

TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA  
MINUTES OF THE TOWN COUNCIL



February 7, 2017

Public Meeting Advertised for 7:00 PM  
Conducted at the Cedar Lake Town Hall  
Pledge of Allegiance & Moment of Silence

**Roll Call:**

Present	Robert H. Carnahan Council Member	Ward 1	Present	Greg Parker Council Member	Ward 6
Present	John Foreman Council Member	Ward 2	Present	Richard Sharpe Council Member	Ward 7
Present	Julie Rivera Council Member	Ward 3	Present	Amy J. Gross, IAMC, MMC, CPM Clerk-Treasurer	
Present	Ralph Miller Council Member	Ward 4	Present	Jill Murr, CPM, IAMC, MMC Town Administrator	
Present	Randell Niemeyer Council Member	Ward 5	Present	David Austgen Town Attorney	

President Niemeyer added a change to the agenda. Under New Business, item 2, Donation to the Crown Point Fire Department was removed due to lack of a written request.

**PUBLIC COMMENT**

None

**CONSENT AGENDA**

**Minutes:** January 17, 2017 Public Meeting Minutes

**Docket:** February 7, 2017 – All Town Funds \$243,023.09, Wastewater \$101,293.25, Water \$14,374.18, Storm Water \$8,116.30, Payroll 1/26/17 & 2/1/17 \$171,300.35

**Manual Journal Entries:** January 1 – 31, 2017

**Conflict of Interest Statement:** Clifford Wroe

**Tag Days:** April 1, 2017 – October 28, 2017

**Clubhouse Rental Waiver Requests:**

Girl Scout's - Cookie Deliver February 19, 2017

Cedar Lake Youth Baseball - Pictures April 12, 2017

Hanover Girl Scout's Council – May 14, 2017

Hanover Central Band – Concert on Town Grounds May 20, 2017

Julie Rivera moved to accept and waive the reading of the Minutes, and to accept the Consent Agenda. Second was made by Greg Parker. Council Member Carnahan asked about Mr. Wroe's conflict of interest being related to his company that does work for the Town. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

**ORDINANCES & RESOLUTIONS**

**1. Resolution No. 1186 – Authorizing Temporary Loan for the General Fund**

Clerk-Treasurer Gross read by title only and explained. This is a confirming resolution for a temporary loan of \$500,000 from the Wastewater Treatment Plant Special Fund to the General Fund. This is to meet necessary operating expenses. It will be repaid with the first installment of the tax levy in June.

A motion to approve Resolution No. 1186 was made by Robert Carnahan with a second by Ralph Miller. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

**2. Resolution No. 1187 – Authorizing Transferring of Money Within Funds**

Clerk-Treasurer Gross read by title only and explained. This is to authorize the transferring of money within the Motor Vehicle Highway and Local Roads and Street Funds. Monies to be transferred as follows:

Motor Vehicle Highway #201

\$ 32,000.00 From: 112 – Full-Time Crew To: 445 – Equipment

Local Road and Street #202

\$ 6,000.00 From: 231 – Repair Parts To: 445 – Equipment

\$ 10,000.00 From: 236 – Road Salt To: 445 – Equipment

The Local Road and Street Line 445 – Equipment, is a new line item. This transfer is in order to put towards the purchase of the backhoe that was approved at the last meeting.

A motion to approve Resolution No. 1187 was made by Robert Carnahan with a second by Greg Parker. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

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**3. Ordinance No. 1255 – Unsafe Building Department Amendment**

Town Attorney Austgen stated this is an ordinance to clean up the present Unsafe Building Department provisions in the Town Code, most notably for the membership appointment process. The item is not ready for this evening. He requested a deferment.

A motion to defer Ordinance No. 1255 was made by Robert Carnahan with a second by Richard Sharpe. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

**NEW BUSINESS**

**1. Cedar Lake Business Showcase**

Town Administrator Murr discussed annual participation in the Cedar Lake Business Showcase. It will be held in the Hanover Central High School Field House on March 18, 2017. The cost of a booth is \$65 to promote the Town and upcoming Parks and Recreation programs. Council Member Foreman stated he would be unable to participate this year. Council Member Rivera offered to participate at the event.

A motion to approve participation in the 2017 Cedar Lake Business Showcase was made by John Foreman with a second by Ralph Miller. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

**2. Animal Control Service Agreement**

Town Attorney Austgen stated a document was received from the Sheriff's Department. The item is not ready for this evening.

A motion to defer was made by Ralph Miller with a second by Richard Sharpe. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

**COMMITTEE REPORTS**

President Niemeyer briefly discussed moving through the Committee Reports with little to no reports in the past. He's discussed it with the Town Administrator to have the business of the Council running through her office. This is a way for them to better organize and have the committee's actually be called to meet to discuss future business. It will help to maintain project lists, set priorities, and have good communication.

**1. Public Works and Safety – None**

**2. Park and Recreation – Council Member Rivera stated they will be meeting Thursday to discuss the Town's 50<sup>th</sup> Celebration. The tentative celebration date is November 4<sup>th</sup>.**

**3. Redevelopment – None**

**4. Planning – None**

**5. Council Affairs – President Niemeyer stated they meet last night to discuss the 2017 budget. Cuts will need to be made.**

**6. Utility – Council Member Miller discussed a recent JMOB meeting. A brief discussion occurred on future plans for sewer line checks and the partnership between Lowell and Cedar Lake.**

**7. Street – Town Administrator Murr stated that High Grove and South Shore projects are moving forward. The numbers are being reviewed with the financial consultants and Town Attorney. Council Member Parker asked if there was a plan that residents could review. Town Administrator Murr stated not yet but soon.**

**TOWN COUNCIL REPORTS**

**1. Town Council – Council Member Carnahan reminded everyone that the Cedar Lake Chamber Luncheon will be this Thursday at 11:45am at Harry O's Restaurant.**

**2. Town Attorney - None**

**3. Clerk-Treasurer – Clerk-Treasurer Gross stated that they received word today from the Department of Local Government Finance on final response to the budget. She briefly discussed the 2016 Lake County Solid Waste Grant Report and the 2016 100R Report.**

**4. Town Administrator/Staff – Town Administrator Murr stated she will be meeting with the US Army Corp of Engineers and Kay Whitlock from Christopher Burke Engineering to discuss the Ecosystem Restoration Project. The feasibility study is going back through the chain of command.**

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**WRITTEN COMMUNICATIONS**

1. **Christopher B. Burke Engineering Report** – Safe Routes to School construction documents are closing out. There may be some change orders incoming from 133<sup>rd</sup> Avenue Phase II. None of which will be monetary.
2. **Hanover Community School Corporation** – Dennis Wilkening was appointed as the School Board Liaison for the Cedar Lake Town Council.
3. **2016 Lake County Solid Waste Grant Report** – Previously discussed.
4. **2016 100-R Report** – Previously discussed.

**PUBLIC COMMENT**

None

**ADJOURNMENT** President Niemeyer called the meeting to adjournment at 7:30 PM.

An Executive Session was advertised and conducted before the meeting, pursuant to IC 5-14-1.5-6.1(b). Refer to Memorandum of Meeting for topics discussed and those in attendance

COUNCIL OF THE CIVIL TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA

\_\_\_\_\_  
Randell Niemeyer, President, Ward 5

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Greg Parker, Vice President, Ward 6

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Robert H. Carnahan, Ward 1

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John Foreman, Ward 2

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Julie Rivera, Ward 3

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Ralph Miller, Ward 4

ATTEST:

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Richard Sharpe, Ward 7

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Amy J. Gross, IAMC, MMC, CPM  
Clerk-Treasurer

The Minutes of the Cedar Lake Town Council are transcribed pursuant to IC 5-14-1.5-4(b), which states:

- (b) As the meeting progresses, the following *memoranda* shall be kept:
- (1) The date, time and place of the meeting.
  - (2) The members of the governing body recorded as either present or absent.
  - (3) The general substance of all matters proposed, discussed, or decided.
  - (4) A record of all votes taken, by individual members if there is a roll call.
  - (5) Any additional information required under IC 5-1.5-2-2.5.