



TOWN COUNCIL PUBLIC MEETING AGENDA

October 18, 2022 - 7:00 PM

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

CALL TO ORDER/ROLL CALL:

___ Robert H. Carnahan, Ward 1
___ John Foreman, Ward 2
___ Julie Rivera, Ward 3
___ Ralph Miller, Ward 4
___ Colleen Schieben, Ward 6

___ Richard Sharpe, Ward 7, Vice-President
___ Randell Niemeyer, Ward 5, President
___ Jennifer Sandberg, Clerk-Treasurer
___ Chris Salatas, Town Manager
___ David Austgen, Town Attorney

PUBLIC HEARINGS:

1. First Public Hearing on a Preliminary Determination to Enter into the Lease for the Police Department Project and the Fire Department Project

PUBLIC COMMENT *(on agenda items):*

CONSENT AGENDA:

1. **Minutes:** October 4, 2022
2. **Claims:** All Town Funds: \$187,524.48; Wastewater Operating: \$138,258.82; Water Utility: \$64,195.81; Storm Water: \$10,815.95; Payroll: October 13, 2022 - \$341,122.31; and September Remittances: \$261,484.44
3. **Manual Journal Entries:** September 1, 2022 – September 30, 2022

ORDINANCES & RESOLUTIONS:

1. **Ordinance No. 1432**, Y2023 Budget *(First reading/Public Hearing on October 4, 2022)*
2. **Resolution No. 1317**, Excess Levy Appeal Petition
3. **Resolution No. 1323**, a Resolution for the Extension of Services Petition: Parks and Recreation

BZA/PLAN COMMISSION:

1. Offshore Estates Potential LOC Conversion – Maintenance LOC not received as yet

NEW BUSINESS:

1. Consider Memorandum of Understanding with Hanover Central School Corporation for an additional Student Resource Officer
2. Appointment of Building Corporation Members
3. Consider 2023 Summerfest Agreement Requests
4. Consider Southcom Backup Site
5. Approval of adjusted meeting calendar due to holiday dates and time changes
 - a. Storm Water Board changed to November 14th due to Election Day
 - b. Storm Water Board would like to change all meetings to 6 p.m. from that day forward
 - c. Park Board would like to set the November meeting to the 17th
 - d. Plan Commission would like to set the Work Session Meeting Time to 6 p.m. effective with their November 1st meeting and forward

REPORTS:

1. Town Council
2. Town Attorney
3. Clerk-Treasurer
4. Town Manager
5. Director of Operations
6. Police Department
7. Fire Department

WRITTEN COMMUNICATION:

1. Building Department Report
2. Christopher B. Burke Report
3. Veridus Report

PUBLIC COMMENT:

ADJOURNMENT:

PRESS SESSION:

NEXT MEETING: Tuesday, November 1, 2022 at 7:00 pm

The Town of Cedar Lake is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, please contact the Cedar Lake Town Hall at (219) 374-7400.

TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA

RESOLUTION NO. 1321

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA, MAKING A PRELIMINARY DETERMINATION TO ENTER INTO A LEASE FOR THE POLICE DEPARTMENT PROJECT AND THE FIRE DEPARTMENT PROJECT, CONFIRMING THE PROPOSED LEASE, AUTHORIZING AND DIRECTING THE EXECUTION OF THE LEASE, THE PUBLICATION OF A NOTICE OF ITS EXECUTION, AND AUTHORIZING OTHER ACTIONS RELATED THERETO.

WHEREAS, the Town Council (the “Council”) of the Town of Cedar Lake, Lake County, Indiana (the “Town”), has given consideration to the funding of all or a portion of the design, construction and equipping of a municipal public safety center to be located on existing Town-owned property located generally at the northwest corner of Morse Street and Constitution Avenue in the Town for the purpose of providing adequate facilities to locate either or both the police and fire departments of the Town (each, the “Police Department Project” and the “Fire Department Project”) in said public safety center and from which public safety center the police and fire departments may efficiently serve the Town and its residents as the Town continues to grow (collectively, the “Projects”); and

WHEREAS, a Petition, certified by the Lake County Auditor, has been filed previously with the Council by one hundred and six (106) owners of taxable real property in the Town requesting that the Town enter into negotiations to secure a lease whereby the Projects can be built and leased to the Town; and

WHEREAS, pursuant to Indiana Code §6-1.1-20-3.1, if the Town proposes to impose property taxes to pay lease rentals on a lease for any construction, renovation, improvement, remodeling, alteration or expansion project, which is not excluded under Indiana Code §6-1.1-20-1.1, it must conduct two public hearings on the preliminary determination to proceed with such Project prior to the Council adopting any resolution making a preliminary determination to issue such bonds; and

WHEREAS, notice of said hearings has been given in accordance with Indiana law; and

WHEREAS, interested people have been given the opportunity to present testimony and ask questions concerning the Fire Department Project and the Police Department Project, and this Council has heard public input at said public hearings (including at a public hearing held this date) concerning each of the Projects; and

WHEREAS, the Town of Cedar Lake Building Corporation (the “Building Corporation”) has heretofore been incorporated as a Nonprofit Corporation to assist the Town in financing the Projects; and

WHEREAS, the total cost of the Police Department Project, including, but not limited to, all or any portion of the costs of the construction of improvements, architects’ and engineers’ fees, consultants’ services, legal and financing expenses, certain expenses of operation of a Building Corporation during construction, interest during construction and repayment of any funds advanced by the Town to meet preliminary expenses necessary to be paid prior to the issuance of bonds by the

Building Corporation, is not greater than _____ Dollars (\$_____); and

WHEREAS, the total cost of the Fire Department Project, including, but not limited to, all or any portion of the costs of the construction of improvements, architects' and engineers' fees, consultants' services, legal and financing expenses, certain expenses of operation of a Building Corporation during construction, interest during construction and repayment of any funds advanced by the Town to meet preliminary expenses necessary to be paid prior to the issuance of bonds by the Building Corporation, is not greater than _____ Dollars (\$_____); and

WHEREAS, the Council finds that it is in the best interests of the Town and its citizens for the purpose of financing all or any portion of the Projects for the Town to proceed with the necessary steps to enter into a lease with the Building Corporation, as Lessor, for each of the Projects, for the purpose of financing all or any portion of each of the Projects, in order to better serve the residents of the Town; and

WHEREAS, the Council has previously examined and approved a form of a lease for the Projects by and between the Building Corporation, as Lessor, and the Town, as Lessee (the "Lease"); and

WHEREAS, notice of a public hearing on the Lease was given by publication in accordance with the applicable statutes; and

WHEREAS, pursuant to the Lease the Building Corporation will acquire from the Town all or any portion of any of certain real estate in the Town (the "Real Estate") together with the improvements located, or to be located, thereon including the new Police Department Project and the new Fire Department Project to be constructed and other related facilities, and/or existing Town public buildings and related facilities (collectively, the "Improvements") and the furnishings, equipment and appurtenances to such Improvements (the Real Estate, the Improvements, and the furnishings, equipment and appurtenances, collectively, the "Premises"); and

WHEREAS, the Council has determined that completion of the Projects in a timely manner is essential to the operations of the Town and has determined to continue with the public hearing regarding the Lease; and

WHEREAS, on October 19, 2022, a public hearing was conducted in accordance with the provisions of I.C. § 36-1-10-13, as amended, as to whether the execution of the Lease is necessary, and whether the rentals in the Lease are fair and reasonable for the proposed Projects; and

WHEREAS, the Council has considered the testimony and other evidence presented at the public hearing; and

WHEREAS, the Town intends, to the extent permitted by applicable law, to enter into the Lease with the Building Corporation pursuant to the provisions of I.C. § 36-1-10, as amended, to finance the cost of the Projects, and all costs associated with, or otherwise related to, the Projects; and

WHEREAS, the Building Corporation intends to issue its lease rental revenue bonds in one or more series to pay the cost of the Fire Department Project and in one or more series to pay the cost of the Police Department Project;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA, AS FOLLOWS:

SECTION 1. The Council hereby makes a preliminary determination that there exists a need for each of the Projects. Accordingly, the Council hereby makes a preliminary determination that to the extent permitted by law, the Town will take all of the necessary steps to enter into the Lease with the Building Corporation pursuant to which the Building Corporation and the Town will finance all or any portion of each of the Projects. The Town and the Building Corporation will finance all or any portion of the Police Department Project through one or more series of bonds issued by the Building Corporation (the “Series A Bonds”) and other funds of the Town. The Town and the Building Corporation will finance all or any portion of the Fire Department Project through one or more series of bonds issued by the Building Corporation (the “Series B Bonds” and with the Series A Bonds, the “Bonds”) and other funds of the Town. The Town’s lease payments under the Lease will be payable from *ad valorem* property taxes levied and collected on all taxable property within the geographical boundaries of the Town.

The proposed Lease with respect to the Projects will have a term no longer than twenty (20) years, commencing on the date any of the Premises is acquired by the Building Corporation. The maximum principal amount of the Series A Bonds is \$_____ for the design, construction and equipping of the Police Department Project. The maximum principal amount of the Series B Bonds is \$_____ for the design, construction and equipping of the Fire Department Project. The maximum estimated interest rate that will be paid in connection with the Bonds is _____ percent (____%) per annum, the estimated interest rates that will be paid in connection with the Bonds are ____% to ____%. The total estimated interest cost with respect to the Police Department Project is \$_____. The total estimated interest cost with respect to the Fire Department Project is \$_____. Including interest costs, the maximum annual lease rental to be paid by the Town under the proposed Lease is \$1,500,000, and the maximum lease rental over the term of the Lease is \$30,000,000. For purposes herein, the amount of the maximum annual lease rental allocable to the Police Department Project will be \$_____, and the amount of the maximum annual lease rental allocable to the Fire Department Project will be \$_____.

The Town’s current projected debt service levy for Pay 2023 is \$_____, and its current projected debt service rate is \$0.____ per \$100 of assessed valuation. If the Town enters into the Lease, the estimated increase to the Town’s debt service levy for the Police Department Project will be \$_____, and the estimated increase to the Town’s debt service rate for the Police Department Project will be \$0.____ per \$100 of assessed valuation. If the Town enters into the Lease, the estimated increase to the Town’s debt service levy for the Fire Department Project will be \$_____, and the estimated increase to the Town’s debt service rate for the Fire Department Project will be \$0.____ per \$100 of assessed valuation.

The estimated amount of the Town’s debt service levy and rate that will result during the following ten (10) years if the Town enters into the Lease with respect to the Police Department Project (considering any changes that may occur to the debt service levy and rate during that same period on account of any outstanding bonds or lease obligations that mature or terminate during said ten (10) year period) is as follows for the Police Department Project:

Debt Service Levy and Rate for Police Department Project

A	B	C	D
Debt Service Levy (assuming the Town does not proceed with the Police Department Project)	Debt Service Levy (assuming the Town proceeds with the Police Department Project)	Debt Service Rate (assuming the Town does not proceed with the Police Department Project)	Debt Service Rate (assuming the Town proceeds with the Police Department Project)

2023	\$	\$	\$	\$
2024	\$	\$	\$	\$
2025	\$	\$	\$	\$
2026	\$	\$	\$	\$
2027	\$	\$	\$	\$
2028	\$	\$	\$	\$
2029	\$	\$	\$	\$
2030	\$	\$	\$	\$
2031	\$	\$	\$	\$
2032	\$	\$	\$	\$

The estimated amount of the Town's debt service levy and rate that will result during the following ten (10) years if the Town enters into the Lease (considering any changes that may occur to the debt service levy and rate during that same period on account of any outstanding bonds or lease obligations that mature or terminate during said ten (10) year period) is as follows for the Fire Department Project:

Debt Service Levy and Rate for Fire Department Project

	A	B	C	D
	Debt Service Levy (assuming the Town does not proceed with the Fire Department Project)	Debt Service Levy (assuming the Town proceeds with the Fire Department Project)	Debt Service Rate (assuming the Town does not proceed with the Fire Department Project)	Debt Service Rate (assuming the Town proceeds with the Fire Department Project)
2023	\$	\$	\$	\$
2024	\$	\$	\$	\$
2025	\$	\$	\$	\$
2026	\$	\$	\$	\$
2027	\$	\$	\$	\$
2028	\$	\$	\$	\$
2029	\$	\$	\$	\$
2030	\$	\$	\$	\$
2031	\$	\$	\$	\$
2032	\$	\$	\$	\$

The percent of the Town's current annual debt service levy payments compared to the Pay 2023 net assessed value of taxable property within the Town is approximately 0.____%. The percent of the Town's projected annual debt service payments if the Town enters into the Lease compared to the net assessed value of taxable property within the Town is approximately 0.____%, solely with respect to the Police Department Project. The percent of the Town's projected annual debt service payments if the Town enters into the Lease compared to the net assessed value of taxable property within the Town is approximately 0.____%, solely with respect to the Fire Department Project.

The percent of the Town's outstanding long term debt, together with the outstanding long term debt of other taxing units that include any of the territory of the Town, compared to the net assessed value of taxable property within the Town is approximately ____%.

A notice of the foregoing preliminary determination that to the extent permitted by law the

Town will take all of the necessary steps to enter into the Leases to finance all or a portion of the costs of all or a portion of the Projects shall be given in accordance with Indiana Code §6-1.1-20-3.1 and Indiana Code §5-3-1. Owners of property located within the Town or registered voters residing within the Town who want to initiate a petition and remonstrance process against the proposed lease rental payments under the Lease must file a petition that complies with Indiana Code § 6-1.1-20-3.1(b)(4) and (5) not later thirty (30) days after publication of the notice.

SECTION 2. The Lease, as described in the notice of the public hearing, is hereby confirmed in accordance with the provisions of I.C. § 36-1-10-13, as amended. The Lease provides for a fair and reasonable rental of the Projects, and the execution of the Lease is necessary and wise.

SECTION 3. The President of the Council (the “President”) is hereby authorized and directed to execute the Lease, including the addenda attached as exhibits to the Lease, in the name and on behalf of the Town, and the Clerk-Treasurer is hereby authorized and directed to attest such execution of the Lease.

SECTION 4. The Clerk-Treasurer is hereby authorized and directed, on behalf of and in the name of the Town, to cause to be published notice of the execution of the Lease in accordance with the provisions of I.C. § 36-1-10-13, as amended, and a notice of decision to enter into the Lease in accordance with the provisions of I.C. § 6-1.1-20-5, as amended.

SECTION 5. The Clerk-Treasurer of the Town is hereby authorized and directed to initial and date a copy of the Lease and to place the same in the minutes book of the Council immediately following the minutes of this public meeting, and the Lease is hereby made a part of this Resolution in full as if the same were set forth herein.

SECTION 6. An annual tax levy shall be authorized each year during the term of the Lease to provide for the necessary funds from which to pay the rent due under the Lease.

SECTION 7. The issuance, sale and delivery by the Building Corporation of the Bonds in two (2) series (i) in an aggregate principal amount not to exceed _____ Dollars (\$_____) for the Police Department Project and (ii) in an aggregate principal amount not to exceed _____ Dollars (\$_____) for the Fire Department Project and in accordance with the terms approved by the officers of the Building Corporation is hereby approved.

SECTION 8. The Building Corporation may enter into contracts for the sale of the Bonds and the acquisition, construction and equipping of each of the Projects. The Council hereby assigns to the Building Corporation any contracts that may hereafter be entered into by the Town in connection with the acquisition, construction and equipping of each of the Projects.

SECTION 9. The President or any other officer of the Council is hereby authorized and directed to take any action as such officer deems necessary or required to effectuate this Resolution, and any such actions heretofore taken are hereby ratified and approved.

SECTION 10. This Resolution shall take effect, and be in full force and effect, from and after its passage and approval by the Town Council of the Town of Cedar Lake, Lake County, Indiana in conformance with applicable law.

**ALL OF WHICH IS PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE
TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA THIS 19TH DAY OF OCTOBER,
2022.**

**TOWN OF CEDAR LAKE, LAKE COUNTY,
INDIANA, TOWN COUNCIL**

Randell Niemeyer, President

Richard Sharpe, Vice President

Robert H. Carnahan, Member

John Foreman, Member

Julie Rivera, Member

Ralph Miller, Member

Colleen Schieben, Member

ATTEST:

Jennifer N. Sandberg, IAMC
Clerk-Treasurer

October 18, 2022

ALL TOWN FUNDS	\$187,524.48
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WASTEWATER OPERATING	\$138,258.82
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WATER UTILITY	\$64,195.81
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STORM WATER	\$10,815.95
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PAYROLL 10-13-2022	\$341,122.31
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SEPTEMBER REMITTANCES	\$261,484.44
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ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)
Approved by the State Board of Accounts, 2015
Prescribed by the Department of Local Government Finance

Budget Form No. 4
Generated 10/4/2022 1:25:27 PM

Ordinance / Resolution Number: 1432

Be it ordained/resolved by the **Cedar Lake Town Council** that for the expenses of **CEDAR LAKE CIVIL TOWN** for the year ending December 31, **2023** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **CEDAR LAKE CIVIL TOWN**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **Cedar Lake Town Council**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
Cedar Lake Town Council	Town Council	10/18/2022

Funds				
Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0101	GENERAL	\$7,854,695	\$4,152,275	0.4866
0180	DEBT SERVICE	\$1,500,000	\$1,500,000	0.1758
0283	LEASE RENTAL PAYMENT	\$589,000	\$575,000	0.0674
0342	POLICE PENSION	\$190,000	\$0	0.0000
0706	LOCAL ROAD & STREET	\$250,000	\$0	0.0000
0708	MOTOR VEHICLE HIGHWAY	\$631,411	\$94,304	0.0111
2379	CUMULATIVE CAPITAL IMP (CIG TAX)	\$30,000	\$0	0.0000
2391	CUMULATIVE CAPITAL DEVELOPMENT	\$407,942	\$435,329	0.0510
2430	REDEVELOPMENT - GENERAL	\$57,000	\$61,298	0.0072
2482	REDEVELOPMENT BOND	\$493,600	\$355,000	0.0416
		\$12,003,648	\$7,173,206	0.8407

Home-Ruled Funds (Not Reviewed by DLGF)		
Fund Code	Fund Name	Adopted Budget
9500	Lake County Solid Waste	\$73,035
9501	Casino Gaming	\$50,000
9502	Park Non-Reverting Operating	\$35,000
9503	Law Enforcement Continuing Education	\$29,500
9504	CEDIT	\$330,855
9506	LOIT Public Safety	\$275,000
		\$793,390

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)
 Approved by the State Board of Accounts, 2015
 Prescribed by the Department of Local Government Finance

Budget Form No. 4
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Name		Signature
Randell Niemeyer	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Richard Sharpe	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Robert H. Carnahan	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
John Foreman	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Julie Rivera	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Ralph Miller	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Colleen Schieben	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

ATTEST

Name	Title	Signature
Jennifer N. Sandberg	Clerk-Treasurer	

MAYOR ACTION (For City use only)

Name		Signature	Date
	Approve <input type="checkbox"/> Veto <input type="checkbox"/>		

In accordance with IC 6-1.1-17-16(k), we state our intent to issue debt after December 1 and before January 1

Yes ☒ No ☐

In accordance with IC 6-1.1-17-16(k), we state our intent to file a shortfall appeal after December 1 and before December 31

Yes ☒ No ☐

Department of Local Government Finance

Report of Appealing Taxing Unit

The Department of Local Government Finance ("Department") has prescribed this template through which a petitioner supplies the information the Department requires pursuant to Ind. Code § 6-1.1-18.5-12(c). The required information must be filed with the Department on or before OCTOBER 19. Only submissions bearing postmarks (or a timestamp, if sent by email) of **OCTOBER 19** or earlier will be considered. Completed submissions and additional questions about excess levy appeals should be directed to your [Budget Field Representative](#).

Note that Ind. Code § 6-1.1-17-3(a)(5) requires that any request for an excess levy appeal be advertised as part of the notice to taxpayers of the estimated budget. Failure to comply with Ind. Code § 6-1.1-17-3(a)(5) will be cause for denial.

All requests for consideration of an appeal must be specific. Please note that the Department will utilize reports from the budget certification process (Form 3, Fund Report, and Estimate of Miscellaneous Revenues) and the unit's submitted Annual Financial Report on Gateway during its review of an appeal application. If this information is not representative of your unit's current financial situation, please provide updated financial information and explanations as to the differences.

To submit a petition to the Department units will complete the following page, the individual page(s) applicable to the appeal(s), and the certification page. Petitions must also include any additional supporting documentation that contains an explanation or justification of the appeal and the appeal amount. Pursuant to Ind. Code § 6-1.1-18.5-12(a), the Department may deny an excess levy appeal on the basis that the unit has not provided an explanation that the unit will not be able to perform its government functions without an excess levy. The Department may also deny or modify an excess levy appeal on the basis that the unit has sufficient fund balances to allow it to carry out its governmental functions. Additionally, the Department will take circuit breaker credits into consideration when estimating fund balance amounts.

Pursuant to Ind. Code § 6-1.1-18.5-12(c), the Department reserves the right to conduct hearings, require any officer or member of the unit to appear before the Department, or require the appropriate unit official to produce relevant records or books in consideration of the appeal. The Department shall determine whether a hearing or production of records, or both, is necessary if, after an examination of the appeal and supporting information provided by the unit, the Department is unable to ascertain the unit's justification for the appeal or the appeal amount.

THREE-YEAR GROWTH FACTOR

(Ind. Code § 6-1.1-18.5-13(a)(2))

A unit qualifies to seek a three-year growth appeal if its average assessed value growth over the last three years exceeds the statewide average max levy growth quotient ("MLGQ") for the same time period by at least 2%.

The following is a description of the steps the Department takes in accordance with Ind. Code § 6-1.1-18.5-13(a)(3) to determine a unit's eligibility and maximum appeal amount.

Step 1: Determine the three (3) calendar years that most immediately precede the ensuing calendar year and in which a statewide general reassessment of real property under Ind. Code § 6-1.1-4-4 does not first become effective (2022, 2021, and 2020).

Step 2: Calculate the assessed value of all taxable property for the unit and divide that amount by the amount calculated for the previous year.

Step 3: Sum the results of Step 2 and divide by three (3).

Step 4: For each year, divide that amount by the amount calculated for the previous year. The calculations for Steps 4 and 5 are performed below:

2020	1.0409
2021	1.0392
2022	1.0541

Step 5: Add the Step 4 results and divide by three (3): $(1.0409 + 1.0392 + 1.0541)/3 = 1.0447$

Step 6: Divide the Step 3 results by the Step 5 results.

If Step 6 is equal to or greater than 1.02, then the unit is eligible for the appeal. The maximum amount that the Department may award in this appeal is the amount by which Step 3 exceeds the MLGQ as calculated according to Ind. Code § 6-1.1-18.5-2. (This amount is 1.05 for 2023.)

EXCESS LEVY APPEAL PETITION - COVER PAGE
Three-Year Growth Factor Equal to or Exceeding 2% of Statewide Growth Factor

Taxing Unit Name:	Cedar Lake Civil Town
County:	Lake
Fiscal Officer Name:	Jennifer Sandberg
Office Address:	7408 Constitution Avenue Cedar Lake, IN 46303
Telephone Number:	(219)374-7000
Email Address:	Jennifer.sandberg@cedarlakein.org
Financial Advisor Contact Information:	Corby Thompson – O.W. Krohn & Associates LLP cthompson@owkcpa.com – (317)867-5888
Appeal Amount:	\$164,404

For consideration, the submission must include the following documentation. Confirm that following documents have been prepared and are included with your submission.

	Required Documentation	Included?
1.	Cover page	<input checked="" type="checkbox"/> Y or N
2.	Excess Levy Appeal Petition Page 1, Page 2, and Page 3	<input checked="" type="checkbox"/> Y or N
3.	Petition to appeal for an increase above the maximum levy	<input checked="" type="checkbox"/> Y or N
4.	Signed Certification of Appeal Information	<input checked="" type="checkbox"/> Y or N

The required information must be filed with the Department on or before OCTOBER 19. Only submissions bearing postmarks (or a timestamp, if sent by email) of OCTOBER 19 or earlier will be considered. Completed submissions should be directed to your DLGF Budget Field Representative.

EXCESS LEVY APPEAL PETITION – PAGE 1

Three-Year Growth Factor Equal to or Exceeding 2% of Statewide Growth Factor

1)	Based on the three year growth calculation, what is the maximum appeal that the Department can consider for the unit?	\$164,404
2)	Did the fiscal body approve this excess levy appeal?	<input checked="" type="checkbox"/> Yes or <input type="checkbox"/> No
3)	Was there any opposition or objection to the excess levy appeal? If yes, please provide additional information about the opposition or objection on a separate document.	Yes or <input type="checkbox"/> No
4)	Was an excess levy appeal included on the ensuing year's budget notice to taxpayers (Budget Form 3 – Column 4)?	<input checked="" type="checkbox"/> Yes or <input type="checkbox"/> No
5)	What was the balance of the rainy day fund on December 31, 2021?	\$30,000
6)	What is the current balance of the rainy day fund?	\$30,000
7)	Has this unit transferred funds to its rainy day fund during this budget year or the immediately preceding budget year?	Yes or <input type="checkbox"/> No
8)	Has this unit transferred funds to its rainy day fund in the year in which the annexation, consolidation/reorganization, an extension of services, error, shortfall, or emergency occurred?	Yes or <input type="checkbox"/> No
9)	Does the unit plan to make a transfer to its rainy day fund before the end of the calendar year?	Yes or <input type="checkbox"/> No
10)	Will an approved appeal increase the operating balance of any funds in the ensuing budget year? <i>It has been included in all budget notices and forms; thus, a disapproval would decrease the operating balance.</i>	Yes or <input type="checkbox"/> No

EXCESS LEVY APPEAL PETITION – PAGE 2

Three-Year Growth Factor Equal to or Exceeding 2% of Statewide Growth Factor

Section 1 – Non Property Tax Revenue available to Unit*

Revenue Type	2020	2021	2022	2023 (Estimated)
LIT – EDIT	\$280,676	\$309,834	\$274,958	\$293,309
LIT – Public Safety	\$237,618	\$248,170	\$241,818	\$260,000
CVET	\$17,500	\$16,987	\$16,611	\$17,590
Excise	\$353,630	\$299,135	\$332,204	\$370,391
FIT	\$20,922	\$18,434	\$29,068	\$30,684
Other Revenue Source 1 (Please describe): EMS Collections	\$288,089	\$315,395	\$410,000	\$420,000
Other Revenue Source 2 (Please describe): Fire Protection Services	\$150,000	\$150,000	\$150,000	\$150,000
Other Revenue Source 3 (Please describe): Cable TV Licenses	\$167,778	\$177,262	\$183,356	\$185,000
Other Revenue Source 4 (Please describe): MVH Distributions	\$438,814	\$484,972	\$592,076	\$520,000
Other Revenue Source 5 (Please describe): LRS Distributions	\$237,581	\$262,808	\$314,029	\$280,000

*** The unit also receives certain building and construction permits and park impacts fees; however, these are to be reserved for capital projects and cannot be relied upon on an annual basis. Additional information can be provided upon request.**

Section 2 – Percentage Increase to the Levy

Requested Appeal	2023 Max Levy	Percentage Increase (Requested Appeal / 2023 Max Levy)
\$164,404	\$3,143,473	5.23%

Section 3 – Estimated Impact to Tax Rate

Requested Appeal	2023 Certified Net Assessed Value General Fund¹	Percentage Increase (Requested Appeal / 2023 CNAV)
\$164,404	\$870,658,101	0.02%

Note 1: The 2023 NAV must be certified by the county auditor by August 1. If the NAV has not been certified, contact the county auditor for an estimated value.

EXCESS LEVY APPEAL PETITION – PAGE 3

Three-Year Growth Factor Equal to or Exceeding 2% of Statewide Growth Factor

1. In addition to the meeting the mathematical qualifications for the appeal, the civil taxing unit must state that it will be unable to carry out the governmental functions committed to it by law unless it is given the authority that it is petitioning for. The civil taxing unit must support these allegations by reasonably detailed statements of fact. Please use the box below to provide the requested detailed statements. Provide additional pages, as needed.

The Town has experienced significant population and assessed value growth over the past several years (AV increase of 67% from 2018 to 2023). There has been the addition of approximately 1,000 homes in the past five years with developments continuing to build-out. Current census data shows a Town population growth of over 27% since 2010. The standard levy increases continue to be inadequate considering this growth and standard inflationary cost increases (not even considering the balloon in inflation experienced this year), especially when it comes to funding public safety needs. The Town will be unable to fund its current public safety budget without this appeal.

2. Of the governmental functions that the civil taxing unit unable to carry, which specific expenses are the highest priority to fund, and why? Provide additional pages, as needed.

The Town is in need of two additional police officers, one Town patrolmen and one officer to primarily assist at the Hanover Community School Corporation. While the school corporation will reimburse the Town for some of the pay, this officer will not work exclusively for the school. Without the growth appeal, these officers will be unfunded. The appeal funds will be used to pay for their wages, benefits and required equipment. The AVGQ increase and other revenues have already been exhausted by the ever-increasing costs of wages, goods and services.

3. Are there any facts, specific to this appeal, that the Department should consider in our review of the submission? Provide additional pages, as needed.

The Town did not apply for an appeal prior to 2021 when they would have qualified. As a result, the Town's levy has been lagging behind and tax rates have dropped. Without the appeal, the Town will have to rely on one-time revenue streams and operating balance in order to fund their budget. This would not be sustainable for the Town.

TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA

RESOLUTION NO. 1317

A RESOLUTION AUTHORIZING AN APPEAL TO THE DEPARTMENT OF LOCAL GOVERNMENT FINANCE FOR AN INCREASE ABOVE THE MAXIMUM LEVY

WHEREAS, the Town Council of the Town of Cedar Lake, Lake County, Indiana, has determined to appeal to the Department of Local Government Finance for an excess property tax levy.

Appeal Type	Appeal Amount
THREE-YEAR GROWTH FACTOR	\$164,404

We do hereby resolve to proceed with a petition for an excess property tax levy to the Department of Local Government Finance to increase the taxing unit's maximum levy and we represent that the taxing unit cannot carry out its governmental functions under its current maximum levy for the ensuing calendar year without the excess levy.

PASSED AND RESOLVED THIS 18TH DAY OF OCTOBER, 2022

TOWN COUNCIL OF THE TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA

Randell Niemeyer, President

Julie Rivera, Vice President

Robert H. Carnahan

John Foreman

Ralph Miller

Colleen Schieben

Richard Sharpe

ATTEST:

Jennifer N. Sandberg, IAMC, CMC, CPFIM
Clerk-Treasurer

CERTIFICATION

I, the undersigned, hereby certify that the attached appeal information and supporting documentation is correct to the best of my knowledge and belief.

Signed this 18th day of October, 2022

Jennifer Sandberg
(Printed Name of Fiscal Officer)

(Signature)

Clerk-Treasurer
(Title)

Jennifer.sandberg@cedarlakein.org
(Email)

Corby Thompson – O.W. Krohn & Associates LLP
(Printed Name of Financial Advisor/Consultant)

(Signature)

cthompson@owkcpa.com
(Email)

TOWN OF CEDAR LAKE

EXHIBIT A

THREE-YEAR GROWTH APPEAL - CALCULATIONS

Steps 1 and 2:

Year	Town Assessed Value	Annexation Adjusmtents	Adjusted Town Assessed Value	Increase	
2022	\$ 744,576,738	\$ -	\$ 744,576,738	1.1227	12.27%
2021	663,205,480	-	663,205,480	1.1059	10.59%
2020	600,232,689	(517,800)	599,714,889	1.0783	7.83%
2019	556,389,622	(201,600)	556,188,022		

Step 3:

Town three-year average growth

1.1023 10.23%

Steps 4 and 5:

Statewide three-year average growth (*provided by DLGF*)

1.0447 4.47%

Step 6:

Divide amount calculated in Step 3 by amount calculated in Step 5

1.0551 5.51%

Qualification:

Is Step 6 greater than 1.0200 or 2.00%?

YES

Levy Increase Calculation:

Amount calculated in Step 3

110.2300%

Less the 2023 Assessed Value Growth Quotient

-105.0000%

% Increase Levy Available

5.2300%

2023 Maximum Levy (before levy appeals)

\$ 3,143,473

Maximum Levy Increase Available

\$ 164,404

Department of Local Government Finance

Report of Appealing Taxing Unit

The Department of Local Government Finance ("Department") has prescribed this template through which a petitioner supplies the information the Department requires pursuant to Ind. Code § 6-1.1-18.5-12(c). The required information must be filed with the Department on or before OCTOBER 19. Only submissions bearing postmarks (or a timestamp, if sent by email) of **OCTOBER 19** or earlier will be considered. Completed submissions and additional questions about excess levy appeals should be directed to your [Budget Field Representative](#).

Note that Ind. Code § 6-1.1-17-3(a)(5) requires that any request for an excess levy appeal be advertised as part of the notice to taxpayers of the estimated budget. Failure to comply with Ind. Code § 6-1.1-17-3(a)(5) will be cause for denial.

All requests for consideration of an appeal must be specific. Please note that the Department will utilize reports from the budget certification process (Form 3, Fund Report, and Estimate of Miscellaneous Revenues) and the unit's submitted Annual Financial Report on Gateway during its review of an appeal application. If this information is not representative of your unit's current financial situation, please provide updated financial information and explanations as to the differences.

To submit a petition to the Department units will complete the following page, the individual page(s) applicable to the appeal(s), and the certification page. Petitions must also include any additional supporting documentation that contains an explanation or justification of the appeal and the appeal amount. Pursuant to Ind. Code § 6-1.1-18.5-12(a), the Department may deny an excess levy appeal on the basis that the unit has not provided an explanation that the unit will not be able to perform its government functions without an excess levy. The Department may also deny or modify an excess levy appeal on the basis that the unit has sufficient fund balances to allow it to carry out its governmental functions. Additionally, the Department will take circuit breaker credits into consideration when estimating fund balance amounts.

Pursuant to Ind. Code § 6-1.1-18.5-12(c), the Department reserves the right to conduct hearings, require any officer or member of the unit to appear before the Department, or require the appropriate unit official to produce relevant records or books in consideration of the appeal. The Department shall determine whether a hearing or production of records or both, is necessary if, after an examination of the appeal and supporting information provided by the unit, the Department is unable to ascertain the unit's justification for the appeal or the appeal amount.

ANNEXATION, CONSOLIDATION/REORGANIZATION, OR EXTENSION OF SERVICES

(Ind. Code § 6-1.1-18.5-13(a)(1))

A unit may qualify for an excess levy if, in the judgment of the Department, an excess levy is reasonably necessary due to increased costs to the unit resulting from (1) annexation, (2) consolidation (or reorganization), or (3) other extensions of governmental services by the unit to additional geographic areas.

With respect to annexation, consolidation, or other extensions of governmental services in a calendar year, if those increased costs are incurred by the unit in that calendar year and more than one (1) immediately succeeding calendar year, the unit may appeal for an excess levy based on those increased costs in any of the following:

(1) The first calendar year in which those costs are incurred.

(2) One (1) or more of the immediately succeeding four (4) calendar years.

A unit seeking an excess levy due to an annexation may only receive an increase to its levy that exceeds the adjustment to the unit's levy as calculated in STEP THREE of Ind. Code § 6-1.1-18.5-3(a).

A unit seeking an excess levy due to consolidation must, if applicable, provide the Department with the amount of savings realized by that unit due to consolidation pursuant to Ind. Code § 36-1-7-16, Ind. Code § 36-1.5-3-5(a), or other applicable law.

A unit seeking an excess levy due to an extension of services must show that the unit is providing a service to an additional geographic area. The Department will consider the unit providing a service within its own geographic boundaries that it has not previously provided.

Please note that the information required for the appeal will depend on whether the basis of the appeal is an annexation, consolidation, or extension of services. **The unit must show the statutory basis for the annexation, consolidation, or extension of services.**

EXCESS LEVY APPEAL PETITION – COVER PAGE
Annexation, Consolidation (Reorganization), Extension of Services

Taxing Unit Name:	Cedar Lake Civil Town
County:	Lake
Fiscal Officer Name:	Jennifer Sandberg
Office Address:	7408 Constitution Avenue Cedar Lake, IN 46303
Telephone Number:	(219)374-7000
Email Address:	Jennifer.sandberg@cedarlakein.org
Financial Advisor Contact Information:	Corby Thompson – O.W. Krohn & Associates LLP cthompson@owkcpa.com – (317)867-5888
Appeal Amount:	\$1,000,000

For consideration, the submission must include the following documentation. Confirm that the following documents have been prepared and are included with your submission.

	Required Documentation	Included?
1.	Cover page	<input checked="" type="checkbox"/> Y or N
2.	Petition to appeal for an increase above the maximum levy	<input checked="" type="checkbox"/> Y or N
3.	Signed Certification of Appeal Information	<input checked="" type="checkbox"/> Y or N
4.	Description of facts leading to annexation, consolidation/reorganization, or extension of services. <i>Exhibit A</i>	<input checked="" type="checkbox"/> Y or N
5.	All ordinances/resolutions related to annexation, consolidation, or extension of services <i>Exhibit B (Budget Ordinance and Park budget detail) includes adopted levy and appropriations pertaining to and included in this appeal. Exhibit C is Ordinance establishing the Park District.</i>	<input checked="" type="checkbox"/> Y or N
6.	All fiscal impact statements related to annexation, consolidation, or extension of services <i>New service to be provided to Town residents. No other units to be impacted. Request is for Park Levy to fund newly established Park District and related budget. No Park services are currently provided by the Town. Fiscal impacts are \$1,000,000 levy (plus misc revs) to provide for \$1,064,460 budget. Additional information can be provided upon request.</i>	Y or N <input checked="" type="checkbox"/> N/A
7.	Explanation of types of services that will be needed and/or increased (Required for Annexation Only)	Y or <input checked="" type="checkbox"/> N
8.	Reorganization Plan including any appropriate maps. (Required for Consolidation/Reorganization Only)	Y or <input checked="" type="checkbox"/> N
9.	Statement or certification of realized savings (if applicable). (Required for Consolidation/Reorganization Only)	Y or <input checked="" type="checkbox"/> N

The required information must be filed with the Department on or before OCTOBER 19. Only submissions bearing postmarks (or a timestamp, if sent by email) of OCTOBER 19 or earlier will be considered. Completed submissions should be directed to your DLGF Budget Field Representative.

EXCESS LEVY APPEAL PETITION – PAGE 2
Annexation, Consolidation (Reorganization), Extension of Services

Section 1 – Non Property Tax Revenue available to Unit*

Revenue Type	2020	2021	2022	2023 (Estimated)
LIT – EDIT	\$280,676	\$309,834	\$274,958	\$293,309
LIT – Public Safety	\$237,618	\$248,170	\$241,818	\$260,000
CVET	\$17,500	\$16,987	\$16,611	\$17,590
Excise	\$353,630	\$299,135	\$332,204	\$370,391
FIT	\$20,922	\$18,434	\$29,068	\$30,684
Other Revenue Source 1 (Please describe): EMS Collections	\$288,089	\$315,395	\$410,000	\$420,000
Other Revenue Source 2 (Please describe): Fire Protection Services	\$150,000	\$150,000	\$150,000	\$150,000
Other Revenue Source 3 (Please describe): Cable TV Licenses	\$167,778	\$177,262	\$183,356	\$185,000
Other Revenue Source 4 (Please describe): MVH Distributions	\$438,814	\$484,972	\$592,076	\$520,000
Other Revenue Source 5 (Please describe): LRS Distributions	\$237,581	\$262,808	\$314,029	\$280,000

*** The unit also receives certain building and construction permits and park impacts fees; however, these are to be reserved for capital projects and cannot be relied upon on an annual basis for Park District operations.**

Section 2 – Percentage Increase to the Levy

Requested Appeal	2023 Max Levy**	Percentage Increase (Requested Appeal / 2023 Max Levy)
\$1,000,000	\$6,008,802	16.64%

**** Includes CCD, debt levies and proposed debt levies to calculate overall impact on Town tax rates and levy.**

Section 3 – Estimated Impact to Tax Rate

Requested Appeal	2023 Certified Net Assessed Value General Fund ¹	Percentage Increase (Requested Appeal / 2023 CNAV)
\$1,000,000	\$870,658,101	0.11%

Note 1: The 2023 NAV must be certified by the county auditor by August 1. If the NAV has not been certified, contact the county auditor for an estimated value.

EXCESS LEVY APPEAL PETITION – PAGE 5
Annexation, Consolidation (Reorganization), Extension of Services

If the Appeal is based on an extension of services, please complete this page.

1. Below provide additional information about the appeal and the Consolidation (Reorganization).

A.	Appeal Amount Requested:	\$1,000,000
B.	Date of referendum approving the extension of services:	N/A
C.	Effective date of the extension of services:	1/1/2023

1. Describe the extension of services and what services are being extended. Include additional pages, if needed.

- See Exhibit A -
Some background is provided prior to the request and reasoning for
Park District Services.

- See Exhibit B -
The proposed 2023 Budget Ordinance and Park District budget is
provided.

2. What is the percent change in assessed valuation?

Prior Year Tax Base (CNAV) for Service Area	\$744,576,738
Ensuring Year Tax Base (CNAV) for Service Area	\$870,658,101
Percentage Increase (Ensuing Year divided by Prior Year)	16.93%

3. State for *each year* for each budget classification indicated below the increase in expenses for which the appeal should be considered. (Attach separate sheets, if necessary.) **See Exhibit B**

Category	Year 2023	Year 2024	Year 2025	Total
Personnel	\$436,560	\$449,657	\$463,147	\$1,349,364
Supplies	\$77,500	\$79,825	\$82,220	\$239,545
Services and Charges	\$330,400	\$265,312	\$275,521	\$921,233
Debt	\$0	\$0	\$0	\$0
Capital Outlay	\$220,000	\$295,000	\$295,000	\$810,000
Township Assistance	\$0	\$0	\$0	\$0
Total	\$1,064,460	\$1,089,794	\$1,115,888	\$3,270,142

4. Discuss the total amount requested and justify the financial need for the appeal. Include an explanation of how the unit will be unable to perform its government function without an excess levy. Indicate how much miscellaneous revenue will be generated by the extension of services. Include additional pages, if needed.

Residents, developers and community organizers have been requesting quality of life projects, such as improvements to the Town's essentially non-existent Park's department. With the establishment of the Park District and Board this year, the Town is taking action to improve the quality of life within the Town. Without the Extension of Services Appeal, the Town will continue to be unable to provide the Parks' services requested of residents and others. Quality of life among residents will continue to be behind that of neighboring communities. Looking at surrounding and similarly sized communities, a \$1,000,000 Park Levy will provide the Park services necessary to operate, maintain and, over time, improve the Park District as a whole. We estimate miscellaneous revenues of approximately \$80,000 in FIT, CVET and Vehicle Excise Taxes based on this levy. Once the Park District is established and operating, additional park receipts may be available to Town.

See Exhibit A in addition to the narrative provided here. Exhibit B provides line-item budget amounts that would go unfunded without the appeal.

TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA

RESOLUTION NO. 1323

A RESOLUTION AUTHORIZING AN APPEAL TO THE DEPARTMENT OF LOCAL GOVERNMENT FINANCE FOR AN INCREASE ABOVE THE MAXIMUM LEVY

WHEREAS, the Town Council of the Town of Cedar Lake, Lake County, Indiana, has determined to appeal to the Department of Local Government Finance for an excess property tax levy.

Appeal Type	Appeal Amount
ANNEXATION	
CONSOLIDATION (REORGANIZATION)	
EXTENSION OF SERVICES	\$1,000,000
TOTAL:	\$1,000,000

We do hereby resolve to proceed with a petition for an excess property tax levy to the Department of Local Government Finance to increase the taxing unit's maximum levy and we represent that the taxing unit cannot carry out its governmental functions under its current maximum levy for the ensuing calendar year without the excess levy.

PASSED AND RESOLVED THIS 18TH DAY OF OCTOBER, 2022

TOWN COUNCIL OF THE TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA

Randell Niemeyer, President

Julie Rivera, Vice President

Robert H. Carnahan

John Foreman

Ralph Miller

Colleen Schieben

Richard Sharpe

ATTEST:

Jennifer N. Sandberg, IAMC, CMC, CPFIM
Clerk-Treasurer

CERTIFICATION

I, the undersigned, hereby certify that the attached appeal information and supporting documentation is correct to the best of my knowledge and belief.

Signed this 18th day of October, 2022.

Jennifer Sandberg
(Printed Name of Fiscal Officer)

(Signature)

Clerk-Treasurer
(Title)

Jennifer.sandberg@cedarlakein.org
(Email)

Corby Thompson – O.W. Krohn & Associates LLP
(Printed Name of Financial Advisor/Consultant)

(Signature)

cthompson@owkcpa.com
(Email)

TOWN OF CEDAR LAKE – Extension of Services Appeal

Exhibit A

Background Information and Need and Reasoning for Appeal

A place with rich history, Cedar Lake is named after the 800-acre lake that is its focal point. Formed by glacier activity over time and inhabited by the Potawatomi Indians, Cedar Lake drew in its first non-indigenous settlers in the mid-19th century. In 1870 the Cedar Lake Post Office was established and with it came further development. In 1882 the Monon Railroad was constructed on Cedar Lake's western shore which provided a direct connection to Chicago. With the development of the railroad came rapid growth and Cedar Lake's golden resort era began. From this point until the early 20th century, Cedar Lake was known as a resort community for Chicagoans looking for a retreat from the city. Companies like Marshall Fields, Armour Foods, and Moody's Bible Church would hold retreats during the summer, while in winter months, lake ice provided ice for Chicago's meat packing industry. At its peak the lake had 50 hotels, several pavilions, and ballrooms to entertain visitors.

Around the 1940's demographics and economic changes shifted, and the area became a year-round residence for those working at the steel mills north of Cedar Lake. Many of the summer cottages that surrounded the lake were converted into permanent homes. This shift resulted in environmental challenges as the septic tanks that serviced the cottages were overloaded, and leached waste into the lake. Residents acted and successfully incorporated the community in 1967, with the mandate to restore the lake by creating a municipal sanitary sewer system so that the lake could be enjoyed in the same manner it was during the resort era.

After decades of persistence, the Town managed to create a municipal sewer system and stopped waste from leaching into the lake. In 2022 the Town announced its capstone project, the Lake Eco-system Restoration project, which will remove 500,000 cubic yards of sediment from the lake that has filled it in, as well as restore native plant and fish life back to the lake. This project will allow the community to utilize the lake in the same manner it was in the past.

Cedar Lake is again at the crossroads of growth and opportunity, as it is in the top fastest-growing communities in the state, with a 3.9% population growth rate and a 16.9% AV growth rate. Much of Cedar Lake and its eight parks, were developed pre-incorporation and therefore operations, maintenance, and programming were funded privately. This funding came to an end after the community demographic shift occurred.

With the restoration of the lake underway, the Town would like to provide recreational activities and programming to its current residents and entice visitors once again. In January of 2022, the Town of Cedar Lake established a Park District and appointed a Park Board with this vision in mind. The requested extension of services for \$1,000,000 will replace the private funding that once provided for the community. Given Cedar Lake's late incorporation compared to its neighboring municipalities, the limited funding that it currently receives is completely allocated towards basic municipal services leaving the Town insufficient funds to service parks and recreation. The successful approval of the requested appeal will ensure that the Town can provide sufficient funding for future generations to enjoy once again.

Without the Extension of Services Appeal, the Town will continue to be unable to provide the Parks' services requested of residents, developers, community organizers and others. Quality of life among residents will continue to be behind that of neighboring communities. Looking at surrounding and similarly sized communities, a \$1,000,000 Park Levy will provide the Park services necessary to operate, maintain and, over time, improve the Park District as a whole.

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

EXHIBIT B

State Form 55865 (7-15)
Approved by the State Board of Accounts, 2015
Prescribed by the Department of Local Government Finance

Budget Form No. 4
Generated 10/18/2022 12:42:23 PM

Ordinance / Resolution Number: 1432

Be it ordained/resolved by the **Cedar Lake Town Council** that for the expenses of **CEDAR LAKE CIVIL TOWN** for the year ending December 31, **2023** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **CEDAR LAKE CIVIL TOWN**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **Cedar Lake Town Council**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
Cedar Lake Town Council	Town Council	10/18/2022

Funds				
Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0101	GENERAL	\$7,854,695	\$4,152,275	0.4866
0180	DEBT SERVICE	\$1,500,000	\$1,500,000	0.1758
0283	LEASE RENTAL PAYMENT	\$589,000	\$575,000	0.0674
0342	POLICE PENSION	\$190,000	\$0	0.0000
0706	LOCAL ROAD & STREET	\$250,000	\$0	0.0000
0708	MOTOR VEHICLE HIGHWAY	\$631,411	\$94,304	0.0111
2379	CUMULATIVE CAPITAL IMP (CIG TAX)	\$30,000	\$0	0.0000
2391	CUMULATIVE CAPITAL DEVELOPMENT	\$407,942	\$435,329	0.0510
2430	REDEVELOPMENT - GENERAL	\$57,000	\$61,298	0.0072
2482	REDEVELOPMENT BOND	\$493,600	\$355,000	0.0416
		\$12,003,648	\$7,173,206	0.8407

Home-Ruled Funds (Not Reviewed by DLGF)		
Fund Code	Fund Name	Adopted Budget
9500	Lake County Solid Waste	\$73,035
9501	Casino Gaming	\$50,000
9502	Park Non-Reverting Operating	\$35,000
9503	Law Enforcement Continuing Education	\$29,500
9504	CEDIT	\$330,855
9506	LOIT Public Safety	\$275,000
		\$793,390

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

EXHIBIT B

State Form 55865 (7-15)
Approved by the State Board of Accounts, 2015
Prescribed by the Department of Local Government Finance

Budget Form No. 4
Generated 10/18/2022 12:42:23 PM

Name		Signature
Randell Niemeyer	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Richard Sharpe	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Robert H. Carnahan	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
John Foreman	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Julie Rivera	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Ralph Miller	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Colleen Schieben	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

ATTEST

Name	Title	Signature
Jennifer N. Sandberg	Clerk-Treasurer	

MAYOR ACTION (For City use only)

Name		Signature	Date
	Approve <input type="checkbox"/> Veto <input type="checkbox"/>		

In accordance with IC 6-1.1-17-16(k), we state our intent to issue debt after December 1 and before January 1

Yes ☒ No ☐

In accordance with IC 6-1.1-17-16(k), we state our intent to file a shortfall appeal after December 1 and before December 31

Yes ☐ No ☒

Budget Form 1 - Budget Estimate

EXHIBIT B

Year: 2023 County: Lake Unit: Cedar Lake Civil Town

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Proposed 2023	Notes
0101 - GENERAL	PARKS	PERSONAL SERVICES	Salaries and Wages		Superintendent	\$85,000	Dept head salary
0101 - GENERAL	PARKS	PERSONAL SERVICES	Salaries and Wages	101-006-111	Recreation Coordinator	\$60,000	
0101 - GENERAL	PARKS	PERSONAL SERVICES	Salaries and Wages	101-006-112	Full-Time Crew	\$140,300	For maintenance foreman and 2 crew workers
0101 - GENERAL	PARKS	PERSONAL SERVICES	Salaries and Wages		Part-Time Crew	\$35,360	Part-time grounds crew at \$17/hr
0101 - GENERAL	PARKS	PERSONAL SERVICES	Salaries and Wages	101-006-116	Overtime	\$2,500	
0101 - GENERAL	PARKS	PERSONAL SERVICES	Salaries and Wages		Administrative Assistant	\$41,600	
0101 - GENERAL	PARKS	PERSONAL SERVICES	Employee Benefits	101-006-122	FICA/Medicare	\$28,500	Standards per above wages
0101 - GENERAL	PARKS	PERSONAL SERVICES	Employee Benefits	101-006-123	INPRS	\$36,700	Standards per above wages
0101 - GENERAL	PARKS	PERSONAL SERVICES	Salaries and Wages		Park Board	\$6,600	
PERSONAL SERVICES Total						\$436,560	
0101 - GENERAL	PARKS	SERVICES AND CHARGES	Professional Services		Consultants	\$125,000	For Parks master plan and includes startup costs
0101 - GENERAL	PARKS	SERVICES AND CHARGES	Professional Services		Legal	\$20,000	
0101 - GENERAL	PARKS	SERVICES AND CHARGES	Professional Services		Engineers	\$25,000	
0101 - GENERAL	PARKS	SERVICES AND CHARGES	Repairs and Maintenance	101-006-361	Equipment Repairs	\$50,000	
0101 - GENERAL	PARKS	SERVICES AND CHARGES	Repairs and Maintenance		Facilities and Ground Maintenance	\$60,000	
0101 - GENERAL	PARKS	SERVICES AND CHARGES	Other Services and Charges		Electric	\$10,000	
0101 - GENERAL	PARKS	SERVICES AND CHARGES	Other Services and Charges		Utilities	\$10,000	
0101 - GENERAL	PARKS	SERVICES AND CHARGES	Other Services and Charges	101-006-397	IPRA Dues	\$400	
0101 - GENERAL	PARKS	SERVICES AND CHARGES	Other Services and Charges		Other Services and Charges	\$30,000	
SERVICES AND CHARGES Total						\$330,400	
0101 - GENERAL	PARKS	CAPITAL OUTLAYS	Machinery, Equipment, and Vehicles		Park Equipment	\$150,000	For initial equipment purchases
0101 - GENERAL	PARKS	CAPITAL OUTLAYS	Machinery, Equipment, and Vehicles		Vehicles and Trailers	\$60,000	
0101 - GENERAL	PARKS	CAPITAL OUTLAYS	Buildings		Facilities Improvements	\$10,000	Facilities maintenance/improvements line

Budget Form 1 - Budget Estimate

Year: 2023 County: Lake Unit: Cedar Lake Civil Town

EXHIBIT B

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Proposed	Notes
CAPITAL OUTLAYS Total							
0101 - GENERAL	PARKS	SUPPLIES	Operating Supplies	101-006-222	Operating Supplies	\$220,000	
0101 - GENERAL	PARKS	SUPPLIES	Operating Supplies		Fuel	\$15,000	
0101 - GENERAL	PARKS	SUPPLIES	Repair and Maintenance Supplies	101-006-231	Parts & Tools	\$30,000	
0101 - GENERAL	PARKS	SUPPLIES	Repair and Maintenance Supplies		Office Supplies	\$20,000	
0101 - GENERAL	PARKS	SUPPLIES	Repair and Maintenance Supplies		Misc Supplies	\$2,500	
SUPPLIES Total						\$77,500	
PARKS Total						\$1,064,460	

TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA

ORDINANCE NO.: 1411

AN ORDINANCE CREATING AND ESTABLISHING A DEPARTMENT OF PARKS AND RECREATION FOR THE TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA, PURSUANT TO THE TERMS AND PROVISIONS OF INDIANA CODE §36-10-3, et seq., REPEALING ALL PRIOR ORDINANCES OR RESOLUTIONS CREATING SEPARATE PARK AND RECREATION AUTHORITIES, AND ALL MATTERS RELATED THERETO.

WHEREAS, the Town Council of the Town of Cedar Lake, Lake County, Indiana, (hereinafter, the "Town Council"), is the duly elected legislative and fiscal body of the Town of Cedar Lake, Lake County, Indiana, a Municipal Corporation; and

WHEREAS, the Town Council has reviewed and investigated matters pertaining to Park and Recreation functions and services, as well as corresponding benefits, for the residents and citizens of the Town of Cedar Lake; and

WHEREAS, the Town Council, upon its review and investigation of Park and Recreation services, opportunities, and benefits for its taxpayers and citizens, has determined that substantial continuing review and investigation of Park and Recreation establishment matters within the Town was, and has been necessary; and

WHEREAS, the Town Council has continued its review and investigation of creation and establishment of a Department of Parks and Recreation for the Town, and has examined the circumstances and benefits for such creation and establishment, undertaken evaluation review of the responsibilities of an established Park and Recreation Board as well as responsibilities of same, and has concluded that creation and establishment of a Department of Parks and Recreation for the Town of Cedar Lake, governed by a Park and Recreation Board for this function and services for the residents and taxpayers of the Town of Cedar Lake, under the terms and provisions of Indiana Code §36-10-3, et seq, as amended from time to time, is in the best interests of the residents and taxpayers of the Town, and should be considered; and

WHEREAS, the Town Council, based upon its review and investigation, continuing to the present, and with the counsel and advice of qualified professional consultants, has determined that the creation and establishment of a Department of Parks and Recreation for the Town of Cedar Lake under the governance of a Park and Recreation Board to be established, for the provision of the functions and responsibilities of a Department of Parks and Recreation, promotes the public health, safety, comfort, morals, convenience and general welfare and well-being, is in the best interests of the residents and taxpayers of the Town, and should be duly adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA, AS FOLLOWS:

SECTION ONE: ESTABLISHMENT.

- A. There is hereby created and established, pursuant to the provisions of Indiana Code §36-10-3-3(a) and (b), as each are and have been amended, a Department of Parks and Recreation for the Town of Cedar Lake, Lake County, Indiana. The Department of Parks and Recreation shall be controlled by a "BOARD", to be known hereinafter as the Town of Cedar Lake Park and Recreation Board.
- B. The Town of Cedar Lake, Lake County, Indiana (hereinafter, the "TOWN"), is a unit of local government, and is identified in the "General Park and Recreation Law", which is cited at Indiana Code §36-10-3, et seq., as amended from time to time, and which is more specifically identified in State Law as Indiana Code §36-10-3-1 through Indiana Code §36-10-3-45, inclusive. All provisions of the aforesaid "General Park and Recreation Law" set forth referencing powers, duties, responsibilities, and related terms and provisions for a Municipality or Town related to an established Department of Parks and Recreation, shall be applicable to the Town of Cedar Lake Department of Parks and Recreation. This will specifically mean that the provisions of Indiana Code §36-10-3, et seq., are applicable to the Town of Cedar Lake Department of Parks and Recreation, its established Town Park and Recreation Board, and governance of actions and functions within the Cedar Lake Park and Recreation District, and all such provisions are approved herein for the Town of Cedar Lake Department of Parks and Recreation, and are adopted for the Town of Cedar Lake Department of Parks and Recreation. A copy of said Indiana "General Park and Recreation Law, and notably, the provisions of Indiana Code §36-10-3-1 through Indiana Code §36-10-3-45, inclusive, and as amended hereafter from time to time, are attached and incorporated herein by reference. In the event of amendments, including additional legislation or revision of any provisions of the Indiana General Park and Recreation Law referenced herein, such additional legislation, amendments or revisions shall be incorporated and included in this Cedar Lake Establishment Ordinance, when or if made hereafter.


SECTION TWO: REPEALER. That all existing or prior Ordinances, or parts thereof, in conflict with the provision of this Establishment Ordinance, are hereby deemed null, void, and of no legal effect, and are specifically repealed.

SECTION THREE: INVALIDITY. If any sections, clauses, provision, or portion of this Ordinance shall be held to be invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision, or portion of this Ordinance.

SECTION FOUR: EFFECTIVE DATE. That this Ordinance shall take effect, and be in full force and effect, from and after its passage and adoption by the Town Council of the Town of Cedar Lake, Lake County, Indiana, in conformance with applicable law.

ALL OF WHICH IS PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA, THIS 1 DAY OF FEBRUARY, 2022.

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA,
TOWN COUNCIL**

By: 
Randell C. Niemeyer, Town Council President

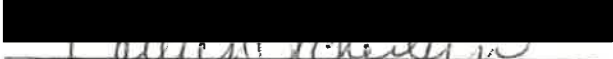
By: 
Richard Sharpe, Town Council Vice-President

By: _____
Robert H. Carnahan, Town Council Member


By: _____
John C. Foreman, Town Council Member

By: 
Julie A. Rivera, Town Council Member

By: 
Ralph Miller, Town Council Member

By: 
Colleen Schieben, Town Council Member

ATTEST:


Jennifer N. Sandberg, IAMC
Clerk-Treasurer



Loan Center
9204 Columbia Avenue
Munster, Indiana 46321
219.853.7500

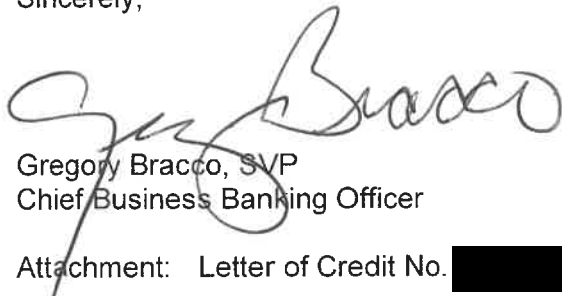
October 19, 2022

Town of Cedar Lake
Town Council
7408 Constitution Avenue
Cedar Lake, IN 46303

Gentlemen:

Peoples Bank, at the request of DDC Holdings Inc. has provided its Irrevocable Standby Letter of Credit No. [REDACTED] which is attached hereto in the amount of Thirty-Three Thousand Three Hundred Eighty-Eight and 38/100 (\$33,388.38) dated October 19, 2022 in your favor. This will certify that Paul Rodriguez, VP, Business Banker, is authorized to provide and execute the attached Irrevocable Standby Letter of Credit, that the signature appearing on said Letter of Credit is authentic, and that the Bank has complied with all banking laws and requirements and other laws in connection with the issuance of such Letter of Credit.

Sincerely,



Gregory Bracco, SVP
Chief Business Banking Officer

Attachment: Letter of Credit No. [REDACTED]

GB/ns



Loan Center
9204 Columbia Avenue
Munster, Indiana 46321
219.853.7500

IRREVOCABLE STANDBY LETTER OF CREDIT

ISSUER'S NAME & ADDRESS:

Peoples Bank

9204 Columbia Avenue
Munster, IN 46321
Attention: Commercial Loan Dept

Telephone: 219-853-7500

Email: [REDACTED]

APPLICANT:

DDC Holdings Inc.

13463 Beach Place
Cedar Lake, IN 46303

BENEFICIARY:

Town of Cedar Lake
Town Council
7408 Constitution Avenue
Cedar Lake, IN 46303
Telephone: 219-374-7000

SUBDIVISION/DEVELOPMENT AT ISSUE:

Offshore Estates
136th Ave and Beach Pl
Cedar Lake, IN 46303

Irrevocable Letter of Credit Number:

[REDACTED]

Total Amount: **\$33,388.38**

Issuance Date: October 19, 2022

Expiration Date: October 20, 2025

Ladies and Gentlemen:

Issuance. The Issuer hereby establishes, at the request of Applicant and for the account of the Applicant, in favor of the Beneficiary, this Irrevocable Standby Letter of Credit in the Total Amount of:

\$33,388.38

Undertaking. Issuer undertakes to honor Beneficiary's demand for payment of an amount available under this Irrevocable Standby Letter of Credit, upon Beneficiary's presentation of a demand for payment in the form of the attached "**Sight Draft for Irrevocable Standby Letter of Credit Regarding Offshore Estates Subdivision**" marked as **EXHIBIT A** (*hereinafter*, "Sight Draft"), together with the original of this Irrevocable Standby Letter of Credit, at Issuer's address stated above, on or before the close of business on the expiration date.

Original. The original copy of this Irrevocable Standby Letter of Credit shall be presented to and retained by Beneficiary. The original copy of this Irrevocable Standby Letter of Credit need not be presented to Issuer as a condition for Beneficiary to receive payment. Retention of the original Irrevocable Standby Letter of Credit does not preserve any rights thereunder after the right to demand payment ceases.

Payment. Issuer undertakes to make payment to Beneficiary under this Irrevocable Standby Letter of Credit within five (5) business days of receipt by Issuer of a properly presented Sight Draft. Beneficiary shall receive payment from Issuer as described in the Sight Draft.

Partial and Multiple Drawings. Partial and multiple drawings are permitted under this Irrevocable Standby Letter of Credit. The aggregate amount available under this Irrevocable Standby Letter of Credit at any time shall be the Total Amount of this Irrevocable Standby Letter of Credit, less the aggregate amount of all partial drawings previously paid to Beneficiary at such time.

Presentation. Beneficiary may present Sight Drafts for honor to Issuer at Issuer's above-stated address by:

1. Personal delivery to Issuer with an acknowledged duly authorized, signed receipt;
2. Deposit in Certified U.S. Mail, postage prepaid, properly addressed; or
3. Deposit with any third-party commercial carrier for delivery, cost prepaid, properly addressed.

Presentation will be deemed to have occurred upon Issuer's receipt.

Agreed Reduction of Total Amount. Issuer will permanently reduce the Total Amount of this Irrevocable Standby Letter of Credit upon Beneficiary's presentation, from time to time, of an agreed "**Letter of Credit Reduction Approval for Offshore Estates Subdivision**" in the form attached as **EXHIBIT B**. Beneficiary shall present any such agreed "Letter of Credit Reduction Approvals for Offshore Estates Subdivision", to Issuer at Issuer's address stated above and Issuer shall make reductions as specified in the particular Letter of Credit Reduction Approvals as presented.

The expiration date of this Irrevocable Standby Letter of Credit is October 20, 2025.

Choice of Law. This Irrevocable Standby Letter of Credit is governed by the laws of the State of Indiana and is issued subject to the International Standby Practices 1998 (ISP98), International Chamber of Commerce Publication No. 590. Any amendments to the terms of this credit must be in writing over authorized signature of an officer of Peoples Bank.

Sincerely,

PEOPLES BANK

[REDACTED]
Paul Rodriguez, VP
Business Banker

CERTIFICATION

The Undersigned hereby certifies under the penalty of perjury that I am the duly authorized Agent of the Issuer of this Irrevocable Standby Letter of Credit and have full authority and all required approval to agree to the issuance of this Irrevocable Standby Letter of Credit.

SIGNED AND DATED THIS 18th DAY OF October, 2022

Sincerely,

ISSUER: PEOPLES BANK

[REDACTED]
Paul Rodriguez
VP, Business Banker

EXHIBIT A
SIGHT DRAFT FOR IRREVOCABLE STANDBY LETTER OF CREDIT
REGARDING OFFSHORE ESTATES SUBDIVISION

DATE: _____

RE: IRREVOCABLE STANDBY LETTER OF CREDIT No.: [REDACTED]

APPLICANT: DDC Holdings Inc.
13463 Beach Place
Cedar Lake, IN 46303

ISSUER: Peoples Bank
9204 Columbia Avenue
Munster, Indiana 46321
Attention: Commercial Loan Department
Telephone : 219-853-7500
Email: prodriguez@ibankpeoples.com

BENEFICIARY: Town of Cedar Lake
Town Council
7408 Constitution Avenue
Cedar Lake, IN 46303

This Sight Draft is a demand for payment presented by the Beneficiary under the above-referenced Letter of Credit for the amount of \$_____, which constitutes a full/partial payment of the funds available to the Beneficiary under the Letter of Credit. Under this Sight Draft, the Beneficiary states that:

- (i) The undersigned is authorized to execute this Sight Draft on behalf of the Beneficiary;
- (ii) Applicant is in default of its obligations to adequately construct and complete the infrastructure for the Subdivision, which is the subject of the above-referenced Irrevocable Standby Letter of Credit;
- (iii) The above-stated amount of this Sight Draft is the amount currently due to Beneficiary from Applicant; and
- (iv) The proceeds from this Sight Draft will be used to satisfy the above-identified obligations.

Beneficiary requests that the amount demanded hereunder be transferred to the Beneficiary by check, available for collection at the place of presentation, wire transfer to the following bank account of the Beneficiary:

NAME, ADDRESS AND ROUTING NUMBER OF BENEFICIARY'S BANK ACCOUNT
NAME OF BENEFICIARY'S ACCOUNT, BENEFICIARY'S ACCOUNT NUMBER

TOWN OF CEDAR LAKE

By: _____
Name: _____
Title: _____

EXHIBIT B
LETTER OF CREDIT REDUCTION APPROVAL FOR
OFFSHORE ESTATES SUBDIVISION

DATE: _____

RE: IRREVOCABLE STANDBY LETTER OF CREDIT: *(hereinafter, ILOC)*

Number: _____
Date of Issuance: October 19, 2022
Current Total Amount: \$33,388.38
Current Expiration Date: October 20, 2025

ILOC REDUCTION APPROVAL No. : _____

Total Amount of this ILOC Reduction: \$ _____

Total Amount of ILOC after this Reduction : \$ _____

APPLICANT: DDC Holdings Inc.
13463 Beach Place
Cedar Lake, IN 46303

ISSUER: Peoples Bank
9204 Columbia Avenue
Munster, Indiana 46321
Attention: Commercial Loan Department

BENEFICIARY: Town of Cedar Lake
Town Council
7408 Constitution Avenue
Cedar Lake, IN 46303

TOWN ENGINEER: _____

The undersigned hereby approve of and incorporate by reference the calculations stated in the attached "Worksheet for Reduction of Total Amount of the ILOC for _____ Offshore Estates Subdivision". Issuer is hereby authorized to reduce the Current Total Amount of the above-referenced ILOC as indicated by the attached Worksheet.

Per the attached Worksheet, the new "Total Amount" of the ILOC shall now equal: _____.

Town of Cedar Lake

By: _____
Name: _____
Title: _____

DDC Holdings Inc.

By: _____
Name: _____
Title: _____

NAME OF TOWN ENGINEER

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

EXHIBIT B (Continued)

**WORKSHEET FOR REVISED AMOUNT OF IRREVOCABLE STANDBY LETTER OF
CREDIT FOR OFFSHORE ESTATES SUBDIVISION**

Applicant has requested the following reduction(s) in the amount of the above-referenced Irrevocable Standby Letter of Credit (*hereinafter*, ILOC). The _____ has inspected and approved the improvement(s) corresponding to the requested reduction(s), verified the cost and value of the requested reduction(s), and hereby recommends approval of the requested reduction(s).

ILOC Reduction Request: _____

Original ILOC Amount: \$33,388.38

ILOC Revised Amount after all prior approved reduction(s): \$ _____

ILOC Revised Amount after approval of new requested reduction(s): \$ _____

Item of Improvement	Original Cost Estimate	Previous ILOC Reductions	Amount of New ILOC Requested Reduction	ILOC Amount after New Requested Reduction
Subtotal				
Contingencies (10%)				
Total Letter of Credit				

Revised Improvements Cost Subtotal after Above-Requested New Reduction(s): \$_____

Peoples Bank
9204 Columbia Avenue
Munster, IN 46321

Irrevocable Letter of Credit No. [REDACTED]
Subdivision/Entity: Offshore Estates / DDC Holdings Inc
13463 Beach Place
Cedar Lake, IN 46303

Accepting the Performance Letter of Credit

ALL OF WHICH IS ACKNOWLEDGED AND ACCEPTED THIS _____ DAY OF _____, 2022,
BY THE TOWN COUNCIL OF THE TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA.

TOWN COUNCIL
TOWN OF CEDAR LAKE, INDIANA

By: _____
Randell C. Niemeyer
Town Council President

ATTEST:

Jennifer Sandberg, IAMC
Clerk-Treasurer

Memorandum of Understanding

Town of Cedar Lake, Lake County, Indiana

Hanover Community School Corporation

This MEMORANDUM OF UNDERSTANDING (hereinafter, MOU) PERTAINING TO THE EMPLOYMENT OF SCHOOL RESOURCE OFFICERS (hereinafter, “SRO’s” or “SRO PROGRAM”) IN THE HANOVER CENTRAL SCHOOL CORPORATION’S SCHOOLS LOCATED IN THE TOWN OF CEDAR LAKE, Lake County, Indiana (hereinafter, the TOWN), ALL IN-LAKE COUNTY, INDIANA, is made and entered into this _____ day of _____ 2022,

This MEMORANDUM OF UNDERSTANDING (MOU) is being executed by the below listed entities:

Hanover Community School Corporation (HCSC)

Town of Cedar Lake, Lake County, Indiana, a Municipal Corporation (for and on behalf of the Cedar Lake Metropolitan Police Department) (TOWN)

Nothing in this MOU should be construed as limiting or impeding the intended cooperation existing between the participating entities, listed above.

I. Term of Agreement

The term of the MOU shall be for a period of Three (3) years, beginning August 1, 2022, and ending May 31, 2025.

This MOU may be renewed for subsequent fiscal years if HCSC provides the TOWN with written intent of its intention to renew no later than July 1, preceding the start of the next school year, and if the TOWN provides HCSC with written acceptance. Renewals of this MOU shall be subject to the availability of Grants or other funding sources to cover all or part of the costs of the School Resource Officers. Renewal or Extension of the MOU is not automatic and is expressly contingent upon mutual agreement of the entities hereto.

II. Purpose

This MOU establishes and delineates the mission of the School Resource Officer Program, herein referred to as the SRO Program, as a collaborative effort. Additionally, the MOU formalizes relationships between the participating entities in order to foster and enhance an efficient and cohesive program that will build a positive relationship between Police Officers, the School Corporation and the school age children of the Town. The SRO program will also seek to reduce criminal activity committed by young adults, in addition to juvenile delinquency, truancy and associated behaviors like substance abuse.

III. Mission

The mission of the SRO Program is the reduction and prevention of school-related violence and crime committed by juveniles and young adults. This is accomplished by the Town assignment of Police Officers to school facilities on a daily basis. The SRO Program accomplishes its mission by creating and maintaining safe, secure and orderly learning environments for students, teachers and staff. The SRO's will establish a trusting channel of communication with students, parents, administrators and teachers. SRO's will serve as a positive role models for students to instill in them good moral standards, good judgment and discretion, respect for other students, and a sincere concern for the school community. The SRO's will promote citizen awareness of the law to enable students to become informed and effective citizens, while empowering students with the knowledge of law enforcement efforts and obligations, as well as consequences for violations of the law. The SRO's will serve as a confidential source of counseling for students and parents concerning issues they face as well as providing information on community resources available to them. Goals and objectives are designed to develop and enhance rapport between youth, police officers, and school administrators.

A. Goals of the SRO Program are:

1. To protect the lives and property of Students, Staff and Administrators of the Hanover Community School Corporation;
2. To ensure compliance with federal, state and local criminal laws and ordinances;
3. To provide law enforcement and security activity during school hours and at extracurricular events as directed by the designated and authorized HCSC administrator;
4. To reduce reported incidents of Bullying and ensure compliance with State Bullying Laws; and
5. To provide safe movement of vehicle and pedestrian traffic during the arrival and departure of students on each school day and during special activities and events.

IV. Organizational Structure

A. Composition

The SRO Program will be staffed with full-time Police Officers who are sworn Law Enforcement Officers in the State of Indiana and meet all requirements established by the Cedar Lake Police Department Rules and Regulations and/or the State of Indiana. The Officers assigned will be full-time SRO's to the HCSC and will be scheduled work activities by the Director of Safety and Security. In the event that an SRO reports off for their shift in one of the schools, the Cedar Lake Police Department will attempt to have another officer cover the shift or at least cover busy times within the school.

B. Supervision

The day-to-day operation and direction of the School Resource Officers assigned to Hanover Central School Corporation will be the responsibility of the Director of Safety and Security and the Administration of the Hanover Community School Corporation. Responsibility for the conduct of the SRO's employed by the Town of Cedar Lake, both personally and professionally, shall remain under the jurisdiction of the Cedar Lake Police Department. While working as the SRO, the CLPD Police Officers shall report to the Director of Safety and Security employed by the Hanover Community School Corporation.

V. Procedures

A. Concept

The SRO Program shall utilize the SRO Triad concept established by the NASRO (National Association of School Resource Officers, which is attached hereto and incorporated herein by reference). The SRO Triad concept generally means that the officers assigned to the program are Law Enforcement Officers, Counselors, and Teachers. The SRO is first and foremost a Law Enforcement Officer for the Cedar Lake Police Department. All acts of commission or omission shall conform to the Policies and Procedures of the Cedar Lake Police Department General Orders Manual. Unless directed by HCSC Administrative Staff, the SRO will not enforce internal HCSC policies, procedures or codes of conduct. The SRO is not a school disciplinarian and should not assume this role. While working for HCSC, the SRO will report directly to the HCSC Director of Safety and Security for daily campus assignments. The SRO will not involve himself/herself in the administrative matters of the HCSC, or in the enforcement of criminal investigations without knowledge and consent of the HCSC Administration. The SRO is not a formal counselor and will not act as such. However, they are to be used as a resource to assist students, faculty, staff, and all persons involved with the HCSC. The SRO may also be used for classroom instruction. The SRO can teach a variety of subjects to students and staff ranging from alcohol and drug education to constitutional law as it relates to the law enforcement function. Such teaching shall be as directed and approved by HCSC Administrative Staff. The SRO will utilize teaching assignments as an opportunity to build rapport between the students, teachers and staff.

B. Selection

Interested personnel shall submit a memo to the Office of the Cedar Lake Chief of Police for consideration. The Officer(s) will then be submitted to the School Corporation by the Cedar Lake Police Chief for a panel interview. The criteria for selection will be based on a combination of work experience, job performance, capacity to work with juveniles and ability to function in a school setting. Based on these recommendations, the final approval for this assignment will be made by the TOWN of Cedar Lake Metropolitan Police Commission, with input from the Police Chief and from the Superintendent of HCSC. Other criteria for selection will include, but not be limited to:

1. Interpersonal Skills;
2. Previous SRO Experience;
3. Any Prior or Current SRO Certifications;
4. Acceptance of MOU Terms and Conditions; and
5. Community Connections.

C. Duties and Responsibilities

Basic responsibilities of the SRO will include, but will not be limited to:

1. Enforce criminal law and protect the students, staff, and public against criminal activity;
2. Create a positive rapport with students and staff to facilitate a safe and secure learning environment;

3. Act as campus security personnel and liaison with the Director of Safety and Security employed by the HCSC;
4. Complete training as deemed appropriate by the HCSC Superintendent, including, but not limited to, working with Special Needs Students and confidentiality requirements under the Family Educational Rights and Privacy Act (FERPA), and any other training required by law for a School Resource Officer;
5. Handle initial police reports of crimes committed on HCSC Property;
6. At the request of and under the direction of a School Administrator, assist in detecting and addressing instances of Bullying, Intimidation, Harassment and other types of threats to student safety;
7. Assist and support HCSC personnel in enforcing the student code of conduct and other school rules, as directed;
8. Escort students to appropriate School Administrator for investigation and/or discipline;
9. Attend Safety Committee and First Responder meetings to promote awareness of law enforcement function and provide updates on school security issues;
10. Provide information about law enforcement topics to students and staff;
11. Contact the HCSC building principal about juvenile delinquency, incidents, charges and arrests involving students from their building in a timely manner;
12. Meet regularly with HCSC Administrators to discuss concerns and initiatives;
13. Provide classroom instruction on a variety of topics including, but not limited to, drugs, safety, public relations, occupational training, leadership, conflict resolution and life skills;
14. Wear a uniform at all times approved by the TOWN and agreed to by HCSC;
15. Provide law enforcement and security activities at extracurricular events as needed; and
16. Provide traffic control during the arrival and departure of students on each school day.

With respect to this MOU, the responsibilities of the Director of Safety and Security for HCSC will include, but not be limited to:

1. Serve as the liaison between HCSC campus administrators and TOWN;
2. Coordinate work assignments of the SRO;
3. Oversee scheduling and work hours of the SRO.

D. Enforcement Procedures

The SRO's will become and remain familiar with HCSC School Board Policy relating to students and staff as well as the Personnel Handbooks and Student Codes of Conduct at each school building. The SRO's will also be knowledgeable of the Hanover Emergency Preparedness Plan. The SRO's will address violations of school policy not otherwise defined as crimes when requested by a School Administrator. The SRO's will not become directly or indirectly involved in assigning discipline to a student. The SRO's will maintain strict confidentiality regarding matters of student discipline with parents/guardians; all such questions will be referred to a School Administrator.

The SRO's should be visible before school, during the school day, and after school.

Crime trends, Crime Prevention, Law Enforcement Information and changes in the Code of Indiana shall be shared with school staff to assist in effectively providing a Safe School Environment.

The SRO's will assist the Director of Safety and Security with evaluating security procedures, monitoring security on school playgrounds, and coordinating patrol monitoring of all HCSC property.

The SRO's will also be available to meet with students, parents and school staff in an attempt to resolve any problems or misunderstandings in order to reduce the possibility of criminal activity and violence. This would include dealing with emotionally upset parents and students, trespassers, uncooperative school visitors, and parent custodial issues at all schools within the School Corporation.

E. Criminal Enforcement Action or Arrest Procedures

Under this MOU, the HCSC and CLPD shall collaborate jointly in all criminal matters involving Federal, State, and local laws that occur on HCSC property during daily school operations or at special activities and events.

Although the SRO's have been placed in a formal educational environment, the SRO is not relieved of his/her official duties as a sworn Police Officer. Decisions to intervene as law enforcement officials at HCSC will be made when it is necessary to protect lives and property and to prevent or terminate criminal activity. Citations should be issued and arrests made in accordance with Department Policy and Procedure and through collaboration with HCSC Administrators.

The following procedures will be adhered to when any Criminal Enforcement Action or Arrest on school property becomes necessary:

1. The Principal shall be notified in advance of any significant Criminal Enforcement Action or Arrest in the school, or related to official school business.
2. Any criminal investigation or arrest that occurs in the school will take precedence over the accompanying school policy violation and investigation or action taken by school officials.
3. The warrant arrest of a student or staff member on school property should be coordinated through the Principal.
4. The SRO's will assist in any preliminary police investigations that are school related.
5. The SRO's will coordinate all Fire or Arson related incidents with the Fire Chief and Building Principal.
6. The SRO's will inform and /or coordinate all matters with the Director of Safety and Security.

F. Search and Seizure

School officials may conduct searches of students persons and their property (under school jurisdiction) when Reasonable Suspicion exists that the search will reveal evidence that the student has violated or is violating either the law or school policy.

The SRO's shall not be considered a school official for the purposes of searches based on Reasonable Suspicion. The SRO's must be held to Probable Cause standards when conducting searches as part of a criminal investigation.

The SRO's shall not become involved in school searches conducted by HCSC officials unless specifically requested by the school official to provide security or protection. If the SRO becomes

involved in this type of search, it will be done at the direction and control of a School Administrator.

At no time shall the SRO request that a school search be conducted for criminal investigation purposes or have the school official act as his/her agent.

Any search conducted by the SRO's shall be based upon Probable Cause and, when required, a Search Warrant must be obtained. A "Stop and Frisk" will remain an option when there is Reasonable Suspicion that a suspect on HCSC property may be armed.

VI. School District Responsibilities

The HCSC shall provide the SRO the following materials and facilities, which are deemed necessary to the performance of the SRO duties:

1. Access to a private, temperature-controlled and properly lighted office, which shall contain a telephone that may be used for general business purposes. The office will have a camera on its exterior and if equipped with an alarm, it will be the responsibility of the SRO to set it when they are gone for extended periods of time.
2. A location for files and records which can be properly locked and secured.
3. A desk with drawers, chair, work table, filing cabinet, and office supplies.
4. A secure long gun locker with a biometric fingerprint locking mechanism that only law enforcement has access to. CLPD rules and regulations will determine the policies for the storage of an assigned weapon in the assigned district locker.
5. Access to a computer and printer.
6. Access to and solicitation of classroom participation by the SRO's.
7. The opportunity for SRO's to address teachers and school administrators about the SRO program, goals, and objectives.
8. Consultation with the SRO's regarding criminal justice problems relating to students.
9. Computer access to student records at all campuses for investigative purposes. (In compliance with FERPA guidelines)

Access to Video Surveillance Systems at all campuses for investigative purposes.

1. The School Resource Officer will be provided access to the video surveillance system solely for investigative and preventive purposes only. In compliance with FERPA guidelines, if a video is determined to contain evidentiary value for an incident involving possible criminal activity, the portion of video that is necessary to capture the incident will be downloaded from the system and saved as a computer file. The computer file will be considered evidence and shall be handled in accordance with Cedar Lake Police Department policy and procedure. This process also minimizes the need for a HCSC employee to provide a written statement and testify in court as to the origin and validity of the video.
2. TOWN Police Officers shall respect the sensitive nature of student privacy and shall abide by all applicable confidentiality, privacy policies, and applicable laws.
3. Any unauthorized use of the HCSC video surveillance system will be grounds for disciplinary action in accordance with Federal Law and the MOU between HCSC and the TOWN.

VII. Crisis Planning

HCSC and the Town of Cedar Lake Police and Fire Departments will jointly coordinate Emergency Response Planning and training. Each entity will be involved in updates and creation of new Emergency Plans. Consistency throughout the School Corporation should be adhered to.

Lock down drills shall be included as part of the HCSC preparedness plan. The TOWN Police Chief or Designee shall be included in the creation of lock down procedures so that first responders are familiar with procedures. Lock down procedures should be consistent throughout the School Corporation.

VIII. Cost Considerations

The SRO program will be funded by HCSC and any potential or approved Grant Sources. In consideration of the services provided herein, the HCSC shall pay the cost of the SRO's salary and benefit package based on One Hundred Eighty-Three (183) workdays in which the SRO's are assigned to Hanover Schools. Reimbursement of the aforementioned by the HCSC to the TOWN will be made on a quarterly basis as follows: March 31, June 30, September 30, and December 31, of each calendar year. Requests for SRO training should be submitted to the HCSC and will be approved as funds are available. The SRO will also be encouraged to attend School Safety Specialist Training provided by the Indiana Department of Education.

A. Overtime

Payment for extracurricular activities, such as athletics events, will be paid at the agreed upon hourly rate set by the Director of Safety and Security and the Athletic Director.

Staffing and deployment decisions for large events, such as Varsity Football Games, will be determined by the Director of Safety and Security. Staffing will be based on estimated crowd size and risk assessment utilizing the Special Event staffing matrix.

IX. Changes to the MOU

Changes in the terms of this agreement must be made in writing and approved by both the TOWN and the HCSC, through the responsible and authorized jurisdictional body of each entity.

X. Problem Resolution

Unforeseen difficulties, questions, or disputes will be resolved by and between the Superintendent of HSCS and the TOWN Administrator or their designees.

XI. TOWN PUBLIC MEETING ACTION

It is expressly acknowledged and stated that this Memorandum of Understanding is entered into by the Town of Cedar Lake, Lake County, Indiana, after action at a duly noticed Public Meeting of

Cedar Lake Town Council on the ____ day of _____, 2022, wherein by a vote of ____ in favor, and ____ opposed, the President of the Town Council and the Town Clerk-Treasurer, respectively, were directed to execute and attest the same, and deliver this Memorandum of Understanding herein.

XII. HCSC PUBLIC MEETING ACTION

It is expressly acknowledged and stated that this Agreement is entered into by the Hanover Community School Corporation Board of School Trustees, after action at a duly noticed Public Meeting of Hanover Community School Corporation Board of School Trustees on the ____ day of _____, 2022, wherein by a vote of ____ in favor, and ____ opposed, the School Superintendent was directed to execute and deliver this Memorandum of Understanding herein.

Randall C. Niemeyer
President,
Cedar Lake Town Council

Mary Tracy-MacAulay
Superintendent
Hanover Community School Corporation

Tara Beilke
President,
Hanover Central School Board

ATTEST:

Jennifer Sandberg, IAMC
Clerk-Treasurer

TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA

RESOLUTION NO. _____

A RESOLUTION ESTABLISHING THE BASIS UPON WHICH THE TOWN OF CEDAR LAKE SHALL PARTICIPATE IN THE Y2022 CEDAR LAKE SUMMERFEST EVENT, AND ALL MATTERS RELATED THERETO.

WHEREAS, the Town of Cedar Lake, Lake County, Indiana, (hereafter "the Town") and Cedar Lake Summerfest Committee Inc. (hereafter "Summerfest") seek and desire to establish, clarify and make public the relationship between the Town and Summerfest.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA, AS FOLLOWS:

SECTION ONE: The Town shall furnish, at no cost to Summerfest, the exclusive use of the Town Complex grounds, hereafter "Complex", located at Constitution and Morse Avenue, Cedar Lake, Indiana, for the holding of the Y2022 Cedar Lake Summerfest on July 1, 2022 through July 4, 2022 and provide Summerfest exclusive rights to the scheduling of activities at the Town Complex during the dates of June 24, 2022 through July 8, 2022. Summerfest will minimally provide Fireworks for the residents of Cedar Lake on at least one (1) night, during the Summerfest Event but no more than three (3) nights during the Summerfest Event.

In addition to the foregoing, the Town shall furnish the fireworks barge structure (hereinafter the "barge") for use by Summerfest for the fireworks celebration activities conducted in the Summerfest Event. It is acknowledged that such barge is owned by the Town, but is provided and furnished, at no cost, to Summerfest for the fireworks activities to be presented to the citizens of Cedar Lake and invitees, pursuant to the terms of understanding herein. The Town will make said barge available to Summerfest for the fireworks activities contemplated, acknowledging that the Town will store same when not in use, and also insure said barge. [The Town shall additionally provide its VIPs Building and Garage during the term hereof to Summerfest for its use during said event period.] Summerfest shall maintain the barge and preserve the barge in condition acceptable and approved by appropriate jurisdictional authorities for such fireworks activities use.

SECTION TWO: The Town, by this Resolution, concurs and agrees that the Agreement with Summerfest for the Summerfest Event shall be through December 30, 2022, for purposes of contracting by Summerfest for the Y2023 Summerfest Event. No further provisions for the Y2023 Summerfest Event are provided for by this Resolution except for the right of contracting by Summerfest for its appropriate vendors for Y2023. All other matters herein relate exclusively and specifically to the conduct of the Y2022 Summerfest event.

SECTION THREE: The Town shall provide water, sewer and electrical utilities at the Town Complex during the aforementioned dates, along with the cooperative assistance of the Cedar Lake Street Department and Department of Public Works in the preparation and cleanup, prior to and following the event, at no cost to Summerfest. The Town grants permission to Summerfest to make necessary repairs and/or alternations to the in-ground electrical system at the expense of Summerfest, provided it is done in conformance with all applicable codes and regulations, and with lawful permitting and inspections.

SECTION FOUR: Permission is granted hereby for Summerfest to charge a reasonable fee for automobile parking, and to retain all fees collected to defray the costs of conducting the 2022 Cedar Lake Summerfest event.

SECTION FIVE: The Town shall provide certain office services, at its sole determination, such as photocopying, telephone, secretarial services, and the like, to Summerfest, without cost. This provision shall not include the purchase of any materials specifically or solely for use by Summerfest. Summerfest shall provide its own envelopes, copy paper and stamps/postage.

SECTION SIX: The Town will provide and maintain security during the Y2022 Summerfest Event with Town Metropolitan Police Department and Emergency Management Agency personnel. The level and amount of security to be provided shall be in the sole determination of the Chief of Police.

SECTION SEVEN: The Town will provide and maintain an Ambulance on site during operational hours of the Summerfest. Cedar Lake Summerfest Inc. understands that this Ambulance will still be in use as an Emergency Vehicle and may need to leave the premises in the event of an outside emergency.

SECTION EIGHT: In the event that full insurance coverage in the amount of not less than \$1,000,000.00 per incident/occurrence, with an amount of not less than \$2,000,000.00 in the aggregate, can be procured, and whereby the Town of Cedar Lake shall be an additionally or jointly named insured as evidenced by acceptable Certificate of Insurance, the Town, through Town Council approval, shall permit the establishment and operation of a beer garden on the Town Complex for the Y2016 Summerfest Event by Summerfest, or its designate; providing, however, that the beer garden conforms to all applicable Town and State of Indiana rules, regulations, Ordinances and Laws, and provided that the beer garden is operated under valid license issued and approved by the Indiana Alcoholic Beverage Commission. It is understood that a generous portion of the profits, if any, from this activity will be utilized to defray and pay the expense of the annual fireworks display.

SECTION NINE: Summerfest shall not make any purchase on behalf of or in the name of the Town of Cedar Lake. Lake County, Indiana.

SECTION TEN: Summerfest shall provide the Town with a complete financial statement of the Y2022 Cedar Lake Summerfest Event within ninety (90) days of the completion of the event. Further, all records, contracts, receipts, and the like, shall be made available to the Town for examination upon request. All funds, receipts, donations, etc., will be handled and accounted for by Summerfest.

SECTION ELEVEN: Summerfest shall abide by all applicable Ordinances and Regulations of the Town of Cedar Lake, Lake County, Indiana, and all applicable laws of the State of Indiana, all as amended from time to time, in the conduct of the Y2016 Summerfest Event.

SECTION TWELVE: Summerfest shall provide to the Town a Certificate of Insurance naming jointly the amusement ride company under contract with Summerfest and the Town of Cedar Lake, or a Certificate of Insurance whereby the Town of Cedar Lake shall be an additionally or jointly named insured as is acceptable to the Town of Cedar Lake; further, the Certificate of Insurance shall provide verified coverage in the amount of not less than \$1,000,000.00 per incident/occurrence, and not less than the amount of \$2,000,000.00 in the aggregate.

Additionally, the fireworks display company contracted for the fireworks events shall provide a Certificate of Insurance naming the Town of Cedar Lake and Summerfest as insureds or additional insureds, as acceptable to the Town of Cedar Lake and Summerfest in an amount not less than \$1,000,000.00 per incident/occurrence, and not less than the amount of \$2,000,000.000 in the aggregate for the fireworks display.

SECTION THIRTEEN: It is recognized that the Members, Directors, Representatives and Volunteers working with Summerfest are Volunteers providing their time, energy and services for the benefit of all residents of the Town of Cedar Lake and invitees to the Town for the Y2022 Summerfest Event.

SECTION FOURTEEN: The Town of Cedar Lake shall procure and maintain adequate insurance coverage under applicable law for the events to be conducted in the Y2022 Summerfest Event.

SECTION FIFTEEN: That this Resolution shall take effect, and be in full force and effect, from and after passage and approval by the Town Council of the Town of Cedar Lake, Lake County, Indiana, in conformance with applicable law.

ALL OF WHICH IS PASSED AND RESOLVED, THIS _____ DAY OF _____ 2021, BY
THE TOWN COUNCIL OF THE TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA.

TOWN OF CEDAR LAKE, LAKE COUNTY,
INDIANA, TOWN COUNCIL

President

Vice President

ATTEST

Amy J. Gross, IAMC, MMC
Clerk-Treasurer

ALL OF WHICH IS APPROVED BY THE DULY AUTHORIZED CEDAR LAKE
SUMMERFEST CCOMMITTEE INC. BOARD OF DIRECTORS, THIS _____ DAY OF
_____ 2021.

CEDAR LAKE SUMMERFEST COMMITTEE
INC. BOARD OF DIRECTORS

President

Vice President

ATTEST:

Secretary

SF Town List

TOWN LIST

*5 days next year
Friday to be 1/2 day*

Contact person from the Town, Police, and Fire

Communication

***Notification of changes on the grounds ie; removal of water, electric line to lights, and braces to stage.**

***Notice public in newsletter, facebook, and website that beach is closed.**

- Name tags for Festival Volunteers (2 weeks prior)

Password for WiFi

Barge and lights 2 weeks (June 24th) before festival to check it out.

Dates and Times for Dumpsters (4 days before fest (July 28th), 3 days after fest (July 7th))

Public Works/Parks

Spray for Bugs, (three days before fest, concentrate in Beer Tent and Bingo Tent)

Pay loader on grounds for garbage removal prior to festival opening

Trailer (red) for the parade in front of the gate on Morse Street in the shade

Electric on hill must be checked in June.

Generator, rod, and keys

Bags of sand 10 *- signs*

Post pounder – Park shed.

Public works 2 poles for traffic directional signs

Small bleachers to be used by stage/**these need to be cleaned** *→ power wash*

Keys for restrooms, toilet paper, paper towel, and soap

Keys for electric boxes and main boxes. Must be obtained the week before fest. Due to refrigeration

Key for concession stand

Code for the office and key for park garage

Blue bases and poles (**need bolts, screws, and wheels SF will take care of**)

All stakes and snow fence -Town

Mulch pile east of the town dumpsters

Wash down the parking area

Leaf rakes for Boy Scouts – Park Shed

Use of John Deere tractor

Use of a low trailer for garbage. – *Repair or locate*

Check stage for repairs (lattice was knocked)

Replace GIF(s) on stage left (SF) – *1 on 2 years then Re place*

Move tables (SF)

POLICE/VIPS

Sound system from the VIPS Bldg/Police

Replace LED light fixture in VIPS bldg. – *inside (room light)*

Paint doors.

Repair the wood on the ramp, cross pieces need to be nailed down. – *Needs to have planks nailed down*

Windows need to be replaced + *Shim for front*

Dirt pile on northeast fence + *dead tree*

Posion Ivy on trees behind the VIPS building and Yacht Club fence line

FIRE DEPT.

Large First Aid Kit /Deliberator?

Inspection of Festival

SUMMERFEST

*Picnic tables new ones stay on grounds (donated by SF) Goal 15 tables – *Good stay at grounds*

Move tables (SF)

Handles on garbage cans

Clean the VIPS building inside and out.

Clean out frig, freezer, and garage

Power wash down the building and clean gutters

Garbage cans from Museum basement – *Future need them*

Repair Horseshoe pits

SOUTHCOR 911 BACK UP COMMUNICATIONS CENTER

DESCRIPTION :

This is to have a back up center in the event our main center goes down for any reason
IN911 Board asks yearly if we have a back up or a contingency plan
This would allow Southcom to stay full operational to provide
quality service to citizens in our communities.

During Covid 19 where could we go if we needed to evacuate ?
We can have a back up center with minimal cost that would allow no disruption in
services we provide.

Equipment :	One time cost	Recurring Cost	
2 computers & monitors	4,000.00		
4 Mobile radios and desk microphones.	13,180.00	Quoted for 3 of our 4 channels at 9,885.00 One time cost is with radio for Fire South	(Locution Project)
2 portable to go 911 phones	6,774.81	1,332.81	
	Total	27,249.81	



Town of Cedar Lake 2022 Meeting Schedule

2022 Town Council Public Meeting/Work session 1 st Tuesday 7:00 pm	2022 Town Council Public Meeting 3 rd Tuesday 7:00 pm	2022 Utility Board Public Meeting 3 rd Tuesday 6:30 pm	2022 Board of Safety Public Meeting 4 th Wednesday 6:00 pm	2022 Redevelopment Commission Public Meeting 3 rd Monday 6:00 pm
January 4	January 18	January 18	January 26	*January 24
February 1	February 15	February 15	February 23	*February 28
March 1	March 15	March 15	March 23	March 21
April 5	April 19	April 19	April 27	April 18
No Meeting	May 17	May 17	May 25	May 16
June 7	June 21	June 21	June 22	June 20
July 5	July 19	July 19	July 27	July 18
August 2	August 16	August 16	August 24	August 15
September 6	September 20	September 20	September 28	September 19
October 4	October 18	October 18	October 26	October 17
November 1	November 15	November 15	*November 22	November 21
December 6	**December 20 **Special time 6:30 p.m.	**December 20 **Special time 6:00 p.m.	*December 14	December 19

2022 Park & Recreation Board Public Meeting 4 th Thursday 6:00 pm	2022 Plan Commission Work Session 1 st Wednesday 7:00 pm *6:00 pm Starting 11/2/22	2022 Plan Commission Public Meeting 3 rd Wednesday 7:00 pm	2022 Unsafe Building Department 3 rd Wednesday Monthly, 6:00 pm	2022 Storm Water Board Public Meeting 2 nd Tuesday 6:30 pm	2022 Board of Zoning Appeals Public Meeting 2 nd Thursday 6:00 pm
January 5	January 19	January 19	January 19	January 11	January 13
February 24	February 2	February 16	February 16	February 8	February 10
March 24	March 2	March 16	March 16	March 8	March 10
April 28	April 6	April 20	April 20	April 12	April 14
May 26	May 4	May 18	May 18	May 10	May 12
June 23	June 1	June 15	June 15	June 14	June 9
July 28	July 6	July 20	July 20	July 12	July 14
August 25	August 3	August 17	August 17	August 9	August 11
September 22	September 7	September 21	September 21	September 13	September 8
October 27	October 5	October 19	October 19	October 11	October 13
*November 17	November 2	November 16	November 16	* November 14 6pm*	November 10
December 22	December 7	December 21	December 21	No Meeting	December 8

Revisions shown in yellow.

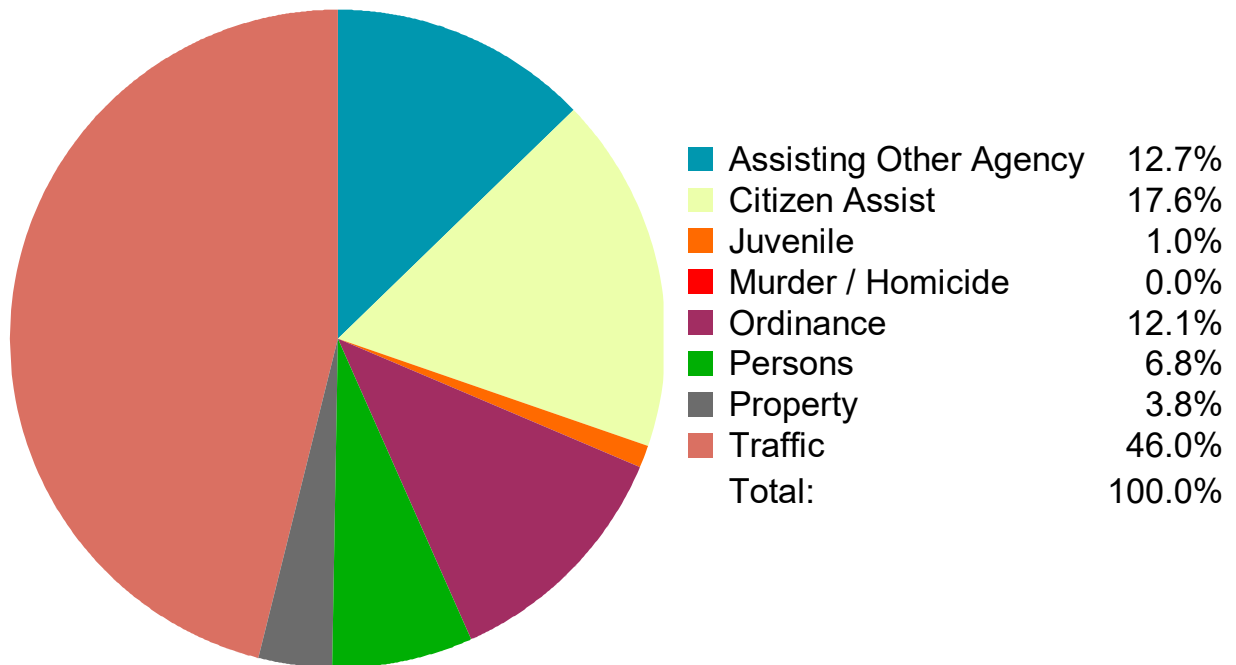
*denotes differently scheduled date/time

Revised 10/18/2022 1:27 PM

**CEDAR LAKE POLICE DEPARTMENT
INCIDENT AND CALLS FOR SERVICE REPORT
September 2022 and Year-To-Date 2022**

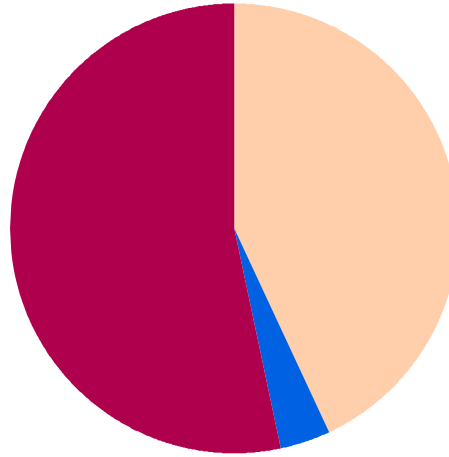
Incident Type	Month Total	Year Total
Incidents Assisting Other Agency (Including Fire and EMS):	129	1192
Incidents related to Citizen Assists:	179	2071
Incidents related to Juveniles:	10	72
Incidents related to Murder/Homicide:	0	0
Incidents related to Ordinances:	123	1181
Incidents related to Persons:	69	598
Incidents related to Property:	39	270
Incidents related to Traffic:	468	4023
Incidents Not Classified:	0	3

Totals:	1017	9410
Average Daily Calls For Service: 34.60		



CITATION REPORT
September 2022 and Year-To-Date 2022

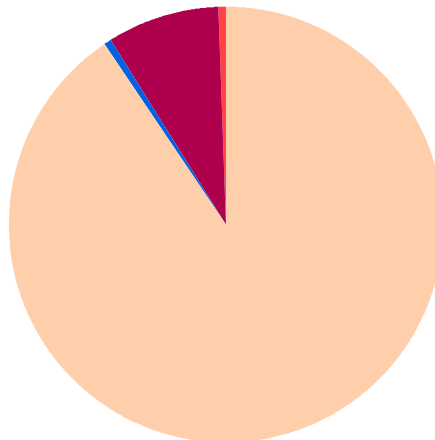
State Violations: 72
Town Traffic Violations: 6
Town Ordinance Violations: 89
Other Violations: 0
Total for September: 167
Year To Date: 1,517



State Violations	43.1%
Town Traffic Violations	3.6%
Town Ordinance Violations	53.3%
Other Violations	0.0%
Total:	100.0%

WARNING REPORT
September 2022 and Year-To-Date 2022

State Violations: 391
Town Traffic Violations: 2
Town Ordinance Violations: 37
Other Violations: 2
Total for September: 432
Year To Date: 3,257



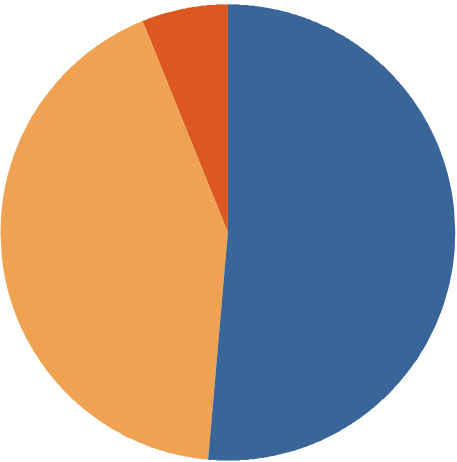
State Violations	90.5%
Town Traffic Violations	0.5%
Town Ordinance Violations	8.6%
Other Violations	0.5%
Total:	100.0%

ARREST REPORT
September 2022 and Year-To-Date 2022

Total Arrests: 21
Total Charges Filed: 33
Misdemeanor: 17
Felony: 14
Infraction: 0
Not Classified /
Warrant: 2

Year-To-Date

Total Arrests: 256
Total Charges Filed: 465

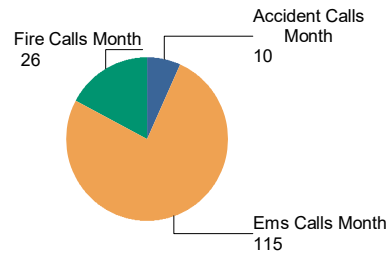
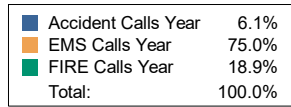
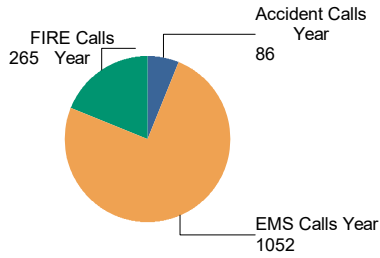


■ Misdemeanor	51.5%
■ Felony	42.4%
■ Infraction	0.0%
■ Not Classified	6.1%
Total:	100.0%

Cedar Lake Fire Department

Monthly Summary Report

1/1/2022 to 9/30/2022



Average Daily Calls for Service: 5.27

Yearly Totals

Agency Assist	6
Animal Bite	1
Citizen Assist	1
Death Investgtn	1
Disturbance	1
Dom. Battery	1
Domestic Dist	4
EMS Abdominal	21
EMS Allergic	11
EMS Animal Bite	4
EMS Assault	17
EMS Back Pain	13
EMS Bleeding	18
EMS Breathing	117
EMS Burns	2
EMS Chest Pain	51
EMS Choking	5
EMS Death	10
EMS Diabetic	36
EMS Eye Injury	1
EMS Fall	131
EMS Full Arrest	15
EMS Gunshot	2
EMS Headache	3
EMS Heart Prob	26
EMS Heat / Cold	3
EMS Lift Assist	84
EMS Misc	5
EMS Mutual Aid	12
EMS Overdose	20
EMS Pregnancy	2
EMS Psych	57
EMS Seizure	33
EMS Sick Person	196
EMS Stabbing	2
EMS Standby	8
EMS Stroke	23
EMS Trauma	26
EMS Uncons	59
EMS Unknown	39
FIRE Alarm	55
FIRE Appliance	1
FIRE Assist	9
FIRE Brush	4
FIRE CO Alarm	10
FIRE Dive Rescu	1
FIRE Elevator	1

Monthly Totals

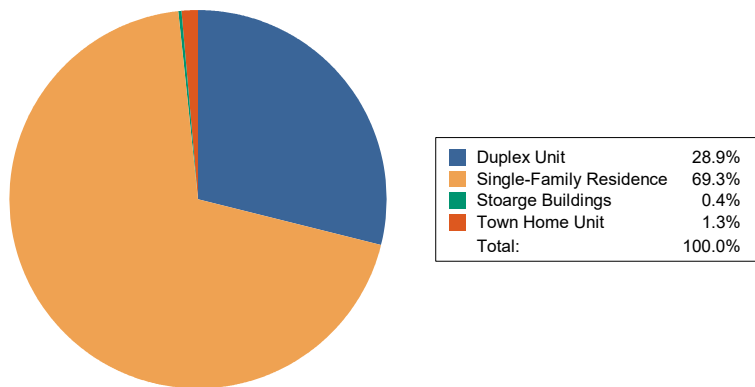
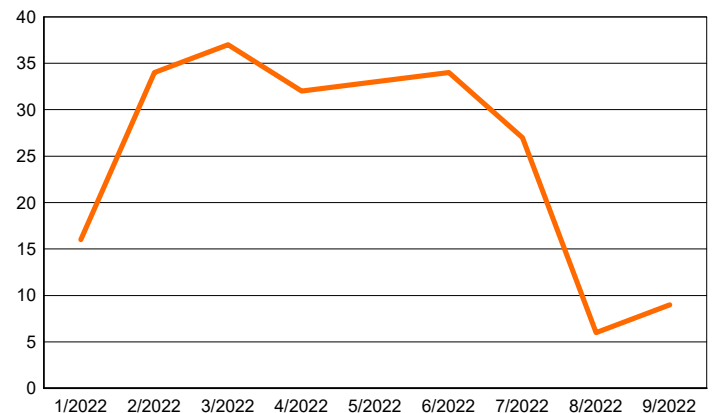
Agency Assist	1
EMS Abdominal	3
EMS Allergic	3
EMS Assault	5
EMS Back Pain	2
EMS Bleeding	2
EMS Breathing	7
EMS Chest Pain	3
EMS Choking	2
EMS Death	1
EMS Diabetic	4
EMS Fall	12
EMS Full Arrest	2
EMS Gunshot	1
EMS Headache	1
EMS Lift Assist	10
EMS Misc	1
EMS Mutual Aid	2
EMS Overdose	2
EMS Psych	7
EMS Seizure	3
EMS Sick Person	15
EMS Standby	4
EMS Stroke	7
EMS Trauma	4
EMS Uncons	6
EMS Unknown	6
FIRE Alarm	6
FIRE Assist	3
FIRE Gas OUT	1
FIRE Inspection	2
FIRE Misc	2
FIRE Mutual Aid	5
FIRE Smoke	1
FIRE Smoke Odor	1
FIRE Structure	2
FIRE Utility	1
FIRE Vehicle	2
Missing Person	1
PI Accident	10
Welfare Check	1
Total for Month:	154

FIRE Gas IN	10
FIRE Gas OUT	9
FIRE Hazmat	2
FIRE Inspection	12
FIRE Investigat	4
FIRE Misc	11
FIRE Mutual Aid	33
FIRE Odor	5
FIRE Outside	10
FIRE Rubbish	4
FIRE Search	1
FIRE Smoke	2
FIRE Smoke Odor	2
FIRE Smoke Out	4
FIRE Standby	7
FIRE Structure	26
FIRE Utility	22
FIRE Vehicle	7
FIRE Washdown	2
FIRE Water Resc	11
Lockout	1
Missing Person	1
Open Burning	1
Overdose	3
PD Accident	1
PI Accident	85
Suicidal Subj	4
Suicide Attempt	2
Welfare Check	3
Total for Year:	1,433

Town of Cedar Lake**Office of Building, Zoning, and Planning**

7408 Constitution Ave - PO Box 707 - Cedar Lake, IN 46303

Tel (219) 374-7000 - Fax (219) 374-8588

**Report of All New Construction Permits****1/1/2022 to 9/30/2022****Grouped by Month****New Construction Type****Permits by Month****January 2022**Residential New Construction Permits: **16**New Residential Construction Value: **\$3,887,995**New Construction Permits: **16**Total Value of Construction for January: **\$3,887,995****February 2022**Residential New Construction Permits: **34**New Residential Construction Value: **\$9,152,245**New Construction Permits: **34**Total Value of Construction for February: **\$9,152,245****March 2022**Residential New Construction Permits: **36**New Residential Construction Value: **\$8,487,980**Commercial New Construction Permits: **1**New Commercial Construction Value: **\$1,186,721**New Construction Permits: **37**Total Value of Construction for March: **\$9,674,701****April 2022**Residential New Construction Permits: **32**New Residential Construction Value: **\$7,880,630**New Construction Permits: **32**Total Value of Construction for April: **\$7,880,630****May 2022**Residential New Construction Permits: **33**New Residential Construction Value: **\$9,258,039**New Construction Permits: **33**Total Value of Construction for May: **\$9,258,039**

June 2022Residential New Construction Permits: **34**New Residential Construction Value: **\$8,649,380**New Construction Permits: **34**Total Value of Construction for June: **\$8,649,380**

July 2022Residential New Construction Permits: **27**New Residential Construction Value: **\$6,061,650**New Construction Permits: **27**Total Value of Construction for July: **\$6,061,650**

August 2022Residential New Construction Permits: **6**New Residential Construction Value: **\$1,488,225**New Construction Permits: **6**Total Value of Construction for August: **\$1,488,225**

September 2022Residential New Construction Permits: **9**New Residential Construction Value: **\$2,026,995**New Construction Permits: **9**Total Value of Construction for September: **\$2,026,995**

Total New Construction Permits: **228**Total Value of New Construction: **\$58,079,860**Total Residential New Construction Permits: **227**Total Value of New Residential Construction: **\$56,893,139**Total Commercial New Construction Permits: **1**Total Value of New Commercial Construction: **\$1,186,721**Total School New Construction Permits: **0**

Total Value of New School Construction:

Town of Cedar Lake

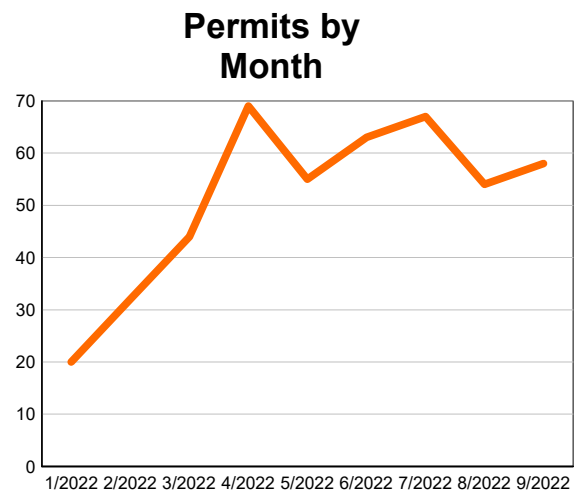
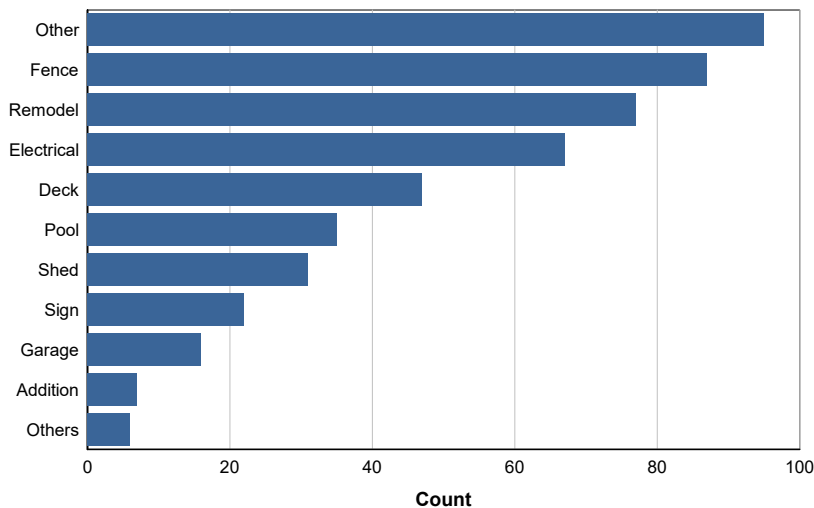
Office of Building, Zoning, and Planning

7408 Constitution Ave - PO Box 707 - Cedar Lake, IN 46303

Tel (219) 374-7000 - Fax (219) 374-8588



Report of All Other Permits 1/1/2022 to 9/30/2022 Grouped by Month



January 2022

Other Residential Permits: 17

Other Commercial Permits: 1

Other Open Space Permits: 2

Total of Other Permits: 20

Other Residential Permits Value: \$288,222

Other Commercial Permits Value: \$1

Other Open Space Permits Value: \$6,500

Total Value of All Other Permits: \$294,723

February 2022

Other Residential Permits: 25

Other Commercial Permits: 6

Other Church Permits: 1

Total of Other Permits: 32

Other Residential Permits Value: \$261,632

Other Commercial Permits Value: \$1,262,258

Other Church Permits Value: \$150,000

Total Value of All Other Permits: \$1,673,890

March 2022

Other Residential Permits: 39

Other Commercial Permits: 3

Other School Permits: 1

Other Industrial Permits: 1

Total of Other Permits: 44

Other Residential Permits Value: \$455,025

Other Commercial Permits Value: \$12,690

Other School Permits Value: \$56,310

Other Industrial Permits Value: \$20,000

Total Value of All Other Permits: \$544,025

April 2022

Other Residential Permits: 61

Other Commercial Permits: 7

Other Municipal Permits: 1

Total of Other Permits: 69

Other Residential Permits Value: \$580,946

Other Commercial Permits Value: \$340,873

Other Municipal Permits Value: \$4,000

Total Value of All Other Permits: \$925,819

May 2022

Other Residential Permits: **47**
Other Commercial Permits: **6**
Other Municipal Permits: **2**
Total of Other Permits: **55**

Other Residential Permits Value: **\$681,207**
Other Commercial Permits Value: **\$159,650**
Other Municipal Permits Value: **\$1,308,000**
Total Value of All Other Permits: **\$2,148,857**

June 2022

Other Residential Permits: **53**
Other Commercial Permits: **8**
Other Open Space Permits: **2**
Total of Other Permits: **63**

Other Residential Permits Value: **\$500,049**
Other Commercial Permits Value: **\$48,738**
Other Open Space Permits Value: **\$8,025**
Total Value of All Other Permits: **\$556,811**

July 2022

Other Residential Permits: **58**
Other Commercial Permits: **8**
Other Church Permits: **1**
Total of Other Permits: **67**

Other Residential Permits Value: **\$885,190**
Other Commercial Permits Value: **\$51,950**
Other Church Permits Value: **\$1**
Total Value of All Other Permits: **\$937,141**

August 2022

Other Residential Permits: **47**
Other Commercial Permits: **4**
Other School Permits: **1**
Other Municipal Permits: **2**
Total of Other Permits: **54**

Other Residential Permits Value: **\$906,771**
Other Commercial Permits Value: **\$72,120**
Other School Permits Value: **\$17,520**
Other Municipal Permits Value: **\$115,000**
Total Value of All Other Permits: **\$1,111,411**

September 2022

Other Residential Permits: **53**
Other Commercial Permits: **4**
Other Church Permits: **1**
Total of Other Permits: **58**

Other Residential Permits Value: **\$937,982**
Other Commercial Permits Value: **\$59,947**
Other Church Permits Value: **\$84,500**
Total Value of All Other Permits: **\$1,082,429**

Grand Total of Other Permits: **462**

Grand Total Value of All Other Permits: **\$9,275,107**



October 14, 2022

Town Council
Town of Cedar Lake
7408 Constitution Avenue
P. O. Box 707
Cedar Lake, Indiana 46303

Attention: Chris Salatas – Town Manager

Re: Town Engineer Report for October 18, 2022 Town Council Meeting
(CBBEL Project No.: 060015.00001)

Dear Council Members:

This letter summarizes Christopher B. Burke Engineering, LLC (CBBEL) Town Engineer activities for reporting and action (as necessary) for the October 18, 2022 Town Council Meeting. This report covers activities for the period of September 19, 2022 through October 14, 2022.

1) Cedar Lake Dredging and Sediment Dewatering Facility Project

The SDF berms are complete and vegetation is gradually filling in throughout the site. The fence line started earlier this week and should be completed within the next two to three weeks. The wood has arrived to construct the bridge from the berm to the outlet control structure and work will begin next week. A majority of site work should be completed by the end of October in accordance with the substantial completion date of October 31, 2022.

Contracts for Stage 2 were sent to Dredge America earlier this week for signature. We will likely hold a meeting with Dredge America later this Fall to determine if they will begin installation of the pipeline over the winter.

2) MS4 Coordination

No Change from Previous Report. The new IDEM MS4 General Permit became effective on July 5, 2022. To meet document submittal deadlines included in the new permit by the end of December, CBBEL staff has begun assembling GIS data and updating the Water Quality Characterization Report. CBBEL is also implementing a database file management system to store documents and reports required to demonstrate compliance with the MS4 permit.

3) NIRPC/State Legislature/INDOT/IDNR Updates

The application window for the NIRPC TIP Notice of Funding Availability (NOFA) 2024-2028 open on October 20th and closes on November 18th (12:00 CST). An optional application

workshop will be held on October 26th and optional pre-application meetings are open until November 11th. Applications will be reviewed by topical committees from December 2nd to January 27th, 2023. A final list of projects will be reviewed and approved by the NIRPC Technical Planning Committee on February 14, 2023.

The NOFA will have a focus on sidewalks and safety on minor collector roadways and above. Discussions with Town staff have identified three projects for submittal:

1. West Lakeshore Drive Sidewalk Corridor from the Western Railroad Overpass to the Cline Avenue Roundabout. This project was submitted for past NOFA's but was not selected. The application will exclude the railroad crossing to score better and have a revised construction estimate.
2. Morse Street Sidewalk Corridor from 133rd Avenue to 145th Avenue. This will exclude the western side from 133rd Avenue to the Town Hall grounds since this was already included in a previous TIP.
3. 133rd Avenue Sidewalk Gap from Faith Church to Robin's Nest Subdivision. This will also most likely include the raising of 133rd Avenue to prevent future flooding based on NIRPC feedback.

4) Other Funding Opportunities

- **IDNR – Division of Outdoor Recreation, Next Level Trails Program:** *No Change from Previous Report.* IDNR – Division of Outdoor Recreation will administer the program in conjunction with INDOT. All non-motorized trail types are eligible, but consideration will be given to multi-use trail types. Eligible costs are trail construction, land acquisition, design and engineering, and basic trail amenities. The grant program requires an 80/20 match with minimum and maximum requests of \$200,000 and \$2 million, respectively. There will be \$10 million available for locally significant projects. More information can be found at <https://www.in.gov/dnr/outdoor/9800.htm>. Based on discussions with NIRPC, it is our understanding that this program will have an additional call later this year.

Appraisals were received from the Vale Appraisal Group on March 31st and American Valuation Appraisal Services in early June for parcels within the proposed trail corridor. The next step would be to engage the landowners to receive signed letters of intent.

CBBEL received the completed survey of the 133rd Avenue corridor on August 1st. Town staff directed CBBEL to complete a preliminary cost estimate to construct sidewalk on the south side and raise the 133rd Avenue roadway profile to eliminate current flooding. See above.

- **Community Crossing Grant, 2022-1, 133rd Avenue Striping and Paving:** This project has been completed and CBBEL is currently preparing a final pay application.
- **Community Crossing Grant, 2022-2:** *No Change from Previous Report.* Applications for 137th Avenue from Parrish Avenue to the railroad and crack sealing of various roadways on the west side of the lake were submitted on August 30th. Funding announcements are expected in late October or early November.

- **Railroad Grade Crossing Fund, INDOT:** Final invoicing from Traffic Management Company (TMC) was provided to the Clerk-Treasurer on October 12th for payment. This will require reimbursement from INDOT based on the active PO.
- **Community Development Block Grant (CDBG) – Lynnsway Sidewalk/ADA Ramps:** The project was completed on October 14th. We will provide a final pay application once invoicing has been received from H3 Concrete.

5) Parrish Ave, Vermillion St/Hilltop St, Highland Subdivision (High Grove, Phase 2)

Parrish Avenue: The corridor was re-opened to traffic on September 23rd. A final walkthrough between Milestone and CBBEL was completed on October 5th, a punchlist was generated, and provided to Milestone. Milestone was notified that all punchlist items should be completed by October 21st so a final inspection can be completed prior to the final completion date of October 28th. CBBEL is completing pay applications now and will submit them to the Town for payment after they have been reviewed with Milestone.

Highland Subdivision: The subdivision has been paved and is completed. The final walkthrough and punchlist for this subdivision were also completed on October 5th and has the same milestones as Parrish Avenue. CBBEL is completing pay applications now and will submit them to the Town for payment after they have been reviewed with Milestone.

Vermillion/Hilltop Streets: The Vermillion and Hilltop roadways have been paved and striped. All guardrail has been installed along the curve and the project is substantially complete. The final walkthrough and punchlist for this subdivision were also completed on October 5th and has the same milestones as Parrish Avenue. CBBEL is completing pay applications now and will submit them to the Town for payment after they have been reviewed with Milestone.

6) Town Street Committee

- Shades (East of Morse St and North of 141st Avenue): *No Change from Previous Report.* CBBEL was directed to finalize design of the subdivision roadway and storm sewer improvements for a possible inclusion in the 2023-1 CCMG call. INDOT just released that the 2023-1 CCMG call will open on January 3rd and close January 27, 2023 (4:00 CST). A phasing plan was provided to Town staff for evaluation. The road committee also recommended that curb and gutter be removed (where possible) from the plan and new lighting fixtures be attached to existing poles. CBBEL has contacted NIPSCO to obtain their lighting inventory of the subdivision.
- 131st Place and Morse Street: CBBEL received the survey on October 4th and provided it to the Town for review. We are awaiting direction on how to proceed.
- PASER Updates: CBBEL will be completing the bi-annual full inventory roadway update throughout October for submittal prior to the December 1st deadline.

7) Redevelopment Commission

CBBEL is completing the following projects for the Redevelopment Commission:

- Morse Street Corridor Pedestrian Path: Plan preparation is on-going. Project coordination will be required for the newly acquired Lighthouse well and potential

future connections from Lakeside Subdivision.

A cost estimate was provided to Town staff for the extension of a 12-inch watermain from the Lighthouse well site to 137th Avenue to meet schedules associated with the new Town safety building. Project design of this corridor will be completed this winter for possible construction in Spring 2023.

We have also been directed to determine added cost to the project and feasibility to provide sidewalk on both sides of Morse Street, south of the Town Hall complex. This estimate is in progress and will be provided to Town staff shortly. This project will be included in the NIRPC TIP NOFA applications, as noted above. The watermain portions are not eligible for funding and will be excluded from the application.

- Tax Increment Financing Maps: CBBEL has completed numerous TIF maps in support of upcoming map changes and expansion of the corridor.

8) Plan Commission

CBBEL has been completing civil review and coordination activities for the following proposed developments:

- Harvest Creek PUD (formerly Silver Meadows): A re-submittal was provided by the Applicant on September 29th and is currently under review.
- Bugaboo Subdivision: CBBEL provided a comment letter to the Applicant on August 11th and is awaiting a response.
- Subdivision Ordinance/Development Standards Manual Update: CBBEL has begun updates to the DSM. This work will continue throughout 2022 in conjunction with the Subdivision Control Ordinance updates.

9) Stormwater Management Board

7513 W. 136th Lane, Woodland Shores: The landowner noted stormwater issues located on his property. The property is located in a low area of 136th Avenue with several small drain tiles servicing the area. It was recommended that the drain tiles and corresponding downstream storm sewer system be televised by Public Works. Depending on these results, CBBEL will prepare an existing conditions hydraulic model of the system utilizing survey from a 2007 roadway capital improvement project to determine existing capacity. **The revised plans and cost estimate were presented to the Storm Board at the June 14th meeting. The project was taken under advisement pending funding. No Change.**

9080 W. 129th Place, Woodland Hills 1st Addition Subdivision: This project was released for construction at the September Storm Board. The project will most likely be completed by Public Works staff or an outside pre-approved storm contractor.

Woods of Cedar Creek: Town staff has reviewed documentation on acquired easements prior to the Phase 1 project being completed. Three residents did not provide access before the Phase 1 project. Two of those parcels are under new ownership and staff will reach out to determine if a Phase 2 project is possible. **It is our understanding that this coordination will not proceed until funding is identified.**

6425 W. 145th Avenue: It is our understanding that the remainder of this storm sewer system was camera'd on October 14th. CBBEL is awaiting results to determine any necessary repairs or improvements. If repairs or improvements are necessary, then any right of access restrictions will have to be determined.

141st Place & Cottage Grove Avenue: CBBEL presented an evaluation of a poorly drained area along the inside radius of this curve. It appears an existing roadside ditch was buried and the existing storm sewer infrastructure is most likely clogged. CBBEL recommended that this area be excavated by Public Works to locate the existing storm sewer infrastructure and restore proper drainage. **No Change.**

9000 W. 130th Court, Woodland Hills Subdivision: The homeowner attended the October Storm Board meeting stating the existing storm sewer at the west end of the cul-de-sac had collapsed. It is our understanding that the Town will camera this line soon to determine corrective actions.

9725 W. 129th Place, Monastery Woods South Subdivision: The homeowner attended the October Storm Board meeting stating that his rear yard has poorly drained areas that cause his yard to remain wet for long periods. CBBEL and the Director of Operations visited the site on October 13th. CBBEL will provide a report at the next Storm Board meeting in November with recommendations.

50/50 Rearyard Drainage Program: CBBEL prepared draft guidelines for the board's review. The purpose of this program would allow for a cost share with the homeowner to install rearyard drainage in older pre-platted subdivisions with little to no existing storm sewer. The cost share would be capped at \$5,000 for the homeowner and costs above this cap would be incurred by the Town. No vote was made at the meeting. **No Change.**

Stormwater Master Plan: CBBEL is preparing a proposal for the completion of a Town-wide Stormwater Master Plan. This plan would include mapping of the Town's entire storm sewer network, identification of system problem areas, hydrologic/hydraulic modeling of specific areas, public participation meetings, and a final plan report detailing future projects and cost estimates. **This proposal will be presented to the Town later at a later date.**

10) Building Department

CBBEL has been completing site plan and as-builts for individual lots. CBBEL has also been completing on-going development reviews in the following subdivisions/projects: Summer Winds, Summer Winds Plaza, Birchwood Farms, Rose Garden Estates, Ledgestone, Centennial, Centennial Villas/Estates, Beacon Pointe, Beacon East, Beacon West (Phases 5-7), Lakeside, Hanover Central Middle/Elementary School, Hanover Central High School Athletic Fields, Cedar Lake Storage, People's Bank, Lakeview Business Park, Great Oaks Storage, and Offshore Estates. MCM 4 construction inspections are also being completed at each development, where applicable.

Kiwanis Dog Park: This project was substantially completed last week. The Town completed a walkthrough earlier this week and CBBEL is completing final quantities. A final pay application will be provided to the Town soon.

Ordinance Updates: CBBEL will be continuing updates to the Town's Development Standards Manual and Stormwater Ordinances throughout 2022. CBBEL will also update the Town's lighting inventory. CBBEL has been in contact with NIPSCO Electric about acquiring current lighting inventories for the Town. **No Change.**

Thank you for allowing us to provide you with these Town's engineering services. If you have any questions or concerns, please do not hesitate to call.

Sincerely,

A black rectangular redaction box covering the signature of Donald C. Oliphant.

Donald C. Oliphant, PE, CFM, CPESC, CPMSM
Civil Engineer

L060015 Council Report 101422.docx

CC: Town Manager
 Director of Operations
 Building Administrator
 Town Attorney

Attachments: Project Status Report
 All Projects Schedule

Town of Cedar Lake – Project Status Report

Christopher B. Burke Engineering, LLC

updated 10/14/22

Job No.	Description	Budget	Deliverable(s)	Status	Deadline(s)
060015.00001	Town Council	n/a	Town Council Report for 10/18/22 meeting	Completed	10/14/22
060015.00002	Plan Commission	n/a	Plan Reviews & LOC Inspections	Plan Commission Meetings and Review of Plan Applications. See letter for details.	ongoing
060015.00003	Stormwater Management Board	n/a	Review and reporting concerning agenda action items	Reviewing items as requested and reporting status to Storm Board. See letter for details.	ongoing, as requested
060015.00006	Stormwater Cost of Services Study	n/a	ERU calculation review	Ongoing review of ERU calculations for parcels requested by Town.	ongoing, as requested
200323	Cedar Lake Dredging and Sediment Dewatering Facility Project	n/a	Construction Plans/Construction Observation	<p>The SDF berms are complete and vegetation is gradually filling in throughout the site. The fence line started earlier this week and should be completed within the next two to three weeks. The wood has arrived to construct the bridge from the berm to the outlet control structure and work will begin next week. A majority of site work should be completed by the end of October in accordance with the substantial completion date of October 31, 2022.</p> <p>Contracts for Stage 2 were sent to Dredge America earlier this week for signature. We will likely hold a meeting with Dredge America later this Fall to determine if they will begin installation of the pipeline over the winter. – see 10/14/22 Council Report for details.</p>	ongoing
090043	MS4 Coordination	\$19,400 (annual)	MS4 Coordination Services & Development	<p><i>No Change from Previous Report.</i> The new IDEM MS4 General Permit became effective on July 5, 2022. To meet document submittal deadlines included in the new permit by the end of December, CBBEL staff has begun assembling GIS data and updating the Water Quality Characterization Report. CBBEL is also implementing a database file management system to store documents and reports required to demonstrate compliance with the MS4 permit.</p> <p>– see 10/14/22 Council Report for details.</p>	ongoing
TBD	Parrish Ave, Vermillion St/Hilltop St, Highland Subdivision	\$238,000	Construction Observation	<p><u>Parrish Avenue:</u> The corridor was re-opened to traffic on September 23rd. A final walkthrough between Milestone and CBBEL was completed on October 5th, a punchlist was generated, and provided to Milestone. Milestone</p>	ongoing

Town of Cedar Lake – Project Status Report

Christopher B. Burke Engineering, LLC

updated 10/14/22

Job No.	Description	Budget	Deliverable(s)	Status	Deadline(s)
				<p>was notified that all punchlist items should be completed by October 21st so a final inspection can be completed prior to the final completion date of October 28th. CBBEL is completing pay applications now and will submit them to the Town for payment after they have been reviewed with Milestone.</p> <p><u>Highland Subdivision:</u> The subdivision has been paved and is completed. The final walkthrough and punchlist for this subdivision were also completed on October 5th and has the same milestones as Parrish Avenue. CBBEL is completing pay applications now and will submit them to the Town for payment after they have been reviewed with Milestone.</p> <p><u>Vermillion/Hilltop Streets:</u> The Vermillion and Hilltop roadways have been paved and striped. All guardrail has been installed along the curve and the project is substantially complete. The final walkthrough and punchlist for this subdivision were also completed on October 5th and has the same milestones as Parrish Avenue. CBBEL is completing pay applications now and will submit them to the Town for payment after they have been reviewed with Milestone.</p> <p>– see 10/14/22 Council Report for details.</p>	

Cedar Lake All Projects' Schedules

	2022												2023												2024													
	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12		
Vermillion/Hilltop and Highland Subdivision																																						
Construction																																						
Parrish Avenue																																						
Construction																																						
133rd Avenue Resurfacing & Striping (CCMG)																																						
Construction																																						
Stage 1 - Sediment Dewatering Facility																																						
Construction																																						
Stage 2 - Cedar Lake Dredging																																						
Construction																																						



Cedar Lake Monthly Report - October

Veridus Recommendations

Date: October 14, 2022

Submitted For: Cedar Lake Town Officials

Completed meeting on priorities for remainder of 2022 and updates on work to date:

- Next Steps for Lakeshore Bluffs development
- Finalized redistricting ordinance for reading at Council Meeting and final approval from Council
- Completed redistricting public hearing process
- Discussed updates and next steps on public safety building
- Discussed next steps and initial tasks for the Sports Complex
- Research and due diligence for parks planning efforts

Lakeshore Bluffs

- Sent letter on behalf of Town to Schilling requesting a letter of intent to move project forward, February 2022
- Town Attorney drafted a non-binding MOU with Schilling to move the project forward
- In process of identifying next steps for the Town, pending Schilling response to Town MOU.
- Park Land was transferred to RDC
- Shilling received the MOU, pending review, follow up meeting and next steps will be scheduled and review of next steps road map for redevelopment
- Veridus has followed up on MOU multiple times, especially in the month of October with no response
- Pushing for signed MOU prior to November
- Need Schilling to send proforma information
- Veridus POC: Alaina Shonkwiler - Project Executive

Council Redistricting

- Presented final ward map
- All mapping and ordinance updates complete
- Completed initial reading of new voting ordinance
- Initiated and concluded public hearing process for redistricting
- Town must provide 10-day notice to Lake County Board of Elections for splitting precincts across ward boundaries
- Public meeting at first council meeting in October to finalize adoption of new ordinance
- Veridus POC: Alaina Shonkwiler - Project Executive and Jack Woods - Project Analyst

Public Safety Building

- Continued Weekly design coordination meetings with K2M and DS Architecture
 - Completed the Program and Needs Evaluation for both Police and Fire
 - Completed process to select BOT Developer - GM Development / Core Construction were selected
 - Completed schematic design for final review
 - Refined site design and schematic plans
-



Cedar Lake Monthly Report - October

- Building elevations
- Renderings
- Cost estimate – Preliminary cost estimate was provided with schematic design. This will be verified by Core Construction
- Currently working on Cost estimates to confirm GMP before proceeding to design development documents
- Geotechnical survey has been completed
- Topographic and boundary survey are beginning
- Veridus POC: David Rainey – Director Owners Representation

Sports Complex

- Veridus to work with Context design to produce an initial sketch showing high level fit of sports park concept
- Timeline for Master Plan is approximately 8 – 10 weeks with Context for Phase 1 Planning and design of similar athletics campuses occurs in the four (4) basic stages:
 - **Stage I Preliminary Master Planning & Budget Forecasting proposed initial scope of work**
 - Stage II Schematic Design & Cost Validation *projected future scope*
 - Stage III Technical Design, Construction Plans & Permitting *projected future scope*
 - Stage IV Construction Phase Support *projected future scope*
- Received Context quote **for Phase 1 Preliminary Master Planning & Budget Forecasting** \$16,800 + \$1000 for reimbursables for the below scope of work (attached):
 - a) Meet with Town staff and stakeholders to confirm program, caliber, and extents of the desired complex.
 - b) Validate short- and long-term objectives for the facility.
 - c) Prepare sketch concepts, organizational strategies, and develop overall campus design for discussion with the Client.
 - d) Incorporate feedback from the Client into a final Master Plan solution.
 - e) Generate a preliminary budget forecast, in conjunction with Veridus Group, based upon the approved concept direction.
 - f) Present the preliminary findings and preliminary budget to the Client.
 - g) Generate a color-rendered Master Plan that includes sports fields, auxiliary building locations, pedestrian and vehicular circulation, parking areas, trail networks, potential entry features, and other primary functions.
 - h) Generate a color-rendered Phase I plan that depicts initial development investment and timeline.
 - i) Attend up to two (2) virtual working sessions with Client to share progress updates.
 - j) Attend up to two (2) in-person working sessions or presentations with Client and stakeholders.
- This will likely be a 2023 project align with focus on parks master plan and a parks comp plan
- Veridus POC: Alaina Shonkwiler - Project Executive

Building Fee Assessment

- Veridus completed an assessment of 20 communities per request of Town Manager for building and pertinent permit fees
- Comparable communities were selected from three categories based on similarity to Cedar Lake's population, population growth, or if the community was a lakefront community



Cedar Lake Monthly Report - October

- Fee and permit comparisons were provided for the following topics:
 - Residential construction
 - Commercial construction
 - Accessory buildings
 - Fences
 - Remodels
 - Demolitions
 - Garages
 - Signs
 - Decks
 - Charges for photocopies of documents
- Analysis was completed July 11th and sent to Town Manager

Town Center Complex – Comprehensive Master Plan Update

- June 30th Veridus met with representatives from the Historical Association and Museum
- Presentation for a master plan of a potential land area adjacent to town hall for the purposes of tourism and creating a downtown destination
- Discussion with Town Manager and Council representatives about integration of Parks Department/Cedar Lake Parks Board and this proposed project into an update for the Comprehensive Master Plan from 2021
- Review of slide deck from Historical Association and proposed land use planning for the area ongoing
- Veridus working with town manager to schedule date in November to meet with leaders from council, town staff, Parks Board, and the Historical Society
 - Meeting will review Town Center Complex presentation and integration of town complex needs