



TOWN OF CEDAR LAKE PARK BOARD MEETING MINUTES
Cedar Lake Town Hall, 7408 Constitution Avenue
December 5, 2024, at 5:30 pm

CALL TO ORDER:

Mr. Rodriguez called the Park Board Public Meeting to order on Thursday, December 5, 2024, at 5:33 pm, with its members attending on-site. The Pledge of Allegiance was recited by all.

ROLL CALL:

Members Present: Paul Rodriguez, Vice-President; Sarah Miller; Dave Jostes and Greg Marquardt. A quorum was attained.

Also present: Mindi Ray, Parks & Recreation Superintendent; David Austgen, Town Attorney; and Mary Joan Dickson, Town Council Liaison; Greg Wiesemann, Recreation Coordinator; and Sharon D'Apice, Administrative Assistant

Absent: Jeff Bunge, Town Manager and Julie Rivera, Town Council Liaison

CONSENT AGENDA:

- 1. Minutes:** None
- 2. Claims:** Parks & Rec General Fund: \$17,259.59; Park Impact Fee Fund: \$-; Parks & Rec Non-Reverting Fund: \$1,464.12; Clubhouse Non-Reverting Fund: \$866.13;
Total Expenditures: \$19,589.84
- 3. Donations:** None

Mrs. Miller made a motion to approve the Consent Agenda and Mr. Marquardt seconded the motion. The motion was passed unanimously by roll-call vote.

Mr. Marquardt Aye

Mr. Jostes Aye

Mrs. Miller Aye

Mr. Rodriguez Aye

OLD BUSINESS:

1. Town Grounds Use and Management by Parks Department

Mr. Rodriguez stated that there has been no movement on this topic and this will be brought back in a different form next year.

Mrs. Miller made a motion to remove Town Grounds Use and Management of Parks Department and Mr. Marquardt seconded the motion. The motion was passed unanimously by roll-call vote.

Mr. Marquardt Aye
Mr. Jostes Aye
Mrs. Miller Aye
Mr. Rodriguez Aye

2. Park Maintenance Shop

Mr. Rodriguez stated that there are no updates. Mrs. Ray stated that there are specs and this will be a general bid project. Discussion ensued.

Mrs. Miller made a motion to defer discussion of the Park Maintenance Shop to the January Park Board meeting and Mr. Marquardt seconded the motion. The motion was passed unanimously by roll-call vote.

Mr. Marquardt Aye
Mr. Jostes Aye
Mrs. Miller Aye
Mr. Rodriguez Aye

3. Park Foundation

Mr. Austgen stated that the annual required statement was filed with the Secretary of State. Mr. Austgen also stated that the members need to be recommended to be appointed by the Town Council. Mr. Austgen will Amend the Filing once the board members are appointed.

Mrs. Miller made a motion to recommend Kathy Broomhead, Marie Sumara, and Cheryl Parker for the Park Foundation to Town Council and Mr. Marquardt seconded the motion. The motion was passed unanimously by roll-call vote.

Mr. Marquardt Aye
Mr. Jostes Aye
Mrs. Miller Aye
Mr. Rodriguez Aye

4. **Founder's Creek Trail**

Mr. Rodriguez stated that there are no updates. Mr. Austgen stated that he still has not heard back from the property owner and will try to make contact again after the holiday season.

Mrs. Miller made a motion to defer discussion to Founder's Creek Trail to the February Park Board meeting and Mr. Marquardt seconded the motion. The motion was passed unanimously by roll-call vote.

Mr. Marquardt Aye
Mr. Jostes Aye
Mrs. Miller Aye
Mr. Rodriguez Aye

NEW BUSINESS:

1. **Taylor Ice Fest Alcohol Vendor Agreement Amendment**

Mr. Rodriguez stated that this is to update the Taylor Ice Fest Alcohol Vendor Agreement Amendment to update the insurance requirements so that the alcohol vendor has insurance and lists the shed donation entity on their insurance.

Mrs. Miller made a motion to approve Alcohol Vendor Agreement Amendment and Mr. Marquardt seconded the motion. The motion was passed unanimously by roll-call vote.

Mr. Marquardt Aye
Mr. Jostes Aye
Mrs. Miller Aye
Mr. Rodriguez Aye

Mr. Rodriguez thanked Mindi, the parks staff and the Taylor Ice Fest Committee for putting the Ice Fest together. Mr. Rodriguez also would like to proactively thank the Cedar Lake Police Department, the Cedar Lake Public Works Department and any other town employee or volunteer that will be helping out during the event. Mr. Rodriguez also stated that he would like to thank everyone for putting on a great event, it will have good attendance and it will be a good time. Mrs. Miller hopes to see everyone at the event and that that weather holds.

Mr. Rodriguez stated that Sarah Miller's seat on the board is going to lapse this year and wanted to know if Town Council will make appointments before the end of the year. Mrs. Dickson stated that they are advertising for positions of all the Boards and Commissions and that the Town Council will go through them and make appointments.

WRITTEN COMMUNICATION:

PUBLIC COMMENT:

ADJOURNMENT Mrs. Miller made a motion to adjourn the meeting at 5:45 pm and Mr. Marquardt seconded the motion. The next meeting currently is scheduled for January 2, 2025 at 5:30 pm.

TOWN OF CEDAR LAKE PARK BOARD

Greg Marquardt, Member

Dave Jostes, Member

Sarah Miller, Member

Paul Rodriguez, Vice-President

ATTEST:

Sharon D'Apice, Recording Secretary

These minutes are transcribed pursuant to IC 5-14-1.5-4(b) which states:

(b) As the meeting progresses, the following memoranda shall be kept:

(1) The date, time, and place of the meeting.

(2) The members of the governing body recorded as either present or absent.

(3) The general substance of all matters proposed, discussed, or decided.

(4) A record of all votes taken by individual members if there is a roll call.

(5) Any additional information required under section 3.5 or 3.6 of this chapter or any other statute that authorizes a governing body to conduct a meeting using an electronic means of communication.