

TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA
MINUTES OF THE TOWN COUNCIL



September 5, 2017

Public Meeting Advertised for 7:00 PM
Conducted at the Cedar Lake Town Hall
Pledge of Allegiance & Moment of Silence

Roll Call:

Present	Robert H. Carnahan Council Member	Ward 1	Absent	Greg Parker Council Member	Ward 6
Present	John Foreman Council Member	Ward 2	Present	Richard Sharpe Council Member	Ward 7
Present	Julie Rivera Council Member	Ward 3	Present	Amy J. Gross, IAMC, MMC, CPM Clerk-Treasurer	
Present	Ralph Miller Council Member	Ward 4	Present	Jill Murr, CPM, IAMC, MMC Town Administrator	
Present	Randell Niemeier Council Member	Ward 5	Present	David Austgen Town Attorney	

PUBLIC COMMENT

None

OATH OF OFFICE

Police Officer Jarrett A. Stickle received the Oath of Office by Clerk-Treasurer Gross.

CONSENT AGENDA

Minutes: August 15, 2017 Public Meeting & August 22, 2017 Work Session

Docket: September 5, 2017 – All Town Funds \$223,589.86, Wastewater \$342,478.93, Water \$21,717.86, Storm Water \$24,185.42, Payroll 08/24/17 & 09/01/17 \$188,128.65

Manual Journal Entries: August 1 -31, 2017

Donation: St. John Plumbing – 3 ADA-Compliant Pedestal Drinking Fountains \$10,600.00

Cedar Lake Clubhouse: Rental waiver requests for Cub Scouts Pack 129

Julie Rivera moved to accept and waive the reading of the Minutes, and to accept the Consent Agenda. Second was made by Richard Sharpe. Council Member Foreman asked where the drinking fountains were located. Town Administrator Murr stated they were just received and Town staff is looking into possible locations. Roll call vote: Carnahan – No, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Niemeier – Yes. Vote: 5 to 1.

RESOLUTIONS

1. Confirming Resolution No. 1204 – General Fund, Local Road & Street Fund

Clerk-Treasurer Gross read by title and explained. This is a confirming resolution to transfer money within the General Fund and Local, Road, & Street Fund. The following transfers will be made in the following funds:

General Fund #101

Fire & EMS Budget

\$1,000.00	From: 131 Uniform Allowance	To: 241 Misc. Supplies
\$2,000.00	From: 232 Tire Replacement	To: 396 Misc. Services
\$1,000.00	From: 221 Fuel	To: 396 Misc. Service
\$ 600.00	From: 221 Fuel	To: 397 Dues/Subscriptions

Local Road & Street #202

\$17,000.00	From: 234 Asphalt	To: 396 – Road Maintenance
\$ 8,000.00	From: 231 Repair Parts	To: 396 – Road Maintenance
\$ 6,500.00	From: 238 Emulsion	To: 396 – Road Maintenance
\$ 2,000.00	From: 236 Road Salt	To: 396 – Road Maintenance
\$12,615.00	From: 235 Stone/Rock/Sand	To: 396 – Road Maintenance

Clerk-Treasurer Gross stated that the Road Maintenance line item is a new line item created under the Local Road & Street Fund so that the Public Works Department can outsource some of the smaller road projects in Town.

A motion to approve Confirming Resolution No. 1204 made by Ralph Miller with second by John Foreman. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Niemeier – Yes. Vote: 6 to 0.

NEW BUSINESS

1. Northwest Indiana Cancer Kids (NICK) Foundation Proclamation

Council Member Rivera discussed her previous participation at the Lake County Government Center where members from multiple Lake County Communities met and declared September 2017 as Childhood Cancer Awareness Month. Council Member Rivera read the proclamation in its entirety.

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A motion to accept the Northwest Indiana Cancer Kids Foundation Proclamation declaring September 2017 as Childhood Cancer Awareness Month was made by John Foreman with second by Ralph Miller. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Niemeyer – Yes. Vote: 6 to 0.

COMMITTEE REPORTS

1. **Public Works and Safety** - President Niemeyer discussed a joint work session that was held on August 22nd to discuss the creation of a Cedar Lake/Hanover Township Fire Territory.
2. **Park and Recreation** – Council Member Rivera discussed the 50th Anniversary Celebration on September 16, 2017 at 6:00pm. Town Administrator Murr discussed the recent parking lot improvements at Bartlett/Wahlberg Park. Fall soccer is underway with 130 participants. Trunk or Treat will be on October 28th. Council Members briefly discussed the use of Park Impact Fees for the upgrades at Bartlett/Wahlberg Park.
3. **Redevelopment** – The Redevelopment Commission recently approved the Lincoln Plaza improvement project. It will be going out to bid this fall with work to be done in 2018. President Niemeyer stated projects that the Redevelopment Commission does can only be done within the TIF district.
4. **Planning** – None
5. **Council Affairs** - President Niemeyer stated they are working diligently on the 2018 budget. Several meetings have occurred and the process is going well. He stated Cedar Lake is going to be making some positive changes going forward. He discussed the creation of a modern business model that will give the chance to keep up with the growth of the community.
6. **Utility** – Town Administrator Murr stated the JMOB met in Lowell on August 23rd for updates on the recent projects going on at the plant. On August 29th there was a joint Town Council meeting with Lowell. President Niemeyer stated the last agreement with Lowell was done in 1973. He stated they are looking to modernize the agreement and make it a more efficient model for the two communities to grow with and plan around.
7. **Street** – Town Administrator Murr stated the High Grove Subdivision improvement project has begun. The South Shore improvement project neighborhood meeting will be Monday, September 18th at 6pm in the Town Hall. NIPSCO will be completing gas main and service line improvements in the South Shore area as well. Parrish Avenue from 141st to 151st Avenue had the pre-bid meeting today. A recommendation for award is anticipated for the next Town Council meeting agenda. It will be a 2018 project. President Niemeyer asked for an update on the smaller streets in Town being repaved. Operations Director Kubiak discussed utilizing funds to repave the entry way to Robin's Nest, Schubert Street, and Deoder Street. He stated they were chosen by himself and the superintendents of Public Works as problem areas that needed repairs and were within the budget. President Niemeyer asked how much they had to spend. Clerk-Treasurer Gross stated that the entryway to Robin's Nest is \$18,900 and was part Casino and Local Road & Street. Local Road & Street is paying for neighborhood street improvements totaling \$36,600. The parking lot at the Town Hall is \$60,500 and a combination of Casino and various other funds were roadway improvement appropriations are already set aside. CEDIT (County Economic Development Income Tax) is paying for some as well. Town Administrator Murr added that those areas are identified in the Town's asset management plan. President Niemeyer discussed finding areas of opportunity to utilize what was already in the budget. Mr. Kubiak stated Schubert and Deoder were just about disintegrated but still had enough base where they could just be coated and last another decade or so. He stated the entryway to Robin's Nest was cracking and deteriorating but the rest of the subdivision was in good shape. They felt it was a good place to utilize the funds available. A brief discussion occurred on the difference between smaller road projects and complete road reconstructions. Clerk-Treasurer Gross added that these projects do not require the bid process. Public Works can get three quotes and the lowest quote gets the job.
8. **Ecosystem Restoration** – A teleconference is scheduled for tomorrow between Town Administrator Murr, the engineer representative from Christopher Burke Engineering, and the project manager at the Army Corps. They will get an update on the communications that the Chicago District has been having on the feasibility study.

TOWN COUNCIL REPORTS

1. **Town Council** – Council Member Miller stated he would like to see the golf carts on a future agenda for discussion. Council Member Carnahan concurred. President Niemeyer stated a discussion item can be added for the next meeting. Council Member Carnahan stated the Lake County Advancement Committee will be having their monthly meeting this Friday at Teibel's at noon on E-Commerce.

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2. **Town Attorney** – None
3. **Clerk-Treasurer** – Clerk-Treasurer Gross stated the next meeting for the budget committee will be on September 18th at 5pm.
4. **Town Administrator/Staff** – Operation Director Kubiak added that the east parking lot at the Fire Department was milled off and they are utilizing the millings from other road projects to put in a new base for that lot. He added paving will be done with next year's projects. Town Administrator Murr reported that staff members Scott Hutchinson, Michelle Bakker, and Margo Nagy completed the first portion of the Certified Public Management Program that Ball State University runs. They have officially received their credentials as Certified Public Supervisors.

WRITTEN COMMUNICATIONS

1. **Christopher B. Burke Engineering Report** - Previously reported.
2. **Legacy Foundation's On the Table** - Town Administrator Murr reminded everyone that on Tuesday, September 26th at 6:30pm at Cedar Lake Ministries will be the Legacy Foundation's On the Table forum.

PUBLIC COMMENT

Tana Walter, Linda Hallal, Bill Winland, all of 127th Avenue, asked for an update on their road. Ms. Walter stated at a previous meeting they were told it would be looked at but they haven't seen anything happen. They see other roads getting redone and nothing being done with their road. Town Administrator Murr stated she is currently working with the engineer and identifying what they need to do in that area for the improvements and checking that with the asset management plan. They are also looking for funding to do that because it will need more than just a quick overlay of pavement. Ms. Walter voiced concerns with it not being done in years. Council Member Foreman added that he thinks Mr. Parker is working with the engineers. He added that they want to do it right. They don't want to just throw asphalt down that'll crack up in a few years. Ms. Hallal asked if anyone has driven down their road. President Niemeyer stated he has and it's terrible. He added that he agrees with the residents but it's going to take more than a \$60,000 fix. Ms. Walter voiced concerns with their road being put off. Council Member Foreman discussed the previous capital plan put together and how they have been working off the list. He stated it's being discussed with the engineer and he asked the residents for a little patience. Ms. Walter continued to voice concerns. Council Member Foreman told her they could come back to the meetings to check in with them or contact Town Administrator Murr at any time for an update. Council Member Carnahan asked if anyone had come out to do the ditch. Ms. Walter stated no one has been out. Council Member Foreman stated it is on the list. President Niemeyer stated Town staff is here and they listen. They may have long list of items to get to. Ms. Hallal stated she has been calling to get on the list for years. She voiced concerns with nothing ever being done to make it drain. President Niemeyer asked Mr. Kubiak if they could rectify the situation with the ditch. Mr. Kubiak stated it is on the list they just haven't gotten to it yet. Mr. Winland voiced concerns with the ditch being filled in from the road. A brief discussion followed about who the residents should stay in touch with for updates.

ADJOURNMENT President Niemeyer called the meeting to adjournment at 7:41pm.

An Executive Session was advertised and conducted after the meeting, pursuant to IC 5-14-1.5-6.1(b). Refer to Memorandum of Meeting for topics discussed and those in attendance.

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COUNCIL OF THE CIVIL TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA

Randell Niemeyer, President, Ward 5

Greg Parker, Vice President, Ward 6

Robert H. Carnahan, Ward 1

John Foreman, Ward 2

Julie Rivera, Ward 3

Ralph Miller, Ward 4

ATTEST:

Richard Sharpe, Ward 7

Amy J. Gross, IAMC, MMC, CPM
Clerk-Treasurer

The Minutes of the Cedar Lake Town Council are transcribed pursuant to IC 5-14-1.5-4(b), which states:

- (b) As the meeting progresses, the following *memoranda* shall be kept:
- (1) The date, time and place of the meeting.
 - (2) The members of the governing body recorded as either present or absent.
 - (3) The general substance of all matters proposed, discussed, or decided.
 - (4) A record of all votes taken, by individual members if there is a roll call.
 - (5) Any additional information required under IC 5-1.5-2-2.5.