

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA  
MEMORANDA & MINUTES OF THE CEDAR LAKE TOWN COUNCIL**

**August 12, 2011  
Special Public Meeting 11:00 AM at the Cedar Lake Town Hall  
Pledge of Allegiance & Moment of Silence**

**Roll Call:**

Present	John Foreman Council Member	Ward 2	Present	Greg Parker Vice-President	Ward 7
Present	Dale Poston Council Member	Ward 3	Present	Robert H. Carnahan President	Ward 1
Present	Jerry Smith Council Member	Ward 4	Absent*	Amy J. Sund Clerk-Treasurer	
Absent	Randell Niemeyer Council Member	Ward 5	Absent*	Ian Nicolini Town Administrator	
Present	William Landske Council Member	Ward 6	Present	Tim Kuiper Town Attorney	

*\*Jennifer Montgomery, Town Administrative Assistant and Jill Murr, Chief Deputy Clerk, were in attendance.*

**TOWN BUSINESS:**

**New Business**

**1. Lynnsway Subdivision – Bid Award**

Mark Kaiser of Christopher B. Burke Engineering, Ltd. reported that bid specifications were completed for Lynnsway subdivision which is for basically everything that is missing or in need of repair; alternate one (1) is for improvements north of 147<sup>th</sup> Avenue including the sections of Drummond and Carey Street that are missing and completing the streets, and alternate two (2) is for all repairs and surfacing excluding the sections that are missing. Time and money are an issue on this. Walsh & Kelly were the lowest bidder on all three (3) bids forms. Christopher B. Burke Engineering, Ltd recommended awarding the bid for alternate one (1) to be done and completed by August 25<sup>th</sup>, 2011. Robert Carnahan read the bid amounts submitted by Reith-Riley and Walsh & Kelly:

**Reith-Riley**

Base Bid	\$4,499,119.03
Alternate One	\$1,206,207.66
Alternate Two	\$ 877,994.57

**Walsh & Kelly**

Base Bid	\$3,071,088.50
Alternate One	\$ 741,926.83*
Alternate Two	\$ 497,385.44

\*It was noted that Walsh & Kelly's Alternate One bid amount was listed as \$741,930.54, but there were two math errors which resulted in a lower amount.

Christopher B. Burke Engineering Ltd. recommended the alternate one (1) bid in the amount of \$741,926.83 from Walsh & Kelly. The funds from this are coming from the subdivision's letter of credit; no taxpayer funds will be used for this. The letter of credit is with MB Financial with their corporate office in Rosemont. The work needs to be completed by August 25<sup>th</sup>. Once completed an invoice from the contractor will be submitted to draw on the letter of credit. The process usually takes two to five days (2 – 5 days). The Town will take over the roads and be responsible for the plowing and maintenance. Tim Kuiper explained that developers are not meeting the required collateral to extend their letters of credit. In order to draw on the letter of credit, the work needs to be completed prior to the expiration of their letter of credit. Having the work completed properly is of utmost importance. Lots without roads can not be built on until there are improved roads per Town Code. It was noted that the southern phase is still owned by the developer. Motion by Dale Poston and seconded by Greg Parker to award the bid to Walsh & Kelly for Alternate One in the amount of \$741,926.83 with work to be completed by August 25, 2011 at 10:00 am.

**Roll Call Vote: 6 to 0**

Foreman	Poston	Smith	Niemeyer	Landske	Parker	Carnahan
YES	YES	YES	ABSENT	YES	YES	YES

**PUBLIC COMMENT:** There were no comments.

**FINAL COMMENTS:**

- 1. Town Council Comment:** John Foreman stated that Pop Warner football would like to have a parade on August 28, 2011 at 9:00 am beginning at the East Side Dairy Queen and ending at the fields at the conference grounds. The fire chief has given approval. Motion by John Foreman and seconded by Dale Poston to approve the parade contingent upon the police chiefs approval.

**Roll Call Vote: 6 to 0**

Foreman	Poston	Smith	Niemeyer	Landske	Parker	Carnahan
YES	YES	YES	ABSENT	YES	YES	YES

The fire department has requested a special tag day for a boot drive for family of Tim White. Council recommended looking at dates and to add this to the next agenda. William Landske noted that the Eller Brady Funeral Home is for sale.

- 2. Town Administrator Comment:** No comments.
- 3. Town Attorney Comment:** Tim Kuiper thanked Council for their accommodation of this meeting.

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**Adjournment:** Motion by Greg Parker and seconded by John Foreman to adjourn the meeting at approximately 11:20 am. The next Town Council meetings will be Tuesday, August 16<sup>th</sup> and Tuesday, August 30<sup>th</sup>.

**Roll Call Vote: 6 to 0**

Foreman	Poston	Smith	Niemeyer	Landske	Parker	Carnahan
YES	YES	YES	ABSENT	YES	YES	YES

COUNCIL OF THE CIVIL TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA

\_\_\_\_\_  
Robert H. Carnahan, President, Ward 1

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Greg Parker, Vice-President, Ward 7

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John Foreman, Ward 2

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Dale Poston, Ward 3

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Jerry Smith, Ward 4

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Randell Niemeyer, Ward 5

ATTEST:

\_\_\_\_\_  
William Landske, Ward 6

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Amy J. Sund, IAMC, CMC, Clerk-Treasurer

The minutes of the Cedar Lake Town Council are transcribed pursuant to IC 5-14-1.5-4(b) which states:  
(b) As the meeting progresses, the following *memoranda* shall be kept:  
    (1) The date, time and place of the meeting.  
    (2) The members of the governing body recorded as either present or absent.  
    (3) The general substance of all matters proposed, discussed, or decided.  
    (4) A record of all votes taken, by individual members if there is a roll call.  
    (5) Any additional information required under IC 5-1.5-2-2.5.