**

6425 W. 145th Avenue: It is our understanding that the remainder of this storm sewer system was camera'd on October 14th. CBBEL is awaiting results to determine any necessary repairs or improvements. If repairs or improvements are necessary, then any right of access restrictions will have to be determined. **No Change.**

141st Place & Cottage Grove Avenue: Public Works camera'd the cross-culvert last week and found the north tie-in culverts were buried; most likely by the property owner. Public

Works and CBBEL are coordinating efforts to correct the issue. **No Change.**

9000 W. 130th Court, Woodland Hills Subdivision: The homeowner attended the October Storm Board meeting stating the existing storm sewer at the west end of the cul-de-sac had collapsed. It is out understanding that the Town will camera this line soon to determine corrective actions. **No Change.**

50/50 Rearyard Drainage Program: CBBEL prepared draft guidelines for the board's review. The purpose of this program would allow for a cost share with the homeowner to install rearyard drainage in older pre-platted subdivisions with little to no existing storm sewer. The cost share would be capped at \$5,000 for the homeowner and costs above this cap would be incurred by the Town. No vote was made at the meeting. **No Change.**

Stormwater Master Plan: CBBEL is preparing a proposal for the completion of a Town-wide Stormwater Master Plan. This plan would include mapping of the Town's entire storm sewer network, identification of system problem areas, hydrologic/hydraulic modeling of specific areas, public participation meetings, and a final plan report detailing future projects and cost estimates. **This proposal will be presented to the Town later at a later date.**

10) Building Department

CBBEL has been completing site plan and as-builts for individual lots. CBBEL has also been completing on-going development reviews in the following subdivisions/projects: Summer Winds, Birchwood Farms, Rose Garden Estates, Ledgestone, Centennial, Centennial Villas/Estates, Beacon Pointe, Beacon East, Beacon West (Phases 5-7), Lakeside, Hanover Central Middle/Elementary School, Hanover Central High School Athletic Fields, Cedar Lake Storage, Lakeview Business Park, and Offshore Estates. MCM 4 construction inspections are also being completed at each development, where applicable.

Ordinance Updates: CBBEL will be continuing updates to the Town's Development Standards Manual, Floodplain Ordinance, and Stormwater Ordinances throughout 2023. CBBEL will also update the Town's lighting inventory. CBBEL has been in contact with NIPSCO Electric about acquiring current lighting inventories for the Town. **No Change.**

Thank you for allowing us to provide you with these Town's engineering services. If you have any questions or concerns, please do not hesitate to call.

Sincerely,

A black rectangular box redacting the signature of Donald C. Oliphant.

Donald C. Oliphant, PE, CFM, CPESC, CPMSM
Civil Engineer

L060015 Council Report 011223.docx

CC: Town Manager
 Planning Director
 Director of Operations
 Building Administrator
 Town Attorney

Attachments: Project Status Report
 All Projects Schedule

Town of Cedar Lake – Project Status Report

Christopher B. Burke Engineering, LLC

updated 01/12/23

Job No.	Description	Budget	Deliverable(s)	Status	Deadline(s)
060015.00001	Town Council	n/a	Town Council Report for 01/12/23 meeting	Completed	01/12/23
060015.00002	Plan Commission	n/a	Plan Reviews & LOC Inspections	Plan Commission Meetings and Review of Plan Applications. See letter for details.	ongoing
060015.00003	Stormwater Management Board	n/a	Review and reporting concerning agenda action items	Reviewing items as requested and reporting status to Storm Board. See letter for details.	ongoing, as requested
060015.00006	Stormwater Cost of Services Study	n/a	ERU calculation review	Ongoing review of ERU calculations for parcels requested by Town.	ongoing, as requested
200323	Cedar Lake Dredging and Sediment Dewatering Facility Project	n/a	Construction Plans/Construction Observation	CBBEL is completing final quantities with Dyer Construction and will have the final pay application and balancing change order ready soon. The as-built topography showed that the basin was constructed within 1% of the proposed design plans. CBBEL is also completing documentation to start dredging in April. – see 01/12/23 Council Report for details.	ongoing
090043	MS4 Coordination	\$19,400 (annual)	MS4 Coordination Services & Development	In accordance with the new IDEM MS4 General Permit issued in December of 2021, the Cedar Lake MS4 documents known as the Part B Water Quality Characterization Report (last updated in 2016) and the Part C Stormwater Quality Management Plan (last updated in 2015) are required to be updated to conform with the new MS4 General Permit requirements. Accordingly, CBBEL began working on the updates to these reports in the fall of last year and completed this work in early January. The updated Cedar Lake Water Quality Characterization Report (WQCR)/Stormwater Quality Management Plan (SWQMP) was submitted to IDEM on January 6 th . Moving forward, MS4 assistance provided to the Town will focus on completing required MS4 tasks identified in the new MS4 General Permit and as outlined in the WQCR/SWQMP. – see 01/12/23 Council Report for details.	ongoing
TBD	Parrish Ave, Vermillion St/Hilltop St, Highland Subdivision	\$238,000	Construction Observation	The total cost of the projects was \$3,272,212.10. This was \$96,011.16 over the plan budget or a 2.9% increase. CBBEL's construction observation services budget should be \$35-40k <u>under</u> budget, as well. CBBEL is working with Town staff to finalize close-out	ongoing

Town of Cedar Lake – Project Status Report

Christopher B. Burke Engineering, LLC

updated 01/12/23

Job No.	Description	Budget	Deliverable(s)	Status	Deadline(s)
				documentation with INDOT. – see 01/12/23 Council Report for details.	

Cedar Lake All Projects' Schedules

	2022												2023												2024													
	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12		
Vermillion/Hilltop and Highland Subdivision																																						
Construction																																						
Parrish Avenue																																						
Construction																																						
133rd Avenue Resurfacing & Striping (CCMG)																																						
Construction																																						
Stage 1 - Sediment Dewatering Facility																																						
Construction																																						
Stage 2 - Cedar Lake Dredging																																						
Construction																																						

Veridus Recommendations

Date: January 13, 2022

Submitted For: Cedar Lake Town Officials

Completed priorities for remainder of 2022 and updates on work to date:

- Next Steps for Lakeshore Bluffs development – revised MOU is pending
- Redistricting completed
- Discussed updates and next steps on public safety building
- Discussed next steps and initial tasks for the Sports Complex
- Research and due diligence for parks planning efforts
- Veridus drafting RFP for Parks Master Plan
- Job description benchmarking for Park Director position

Lakeshore Bluffs

- Sent letter on behalf of Town to Schilling requesting a letter of intent to move project forward, February 2022
- Town Attorney drafted a non-binding MOU with Schilling to move the project forward
- In process of identifying next steps for the Town, pending Schilling response to Town MOU.
- Park Land was transferred to RDC
- Shilling received the MOU, pending review, follow up meeting and next steps will be scheduled and review of next steps road map for redevelopment
- Veridus has followed up on MOU multiple times, especially in the month of October with no response
- Revised MOU has been sent and is pending
- Need Schilling to send proforma information
- Identifying additional commercial development examples
- Veridus POC: Alaina Shonkwiler - Project Executive

Public Safety Building

- Continued Weekly design coordination meetings with K2M and DS Architecture
- Completed the Program and Needs Evaluation for both Police and Fire
- Completed process to select BOT Developer - GM Development / Core Construction were selected
- Completed schematic design for final review
 - Refined site design and schematic plans
 - Building elevations
 - Renderings
 - Cost estimate – Preliminary cost estimate was provided with schematic design. This will be verified by Core Construction
 - Currently working on Cost estimates to confirm GMP before proceeding to design development documents
- Design team continues to push design forward – Currently working on design documents
- Geotechnical survey has been completed

- Topographic and boundary survey are completed
- Bond sale closed and project is fully funded
- Core Construction is working on finalizing bids for the project
- Veridus team is working on FFE package
- Veridus POC: David Rainey – Director Owners Representation

Sports Complex

- Veridus to work with Context design to produce an initial sketch showing high level fit of sports park concept
- Timeline for Master Plan is approximately 8 – 10 weeks with Context for Phase 1 Planning and design of similar athletics campuses occurs in the four (4) basic stages:
 - **Stage I Preliminary Master Planning & Budget Forecasting proposed initial scope of work**
 - Stage II Schematic Design & Cost Validation *projected future scope*
 - Stage III Technical Design, Construction Plans & Permitting *projected future scope*
 - Stage IV Construction Phase Support *projected future scope*
- Received Context quote **for Phase 1 Preliminary Master Planning & Budget Forecasting** \$16,800 + \$1000 for reimbursables for the below scope of work (attached):
 - a) Meet with Town staff and stakeholders to confirm program, caliber, and extents of the desired complex.
 - b) Validate short- and long-term objectives for the facility.
 - c) Prepare sketch concepts, organizational strategies, and develop overall campus design for discussion with the Client.
 - d) Incorporate feedback from the Client into a final Master Plan solution.
 - e) Generate a preliminary budget forecast, in conjunction with Veridus Group, based upon the approved concept direction.
 - f) Present the preliminary findings and preliminary budget to the Client.
 - g) Generate a color-rendered Master Plan that includes sports fields, auxiliary building locations, pedestrian and vehicular circulation, parking areas, trail networks, potential entry features, and other primary functions.
 - h) Generate a color-rendered Phase I plan that depicts initial development investment and timeline.
 - i) Attend up to two (2) virtual working sessions with Client to share progress updates.
 - j) Attend up to two (2) in-person working sessions or presentations with Client and stakeholders.
- This will likely be a 2023 project align with focus on parks master plan and a parks comp plan
- Veridus POC: Alaina Shonkwiler - Project Executive

Building Fee Assessment

- Veridus completed an assessment of 20 communities per request of Town Manager for building and pertinent permit fees
- Comparable communities were selected from three categories based on similarity to Cedar Lake's population, population growth, or if the community was a lakefront community
- Fee and permit comparisons were provided for the following topics:
 - Residential construction

- Commercial construction
- Accessory buildings
- Fences
- Remodels
- Demolitions
- Garages
- Signs
- Decks
- Charges for photocopies of documents
- Analysis was completed July 11th and sent to Town Manager

Town Center Complex – Comprehensive Master Plan Update

- June 30th Veridus met with representatives from the Historical Association and Museum
- Presentation for a master plan of a potential land area adjacent to town hall for the purposes of tourism and creating a downtown destination
- Discussion with Town Manager and Council representatives about integration of Parks Department/Cedar Lake Parks Board and this proposed project into an update for the Comprehensive Master Plan from 2021
- Alaina is drafting RFP for Parks Master Plan
- Review of slide deck from Historical Association and proposed land use planning for the area ongoing
- Veridus working with town manager to schedule date in November to meet with leaders from council, town staff, Parks Board, and the Historical Society
 - Meeting will review Town Center Complex presentation and integration of town complex needs

Park Director Job assessment and position description

- Identified 15 different park director job descriptions to benchmark for new Cedar Lake Park Director role
 - Met with Indiana Park & Recreation Association for guidance and to connect with member communities
- Completed matrix that comparing each job description with information including, salary, benefits, and responsibilities
 - Communities were mostly from the State of Indiana, but a few out of state examples were included for comparison purposes
- Completed presentation of initial findings to Cedar Lake Park Board January 5, 2023
 - Shared key components of Park Director position description
 - Answered questions pertaining to trends from other communities and acceptable expectations for the position
- Created draft position description to assist with RFP process
 - Veridus will assist with finalization of Park Director job description as needed



Board of School Trustees

Tara Beilke, Scott Burdan, Tracy Haskell
Aaron Kuzma, Eric Valiska

Central Office

Mary Tracy-MacAulay, Ph.D.
Superintendent of Schools

Deborah Snedden, Ed.S.
*Assistant Superintendent of
Curriculum and Instruction*

Adam C. Minth
*Assistant Superintendent of
Business and Operations*

January 11, 2023

Town Council of Cedar Lake
7408 Constitution Avenue
Cedar Lake, IN 46303

Dear members of the Cedar Lake Town Council,

The Hanover Community School Corporation Board of School Trustees, in official session on Tuesday, January 10, 2023, appointed Board Member Scott Burdan as the School Board liaison to the Cedar Lake Town Council.

If you have any questions or concerns, please do not hesitate to contact my office.

You may reach Mr. Burdan through email at: sburdan@hanover.k12.in.us or by calling our office at 219-374-3501.

Sincerely,

Dr. Mary Tracy-MacAulay
Superintendent of Schools

MTM;lam

Cc: Scott Burdan



Board of School Trustees

Tara Beilke, Scott Burdan, Tracy Haskell
Aaron Kuzma, Eric Valiska

Central Office

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*Assistant Superintendent of
Curriculum and Instruction*

Adam C. Minth
*Assistant Superintendent of
Business and Operations*

January 11, 2023

Town of Cedar Lake Redevelopment Commission
7408 Constitution Avenue
Cedar Lake, IN 46303

Dear Members of the Cedar Lake Redevelopment Commission,

The Hanover Community School Corporation Board of School Trustees, in official session on Tuesday, January 10, 2023, appointed Board Member Tracy Haskell as the School Board liaison to the Cedar Lake Redevelopment Commission.

You may reach Mrs. Haskell by email at: thaskell@hanover.k12.in.us, or by calling our office at 219-374-3501.

If you have any questions or concerns, please do not hesitate to contact my office.

Sincerely,

Dr. Mary Tracy-MacAulay
Superintendent of Schools

MTM;lam

Cc: Tracy Haskell