

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA
Memoranda & Minutes of the Cedar Lake Town Council**

**February 4, 2014
Public Meeting 7:00 PM at the Cedar Lake Town Hall
Pledge of Allegiance & Moment of Silence**

Roll Call:

Absent	Robert H. Carnahan Council Member	Ward 1	Present	Patsy Casassa Vice President	Ward 6
Present	John Foreman Council Member	Ward 2	Present	Randell Niemeyer President	Ward 5
Present	Gregory L. Wornhoff Council Member	Ward 3	Present	Amy J. Gross Clerk-Treasurer	
Present	Ralph Miller Council Member	Ward 4	Absent	Ian Nicolini Town Manager	
Present	Greg Parker Council Member	Ward 7	Present	David Austgen Town Attorney	

PRESENTATION BY GenMove

Steve Doniger presented a partnership proposal for parks and recreations programming. GenMove presented to provide the Town with no less than 15 parks programs for 2014. These programs will include spring and fall soccer, summer day camp, and a variety of new and unique programs. In additions to programs GenMove will provide the Town with Parks standard operating procedures, safety procedures, refund policies, and photo policies. GenMove will also be responsible for the marketing of the Parks programming and will utilization collaborations with local businesses and organizations to make them successful. GenMove will update staff job descriptions, reestablish staff manuals and training procedures, volunteer opportunities and intern responsibilities while hiring, training, and evaluating employees. GenMove will also start a scholarship fund maintained by the Town for the parks programming with a start of an initial donation of \$1,000.00 to ensure that those kids in need can participate in parks programming.

PUBLIC COMMENT:

Denny Wilkening, 9421 W. 135th Place, stated his concern for the kids walking on sidewalks that are not cleared of snow.

Gordon Dickson, 8711 W. 132nd Place, stated his concern about the new bathroom plans not having electrical outlets for the Summerfest Bingo tent, the condition of the outdoor stage and if it was up to code, having access to the Parks building during Summerfest, and retrieving the Summerfest mascot from the Park's building for use during the event.

Rochelle Bernard, 14438 Wheeler St., stated her concerns and disapproval about the GenMove partnership. Ms. Bernard also stated her concern about the cleanliness of the beach access. Greg Parker asked Jim Cornett, Public Works Superintendent, to verify that the beach is in fact cleaned frequently and thoroughly during the summer months barring items that continue to wash up on shore. Jim Cornett stated that this was correct.

Pamela Davenport, 13035 Schubert St., stated her concerns about the lack of parks programming and future of parks partnership.

Jerry Reilling, 7201 W. 140th Place., stated his concerns about the budget of the parks department.

CONSENT AGENDA:

1. **Minutes:** January 21, 2014 Public Meeting
2. **Claims for Feb. 4th:** All Town Funds \$373,065.95, Wastewater \$ 70,959.78, Water \$ 43,662.81, Storm Water \$167,357.99, Payroll # 82, 83, & 84- \$265,796.10.

Motion by Greg Parker and seconded by Ralph Miller to accept and waive the reading of the Minutes, accept the Consent Agenda as listed.

Roll Call Vote: 6 to 0

Carnahan	Foreman	Wornhoff	Miller	Parker	Casassa	Niemeyer
ABSENT	YES	YES	YES	YES	YES	YES

ORDINANCES & RESOLUTIONS:

1. **Ordinance No. 1191- Job Description for Public Works Superintendent**

Patsy Casassa read Ordinance No. 1191 by title only. Motion made by Ralph Miller and seconded by Greg Parker to approve the second reading of Ordinance No. 1191.

Roll Call Vote: 6 to 0

Carnahan	Foreman	Wornhoff	Miller	Parker	Casassa	Niemeyer
ABSENT	YES	YES	YES	YES	YES	YES

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NEW BUSINESS:

1. GenMove Proposal

Randy Niemeyer stated the purpose of this agreement is to meet and exceed the demand for high-quality recreation experiences including, but not limited to: programming for camps, youth sports, special events, teens, seniors, enrichment, and seasonal events. Niemeyer stated that this proposal also includes key objectives, partnership details, GenMove and Town of Cedar Lake responsibilities and management processes, and payment is to not exceed \$132,500 in 2014. Motion made by Greg Parker and seconded by John Foreman to approve the GenMove Proposal and direct David Austgen to draft the contract between the Town of Cedar Lake and GenMove.

Roll Call Vote: 6 to 0

Carnahan	Foreman	Wornhoff	Miller	Parker	Casassa	Niemeyer
ABSENT	YES	YES	YES	YES	YES	YES

2. LPA- Consulting Contract

Randy Niemeyer stated that this is for the construction inspection of Phase II of 133rd in an amount not to exceed \$359,868.94, sent as a favorable recommendation from the Redevelopment Commission for Christopher B. Burke to perform the construction inspection. Motion made by Gregory L. Wornhoff and seconded by John Foreman to approve the LPA-Consulting contract.

Roll Call Vote: 6 to 0

Carnahan	Foreman	Wornhoff	Miller	Parker	Casassa	Niemeyer
ABSENT	YES	YES	YES	YES	YES	YES

3. LWG Proposal for Municipal EMS Billing System Analysis

Randy Niemeyer stated that this item is a proposal submitted as direction by the Council of an analysis to be performed on our EMS Billing System. This agreement is not to exceed \$5,000. Motion made by Gregory L. Wornhoff and seconded by Patsy Casassa to approve the LWG Proposal for Municipal EMS Billing System Analysis.

Roll Call Vote: 5 to 1

Carnahan	Foreman	Wornhoff	Miller	Parker	Casassa	Niemeyer
ABSENT	NO	YES	YES	YES	YES	YES

4. Municipal Separate Storm Water System (MS4) Agreement

Randy Niemeyer stated that this is an annual agreement with NIRPC to do community outreach. This agreement includes a program fee of \$3,304.00. Motion made by Gregory L. Wornhoff and seconded by Ralph Miller to approve the Municipal Separate Storm Water System (MS4) Agreement.

Roll Call Vote: 6 to 0

Carnahan	Foreman	Wornhoff	Miller	Parker	Casassa	Niemeyer
ABSENT	YES	YES	YES	YES	YES	YES

TOWN COUNCIL REPORTS:

1. **Town Council-** None.
2. **Town Attorney-** None.
3. **Clerk-Treasurer-** Amy Gross stated that the budget was approved by the State for the amount that was submitted.
4. **Town Manager-** None.

WRITTEN COMMUNICATION:

1. Lake County Board of Elections and Registration Letter

Motion made by Gregory L. Wornhoff and seconded by Patsy Casassa to approve using the Town Hall as an Election site on Tuesday, May 6, 2014.

Roll Call Vote: 6 to 0

Carnahan	Foreman	Wornhoff	Miller	Parker	Casassa	Niemeyer
ABSENT	YES	YES	YES	YES	YES	YES

2. South Lake County Community Services, Inc. Letter

Randy Niemeyer asked that this item be deferred to the next agenda along with some consideration of their request.

3. Christopher B. Burke Engineering Report

PUBLIC COMMENT:

Gordon Dickson, 8711 W. 132nd Place, stated his concern about the parks budget and the GenMove partnership.

Pamela Davenport, 13035 Schubert St., stated her concern with the programming and GenMove partnership.

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Rochelle Bernard, 14438 Wheeler St., stated her concern with the GenMove partnership and meeting her and her child's needs.

Nicole Laurenitis, 13224 Truman Circle, stated her concern about the hiring process for previous employees of the Parks Department. Randy Niemeyer stated that those past employees will be the first employees contacted to interview for open positions.

ADJOURNMENT: The meeting was adjourned at approximately 8:30 pm.

An Executive Session was advertised and conducted pursuant to IC 5-14-1.5-6.1(b) before the meeting and after the meeting with discussion consisting of land acquisition, litigation and personnel issues. Those in attendance were Randell Niemeyer, Patsy Casassa, Ralph Miller, John Foreman, Gregory L. Wornhoff, Town Attorney David Austgen, and Clerk-Treasurer Amy Gross.

COUNCIL OF THE CIVIL TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA

Randell Niemeyer, President, Ward 5

Patsy Casassa, Vice President, Ward 6

Robert H. Carnahan, Ward 1

John Foreman, Ward 2

Gregory L. Wornhoff, Ward 3

Ralph Miller, Ward 4

ATTEST:

Greg Parker, Ward 7

Amy J. Gross, IAMC, MMC Clerk-Treasurer

The minutes of the Cedar Lake Town Council are transcribed pursuant to IC 5-14-1.5-4(b) which states:

- (b) As the meeting progresses, the following *memoranda* shall be kept:
- (1) The date, time and place of the meeting.
 - (2) The members of the governing body recorded as either present or absent.
 - (3) The general substance of all matters proposed, discussed, or decided.
 - (4) A record of all votes taken, by individual members if there is a roll call.
 - (5) Any additional information required under IC 5-1.5-2-2.5.