



**TOWN OF CEDAR LAKE BOARD OF SAFETY WORK SESSION MINUTES
Thursday, June 20, 2024 at 6:00 PM**

CALL TO ORDER: 6:00 pm

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Present	Barbara Littles, Member	Present	Todd Wilkening, Fire Chief
Present	Larry Nagy, Member	Present	Nick Mager, Deputy Chief Fire
Present	David Villalobos, Member	Zoom	Julie Rivera, Town Council Liaison
Absent	Lester Kaper, Vice-Chairman	Absent	Robert Carnahan, Town Council Liaison
Present	Norman Stick, Chairman		

Lexipol Policy Review:

Chief Wilkening discussed Policy #214-Disability Act, which is a new Policy and it comes from Federal and State.

Chief Wilkening discussed Policy #215 – Proficiency Services. This is a new Policy and it doesn’t pertain to the Department.

Chief Wilkening discussed Policy #701 – Personnel Communication Devices, which the Purpose and Scope was revised. The use of PCD cannot be used to take pictures at calls.

Mr. Stick discussed Policy #911 and Policy #916 – Physical Fitness and Critical Incident Stress Debriefing and are ready to be adopted at the next Board of Safety Meeting.

Mr. Stick discussed Policy #200 – and stated that “Fire Operations” changed to “Fire Suppression Division.” This Policy will be adopted at the next Board of Safety Meeting.

Mr. Stick discussed Policy #332 – Active Shooter, stated there was a spelling word change and “VI” means Violent Incident. Mr. Villalobos asked who is developing the Incident Plan. Chief Wilkening commented we are in the process with the Police Department of coming up with a plan and in conjunction with the school. The Unified Command is part of the plan also.

Chief Wilkening discussed Policy #1022 – stated the definitions in this Policy was changed.

Mr. Villalobos asked how does the Department translate when someone is speaking a foreign language. Chief Wilkening commented we do not have a translator, but we would do this through dispatch, because they have the capability.



Mr. Villalobos discussed Policy #917 – Personal Firearm, and it states “it is updated to reflect the new State Law regarding storage of a firearm and a members personal locked vehicle.” “Members are permitted to store a firearm in their personal vehicle parked on the property, provided a firearm is locked in the trunk of the members vehicle or kept in a glove compartment in the members vehicle or stored out of plain sight in the members locked vehicle.” We will adopt this Policy at the next meeting.

Chief Wilkening discussed Policy #1025 – Lactation Breaks – and the Policy states that the new facility will have an area for breaks and an access to a refrigerator. Mr. Villalobos asked if there is a refrigerator set up. Chief Wilkening responded in the affirmative.

Chief Wilkening discussed Policy #914.4.1 – Personal Protection Equipment – states the evaluation and performance of the actual apparatus and gear and states the State and OSHA Standard. Mr. Villalobos asked before you choose a product it needs to be OSHA compliant. Mr. Mager responded in the affirmative. Chief Wilkening commented there is a committee to help select a product that we will use and will meet the standards. We also look at multiple products.

Mr. Stick discussed SWAT paramedic and where the money is coming from. Chief Wilkening commented in the Policy, if it creates overtime, the response won’t have it and if it they are on shift, they cannot respond, that would create overtime and would eliminate extra costs.

ADJOURNMENT: Stick called the meeting adjourned at 6:46 pm.

TOWN OF CEDAR LAKE BOARD OF SAFETY

Norman Stick, Chairman

Lester Kaper, Vice-Chairman

Larry Nagy, Member

David Villalobos, Member

Barbara Littles, Member

Cheryl Hajduk, Recording Secretary