



**CEDAR LAKE PLAN COMMISSION SPECIAL PUBLIC MEETING MINUTES**  
**CEDAR LAKE TOWN HALL, 7408 CONSTITUTION AVENUE, CEDAR LAKE, INDIANA**  
**January 5, 2022 at 7:00 pm**

**CALL TO ORDER:**

Mr. Wilkening called the Plan Commission Special Work Session to order on Wednesday, January 5, 2022, at 7:04 pm with its members attending on-site and remotely. The Pledge of Allegiance was recited by all.

**ROLL CALL:**

**Members Present:** John Foreman (via Zoom at 8:11 pm); Richard Sharpe; Chuck Becker (via Zoom); John Kiepura, Vice President; Jerry Wilkening, President. A quorum was attained. **Also present:** Don Oliphant, Town Engineer; David Austgen, Town Attorney; Jill Murr, Planning Director Rick Eberly, Town Manager (via Zoom); and Ashley Abernathy, Recording Secretary. **Absent:** Robert Carnahan; and Heather Dessauer.

**1. Nomination and Appointment of Officers**

**a. President**

Mr. Wilkening stated the first order of business was for the nomination and appointment of the President for the Plan Commission and asked if there were any nominations. A nomination was made by Mr. Kiepura and seconded by Mr. Sharpe to nominate Mr. Wilkening as President of the Plan Commission. The nomination passed unanimously by roll-call vote.

Mr. Sharpe	Aye
Mr. Becker	Aye
Mr. Kiepura	Aye
Mr. Wilkening	Aye

**b. Vice President**

Mr. Wilkening stated the order of business was for the nomination of the Vice President for the Plan Commission. A nomination was made by Mr. Sharpe and seconded by Mr. Wilkening to appoint Mr. Kiepura as Vice President of the Plan Commission. The nomination passed unanimously by roll-call vote.

Mr. Sharpe	Aye
Mr. Becker	Aye
Mr. Kiepura	Aye
Mr. Wilkening	Aye

## **2. Appointments**

### **a. Board of Zoning Appeals**

Mr. Wilkening stated the next order of business was for the appointment of a member of the Plan Commission to the Board of Zoning Appeals. A nomination was made by Mr. Sharpe and seconded by Mr. Wilkening to nominate Mr. Kiepura to be appointed to the Board of Zoning Appeals. The motion passed unanimously by roll-call vote.

Mr. Sharpe      Aye  
Mr. Becker      Aye  
Mr. Kiepura      Aye  
Mr. Wilkening   Aye

### **b. Unsafe Building Department**

Mr. Wilkening stated the next order of business was for the appointment of a member of the Plan Commission to the Unsafe Building Department. A nomination was made by Mr. Kiepura and seconded by Mr. Wilkening to nominate Mr. Sharpe to be appointed to the Unsafe Building Department. The motion passed unanimously by roll-call vote.

Mr. Sharpe      Aye  
Mr. Becker      Aye  
Mr. Kiepura      Aye  
Mr. Wilkening   Aye

## **3. Acknowledgement of Christopher B. Burke Engineering, LLC Letter**

Mr. Wilkening stated the next order of business was for an amendment to the agenda to allow for the acknowledgement of the Christopher B. Burke Engineering, LLC letter. There is a letter from Mr. Oliphant dated January 4, 2022, regarding the stormwater project on 137<sup>th</sup> Avenue and Lauerman Street. This was a contingency on a PUD that appears to be in order.

Mr. Wilkening stated an inspection was done by the Building Department and a letter was received from Mr. Oliphant regarding this item being completed but needing some follow-up.

Mr. Wilkening asked Mr. Oliphant if there was a date the follow-up inspection would need to be completed by. Mr. Oliphant responded he left it as Spring 2022, due to not being able to give an exact date when they will be satisfied with the work.

Mr. Wilkening asked at this point it is acknowledgement of completion. Mr. Oliphant responded in the affirmative.

Mr. Austgen advised having the work completed inspected on or before the June 2022 deadline and to have this be an Update Item for the June 2022 Plan Commission meeting.

Mr. Wilkening entertained a motion for the acknowledgement of the Christopher B. Burke Engineering letter. A motion was made by Mr. Kiepura and seconded by Mr. Becker to acknowledge the Christopher B. Burke Engineering letter dated January 4, 2022, regarding the completion of the Cedar Lake Ministries of their Phase 1 work. The motion passed unanimously by roll-call vote.

Plan Commission Special Public Meeting  
January 5, 2022

Mr. Sharpe      Aye  
Mr. Becker      Aye  
Mr. Kiepura      Aye  
Mr. Wilkening   Aye

**Adjournment:** Mr. Wilkening adjourned the Special Public Meeting at 7:13 pm.

Plan Commission Special Public Meeting  
January 5, 2022

**TOWN OF CEDAR LAKE PLAN COMMISSION**

---

Jerry Wilkening, President

---

John Kiepura, Vice President

---

Richard Sharpe, Member

---

John Foreman, Member

---

Robert Carnahan, Member

---

Heather Dessauer, Member

---

Chuck Becker, Member

ATTEST:

---

Ashley Abernathy, Recording Secretary

*The Minutes of the Cedar Lake Plan Commission Special Public Meeting are transcribed pursuant to IC 5-14-15-4(b) which states:*

*(b) As the meeting progresses, the following memoranda shall be kept:*

*(1) The date, time, and place of the meeting.*

*(2) The members of the governing body recorded as either present or absent.*

*(3) The general substance of all matters proposed, discussed, or decided.*

*(4) A record of all votes taken by individual members if there is a roll call.*

*(5) Any additional information required under section 3.5 or 3.6 of this chapter or any other statute that authorizes a governing body to conduct a meeting using an electronic means of communication.*

*Cedar Lake Plan Commission: January 5, 2022, Minutes of the Special Public Meeting*