



CEDAR LAKE BOARD OF ZONING APPEALS MINUTES
CEDAR LAKE TOWN HALL, 7408 CONSTITUTION AVENUE, CEDAR LAKE, INDIANA
October 12, 2023 at 6:30 pm

CALL TO ORDER:

Mr. Bunge called the Board of Zoning Appeals meeting to order at 6:32 pm, on Thursday, October 12, 2023 with its members attending on-site. The Pledge of Allegiance was recited by all.

ROLL CALL:

Members Present Via Zoom: None. **Members Present:** Eric Burnham; Greg Parker; Ray Jackson; John Kiepura, Vice Chairman; Jeff Bunge, Chairman. A quorum was obtained. **Also Present:** David Austgen, Town Attorney; Ashley Abernathy, Planning Director; and Cheryl Hajduk, Recording Secretary. **Absent:** none

A motion was made by Mr. Parker to defer the meeting minutes of September 14, 2023 to the next meeting on November 9, 2023 and seconded by Mr. Jackson. Motion passed by unanimously roll-call vote:

Mr. Burnham Aye
Mr. Parker Aye
Mr. Jackson Aye
Mr. Kiepura Aye
Mr. Bunge Aye

Update Item:

1. 2022-52 Kracht – 12841 Wicker Avenue – Update on Variance of Use and Use Commitment for Rage Room

Ms. Kendra Kracht and Mr. Michael Kracht, 530 E. South Street, Crown Point, IN, commented everything is going really well, there haven't been any issues, and it's starting to be more consistent. We have our sign up outside and we have new lights up for the parking lot.

Old Business:

1. 2022-41 Burrink – 14335 Truman Street – Developmental Variance – Continued Public Hearing

Owner/Petitioner: Robert & Kathleen Burrink, 14335 Truman Street, Cedar Lake, IN 46303 Vicinity: 14335 Truman Street, Cedar Lake, IN 46303

Mr. Bunge stated the first order of old business is a petition request to allow the Petitioner to construct an addition onto an existing house with an overall height of no greater than 36 feet, for the front yard setback to be reduced to 5 feet, the side yard setback along the north side of the property to be 4 feet to be consistent with the existing structure, and for an overall lot coverage of 46%.

Ms. Abernathy commented Mr. Burrink is not here and he submitted a deferral request.

Mr. Kiepura asked if they have dealt with the drainage problem. Ms. Abernathy stated we have not had any meetings and he was advised to set up a meeting in accordance to the July deferral.

A motion was made by Mr. Burnham to defer this item to the November 1, 2023 meeting and seconded by Mr. Kiepura. Motion passed by unanimously roll-call vote:

Mr. Burnham Aye

Mr. Parker Aye

Mr. Jackson Aye

Mr. Kiepura Aye

Mr. Bunge Aye

2. 2023-11 Olson Group Network LLC – Developmental Variance – 13920 Butternut Street

Owner/Petitioner: Olson Group Network LLC, 2701 W. 45th Avenue, Gary, IN 46408

Vicinity: 13920 Butternut Street, Cedar Lake, IN 46303

Mr. Bunge stated that the next order of old business is a Petition request for a Developmental Variance to allow the construction of a new residential house on an existing lot with a lot width of 70 feet and lot size of 5,971 square feet to be 11.86 feet from the front property line, to be less than 30 feet from the rear property line, a reduction in the minimum garage size to approximately 226 square feet and a reduction in total house square footage to 1,472 square feet. Mr. Austgen advised the legals are in order.

Mr. Jarrod Stotmeister, 7400 Lincoln Mill Road, Hobart, IN, and Mr. Michael Cash, 8322 Taft Street, Merrillville, IN, stated we were going to move past the patio in the back or meet up to it, and with those adjustments, we added the square feet to meet the requirement of 1,500 square feet for the house size. We will raise the garage are to 480 square feet and moving it

back, we will meet the Variance for the front setback. The only Variance that is needed is the back setback.

Ms. Abernathy commented if the garage is going to be 480 square feet, it is exceeding the minimum garage requirement.

Mr. Bunge asked if they move back the need for a Variance on the building line and then take care of the requirement for the garage size, what still needs to be done. Ms. Abernathy commented they need the rear yard setback Variance. Mr. Parker asked what is the front yard setback. Ms. Abernathy commented 30-feet. Mr. Kiepura asked did this change from when they were here before. Ms. Abernathy commented when they were here before, they wanted a 12-foot front yard setback, so they pushed it back 18-feet.

Mr. Cash stated it is a different design and we are at 719 square feet proposed elevation. Discussion ensued in length regarding measurements of the house.

Mr. Parker commented they need to bring back a correct drawing for Building Department's approval.

A motion was made by Mr. Parker to defer this item for 30 days to the November 9, 2023 meeting and seconded by Mr. Burnham. Motion passed unanimously by roll-call vote:

Mr. Burnham Aye

Mr. Parker Aye

Mr. Jackson Aye

Mr. Kiepura Aye

Mr. Bunge Aye

3. 2023-24 Bieber – Developmental Variance – 14109 Lauerman Street

Owner: Michael A & Susan M Bieber, 14109 Lauerman Street, Cedar Lake, IN 46303

Petitioner: Michael A Bieber, 14109 Lauerman Street, Cedar Lake, IN 46303

Vicinity: 14109 Lauerman Street, Cedar Lake, IN 46303

Mr. Bunge stated the next order of old business is for a Developmental Variance to allow the Petitioner to construct a 1,260 square foot detached garage of metal material with a 420 square foot overhang for a porch, for a total accessory structure size of 2,075.28 square feet, including the existing shed, to be located 26 feet from the road. Mr. Austgen advised this is a continuation and legals are in order.

Mr. Michael Bieber, 14109 Lauerman Street, stated he re-submitted the material list to convert from post-frame, metal skin on outside of the building, to stick built, wood frame and vinyl siding with a Trust Certification.

Ms. Abernathy commented there are no concerns from the Building Department.

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Mr. Bunge asked if there were any remonstrators for or against this Variance. Seeing none; public comment is closed.

Mr. Austgen commented the form requests on the agenda needs to be carefully made to comply with what was discussed especially of the metal post building.

A motion was made by Mr. Parker to approve this Variance based on the changes of a stick built, wood frame building, vinyl siding and 36-inch footing for a total accessory structure size of 2,075.28 square feet per the Findings of Fact and seconded by Mr. Burnham. Motion passed unanimously by roll-call vote:

Mr. Burnham Aye

Mr. Parker Aye

Mr. Jackson Aye

Mr. Kiepura Aye

Mr. Bunge Aye

4. 2023-28 Goff – Developmental Variance – 6500 W 129th Avenue

Owner/Petitioner: Lawrence M. Goff, 6500 W 129th Avenue, Cedar Lake, IN 46303

Vicinity: 6500 W 129th Avenue, Cedar Lake, IN 46303

Mr. Bunge stated the next order of new business is for a Developmental Variance to allow the Petitioner to construct a 1,200 square foot accessory structure of metal material with a 128 square foot attached porch/lean-to, for a total accessory structure size of 1,453.38 square feet, including the existing shed.

Mr. Bunge stated Mr. Goff is withdrawing his request to build an accessory structure.

A motion was made by Mr. Burnham to withdraw the Variance request and seconded by Mr. Kiepura. Motion passed unanimously by roll-call vote:

Mr. Burnham Aye

Mr. Parker Aye

Mr. Jackson Aye

Mr. Kiepura Aye

Mr. Bunge Aye

New Business:

1. 2023-29 Baumgartner – Developmental Variance – 8319 Lake Shore Drive

Owner/Petitioner: Adam Baumgartner, 8319 Lake Shore Drive, Cedar Lake, IN 46303

Vicinity: 8319 Lake Shore Drive, Cedar Lake, IN 46303

Mr. Bunge stated that the first order of new business is a petition requesting a Developmental Variance to allow the Petitioner to construct a rooftop deck on top of an addition along the west side property line with 0-foot setback. Mr. Austgen advised legals are in order.

Mr. Adam Baumgartner, 8319 Lake Shore Drive, stated we had an existing entrance to our house on the west side. There was an existing steel wall that we took down that ran along the property line. Mr. Parker commented it looked like 4-feet was demoed. Mr. Kubiak, Director of Operations commented they tried rebuilding a covered deck with a room and now there is a new concrete pad and a deck all the way to the property line. There was a deck along that side of the house with storage underneath.

Mr. Parker asked if the Building Department knew of this before construction. Mr. Kubiak responded in the negative. The Building Department has concerns of the footing, because it needs to be proper and we don't know what is there. Discussion ensued.

Mr. Parker asked what is the width of the stairway, because that is the only distance between the two structures. Mr. Kubiak commented from the house on the west to the property line is 36 inches.

Mr. Burnham asked what was the original permit issued for. Mr. Kubiak commented it was for an outdoor patio, outdoor rear yard improvements. Mr. Burnham asked if the whole addition was part of the permit. Ms. Abernathy responded in the negative.

Mr. Burnham asked why did they build a covered deck without a permit. Mr. Baumgartner commented the side piece came down and we re-built in the same area, which is 6-feet off the property line. There is a deck in the back and we enclosed the underneath.

Mr. Burnham asked if all three doors were existing. Mr. Baumgartner responded in the negative. Mr. Parker commented they increased the footprint.

Mr. Burnham commented there is a safety factor and where would EMS have to go. Mr. Baumgartner stated on the east side of the house.

Mr. Kiepura commented Chief Wilkening sent a letter regarding safety hazards and it being to close to the property line to get access to either one of the two houses if there were a fire.

Mr. Parker commented the neighbors need a chance to be able to voice their opinion at the Board of Zoning Appeals meeting of what is being built on how it affects their property. Discussion ensued.

Mr. Kiepura asked what are the difficulties of the merits of building the way it is and it was for an entrance and that is not a difficulty. Ms. Abernathy commented there was a stop work order on June 8, 2023 because the permit was for the outdoor kitchen patio area and then it was found it was a deck addition and while putting on the deck addition along the side of the

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house, was storage underneath. This was not approved on the building permit. Discussion ensued.

Mr. Parker asked do they need to start with a new plan to get this right. Mr. Kubiak commented there needs to be an agreement with a side yard setback, there needs to be a plan that can be permitted and inspected or tear it all down and start over.

Mr. Parker commented there needs to be a reasonable side yard setback and we don't know what it was before unless a survey is done. Mr. Kiepora commented it cannot go past any addition of the size of the house. Discussion ensued.

Mr. Baumgartner commented the concrete and the railing comes down and that is where the existing deck ran. Mr. Burnham commented we don't know what was done after the fact.

Mr. Bunge asked if there are any remonstrators for or against this Variance.

From: Todd Wilkening
To: Ashley Abernathy; Austoen Law; Bill Fisher; bungeaskino@yahoo.com; Carl Brittingham; Cheryl Haiduk; Chris Salatas; Eric Burnham; Eric Burnham; Greg Parker; Jason Dees; Jeff Bunge; John Kiepora; Margaret Abernathy; Michelle Bower; Nichole Barnhart; Nick Mager; Nick Recupito; Ray Jackson; Robert Carnahan; Tammy Bilor; Tim Kubiak; Tom Kidd; Tony Gatto
Subject: Re: Packet and Agenda
Date: Thursday, October 12, 2023 1:57:52 PM
Attachments: image001.png
Outlook-3va4ozza.png

I was asked to weigh in on this as well Ashley, I looked at this site they have already built the deck . It's very tight and we would have a difficult time maneuvering around if either house was on fire. Making allowances like this opens the door for more people wanting variances to build close. I stand by my comments on other projects about exposure problems.

Yours for the Best Fire Protection Possible

Chief of the Fire Department
Todd Wilkening



Town of Cedar Lake Fire Department
PO Box 459
9430 W 133rd Ave
Cedar Lake, IN 46303
www.cedarlakein.org
(219) 374-5961 extension 501
(219) 374-5999 Fax
IAFF 5141

"Prevent harm, Survive and be Nice".....Bruno!

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From: Ashley Abernathy <ashley.abernathy@cedarlakein.org>
Sent: Monday, October 9, 2023 4:26 PM

Mr. Bunge closed the public portion of this hearing.

Mr. Parker asked if the Petitioner wants to withdraw the Developmental Variance. Mr. Baumgartner asked does this allow for them to come back with an updated plan. Mr. Kiepura responded in the affirmative.

Ms. Abernathy asked are they coming back next month with a different plan or coming back in the future with a different plan. Mr. Austgen stated they cannot come back unless they have an application that this Board of Zoning Appeals can consider properly before there is any plan, permit or Building Department review. Ms. Abernathy commented we want to clarify that a withdraw means they would have to re-apply and re-submit everything starting from the beginning, which is what the Attorney is recommending. There was confusion in the past that a Petitioner thought a withdrawal meant a deferral.

Mr. Austgen commented they need a site plan and to get the parcel identified and what the improvements are existing.

A motion was made by Mr. Parker to withdraw this Petition and seconded by Mr. Burnham. Motion passed unanimously by roll-call vote:

Mr. Burnham Aye

Mr. Parker Aye

Mr. Jackson Aye

Mr. Kiepura Aye

Mr. Bunge Aye

2. 2023-39 Kubiak Properties Inc. – Developmental Variance – 14320 Lake Shore Drive

Mr. Bunge stated that the next order of business is a petition requesting the Petitioner to construct an attached garage for a total garage square footage of 1,351 square feet and to allow for a total lot coverage of 36 percent on a lot with an existing structure. Mr. Austgen advised legals are in order.

Mr. Tim Kubiak, 9080 W. 129th Place, stated we are remodeling this house and the garage is over the 25% lot coverage. There is a 20-foot building line, which they are still one foot with a 21-and-a-half-foot setback with that size garage and we would still have our front yard setback.

Mr. Kubiak commented they want 36 percent to be allowed with the existing structure. Discussion ensued regarding the property.

Mr. Jackson asked if the roof line is under the current roof line. Mr. Kubiak responded in the affirmative and extends straight out.

Mr. Bunge asked if there are any remonstrators for or against this Variance. Seeing none; public comment is closed.

Ms. Abernathy commented they are reducing the previously allowed lot coverage. The previous lot coverage that was approved was 47.2 percent and they are proposing 36 percent, which is a reduction of total lot coverage by 11 percent from what was previously approved.

A motion was made by Mr. Kiepura to approve the Developmental Variance to allow the Petitioner to construct an attached garage for a total garage square footage of 1,351 square feet and to allow for a total lot coverage of 36 percent on a lot with an existing structure per the Findings of Fact and seconded by Mr. Jackson. Motion passed unanimously by roll-call vote:

Mr. Burnham Aye

Mr. Parker Aye

Mr. Jackson Aye

Mr. Kiepura Aye

Mr. Bunge Aye

3. 2023-31 Cedar Lake Storage – Developmental Variance – 9019 W 133rd Avenue

Owner: Cedar Lake Storage LLC, 9019 W. 133rd Avenue, Cedar Lake, IN 46303

Petitioner: Chris Porter, 405 N. Lafayette Street, Griffith, IN 46319

Vicinity: 9019 W. 133rd Avenue, Cedar Lake, IN 46303

Mr. Bunge stated that the next order of business is a petition requesting a Developmental Variance to allow the Petitioner to utilize the gravel portions of the property, known as Phase 2, prior to asphalt. Mr. Austgen advised legals are in order.

Mr. Nathan Vis, Vis Law, on behalf of Cedar Lake Storage, stated my clients bought this in 2020 and they have been improving the property. One of the approvals from the Board in the past was to have the exterior storage areas to have that put underneath asphalt and that was at the end of Phase 2. They had difficulty with a builder building the fourth building on the property and that has put them behind. They are requesting a temporary Variance to store items and they will work with the asphalt company when the open next Spring to re-asphalt everything.

Mr. Vis stated there is a \$113,000 Line of Credit that was requested two years ago when they were in the process of this development and increase the Line of Credit by \$10,000, which is sufficient to cover if the Town would need to tow vehicles from one side to the other when the asphalt is going in. Mr. Parker asked how many units are parked there now. Mr. Vis responded 20. Discussion ensued regarding the units parked and how many total units can be stored at the storage facility.

Mr. Bunge commented this was a previous discussion at the Plan Commission and this is the Board of Zoning Appeals first time hearing this Petition. Mr. Kiepura stated at the Plan

Commission they were told to come to the BZA to get a Variance approval for what they were asking and at that time they stated they had 20 units parked at the facility.

Mr. Parker asked should there be a hard deadline getting the asphalt completed. Ms. Abernathy stated Phase 2 should be completed by September 15, 2024. Mr. Austgen stated this is also the date for the additional surety.

Mr. Bunge asked if there are any remonstrators for or against this Variance.

Mr. Terry Broadhurst, 14513 Morse Street, commented in a previous meeting, it was talked about putting an extra \$10,000 to the Line of Credit and they are already in violation. The units parked there for the next several months will be profit to the facility and the Town is allowing them to earn money before the asphalt goes in next season. Unfortunately, for all the other builders that come along and the one that was here prior, they do not know enough people in Town to have gotten more help at this meeting and it seems like who you know.

Mr. Bunge closed the public portion of this hearing.

Mr. Kiepura stated they do not take in consideration of financials when a request comes before us. We are trying to correct a contract that was violated and to help the people in the community and it is not who we know.

Ms. Abernathy stated there was not a contract signed on this property, it is not a PUD and is a M-1 property. The agreement was done at the Plan Commission Meeting and was memorialized in the minutes from September 21, 2021 that they were asked numerous times by the President of Plan Commission at the time that they would not park in the gravel, which was agreed to. This is the current request as they are utilizing the gravel. When they asked the Town to use the gravel, they were advised it was an agreement between them and the Plan Commission that was memorialized in the Plan Commission meeting minutes when they got their approval and they needed to seek proper approvals for both Plan Commission and Board of Zoning Appeals. They started parking in the gravel as to what was already approved back in 2021. Until they were told by a building inspector that they were parking on the gravel, we had no knowledge and how can we ensure that they do not park more than 20 units.

Mr. Parker commented because of the rules being broken, we should increase the Letter of Credit to reflect all 37 spaces, but what keeps them from using all 37 spaces. If they had built something there without permission and it was detrimental to the Town, residents, and the neighbors, they would have to tear it down and get it right. In this case, the construction is not complete, but it is still a useable space. Mr. Vis commented his clients would send a panoramic picture a month to Ms. Abernathy that shows no more than 20 units are parked on the facility.

Mr. Vis stated anytime that a developer is allowed to build a new development, they do the surface, bottom coat and then top coat of asphalt. We would then have a Letter of Credit or a Bond to ensure it will get done.

Mr. Austgen stated the recommendation is to have this back on the June, July and August 2024 agenda for updates. It is a standard Letter of Credit from an accredited financial institution and it will be easy to attach those funds, if needed. This item will go on both Plan Commission's agenda and the Board of Zoning Appeals in June 2024.

Mr. Austgen stated the Petitioner needs to know that there has been an accommodation provided and if there is a violation, the Town Zoning Ordinance will be examined and potentially all remedies under it will be considered.

A motion was made by Mr. Kiepura to approve the Developmental Variance to allow the Petitioner to utilize the gravel portions for 20 units on the property known as Phase 2 prior to asphalt. An increase on the Letter of Credit will cover any towing or moving of vehicles for a total to be verified by the Town Engineer and on the 15th of each month going forward, a panoramic picture of the lot will be sent to the Building Department to show that only 20 units are parked there. This Variance will be in effect to September 15, 2024 and in June, July and August 2024 we will have updates at the Board of Zoning Appeals Meeting per the Findings of Facts and seconded by Mr. Parker. Motion passed unanimously by roll-call vote:

Mr. Burnham Aye
Mr. Parker Aye
Mr. Jackson Aye
Mr. Kiepura Aye
Mr. Bunge Aye

**4. 2023-32 Butcher – Developmental Variance – 13913 Lakeview Point Road
Owner: Eileen Butcher, 13913 Lakeview Point Road, Cedar Lake, IN 46303
Petitioner: David Edgren, 13419 Delaware Street, Crown Point, IN 46307
Vicinity: 13913 Lakeview Point Road, Cedar Lake, IN 46303**

Mr. Bunge stated that the next order of business is a petition to allow the Petitioner to install an inground pool approximately 4 feet away from the existing covered porch and 8 feet from the south property line. Mr. Austgen advised legals are in order.

Mr. David Edgren, 13419 Delaware Street, Crown Point, IN stated they would like to install a 12-foot by 30-foot fiber glass pool and it will be 10-feet from the primary structure of the house and 4-foot from the covered porch and 8-feet from the south property line and will be in-line with the primary structure.

Mr. Burnham asked if the porch is accessible to where someone can jump off of it. Mr. Edgren responded in the negative.

Mr. Bunge asked can it be moved closer to the lake. Mr. Edgren stated we have 10-feet from where the pool would sit right now and where the grass ends, there is some stone between the

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grass and the water, so there is 10-feet to the stone and 3-feet of stone, 3-feet of sand; then the lake. We could push it away from the house. Mr. Kiepura commented he would like to see it further away from the porch cover. Mr. Edgren commented we could move it 4-feet from the house. Discussion ensued regarding the pool.

Mr. Jackson asked if the pool is 10-feet off of the house. Mr. Edgren responded in the affirmative.

Mr. Bunge asked if there are any remonstrators for or against this Variance.

Ms. January Michaels, 13939 Huseman Street, asked is it 8-feet from the fence. Mr. Edgren responded in the affirmative and the pool will be 8-feet from the fence. Ms. Michaels commented she does not see any problems with a pool going in.

Mr. Bunge closed the public portion of this hearing.

Ms. Abernathy commented because it is a covered porch, it is the roof and needs to go for the Variance and if it were just the porch with no roof, this Petition would not need to be here. We were concerned with moving the pool closer to the lake unless you have sea walls that maintain your shore, it will erode over time and we would like to see the pool farther from the lake.

Mr. Bunge asked are the mechanicals going in the corner of the lot. Mr. Edgren commented according to the design, we would keep the back in line with the 8-foot and then stay off of the back property line of 10-feet. Mr. Bunge stated they would like to see the 8-foot setback and there would be no encroachment to the neighbor. Discussion ensued.

A motion was made by Mr. Parker to approve this Developmental Variance to allow the Petitioner to install an inground pool approximately 4-feet away from the existing covered porch and 8-feet from the south property line per the Findings of Fact and seconded by Mr. Jackson. Motion passed by roll-call vote: 4 – Ayes, to 1 – Nay.

Mr. Burnham Aye

Mr. Parker Aye

Mr. Jackson Aye

Mr. Kiepura Nay

Mr. Bunge Aye

- 5. 2023-33 Kuyvenhoven – Developmental Variance – 7207 W 143rd Place**
Owner/Petitioner: Ryan & Jillian Kuyvenhoven, 7507 W 143rd Place, Cedar Lake, IN
46303
Vicinity: 7507 W 143rd Place, Cedar Lake, IN 46303

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Mr. Bunge stated that the next order of business is a Developmental Variance to allow the Petitioner to install a 10-foot by 12-foot shed for a total accessory structure size of 696 square feet. Mr. Austgen advised legals are in order, but the green cards are missing in this file.

Mr. Ryan Kuyvenhoven, 7507 W. 143rd Place, stated we would like to install a 10-foot by 12-foot shed for additional storage space.

Mr. Parker asked is this two-and a-half feet off of the property line. Ms. Abernathy commented it is 6.6 feet from the property line and the shed will go in line with the garage. The garage is considered an accessory structure.

Mr. Bunge asked if there are any remonstrators for or against this Variance. Seeing none; public comment is closed.

Ms. Abernathy commented this will give a 12.4 percent lot coverage; however, they would need their two accessory structures allowed and the reason they are here is the garage is 576 square feet with the proposed shed and it puts them over the maximum which is 600 square feet, so they would only be able to have a 14-square feet accessory structure.

A motion was made by Mr. Parker to approve this Developmental Variance to allow the Petitioner to install a 10-foot by 12-foot shed for a total accessory structure size of 696 square feet per the Findings of Fact and contingent upon the green cards being provided to the Building Department and seconded by Mr. Burnham. Motion passed unanimously by roll-call vote:

Mr. Burnham Aye

Mr. Parker Aye

Mr. Jackson Aye

Mr. Kiepura Aye

Mr. Bunge Aye

PUBLIC COMMENT:

Mr. Austgen commented he wanted to compliment on continuing the improvements that are going on at Surprise Park Subdivision. Some of these homes and additions are continuations of what has been going on the last handful of years and a lot of this is going to attract the community and this work and this activity you've taken on behalf of the improvement value and well-being and quality of life is appreciated.

ADJOURNMENT: Mr. Bunge adjourned the meeting at 8:20 p.m.

TOWN OF CEDAR LAKE BOARD OF ZONING APPEALS

Jeff Bunge, Chairman

John Kiepora, Vice Chairman

Eric Burnham

Greg Parker

Ray Jackson

ATTEST:

Cheryl Hajduk, Recording Secretary

These Minutes are transcribed pursuant to IC 5-14-1.5-4(b) which states:

(b) As the meeting progresses, the following memoranda shall be kept:

(1) The date, time, and place of the meeting.

(2) The members of the governing body recorded as either present or absent.

(3) The general substance of all matters proposed, discussed, or decided.

(4) A record of all votes taken by individual members if there is a roll call.

(5) Any additional information required under section 3.5 or 3.6 of this chapter or any other statute that authorizes a governing body to conduct a meeting using an electronic means of communication.

Minutes of October 12, 2023