

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA  
MINUTES OF THE TOWN COUNCIL**



**December 20, 2016**

**Public Meeting Advertised for 6:30 PM  
Conducted at the Cedar Lake Town Hall  
Pledge of Allegiance & Moment of Silence**

**Roll Call:**

Present	Robert H. Carnahan Council Member	Ward 1	Present	Greg Parker Council Member	Ward 6
Present	John Foreman Council Member	Ward 2	Present	Richard Sharpe Council Member	Ward 7
Present	Julie Rivera Council Member	Ward 3	Present	Amy J. Gross, IAMC, MMC, CPM Clerk-Treasurer	
Present	Ralph Miller Council Member	Ward 4	Present	Jill Murr, CPM, IAMC, MMC Town Administrator	
Present	Randell Niemeyer Council Member	Ward 5	Present	David Austgen Town Attorney	

**PUBLIC COMMENT**

Mitch Dudlak, 12801 Oak Street, voiced concerns regarding the flag on Lake Shore Drive not being illuminated. A brief discussion occurred regarding potential lighting upgrades and the illumination of flags. Mr. Dudlak also voiced concerns regarding multiple stop signs throughout Town and stop lights in the area that others are not obeying. Chief Smith stated he was taking notes to check on the concerns tomorrow.

**CONSENT AGENDA**

**Minutes:** December 6, 2016 Public Meeting Minutes

**Docket:** December 20, 2016 – All Town Funds \$231,383.34, Wastewater \$32,421.91, Water \$41,574.95, Storm Water \$4,868.10, Payroll 12/15/16 \$171,115.04

**Clubhouse Rental Waiver Request:** Cub Scouts Pack #129 – January 9, February 6, and February 13, 2017

Julie Rivera moved to accept and waive the reading of the Minutes, and to accept the Consent Agenda. Second was made by Ralph Miller. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

**RESOLUTIONS**

**1. Resolution No. 1179 – Reduce Appropriations**

Clerk-Treasurer Gross explained that Resolution No. 1179 is a resolution to reduce current 2016 balances within the General Fund. Reductions are made in the hopes of a favorable budget approval for next year. She summarized the reductions as follows.

GENERAL FUND		REDUCTION
Dept-002-TOWN COUNCIL		
101-002-123	TOWN - PERF	2,500.00
<b>Total Dept 002 Reduction</b>		<b>2,500.00</b>
Dept-003-POLICE DEPT		
101-003-112	PD – FULL TIME OFFICERS	5,000.00
101-003-116	PD – OVERTIME	4,000.00
101-003-123	PD – PERF	2,000.00
101-003-124	PD – LONGEVITY	1,500.00
101-003-131	PD – UNIFORM ALLOWANCE	1,500.00
101-003-221	PD – FUEL	2,500.00
101-003-232	PD – TIRE REPLACEMENT	1,000.00
101-003-233	PD – VEHICLE MAINTENANCE	2,000.00
101-003-361	PD – EQUIPMENT REPAIRS	2,000.00
101-003-362	PD – VEHICLE REPAIRS	2,500.00
<b>Total Dept 003 Reduction</b>		<b>24,000.00</b>
Dept-005-FIRE DEPT		
101-005-116	FIRE – OVERTIME	3,500.00
101-005-123	FIRE – PERF	2,000.00
101-005-396	FIRE – MISCELLANEOUS SERVICES	1,000.00
<b>Total Dept 005 Reduction</b>		<b>6,500.00</b>
<b>Total General Fund Reduction</b>		<b>\$33,000.00</b>

A motion to approve Resolution No. 1179 was made by Ralph Miller with second by Richard Sharpe. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

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**NEW BUSINESS**

**1. NOMINATION AND APPOINTMENT OF 2017 TOWN COUNCIL OFFICERS**

President Niemeyer asked for nominations for President of the Cedar Lake Town Council. Ralph Miller nominated Randell Niemeyer. A motion was made by Greg Parker to accept the nomination of Randell Niemeyer with second made by Julie Rivera. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

President Niemeyer asked for nominations for Vice President. Ralph Miller nominated Greg Parker. A motion was made by Julie Rivera to accept the nomination of Greg Parker with second made by Richard Sharpe. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

**2017 TOWN COUNCIL COMMITTEE APPOINTMENTS**

President Niemeyer read the list of names as follows:

Public Works and Safety – Niemeyer, Rivera, Miller  
Parks and Recreation Committee – Niemeyer, Rivera, Miller  
Redevelopment Committee – Foreman, Niemeyer, Carnahan  
Planning Committee – Parker, Foreman, Sharpe  
Council Affairs Committee – Niemeyer, Miller, Sharpe  
Ecosystem Restoration – Rivera, Carnahan, Foreman  
Utility – Miller, Carnahan, Foreman  
Street – Foreman, Parker, Carnahan  
Joint Management Oversight Board (JMOB) – Miller, Sharpe  
Northwest Indiana Regional Planning Commission (NIRPC) – Carnahan  
Lake County Solid Waste (LCSW) – Carnahan  
South County Community Services – Miller

President Niemeyer asked for a motion to approve the list of committee appointments as listed. A motion to approve the list was made by Greg Parker with second by Julie Rivera. Town Administrator Murr added that the three members appointed to the Planning Committee are also the three appointed to the Plan Commission. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

President Niemeyer continued with Board and Commission Appointments and read the list of applicant names as follows:

Redevelopment Commission – Nathan Vis, Jeff DeVries, Jolie Covaciu, Eric Burnham, and Doug Spencer.  
Police Commission – Charlie Kaper and William Landske

He stated there was one democrat opening to the Plan Commission, one Storm Water Board opening, and a Council Appointment to the Board of Zoning Appeals still to fill.

He asked for a motion to approve the appointment of the Redevelopment Commission as listed. A motion to approve was made by Ralph Miller with second by Richard Sharpe. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

He asked for a nomination for the Police Commission. Julie Rivera nominated Charlie Kaper for the Police Commission appointment. A motion to approve the appointment of Charlie Kaper was made by Julie Rivera with second by Greg Parker. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

President Niemeyer stated to the public that they are looking to get the other appointments filled by the first meeting of next year. Plan Commission must be a democrat. Storm Water Board can be either democrat or republican. He stated there is also a Council Appointment to the BZA to be made. Town Administrator Murr added that there is also a BZA opening for another member. John Foreman made a motion to nominate and appoint Jerry Wilkening as the Council Appointment to the BZA. A second was made by Richard Sharpe. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

**2. INDOT – Acceptance – 133<sup>rd</sup> Avenue Phase II**

Town Administrator Murr explained that these are the close out documents from INDOT for Report of Contract Final Inspection and Recommendation for Acceptance. This is on Phase II of 133<sup>rd</sup> Avenue. Construction was inspection and all contract work has been completed.

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A motion to approve the acceptance of 133<sup>rd</sup> Avenue Phase II as presented was made by John Foreman with second by Greg Parker. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

**3. INDOT – Acceptance – Safe Routes to School, Parrish & 137<sup>th</sup> Avenue**

Town Administrator Murr stated that this is the same as the previous item but for the Safe Routes to School Project at Parrish Avenue and 137<sup>th</sup> Avenue. The project has been inspected and completed.

A motion to approve the acceptance of Safe Routes to School, Parrish & 137<sup>th</sup> Avenue was made by John Foreman with second by Julie Rivera. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

**TOWN COUNCIL REPORTS**

1. **Town Council** – Council Member Carnahan stated he had been appointed to the local Channel 56 Advisory Board.
2. **Town Attorney** – None
3. **Clerk-Treasurer** – Clerk-Treasurer stated that the tax settlement should be received tomorrow. After the 1<sup>st</sup> of the year, there will be approximately \$350,000 left in the General Fund after repaying the temporary loan.
4. **Town Administrator/Staff** – Operations Director Kubiak announced Ryan Kuiper as the new Water Utility Superintendent. President Niemeyer stated Mr. Kuiper does a great job and will be a great leader for the Water Department. He thanked Mr. Kubiak and his crew at Public Works for their hard work and dedication. Council Member Parker concurred. Council Member Foreman added thanks to the Police and Fire Departments.

**WRITTEN COMMUNICATIONS**

1. Holy Name “Let Your Light Shine” Concert Request – Town Administrator Murr stated that this was a request from Holy Name for use of the Town Grounds. This is the third year of this event. In the past, fees have been waived. She stated the date has been reserved for the event and recommended taking the item fees under advisement.
2. Cedar Lake Historical Association Tourism Fund Request – Town Administrator Murr stated that the Historical Association has requested Tourism Funds. She recommended taking the item under advisement as another request was received today. Funds are limited.
3. Christopher B. Burke Engineering Report – Previously discussed. Additionally, South Shore and High Grove Road Projects are moving forward.

**PUBLIC COMMENT**

Bill Kuhn, 13951 Huseman, noted how hard the Town and its employees work and he wished everyone a Merry Christmas and a Happy New Year.  
Mitch Dudlak, 12801 Oak Street, voiced concerns regarding the rumor of a road tax. President Niemeyer stated a wheel tax has never been discussed at a public meeting.

**ADJOURNMENT** President Niemeyer called the meeting to adjournment at 7:10 PM.

An Executive Session was advertised and conducted at 6:00 PM and following the meeting, pursuant to IC 5-14-1.5-6.1(b). Refer to Memorandum of Meeting for topics discussed and those in attendance

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA  
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COUNCIL OF THE CIVIL TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA

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Randell Niemeyer, President, Ward 5

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Greg Parker, Vice President, Ward 6

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Robert H. Carnahan, Ward 1

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John Foreman, Ward 2

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Julie Rivera, Ward 3

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Ralph Miller, Ward 4

ATTEST:

\_\_\_\_\_  
Richard Sharpe, Ward 7

\_\_\_\_\_  
Amy J. Gross, IAMC, MMC, CPM  
Clerk-Treasurer

The Minutes of the Cedar Lake Town Council are transcribed pursuant to IC 5-14-1.5-4(b), which states:

- (b) As the meeting progresses, the following *memoranda* shall be kept:
- (1) The date, time and place of the meeting.
  - (2) The members of the governing body recorded as either present or absent.
  - (3) The general substance of all matters proposed, discussed, or decided.
  - (4) A record of all votes taken, by individual members if there is a roll call.
  - (5) Any additional information required under IC 5-1.5-2-2.5.