

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA  
MINUTES OF THE TOWN COUNCIL**



**December 15, 2015**

**Public Meeting Advertised for 7:00 PM  
Conducted at the Cedar Lake Town Hall  
Pledge of Allegiance & Moment of Silence**

**Roll Call:**

Present	Robert H. Carnahan Council Member	Ward 1	Present	Patsy Casassa Council Member	Ward 6
Present	John Foreman Council Member	Ward 2	Present	Randell Niemeyer Council Member	Ward 5
Present	Julie Rivera Council Member	Ward 3	Present	Amy J. Gross, IAMC, MMC, CPM Clerk-Treasurer	
Present	Ralph Miller Council Member	Ward 4	Present	Jill Murr, CPM, IAMC, MMC Town Administrator	
Present	Greg Parker Council Member	Ward 7	Present	David Austgen Town Attorney	

**PUBLIC COMMENT**

None

**CONSENT AGENDA**

**Minutes & Memorandum:** December 1, 2015 Work Session & Public Meeting Minutes;  
December 3, 2015 Work Session

**Docket:** December 15, 2015 – All Town Funds \$926,995.31, Wastewater \$269,448.95, Water \$44,958.34, Storm Water \$78,941.79, Payroll #158 \$233,528.38

**Manual Journal Entries:** November 1 to December 15, 2015

Randell Niemeyer moved to accept and waive the reading of the Minutes, and to accept the Consent Agenda. Second was made by John Foreman. Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Parker – Yes, Casassa – Yes, Niemeyer – Yes. Vote: 7 to 0.

**RESOLUTIONS & ORDINANCES**

**1. Resolution No. 1153 - Transfer (Strategic Plan: A Secure Future, An Effective Organization)**

Clerk-Treasurer Gross read by title and summarized. This authorizes the following transfers be made in the General Fund.

Monies to be transferred within the Town Council Budget as follows:  
\$ 3,000.00 From: 351 – NIPSCO To: 117 – Overtime

Monies to be transferred within the Fire Department Budget as follows:  
\$ 500.00 From: 365 – Maint Agreements To: 241 – Misc. Supplies  
\$ 900.00 From: 362 – Vehicle Repairs To: 241 – Misc. Supplies  
\$ 150.00 From: 321 – Phones To: 241 – Misc. Supplies

Motion to approve Resolution No. 1153 made by John Foreman with second by Ralph Miller. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Parker – Yes, Casassa – Yes, Niemeyer – Yes. Vote: 7 to 0.

**2. Resolution No. 1154 – 2015 Budget Reductions (Strategic Plan: A Secure Future, An Effective Organization)**

Clerk-Treasurer Gross read by title and summarized by each fund as follows. This is done to assist in our cash reserves and get us where we need to be as close as possible to a budget for 2016.

GENERAL FUND		REDUCTION
Dept-001-CLERK-TREASURER		
101-001-112	CT – FULL TIME	16,000.00
101-001-122	CT – FICA/MED	1,000.00
101-001-123	CT – PERF	2,000.00
<b>Total Dept 001 Reduction</b>		<b>19,000.00</b>
Dept-002-TOWN		
101-002-111	TOWN - ADMINISTRATOR	3,000.00
101-002-113	TOWN - ADMIN ASSISTANT	10,000.00
101-002-114	TOWN - CUSTODIAN	2,000.00
101-002-125	TOWN - UNEMPLOYMENT	3,000.00
101-002-311	TOWN - ATTORNEY	5,000.00
101-002-351	TOWN - NIPSCO	3,000.00
<b>Total Dept 002 Reduction</b>		<b>26,000.00</b>
Dept-003-POLICE DEPT		
101-003-112	PD – FULL TIME OFFICERS	72,000.00
101-003-113	PD – FULL TIME CIVILIANS	23,000.00
101-003-115	PD – PART TIME DISPATCHERS	5,000.00
101-003-122	PD – FICA/MED	10,000.00

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101-003-123	PD – PERF	20,000.00
101-003-124	PD – LONGEVITY	5,000.00
101-003-221	PD – FUEL	6,000.00
101-003-233	PD – VEHICLE MAINT & SUPPLIES	1,000.00
101-003-331	PD – PRINTING SERVICES	1,000.00
101-003-396	PD – MISC SERVICES	2,000.00
	<b>Total Dept 003 Reduction</b>	<b>145,000.00</b>
Dept-004-PZB		
101-004-242	PZB – UNSAFE BLDG	1,000.00
101-004-311	PZB – ATTORNEY	2,000.00
101-004-312	PZB – ENGINEER	6,000.00
	<b>Total Dept 004 Reduction</b>	<b>9,000.00</b>
Dept-006-PUBLIC WORKS		
101-006-115	PW – LABORERS	4,000.00
	<b>Total Dept 006 Reduction</b>	<b>4,000.00</b>
Dept-007-PARK		
101-007-351	PK - NIPSCO	7,000.00
	<b>Total Dept 007 Reduction</b>	<b>7,000.00</b>
	<b>Total General Fund Reduction</b>	<b>210,000.00</b>
<b>FUND 201 MOTOR VEHICLE HIGHWAY</b>		
201-001-112	MVH – FULL TIME	10,000.00
201-001-122	MVH – FICA/MED/UNEMP	5,000.00
201-001-221	MVH – FUEL	15,000.00
201-001-362	MVH – VEHICLE REPAIRS	10,000.00
	<b>Total Dept 001 Reduction</b>	<b>40,000.00</b>
<b>FUND 202 LOCAL ROAD &amp; STREET</b>		
202-001-238	LRS – EMULSION	7,000.00
	<b>Total Dept 001 Reduction</b>	<b>7,000.00</b>
	<b>Total Resolution Reductions</b>	<b>257,000.00</b>

Motion to approve Resolution No. 1154 made by Greg Parker with second by John Foreman. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Parker – Yes, Casassa – Yes, Niemeyer – Yes. Vote: 7 to 0.

**NEW BUSINESS**

**1. 2016 Meeting Schedule (Strategic Plan: An Effective Organization, An Engaged Community)**

Motion to approve the 2016 Meeting Schedule made by Julie Rivera with second by Ralph Miller. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Parker – Yes, Casassa – Yes, Niemeyer – Yes. Vote: 7 to 0.

**2. Hanover Township Fire/EMS Contract (Strategic Plan: A Secure Future, An Effective Organization)**

President Niemeyer stated he and Chief Wilkening attended the last Township board meeting. The Fire Contract was voted on by the Township board. It is a base contract of \$110,000 per year for two years with a commitment of an extra \$50,000 of cumulative capital money or a combination of cumulative capital and LOIT money depending on what the Township is approved for.

Motion to approve the Hanover Township Fire/EMS Contract made by Julie Rivera with second by Greg Parker. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Parker – Yes, Casassa – Yes, Niemeyer – Yes. Vote: 7 to 0.

**3. Change Orders #4, 5, 7, 8, 10, 11, 12, 13, 14, 15 and 17 – 133<sup>rd</sup> Avenue Phase II (Strategic Plan: A Secure Future, An Effective Organization)**

Town Administrator Murr stated the Change Orders have been reviewed with Christopher B. Burke Engineering and INDOT. These are payable to LGS Plumbing with the Town's portion of the Change Orders totaling \$28,160.57. These are for sewer connections, parking lot drainage structures, conflicts with manholes, and other items that were addressed as the project went along. To date, the project change orders have totaled \$43,419.09. Council Member Foreman pointed out that this is for the project west of the railroad tracks.

Motion to approve Change Orders #4, 5, 7, 8, 10, 11, 12, 13, 14, 15 and 17 made by Greg Parker with second by Julie Rivera. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Parker – Yes, Casassa – Yes, Niemeyer – Yes. Vote: 7 to 0.

**TOWN COUNCIL REPORTS**

1. Town Council – Council Member Carnahan mentioned that the Cedar Lake Historical Association will be having a winter event on January 23, 2016 at the Lighthouse Restaurant. President Niemeyer presented Council Member Casassa with a plaque for her dedication and service to the Town.
2. Town Attorney – No Report
3. Clerk-Treasurer – No Report

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4. Town Administrator/Staff – Town Administrator Murr discussed a professional services proposal from Christopher B. Burke Engineering for construction observation on 133<sup>rd</sup> Avenue between the railroad tracks and Industrial Avenue for a total of \$49,322.60.

Motion to amend the agenda and allow for consideration of the proposal made by John Foreman with second by Greg Parker. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Parker – Yes, Casassa – Yes, Niemeyer – Yes. Vote: 7 to 0.

Vice-President Casassa asked for a recommendation.

Motion to approve Professional Services Proposal from Christopher B. Burke Engineering for \$49,322.60 made by John Foreman with second by Greg Parker. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Parker – Yes, Casassa – Yes, Niemeyer – Yes. Vote: 7 to 0.

Town Administrator Murr reported on the newest Building Department Report. From January through November there were 119 new home permits and 348 alterations.

**WRITTEN COMMUNICATIONS**

1. Resignation – Ethics Commission – The Council received a written letter of resignation for the Ethics Commission.
2. Christopher B. Burke Engineering Report – Town Administrator Murr briefly commented that she has an upcoming conference call on the Ecosystem Restoration Project. The street projects are wrapping up for the year and will start up again in the spring.

**PUBLIC COMMENT**

Adam Wornhoff, 13702 Parrish Avenue, voiced concerns regarding standing water in his driveway and the new ditch at the front of his property.

**ADJOURNMENT** Vice-President Casassa called the meeting to adjournment at 7:28 PM.

An Executive Session was advertised and conducted at 6:00 PM and after the meeting, pursuant to IC 5-14-1.5-6.1(b). Refer to Memorandum of Meeting for topics discussed and those in attendance.

**COUNCIL OF THE CIVIL TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA**

\_\_\_\_\_  
Randell Niemeyer, President, Ward 5

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Patsy Casassa, Vice President, Ward 6

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Robert H. Carnahan, Ward 1

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John Foreman, Ward 2

\_\_\_\_\_  
Julie Rivera, Ward 3

\_\_\_\_\_  
Ralph Miller, Ward 4

**ATTEST:**

\_\_\_\_\_  
Greg Parker, Ward 7

\_\_\_\_\_  
Amy J. Gross, IAMC, MMC, CPM  
Clerk-Treasurer

The Minutes of the Cedar Lake Town Council are transcribed pursuant to IC 5-14-1.5-4(b), which states:

- (b) As the meeting progresses, the following *memoranda* shall be kept:
- (1) The date, time and place of the meeting.
  - (2) The members of the governing body recorded as either present or absent.
  - (3) The general substance of all matters proposed, discussed, or decided.
  - (4) A record of all votes taken, by individual members if there is a roll call.
  - (5) Any additional information required under IC 5-1.5-2-2.5.