

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA  
MEMORANDA & MINUTES OF THE CEDAR LAKE TOWN COUNCIL**

**January 3, 2012  
Public Meeting 7:00 PM at the Cedar Lake Town Hall  
Pledge of Allegiance & Moment of Silence**

**Roll Call:**

Present	Robert H. Carnahan Council Member	Ward 1	Present	Patsy Casassa Council Member	Ward 6
Present	John Foreman Council Member	Ward 2	Present	Greg Parker Council Member	Ward 7
Present	Dale Poston Council Member	Ward 3	Present	Amy J. Sund Clerk-Treasurer	
Present	Ralph Miller Council Member	Ward 4	Present	Ian Nicolini Town Administrator	
Present	Randell Niemeyer Council Member	Ward 5	Present	David Austgen Town Attorney	

**1. Nomination and Appointment of Town Council Officers:**

**Town Council President:** Patsy Casassa nominated Randell Niemeyer for Town Council President. There were no further nominations. Motion by Ralph Miller and seconded by Greg Parker to close the nomination and appoint Randell Niemeyer to Town Council President.

**Roll Call Vote: 6 to 1**

Carnahan	Foreman	Poston	Smith	Niemeyer	Casassa	Parker
NO	YES	YES	YES	YES	YES	YES

Randell Niemeyer took the gavel as Town Council President.

**Town Council Vice-President:** Ralph Miller nominated Dale Poston for Town Council Vice-President. There were no further nominations. Motion by Greg Parker and seconded by John Foreman to appoint Dale Poston to Town Council Vice-President.

**Roll Call Vote: 7 to 0**

Carnahan	Foreman	Poston	Smith	Niemeyer	Casassa	Parker
YES	YES	YES	YES	YES	YES	YES

**2. Appointments to Town Council Committees:**

Randell Niemeyer explained that the Cedar Lake Town Council is revising its Committee System. The Council Committees are meant to serve in the function of developing resolutions to problems and addressing the needs of the community with information and transparency. The Council Committees will be required to meet quarterly at a minimum. If there is business that needs attention at any other time, the committees will convene to research and recommend action. Policy recommendations and committee reports will take place in the Town Council work session. Each committee will elect a chairman from their ranks. The chairman will organize committee meetings and deliver reports for presentation in the work sessions. Committees were appointed based upon the talents and interests of council members to better serve the public and are as follows:

- **Public Works and Safety Committee**  
This committee consolidates the liaison appointments to the Police Commission, Public Works, and Public Safety.
  1. Patsy Casassa
  2. Dale Poston
  3. Greg Parker
- **Park and Recreation Committee**  
This committee consolidates the liaison appointments to the Parks Department, Historical Association, and Summerfest Committee.
  1. Ralph Miller
  2. Patsy Casassa
  3. Randy Niemeyer
- **Redevelopment Committee**  
This committee consolidates the liaison appointments to the Redevelopment Commission, Stormwater Management Board, Ecosystem Restoration, and 133<sup>rd</sup> Ave. project.
  1. John Foreman
  2. Bob Carnahan
  3. Randy Niemeyer
- **Planning Committee**  
This committee consolidates the liaison appointments to the Planning and Building Department, BZA, and Unsafe Building Hearing Authority.
  1. John Foreman
  2. Greg Parker
  3. Bob Carnahan
- **Council Affairs Committee**  
This committee consolidates the liaison appointments to the Budget and Finance committee, Personnel Policy and Employee Benefits, and Chamber of Commerce.
  1. Randy Niemeyer
  2. Ralph Miller
  3. Dale Poston

The committees will take place of the liaison appointments. The Town Council will have a work session at its meeting on the first Tuesday of each month and a business meeting on the third

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Tuesday of each month. Motion by Dale Poston and seconded by Patsy Casassa to approve the appointments to the Town Council Committees.

**Roll Call Vote: 7 to 0**

Carnahan	Foreman	Miller	Casassa	Parker	Poston	Niemeyer
YES	YES	YES	YES	YES	YES	YES

**3. Appointments to Boards and Commissions**

Dale Poston read the Board and Commission Appointments:

**Redevelopment Commission**

1. Pat Conlon (expires 12-31-2012)
2. George Vukmirovich (expires 12-31-2012)
3. Helen Johns (expires 12-31-2012)
4. Becky Davis (expires 12-31-2012)
5. Tony Bender (expires 12-31-2012)

**Plan Commission**

1. Dennis Wilkening (expires 12-31-2015)

**Police Commission**

1. Dominick Kortokrax (expires 12-31-2012)
2. Michael Taborski (expires 12-31-2012)

**Unsafe Building**

1. Tom Cutsinger (expires 12-31-2015)

**Stormwater Board**

1. Norman Stick (expires 12-31-2015)
2. Glen Sechen (expires 12-31-2012)
3. Mike DeFrancesco (expires 12-31-2013)

**Town Hall Building Corporation**

1. Paul Hoekelburg

**Town Council Plan Commission Member Appointment to the BZA**

1. Tim Kubiak (expires 12-31-2012)
2. Robert H. Carnahan, Council Member (expires 12-31-2012)
3. Greg Parker, Council Member (expires 12-31-2012)
4. John Foreman, Council Member (expires 12-31-2012)

Clerk Treasurer Amy Sund noted that all appointees are required to take an Oath of Office prior to their first meeting. The Clerk-Treasurer's office will schedule this. Motion by Dale Poston and seconded by John Foreman to approve the Board and Commission appointments as read.

**Roll Call Vote: 7 to 0**

Carnahan	Foreman	Miller	Casassa	Parker	Poston	Niemeyer
YES	YES	YES	YES	YES	YES	YES

**PUBLIC COMMENT**

**John Schutz** of 13522 Schneider Court noted his admiration for all Council members who are dedicating their time to do what's right for the Town. He explained his dislike of the police department's phone system and the cell tower. The nicest thing in town is the symphony. He stated that Ian Nicolini and Amy Sund are good at what they do; noting that Amy Sund is elected too and if she says don't spend money, don't do it. **Mike DeFrancesco** of 12818 Fawn Court thanked the fire chief for Santa being in their subdivision; the children truly enjoy it.

**CONSENT AGENDA**

1. Minutes of the Regular Public Meeting Minutes of December 20, 2011.
2. Docket: Town Claims 69813 - 69848 for \$235,235.75; Wastewater Claims 27217 - 27242 for \$424723.35; Storm Water Claims 69815 - 69816 and 69838 - 69839 for \$6,449.41; Water Utility Claims 80903 - 80918 for \$155,119.67. Motion by Greg Parker and seconded by Patsy Casassa to accept and waive the reading of the Minutes, and to accept the Consent Agenda.

**Roll Call Vote: 7 to 0**

Carnahan	Foreman	Miller	Casassa	Parker	Poston	Niemeyer
YES	YES	YES	YES	YES	YES	YES

**WRITTEN COMMUNICATIONS:** None

**DEPARTMENT & TOWN COUNCIL REPORTS**

**Police Department:** No report

**Public Works Department:** Jim Cornett had no report.

**Park Department:** Ian Nicolini stated that Council will be receiving a written report. The bike racks which were received with a grant have been received. Ian Nicolini recognized the work his assistant, Jenn Montgomery, did on this grant. **Jim Cornett** reported that the ice rink has been installed; we are just waiting on the weather. Lighting is being installed and the signage is on its way. The rules will need to be approved and will be added to the January 5, 2012 meeting agenda for approval. Hours will be until 9 pm Sunday through Thursday and until 10 pm on Friday and Saturday. Discussions occurred on ice skates and the possibility of a partnership with someone to get skates from or rentals. The park director is to work on this.

**Clerk-Treasurer:** Amy Sund reported that final tax settlement payments were received. Her staff is working on reconciling year end items and upgrading the software system.

**Fire Department:** Fire Chief Todd Wilkening reported that the department is working on a year end report.

**Town Administrator:** Ian Nicolini noted that there will be a Town Council meeting on January 5, 2012 for the first reading of the Flood Plain Management Ordinance.

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**Town Attorney:** David Austgen noted that the community lost John Willems; he touched hundreds of students.

**Town Council:** Robert Carnahan stated that the Chamber of Commerce tree presentation will end on January 5, 2012 with a tree burning ceremony on Sunday, January 8<sup>th</sup> at public works. Trees will be picked up by the street department on Friday, January 6, 2012. Robert Carnahan reported that MacArthur Elementary and Hanover Schools are recognized as outstanding schools. Randell Niemeyer thanked all board and commission applicants. He thanked Robert Carnahan who served as president noting that he is a representative and ambassador to the Town.

**PUBLIC COMMENT:** John Schutz stated that if a meeting is scheduled to begin at 7:00 pm it should start at 7:00 pm.

**Adjournment:** Motion by Ralph Miller and seconded by Greg Parker to adjourn the meeting at approximately 7:45 pm.

**Roll Call Vote: 7 to 0**

Carnahan	Foreman	Miller	Casassa	Parker	Poston	Niemeyer
YES	YES	YES	YES	YES	YES	YES

An Executive Session was advertised and conducted pursuant to IC 5-14-1.5-6.1(b) before the meeting with discussion consisting of litigation and personnel. Those in attendance were Robert Carnahan, Patsy Casassa, John Foreman, Ralph Miller, Randy Niemeyer, Greg Parker, Dale Poston, and Town Administrator Ian Nicolini, Clerk Treasurer Amy Sund, and Town Attorney David Austgen and Attorney Adam Sworden.

COUNCIL OF THE CIVIL TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA

\_\_\_\_\_  
Randell Niemeyer, President, Ward 5

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Dale Poston, Vice-President, Ward 3

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Robert H. Carnahan, Ward 1

\_\_\_\_\_  
John Foreman, Ward 2

\_\_\_\_\_  
Ralph Miller, Ward 4

\_\_\_\_\_  
Patsy Casassa, Ward 6

ATTEST:

\_\_\_\_\_  
Greg Parker, Ward 7

\_\_\_\_\_  
Amy J. Sund, IAMC, CMC, Clerk-Treasurer

The minutes of the Cedar Lake Town Council are transcribed pursuant to IC 5-14-1.5-4(b) which states:

(b) As the meeting progresses, the following *memoranda* shall be kept:

- (1) The date, time and place of the meeting.
- (2) The members of the governing body recorded as either present or absent.
- (3) The general substance of all matters proposed, discussed, or decided.
- (4) A record of all votes taken, by individual members if there is a roll call.
- (5) Any additional information required under IC 5-1.5-2-2.5.