



CEDAR LAKE PARK AND RECREATION BOARD MEETING MINUTES

Cedar Lake Town Hall, 7408 Constitution Avenue

Thursday, November 17, 2022, at 6:00 PM

Call To Order:

Mr. Holsti called the Park Board Meeting to order at 6:10 PM on Thursday, November 17, 2022 with its' members attending on-site. The pledge of allegiance was recited by all.

Roll Call:

Members Present: Dale Holsti, President; Greg Marquardt; Sarah Miller, Vice President; and Paul Rodriquez. A quorum was obtained.

Also present: Richard Sharpe; Collen Schieben, Town Council Liaison; Jennifer Sandberg, Clerk-Treasurer; Chris Salatas, Town Manager; Hope Tauber, Recording Secretary.

Consent Agenda:

1. Approval of October 27, 2022, Meeting Minutes

Mr. Holsti stated the consent agenda was for the approval of the October 27, 2022 Meeting Minutes; a motion was made by Mr. Rodriquez and seconded by Mr. Marquardt to approve the same. Motion passed unanimously by roll-call vote:

Mr. Marquardt Aye

Mr. Rodriquez Aye

Ms. Miller Aye

Mr. Holsti Aye

Old Business:

1. Capital Improvement Project: Pickle ball court

Mr. Holsti explained that he is still gathering information and researching the pickle ball court project. Mr. Holsti solicited a motion to defer discussion to the January meeting. Ms. Miller made a motion to defer discussion to the January meeting and Mr. Rodriquez seconded that motion. The motion was passed unanimously by roll-call vote.

Mr. Marquardt Aye

Mr. Rodriquez Aye

Ms. Miller Aye

Mr. Holsti Aye

2. Soccer Goals and Nets

Mr. Holsti stated that during the October meeting the board had approved an amount of \$8,000 for goals and nets. The previous company came back with another quote after meeting that came in \$500 more. Mr. Salatas informed that we should let the record reflect that the previous company came in over what we originally agreed to purchase. Ms. Tauber found another company from Noblesville, IN that came in with a quote that was within the budget. We will agree to purchase the goals and nets from Commercial Recreation Group. Mr. Holsti noted that we would look into a price for the little sized goals and nets for the preschoolers. Ms. Miller posed a question about whether we would need two pairs of goals and nets. There was an agreement that we would need two sets of goals so that we could have two games at the same time. Mr. Holsti solicited a motion to approve the purchase of the goals from Commercial Recreation Group. Mr. Rodriguez made a motion to approve the purchase and Mr. Marquardt seconded the motion to approve the purchase. The purchase was unanimously approved by roll-call vote.

Mr. Marquardt Aye
Mr. Rodriguez Aye
Ms. Miller Aye
Mr. Holsti Aye

New Business:

1. Soccer League Fees, Waivers, Policies and Rules.

Ms. Tauber requested approval for soccer registration dates to be set for February 17 and 18, and for a coaches' meeting to be set for March 17, 2023. Ms. Tauber noted that the early dates would allow shirts to be ordered, coaches and teams to be organized and to be prepared before the first practice which would begin on April 10th. Mr. Rodriguez questioned whether that timeline would give the Park Board enough time to advertise. Mr. Holsti asked if we could start advertising this now. Ms. Sandberg advised that we will need a new fee schedule and ordinance before we start advertising. Mr. Salatas recommended that Ms. Tauber work with the attorney Mr. Austgen on the fee schedule, a policy, and work with the insurance company on any waivers of liability that need to be established. Mr. Sharpe asked if the town council could get the registration fees adopted at the December meeting. Mr. Salatas responded that it would require a public hearing and be advertised to the public before the meeting. Mr. Holsti entertained a motion to direct Ms. Tauber to start working with Attorney Mr. Austgen on an ordinance fee structure and policy to be approved by the January 5th meeting. Mr. Rodriguez made a motion to approve and Mr. Marquardt seconded the motion. The motion was passed unanimously by roll-call vote.

Mr. Marquardt Aye
Mr. Rodriguez Aye
Ms. Miller Aye
Mr. Holsti Aye

2. Date of the next Park Board Meeting.

The December meeting would be close to the holiday and there are not any special budget items to be approved. The January meeting would be January 5, 2023. Mr. Holsti solicited a motion to cancel the December meeting with the understanding that if we need to reconvene we will take the appropriate steps to do so. Mr. Rodriguez motioned to cancel the December 22nd meeting and Mr. Marquardt seconded the motion. The motion to cancel the December 22nd meeting was passed unanimously by roll-call vote.

Mr. Marquardt Aye
Mr. Rodriguez Aye
Ms. Miller Aye
Mr. Holsti Aye

Project Updates:

1. Clerk Treasurer Report

Ms. Sandberg gave her report, from the park impact fees the Kiwanis Dog Park Parking Lot was the biggest expense. A 50% deposit down was made to Kinetic Equipment for Dog Park equipment. Public Works have had to do electrical at Kiwanis for the lights. Out of the non-reverting fund a reimbursement was made to Ms. Tauber for refreshments for the events. Town Hall fencing, the remaining 50% will be paid in full. Kiwanis, had a three thousand dollar change order for the partition on the fencing. Clubhouse improvements are done. In 2023, there will be more of a budget and the report will have a docket style with each fund.

2. Dog Park Equipment and Amenities

As discussed in the Clerk Treasurer's Report 50% deposit was paid to Kinetic for equipment. The seed will be put down in the spring. The seed planting will be contracted out will come out of the Park Impact Fees. Mr. Marquardt spoke about the second water fountain and the need to run a pipe to the other side of the fencing. That would be done in the spring. A discussion will be had at the next meeting. Discussion of a dog wash station was had.

3. Recreation Coordinator Report

Ms. Tauber gave a report about the events that have taken place. The Senior Social and the BINGO events were successful. There were 37 attendants at the social and 23 attendants at the BINGO. There are two volunteers who have been a big help for the events. The Adult Paint class was canceled due to lack of sign-ups. Soccer quotes and the soccer program is being put together. A source of information about the parks being ADA compliant was contacted and the person who is disabled and has knowledge about ADA compliancy is willing to come to a Park Board meeting to speak. Ms. Tauber will take a webinar on ADA compliancy and be in touch with the person who has an understanding about it. Reservations for the Clubhouse Rentals started on November 1st and have been filling up quickly. Two more programs through Purdue Extension have been added. A Bird Identification Program will take place at the Monastery Clubhouse on Monday, January 30th from 4:00-5:00 PM and another Purdue Extension Program will take place at the Shelter behind Town Hall on Friday February 3rd from 4:00-5:00 PM. Both of these programs are for all ages. Advertisements have been placed on the Town Planner website, on X-Rock Region Events page, on Facebook, in the Lowell Tribune Newspaper, and flyers have been posted around town at several businesses. A gardening class with Lynn Barbee, Master Gardener has been set up for Monday, March 27th from 4:00-5:00 PM at the Monastery Clubhouse. Ms. Tauber got approval to receive payment of fees for the art classes through the utilities drop box in front of Town Hall.

Written Communication:

None was had.

Public Comment:

None was had.

Adjournment:

A motion to adjourn was made by Ms. Miller and seconded by Mr. Marquardt. Mr. Holsti adjourned the meeting at 6:56 PM. The next meeting will be January 5, 2023 at 6:00 PM.

Park Board
November 17, 2022
TOWN OF CEDAR LAKE PARK BOARD

Dale Holsti, Member

Greg Marquardt, Member

Sarah Miller, Member

Paul Rodriquez, Member

ATTEST:

Hope Tauber, Recording Secretary

The Minutes of the Cedar Lake Park Board Training Meeting are transcribed pursuant to IC 5-14-1 5-4(b), which states:

(b) As the meeting progresses, the following memoranda shall be kept:

- (1) The date, time, and place of the meeting.
- (2) The members of the governing body are recorded as either present or absent.
- (3) The general substance of all matters proposed, discussed, or decided.
- (4) A record of all votes taken, by individual members if there is a roll call.
- (5) Any additional information required under IC 5-1.5-2-2.5.

Cedar Lake Park Board: Minutes of November 17, 2022