



**TOWN OF CEDAR LAKE BOARD OF SAFETY PUBLIC MEETING MINUTES  
Wednesday, October 23, 2024 at 6:00 PM**

**CALL TO ORDER: 6:00 pm**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

Present	Barbara Littles, Member	Present	Carl Brittingham, Interim Chief of Police
Present	Larry Nagy, Member	Present	Todd Wilkening, Fire Chief
Absent	David Villalobos, Member	Absent	Nick Mager, Deputy Chief Fire
Present	Lester Kaper, Vice-Chairman	Present	Chuck Becker, Town Council Liaison
Present	Norman Stick, Chairman	Present	Robert Carnahan, Town Council Liaison
		Present	David Austgen, Town Attorney

Jeff Bunge, Town Manager was on Zoom

**PUBLIC COMMENT:** Stick called for Public Comment.

**APPROVAL OF PUBLIC MEETING MINUTES:** Public Meeting September 25, 2024

A motion was made by Barbara Littles, seconded by Larry Nagy, to approve the Public Meeting Minutes for August 28, 2024.

Roll call vote: Littles – Yes, Kaper – Yes, Nagy – Yes, Stick – Yes. Vote: 4-0.

**VIPS SEPTEMBER 2024 REPORT:** Interim Chief of Police Brittingham reported they had 50 hours combined with the VIP members and their participation with things in Town.

**POLICE DEPARTMENT**

**Communications:** Interim Chief of Police Brittingham commented we received a thank-you card from St. Mary’s School, where Corporal Huppenthal, Patrolman Tomko and K9 Johnny went to the school to talk about the Police Department and Johnny. They received goodie bags and took a photo. We received another thank-you from the Veteran Memorial Motorcycle Ride in Schererville PD thanking us and the VIPS for assisting September 29, 2024 ride.

**Finances:** Interim Chief of Police Brittingham commented there is a lot of vehicle maintenance items and right now we have to rely on private businesses repairing the vehicles. There isn’t any news on the new vehicles due to supply shortages and lack of employees. When the new cars come in, we will look into auctioning off the old cars. Discussion ensued.



**Staffing:** Interim Chief Brittingham commented Matthew Milan will graduate on November 15, 2024 and he will be on the road soon. Officer Pennington is still out. Officer Dills is on light duty and will be on maternity leave soon. We are down officers and one officer may retire after the first of the year.

**Training Report:** Interim Chief Brittingham commented end of the year training picks up. In September there was Child Abuse & Neglect training, HAZMAT, First Responder Training, Human Trafficking, Recognizing and Responding to Domestic Violence and Vehicle Safety, which was online training. We did more training on Ben's Blue Bag for the autism. Discussion ensued regarding a few other trainings that the officers went through.

Interim Chief Brittingham commented Ms. Sarah Moore and myself went to a SAFE annual kick-off meeting, which is an annual meeting. Ms. Moore went to the Franciscan Healthcare Solutions for Employers Symposium.

**Equipment:** Interim Chief Brittingham commented Mr. Pennington's vehicle should be back soon and it is getting new tires.

**Monthly Activity Report:** Interim Chief Brittingham reported there were 9,351 calls for service for the year, 236 traffic stops analysis, 220 warnings issued, 124 citations issued, 596 law incidents, 22 arrests, 23 Ordinance warnings, and 59 Ordinance citations for the month of September.

Interim Chief Brittingham stated he did a media release for the electric bicycle where the student was struck off of Parrish Avenue. It was a serious, but minor crash.

#### **FIRE DEPARTMENT:**

**Finances: Purchase Orders, Expenditure Reports & Grants:** Chief Wilkening commented the report is attached. Mr. Stick asked about the patches that is listed on the report. Chief Wilkening commented this is for the new bunker gear.

A motion was made by Barbara Littles, seconded by Lester Kaper, to approve the purchase requisitions.

Roll call vote: Littles – Yes, Kaper – Yes, Nagy – Yes, Stick – Yes. Vote: 4-0.

**Expenditure Reports & Grants:** Chief Wilkening commented we do not have anything as of right now. We did not receive the Air Pack Grant.

**Staffing:** Mr. Stick commented we interviewed for a volunteer, Kyle Caves.



A motion was made by Lester Kaper, seconded by Barbara Littles, to hire Kyle Caves as a volunteer fire fighter.

Roll call vote: Littles – Yes, Kaper – Yes, Nagy – Yes, Stick – Yes. Vote: 4-0.

Mr. Stick commented we interviewed for a full-time firefighter position, Danny Misak.

A motion was made by Larry Nagy, seconded by Barbara Littles, to hire Danny Misak as a full-time fire fighter.

Roll call vote: Littles – Yes, Kaper – Yes, Nagy – Yes, Stick – Yes. Vote: 4-0.

A motion was made by Barbara Littles, seconded by Lester Kaper, to amend the agenda for two resignations.

Roll call vote: Littles – Yes, Kaper – Yes, Nagy – Yes, Stick – Yes. Vote: 4-0.

A motion was made by Larry Nagy, seconded by Barbara Littles, to accept the resignation of Jose Burgin as a full-time firefighter and to come back as a part-time firefighter.

Roll call vote: Littles – Yes, Kaper – Yes, Nagy – Yes, Stick – Yes. Vote: 4-0.

A motion was made by Larry Nagy, seconded by Barbara Littles, to accept the resignation of Zachary Bailey as a full-time firefighter/paramedic and to come back as a part-time firefighter/paramedic.

Roll call vote: Littles – Yes, Kaper – Yes, Nagy – Yes, Stick – Yes. Vote: 4-0.

**Training Report:** Chief Wilkening commented the August training was 169 training hours. The administrative, driver/operator, EMS, fire officer, firefighter, hazmat, safety and special operations training was logged in at 208 hours. There were 213 incidents for August. The overlapping incidents were at 54 for the month of August and 13 at three per shift and 5 incidents that had 5 calls at one time. Calls to the end of August are at 1,445 calls.

**Equipment:** Chief Wilkening commented we have no purchase of new equipment, just apparatus repairs. All three ambulances are back in service. Some minor work was done to Engine 12, which is the Township truck and the ladder truck had a blown seal.

**Lexipol Policy Updates:** discussion ensued regarding having a meeting to go through some of the policies.

**Legal Report from Town Attorney:** Mr. Austgen commented he has a report for the Executive Meeting.



**New Building Update:** Chief Wilkening commented the new furniture is in for the fire department. There is some site work being done.

**PUBLIC COMMENT:**

Ms. Mary Joan Dickson, commented she asked for a clarification for the fire department reports. Mr. Kaper commented Mr. Mager missed giving the ones prior.

**ADJOURNMENT:** Stick called the meeting adjourned at 6:35 pm.

# TOWN OF CEDAR LAKE BOARD OF SAFETY

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Norman Stick, Chairman

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Lester Kaper, Vice-Chairman

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Larry Nagy, Member

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David Villalobos, Member

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Barbara Littles, Member

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Cheryl Hajduk, Recording Secretary