

# TOWN OF CEDAR LAKE – PLAN COMMISSION WORK SESSION MINUTES August 5, 2020 - 7:00 P.M.

Call to Order (Time): 7:02 p.m.

Wilkening read the following information off of the agenda, "In accordance with the Governor's Executive order relating to COVID-19, in-person attendance of tonight's Plan Commission meeting will be limited. We have arranged a live stream of the meeting so those interested can view it from home. The meeting is slated to start at 7 pm. You can view the meeting via our website at <a href="https://cedarlakein.org/view-town-meetings/">https://cedarlakein.org/view-town-meetings/</a>, then click on "View Broadcast" under the Live Broadcast. You must join the meeting through the link to participate during public comment. Due to the unique nature of this meeting, the Town of Cedar Lake will accept public comment submitted electronically. If you have a question or comment about an item on the agenda, please email that question or comment to <a href="michelle.bakker@cedarlakein.org">michelle.bakker@cedarlakein.org</a>. Ms. Bakker will ensure that all submissions are shared with the board members and that the submission will also be entered into the minutes of the meeting. Please keep your comments civil and constructive to the policy issues on the agenda."

Pledge to Flag

Roll Call:

Present Heather Dessauer\* Present Robert Carnahan\*

Present Chuck Becker Present Donald Oliphant, Town Engineer – CBBEL

Present John Kiepura

Present John Foreman\*

Present John Foreman\*

Present Richard Sharpe

Present Jerry Wilkening

Present Jerry Wilkening

Present David Austgen, Town Attorney

Absent Tim Kubiak, Director of Operations

Present Michelle Bakker, Building Administrator

Present Sarah Rutschmann, Recording Secretary

### **OLD BUSINESS:**

### 1. Centennial Phase 15 - Final Plat

Owner/Petitioner: North Centennial Development LLC, 8051 Wicker Avenue, Suite A, St. John, IN 46373

Vicinity: Approx. 1000 Richmond Avenue

Legal Description: NW.1/4 SE.1/4 S.28 T.34 R.9 S.28 T.34 R.9 2.197 Ac and Pt. SW.1/4 SE.1/4 S.28 T.34 R.9

2.69Ac

Tax Key Number(s): 45-15-28-451-002.000-014 and 45-15-28-459-001.000-014

# Request: Petitioner is requesting Final Plat for 20 Lots in Phase 15 of Centennial

- 1. Petitioner's Comments: Petitioner not present.
- 2. Town Engineer's Comments: Oliphant stated they were working through the as-builts, plat was in order and they are working on the Letter of Credit. Pavement and curbs were inspected today and working towards the 25% reduction.
- 3. Building Department Comments: None noted.
- 4. Commission's Discussion: Carnahan inquired with the 20 lots in Phase 15, would this close out the 610 total lots or is there more to come. Oliphant noted it would be determined. He stated

<sup>\*</sup>Indicates member present electronically

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their last part of the platted area is north of their townhome area which is still within the PUD. There would need to be some discussion later if there is a PUD change to remove that area or if they are going to proceed north, but it is currently to be determined. Oliphant clarified for Carnahan that if they do not go that way, it would be substantially less than the 610, as it was approved as multi-family townhomes, including 10-12 of them.

# **NEW BUSINESS:**

# 1. Lakeside-Preliminary Plat Extension

Owner/Petitioner: Cedar Lake 133, LLC, 8900 Wicker Ave., St. John, IN 46373

Vicinity: 5711 W. 133<sup>rd</sup> Ave, Cedar Lake, IN 46303

Tax Key Number(s): 45-15-25-100-001.000-043

# Request: Petitioner is requesting Preliminary Plat Extension-Expires 9-18-20

- 1. Petitioner's Comments: Michael Tiller with Schilling Development was present tonight on behalf of Lakeside. He was going to be requesting a 1-year extension in two weeks. They hoped to start another phase in Lakeside next year as they work through water and sanitary issues.
- 2. Town Engineer's Comments: Oliphant agreed with Austgen in that this was a proper request.
- 3. Building Department Comments: None noted.
- 4. Commission's Discussion: None noted.

# 2. Papiese – 1-Lot Subdivision

Owner/Petitioner: Richard & Karen Papiese, 9710 Genevieve Dr., St. John, IN 46373

Vicinity: 8029 Lake Shore Drive, Cedar Lake, IN 46303

Legal Description: PT. E2. NE. S.22 T.34 R.9 .58 A

Tax Key Number(s): 45-15-22-288-004.000-014

# Request: Petitioner is requesting a Final Plat for a 1-Lot Subdivision

1. Petitioner's Comments: Petitioner not present.

- 2. Town Engineer's Comments: Oliphant indicated they are waiting on easement recording to get final plat and has not received anything new.
- 3. Building Department Comments: None noted.
- 4. Commission's Discussion: Austgen confirmed to Wilkening that everything was in order and he owed a legal description of the final plat that was received from Stuart Allen and would provide that to Oliphant.

# 3. Gawne-Preliminary Plat One-lot Subdivision

Owner/Petitioner: Kurt Gawne, 14627 Morse St., Cedar Lake, IN 46303

Vicinity: 14627 Morse St., Cedar Lake, IN 46303

Legal Description: NW. COR. PT. NW. SE. 208.75X208.75FT. S.35 T.34 R.9 1AC.

Tax Key Number(s): 45-15-35-415-001.000-043

Request: Petitioner is requesting Preliminary Plat for a 1-lot Subdivision

- 1. Petitioner's Comments: Petitioner not present.
- Town Engineer's Comments: Oliphant stated he just received this on Monday and does not know much about it. Oliphant stated this has been forwarded to their surveyor and a review would be provided.
- 3. Building Department Comments: Bakker stated they were requesting a 2520 square foot garage at the August 13, 2020 BZA meeting and requesting a preliminary plat for one lot subdivision through Plan Commission.
- 4. Commission's Discussion: Bakker clarified for Wilkening the property was zoned R-2. She clarified for Kiepura it was a metes & bounds property and they are looking to make it a 1-lot subdivision to put the accessory structure on the lot with an existing home. Austgen noted this item was a BZA item and any reports at the BZA level for Oliphant and staff review may be helpful for consideration at a public hearing.

# 4. Cedar Lake 132<sup>nd</sup> & Morse, LLC-Site Plan

Owner/Petitioner: Cedar Lake 132<sup>nd</sup> & Morse, LLC, 16200 Clinton Street, Harvey, IL 60426

Vicinity: 13205 Morse St., Cedar Lake, IN 46303

Legal Description: SHADES ADD. CEDAR LAKE PLAT B A ALL L.12 BL.7 ALL L.13 BL.7

Tax Key Number(s): 45-15-23-455-002.000-043

# Request: Petitioner is requesting a Site Plan

- 1. Petitioner's Comments: Jimmy Gierczyk, 253 Wildwood in Lake Dale, was present tonight on behalf of Cedar Lake 132<sup>nd</sup> & Morse LLC. Gierczyk stated he had submitted a site plan. He indicated the property was originally planned for a retail center. His son, Josh Palmer, put together the concept of a fresh food with different menus daily, and would put a food truck on the property with the possibility of other trucks on the site in the future. At this present time, the only focus is his food truck on the site and the hope for this to take place as soon as possible. He stated he had met with Council President Randy Niemeyer and the original intention was to improve the downtown for a small strip but it went a different direction. He's willing to invest money for the improvements and, if successful, possibly propose a food court of food trucks.
- 2. Town Engineer's Comments: Oliphant inquired about if this required a Use Variance. Gierczyk clarified for Oliphant he owned 2 lots at the power station and 8 lots up to the lift station, would have grindings across the front of the lot, the food truck in the center of the back of the property, and proposed parking, lot, and tables were submitted. Oliphant addressed his engineering concerns for lighting of the site, asphalt or concrete being in the ordinance and screening of the residential area on the east side. Gierczyk told Oliphant the hours of operation would be 9 am to 10 pm. He stated lighting would be available through a switchgear in the table/chair seating area with bulbs, the colors were red and black and trimmed out with timbers. Oliphant indicated using grindings instead of the asphalt or concrete, as in the ordinance, would be a policy decision. Oliphant stated the vetting could be done through the Use Variance.
- 3. Building Department Comments: Bakker clarified for Oliphant that it was zoned B-2 but this type of food truck court was not in the ordinance. Oliphant suggested a Use Variance to clarify; Bakker agreed.
- 4. Commission's Discussion: Wilkening indicated a drop-dead time be required such as it be temporary for 1 year but with site improvements required. Gierczyk noted he was not building a structure or facility on the parcel and it was not part of the plan. Gierczyk clarified for Kiepura that Palmer's food truck leaves everyday but the improvements would stay. Oliphant indicated to Becker that it was the first time he was seeing and would do a site review regarding Becker's

concern for lighting. Wilkening indicated the request was a unique one and details would need to be worked out. Carnahan noted Town Council voted 4 in favor and 3 opposed on August 4, 2020, to allow him to continue using the lot. Gierczyk confirmed for Dessauer that restrooms would consist of an upscale portable potty and maintained. Wilkening stated aesthetics regarding the restrooms should be shown. Fire Chief Todd Wilkening addressed fixed seating, noting looking at Fire Code in relation to figuring occupancy for the lot size. Foreman noted a previous business (Frank's BBQ) attempting something similar and it being shot down but he expressed being in favor of the project, concerns for seating and asphalt. Sharpe asked if he would be operating 7 days a week. Gierczyk noted that Palmer goes out daily to farmers to obtain fresh produce, meat, bread and items for his day, so he could not confirm at the time as he was uncertain of Palmer's intent, but assumed possibly 5 days. Gierczyk clarified for members that in this setting, most patrons did not "hang out" in the area, that most of the business was order and return for pick up or to-go. Palmer, who later arrived in the audience and joined his father, confirmed for Kiepura that he had two staff members and himself. Members agreed lighting, seating, restrooms, hours of operation and parking would need to be addressed.

# 5. Cedar Lake Early Learning Academy-Concept Plan

Owner: Richard Yancey, 11622 Burr St., Crown Point, IN 46307

Petitioner: Cedar Lake Early Learning Academy, 13115 Wicker Ave., Cedar Lake, IN 46303

Vicinity: 13410 Wicker Ave., Cedar Lake, IN 46303

Legal Description: YANCEY'S SUBDIVISION LOT 2 Tax Key Number(s): 45-15-29-229-034.000-014

# Request: Petitioner is requesting a Concept Plan

- 1. Petitioner's Comments: Clarissa Regula was present tonight on behalf of the Cedar Lake Early Learning Academy. Regula stated they have been in the Great Oaks Plaza for the past 4 years and have been at maximum capacity. She indicated the original plan was to utilize the Henn facility on 133<sup>rd</sup> but it was going to be too small for their needs.
- 2. Town Engineer's Comments: Oliphant stated he received today and it was a pre-platted subdivision.
- 3. Building Department Comments: Bakker reminded the Commission that it was a concept plan and could do a site plan for the meeting in September.
- 4. Commission's Discussion: Regula confirmed to Jerry Wilkening that parents get out of the car to bring the children into the building. Austgen stated state requirements would need to be looked at in conjunction with the building plan and the site plan. Foreman felt it was a good location. Regula confirmed for Kiepura that children would be signed in/out at the door, it takes generally less than a minute, and due to them being open 12 hours a day, congestion has never been an issue. Carnahan expressed concern when leaving highway 41 and possibility of right in/right out only. Fire Chief Todd Wilkening indicated there would be quite a bit of work before fire approval but would sit down with them to work on the issues. Regula told Jerry Wilkening blocks would be used to separate the parking lot from the playground with fencing due to state requirements. Jerry Wilkening encouraged Regula to get together with Bakker to move the plan forward.

# 6. Crossroads YMCA - Concept Plan

Owner: John Hays, South Shore County Club, 14400 Lake Shore Drive, Cedar Lake, IN 46303
Petitioner: Crossroads Young Men's Christian Association, Inc., 100 W. Burrell Drive, Crown Point,

IN 46307

Vicinity: 14400 Lake Shore Drive, Cedar Lake, IN 46303

Legal Description: N. 161/2FT. NE. NW. S.2 T.33 R.9 .50A. and S1/2 SW.SW. & S. PT.N1/2 SW.SW. S.35 T.34

R.9 31.213AC. **and** PT. GOV. LOT 2 S1/2 NW. S.35 T.34 R.9 & Vac. Lake Shore Dr. 29.0 AC. **and** PT. E2. S2. SW. NW. S.35 T.34 R.9 .032AC. **and** S.104.15FT. OF E. 389.21FT. OF N. 781.70FT. OF GOV. L.2 NW. S.35 T.34 R.9 .932A. **and** E2. SW. (EX. NE. COR. 145 X 155

FT.) S.35 T.34 R.9 79.49A.

Tax Key Number(s): 45-19-02-100-002.000-058 and 45-15-35-351-001.000-043 and 45-15-35-185-006.000-

043 and 45-15-35-185-007.000-043 and 45-15-35-185-008.000-043 and 45-15-35-326-

003.000-043

# Request: Petitioner is requesting a Concept Plan

1. Petitioner's Comments: Jay Buckmaster of Crown Point YMCA was present tonight on behalf of Crossroads YMCA. He indicated their Civil Engineer Jeff Ban and Attorney Jim Wieser were present electronically. Buckmaster confirmed for Wilkening there had been no dialogue with the Town staff since their last meeting. Buckmaster created a summary for the Commission of what the camp is. He touched upon key points including this would be a day camp aimed at experiential learning for kids to explore, try new things, gain self-confidence, be around positive role models with the outcome of personal growth, working as a team and problem solve. He indicated 500-600 children per day have been attending, even during COVID, at their other locations. He noted the program is very structured, safe, organized and experiential learning driven. He noted Phase I start time would begin around 8 am and run through 4:30/5:00 pm during summer hours and entail renovation of the clubhouse, water safety course piece with program villages (like art, music, etc.) and last feature of a lower/high ropes course and rock climbing wall to help them build confidence and overcome fears. He noted the drop off/pick up parking area, family camp area for overnight with staff-driven education, sports field, office and infirmary, and target sports including bow/arrow, sling shot, etc. He said the kids get together in the morning, raise a flag, sing songs, team building, have rock climbing, opportunity for zip-line and have adaptive measures for kids with disabilities.

Wilkening solicited questions from the audience, asking them to state their name and address for the record.

- a. Colleen Schieben, 14625 Blaine St, stated she was Town Council Member of Ward 6. She indicated this would be directly in her back yard. She expressed concerns for the notation of building a berm along the property line because of drainage issues. If the berm is installed, they would have more drainage issues. She expressed her concern for inserting a camp between subdivisions and the organization being a not-for-profit loosing tax dollars for the community. She stated that as a Council Member, it is her job to be concerned about the Town, and with this project she has concerns regarding the conditions of the roads, cleaning the lake, fire and police staff and infrastructure. She stated she understands Hays has the right to sell his property and is not opposed to it and knew it would sell. She noted 150 acres with a lot of it being lake-front, could bring a lot of money into this Town.
- b. Jim Wieser, Attorney for YMCA, respectfully explained that the meeting tonight was a Work Session, not a Public Hearing. Where he and his client appreciate the public comments and respect them, he noted what he felt was happening was conducting a Public Hearing

without one being advertised under the law. He stated, in his opinion, it is inappropriate under Indiana Statutes. He felt it was illegal to allow the public to comment on a project that has not been finalized, noting it was a Concept Plan and secondly before there is notice of a Public Hearing. Under the Indiana Open Door Law, the public is entitled to listen to comments and presentations, look at the information and learn about it, but there is nothing under Indiana Open Door Law to allow them to speak. He noted what allows them to speak is when it is an advertised Public Hearing and notices are sent via paper to adjoining and adjacent property owners, then they are allowed to do that. He stated to allow this and to permit it prior to that ever-taking place is simply not appropriate and not legal. He indicated if they choose to continue, he understands but needed to make it part of the record for his client.

- i. Austgen stated he and Wieser disagree noting it was not illegal to conduct what was being done in the context of soliciting comments from citizens. He noted it was a public meeting, dually noticed, dually advertised and on the schedule since December of last year. He stated citizens have come and comments solicited. It is the first time they are seeing it, much like others and they are interested enough to come. He stated there was nothing illegal about it.
- ii. Wilkening stated to Austgen his goal in doing this was time had lapsed between presentation of the first concept plan and now, that rumors and discussions he's been subject to away from the meeting, he felt the sooner the public could get the information, see it, discuss it and say what they have to say and remain transparent. Wilkening had Rutschmann make copies to distribute to the audience members of the concept exhibit.
- iii. Wieser stated he agreed to disagree with Austgen. Austgen suggested that it not be the time for Public Hearing comments but open for public inquiry comments. Wilkening stated they would proceed with comments from the public.
- c. Dave Abshire, 14605 Blaine Street, stated he owns 10 parcels adjacent to the golf course. He indicated last Sunday they had South Shore Subdivision meeting with unanimous degree to provide support in opposition to this project. He thought the project would be good for a county property down the road and expressed his concern for tax return to the Town.
- d. Donna Corey, 14605 Bryan Street, stated she lives in South Shore Subdivision. After researching the 4 YMCA camps in Indiana and other YMCA camps in the US, she stated she herself attended camp when she was younger and the pointed out the YMCA camps she researched were on a lake in non-residential area and indicated their photos show similarity in design.
- e. Zachary Myers, 6413 W 131<sup>st</sup> in Lemon Lake Estates, noted that were he does not live in the that area, he does sympathize with them. He addressed environmental issue concerns he had with the breakwater torn down in front of the beach. He noted migratory birds that come to the area and the man-made structures would inhibit their entrance to the area. He was concerned about development of a stationary pier, beach erosion and more sediment in the lake. He stated he was a member of the YMCA himself, but the area was a beautiful location that could be better utilized by someone other than a not-for-profit.
- f. Daniel Freeman, 14702 Bryan Street, expressed his concern for the 500-600 kids and the traffic that would create. With them being tax exempt, he asked what would pay for the roads that already have existing issues and the amount of traffic. He expressed concern for a plan if the crime rate increased and more police. Freeman asked if this would be made public knowledge. Austgen confirmed for Wilkening that this is considered submission for Public Record. Freeman asked if this could be made available to individuals who couldn't be present tonight. Rutschmann clarified for Freeman that those individuals could come to Town Hall to ask for the record and that the minutes, once approved, are posted online.

- g. Bob VanRamshorst, 14507 Lake Shore Drive, stated he lives two doors away from the proposed project. He noted his current concerns for a blind driveway on the corner and expressed increased safety and infrastructure concern when traffic increased.
- h. John Hays, (number inaudible) W 145<sup>th</sup> Ave, stated if these people would like to pool their money together to purchase the property and keep it as a golf course, pay taxes, insurance and labor, so be it. He stated he has not seen one accident at the bar on the corner in all the years he has been there. VanRamshorst stated they just replaced the guardrail because of all of the accidents.
- i. Julie Stemper, 14629 Lee Street, noted she was part of the subdivision and would see a 250-person amphitheater in their back yard. She stated they work hard for their lake-front property with new fence, nice beach and to make it beautiful, private and quiet. She felt what they have worked so hard for will be gone with 500+ kids and no privacy. She expressed the idea was great but not the right location.
- j. Teresa Brazeal, 14517 Lee Street, stated this is adjacent to her property. She indicated many in the neighborhood cross the street to the park and expressed her concern for the increased traffic causing accidents with kids, golf carts and automobiles. She inquired if a child was hurt on the lake if the YMCA would be responsible or if it was the responsibility of the Town. Jerry Wilkening informed Brazeal the golf carts in the area were addressed at the last Concept Plan meeting and it has not been forgotten.
- k. Joyce Gluth, 14527 Lee Street, felt the children will fill the lake up, traffic will be unbearable, and the noise would ruin the guiet they have now.
- I. Erin Gluth, 14530 Blaine Street, noted she also lives in the subdivision. She stated she didn't feel there was enough room for the project and did not feel it was appropriate for a camp.
- Town Engineer's Comments: Oliphant stated if it gets past the conceptual point, he had issues
  that would need addressed including traffic, screening, noise, lighting, pedestrian traffic,
  turning movements, and public infrastructure improvements both roadways and
  underground.
- 3. Building Department Comments: Bakker stated she had nothing more to note.
- 4. Commission's Discussion: Bakker confirmed for Foreman that the Work Session tonight was for them to present the Concept Plan for a PUD. He noted working with them for a flexible type of layout with the first Phase being 2 years out and the Phase 2 being 5-7 years out being on the south side of the course. He noted it would be more seasonal in nature and felt selfish wanting it to remain a golf course. He said, second to a golf course, something like this with a professional institution, in conjunction with the community and the Town, a large investment like this would be an asset with benefits. He stated in lieu of the lost revenue from them being not-for profit, he felt something could be worked out and still look very professional. Carnahan stated the Hays family has a right to sell their property and if we hinder them from selling, he expressed concern for being sued. He indicated if it is not turned into the day camp, it has the potential to have 300+ homes built on the property and traffic would still be as bad if not worse. Kiepura noted several items including: 1) 3 areas of 5 cabins, not tents or RV/trailers; 2) stated he personally did not want to see anything in the Town limits referring to PUD List Item #13 & 14 of horse riding and carriage trail and petting zoo and noted the concept drawing did not have a location indicated for these items; 3) in regards to the fire pits, he wanted to know how they were constructed, size, approved container with ember suppressing lid, clean/dry wood – no brush, trees, trash or treated wood, no flammable liquids, staying 15 feet away from any buildings or anything combustible, fire attended at all times by someone over 18 years of age, fire completely extinguished after use and objections/complaints to smoke or invades neighboring structures and charges/fines accordingly; 4) he expressed concern for noise level with the increase in children and traffic; 5) if wells used, is filtration plan needed for potable water for individuals, campers, conference center and dining hall; 6) what is the buffer going to

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look like between residential and the new project and asked for it to be spelled out if berm, fence, vegetation; 7) their engineer and ours would need to work out solution to water drainage issues; 8) street crossing; 9) parking plan to include Phase 1, beach, dining hall; 10) will dock be just for paddle boats/kayaks or can others on lake access; and 11) would a deceleration lane or right in/right out turn lane be needed. Wilkening stated with 150 acres, the details being worked out were important. Fire Chief Todd Wilkening noted he had concerns, stated it was just a concept plan at this point, but as it progresses, he'll be working more closely with everyone. Becker stated he liked the concept, just not the location.

# **UPDATE ITEMS:**

- 1. Beacon Pointe Unit 3 Performance Letter of Credit Expires May 13, 2021
- 2. Beacon Pointe Unit 4 Performance Letter of Credit Expires October 1, 2021
- 3. Centennial Phase 12 Performance Letter of Credit Expires October 13, 2020
- 4. Rose Garden Phase 1 Performance Letter of Credit Expires October 16, 2020
- 5. Off Shore Estates Performance Letter of Credit Expires October 30, 2020

Oliphant addressed all of the items collectively as Letters of Credit coming up. He noted item #1 & 2 expire in 2021, but the developer was coming with a reduction. Item #3 will most likely be a conversion from performance to maintenance. Item #4 most likely will be a reduction by October, however Oliphant noted he has not heard anything more. Item #5, he noted the developer needs notified by himself or Bakker and a waiver could be done for the final coat but they would hold him to 80% build out and would likely renew it.

### **Public Comment:**

Carnahan stated the dates of the next two meetings, as noted at the bottom of the agenda and in these minutes.

Oliphant indicated there were no comments electronically.

Austgen clarified on a previous comment Carnahan made regarding suing. He stated anyone can sue for anything. However, if the law is followed, use police power that has been validated and granted, and proper action and documentation is taken, the Town will not lose. PUD ordinance with accompanying 1-Lot (or 2-Lot) subdivision and any other PUD agreements that are made consistent with the PUD portion of the Ordinance will be presented to and followed by the Town Council. Kiepura felt the purpose was to let the petitioner know what they needed to do to comply with our requests for future meetings and also let the community who commented know so they can adjust to that. Oliphant stated Hays has full right to sell his property to whomever he wants, but through this Commission and Town Council and the request they are making as a PUD, we have a right to comment and require certain things from it. Austgen stated it is a significant piece of land with a lot of interest and impact on the community when future development occurs, but we need to continue to follow the rules that are already in place.

Adjournment: 9:15 pm.

**Press Session:** 

**Next Meetings:** Plan Commission Public Meeting – August 19, 2020 at 7:00 p.m.

Plan Commission Work Session – September 2, 2020 at 7:00 p.m.

Chuck Becker	Robert Carnahan
Heather Dessauer	John Foreman
John Kiepura	Richard Sharpe
Jerry Wilkening	

# Attest: Sarah Rutschmann, Recording Secretary

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The Town of Cedar Lake is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, please contact the Town Hall at (219) 374-7400.