

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA
MINUTES OF THE TOWN COUNCIL**



February 2, 2016

**Public Meeting Advertised for 7:00 PM
Conducted at the Cedar Lake Town Hall
Pledge of Allegiance & Moment of Silence**

Roll Call:

Present	Robert H. Carnahan Council Member	Ward 1	Present	Greg Parker Council Member	Ward 6
Present	John Foreman Council Member	Ward 2	Present	Richard Sharpe Council Member	Ward 7
Present	Julie Rivera Council Member	Ward 3	Present	Amy J. Gross, IAMC, MMC, CPM Clerk-Treasurer	
Present	Ralph Miller Council Member	Ward 4	Present	Jill Murr, CPM, IAMC, MMC Town Administrator	
Present	Randell Niemeyer Council Member	Ward 5	Present	David Austgen Town Attorney	

PUBLIC COMMENT

Council Member Carnahan welcomed Boy Scout Troop #105 to the meeting.

CONSENT AGENDA

Minutes: January 19, 2016 Public Meeting Minutes

Docket: February 2, 2016 – All Town Funds \$211,680.28, Wastewater \$58,408.91, Water \$12,996.07, Storm Water \$18,608.49, Payroll 01/28/16 & 02/01/16 - \$166,632.75

Tag Days:

<u>Organization</u>	<u>Tag Date</u>	<u>Rain Date</u>
Cedar Lake Fire	April 2, 2016	April 9, 2016
American Legion	May 7, 2016	No Rain Date
Knights of Columbus	May 14, 2016	May 21, 2016
Cedar Lake Lioness	May 28, 2016	June 4, 2016
Cedar Lake Summerfest	June 11, 2016	June 18, 2016
Cedar Lake Fire/Burn Camp	June 25, 2016	No Rain Date
Amvets Post 15	July 9, 2016	July 16, 2016
Cedar Lake Chamber	July 23, 2016	July 30, 2016
Hanover/Pom Cats	August 6, 2016	August 13, 2016
Hanover/Band Boosters	August 20, 2016	August 27, 2016
Hanover/Dance	September 17, 2016	September 24, 2016
Cedar Lake Fire/Food Pantry	October 1, 2016	October 8, 2016
Cedar Lake Lions Club	October 15, 2016	October 22, 2016

Manual Journal Entries: January 1-31, 2016

Surety Bonds: Clerk Treasurer, Redevelopment Commission, and Town Administrator

Donations: Dare – Economy Well Service \$250, Emerald Towing \$250

Police – Hanover Central High School \$127

Julie Rivera moved to accept and waive the reading of the Minutes, and to accept the Consent Agenda. Second was made by Richard Sharpe. Council Member Carnahan addressed an error with an organization name. It was corrected. He also questioned a claim to NIPSCO. Clerk-Treasurer Gross clarified. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

RESOLUTIONS

1. Resolution No. 1157 – Directional Signage (Strategic Plan: An Engaged Community)

Council Member Parker read by title. Town Administrator Murr stated that Cedar Lake Ministries applied for destination signage through INDOT. As a requirement of the signage they want to put on Route 41, they need to have interior directional signage. This resolution will allow for the signage to be within the Town’s right of way. Town Attorney Austgen described this as a variation to the signage ordinance and it would accommodate the needs of the community.

Motion to approve Resolution No. 1157 made by Robert Carnahan with second by Ralph Miller. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

OLD BUSINESS

BZA

1. Frampton, 12615 Wicker Avenue, Special Use Variance

The Board of Zoning Appeals sent a Favorable Recommendation to the Town Council for the requested Use Variance for increased vehicles on the property. A motion to defer was made.

Motion to defer made by Greg Parker with second by Julie Rivera. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

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NEW BUSINESS

- 1. Acceptance & Acknowledgement – Lakeshore Drive Cline Avenue Project – Parcel 11 (Strategic Plan: A Secure Future, An Effective Organization, An Engaged Community)**

Town Administrator Murr explained that this was part of the routine for the Lake Shore Drive/Cline Avenue roundabout project. This is to accept the right of way agreement. She stated there would be more to come.

Motion to accept and acknowledge Lake Shore Drive/Cline Avenue Project Parcel 11 made by John Foreman with second by Richard Sharpe. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Parker – Yes, Casassa – Yes, Niemeyer – Yes. Vote: 7 to 0.

- 2. OmniSite BBC Pump & Equipment Company, Inc. (Strategic Plan: An Effective Organization)**

Town Administrator Murr stated Town lift stations, Pump houses, and wells were reviewed for monitoring by employees and the Town Engineer. The OmniSite Remote Monitoring System was determined to meet the current needs and allow for future expansion and growth. It will be a uniform system for all utilities. It will be incorporated into development standards moving forward. Cost-saving benefits include automated meter reading, alarm notifications, recording, and remote access. It is recommended to purchase the OmniSite Monitoring System as presented with the three year wireless service package for a total of \$65,282. It has already been discussed with the Clerk-Treasurer and funds are available in the respective utility funds. Some cost analysis was performed. The equipment and installation is \$48,746 and the three year wireless plan is \$16,536. Currently, we pay approximately \$25 each for 28 phone lines per month, for an annual cost of approximately \$8,400. The cost savings going wireless would be \$8,664. President Niemeyer asked what is currently done to monitor the utilities. Operations Director Kubiak stated not a whole lot. The current system is very sporadic with some items not even functional. He briefly introduced some of the Public Works employees in the audience. He went into detail regarding how the system is to work. A discussion occurred regarding protection of the computer system. Public Works Crew Leader Tony Perez discussed firewall protection for the system and examining it further with the Town's IT Specialist. A short discussion occurred on funding and savings on manpower.

Motion to approve the OmniSite Remote Monitoring System for \$65,282 made by Robert Carnahan with second by Greg Parker. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Parker – Yes, Casassa – Yes, Niemeyer – Yes. Vote: 7 to 0.

- 3. Chamber of Commerce Business Showcase – March 19, 2016 (Strategic Plan: An Engaged Community)**

Town Administrator Murr stated this is the Annual Business Showcase held by the Chamber of Commerce. Council Member Foreman has headed it the last couple of years. Events Coordinator Patsy Casassa has asked for participation and help in staffing the booth. Council Member Foreman agreed to help and Council Member Rivera asked to participate as well.

Motion to approve participation in the Chamber Business Showcase headed by Council Members Foreman and Rivera made by Ralph Miller with second by Richard Sharpe. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Parker – Yes, Casassa – Yes, Niemeyer – Yes. Vote: 7 to 0.

- 4. Renaming/Dedication of 133rd Avenue Westside (Strategic Plan: An Engaged Community)**

President Niemeyer stated this was his idea to put on the agenda. Once the 133rd Avenue Westside Project is completed, he would like to see it renamed for the Town founders. He would like the Council to contribute ideas regarding the name. He's looking for authorization to move forward on the project.

Motion to authorize President Niemeyer to move forward with 133rd Avenue Westside renaming project made by Ralph Miller with second by Julie Rivera. A lengthy discussion occurred on future dedication projects. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Parker – Yes, Casassa – Yes, Niemeyer – Yes. Vote: 7 to 0.

COMMITTEE REPORTS

- 1. Public Works and Safety** – President Niemeyer discussed a recent trip by members of the Fire Department to look at a ladder truck. The Public Works and Safety Committee met with the Fire Department to discuss options. Substantial information was circulated. Financial discovery needs to take place before a decision can be made.
- 2. Park and Recreation** – The Committee did not meet. A written communication was received from Events Coordinator Patsy Casassa regarding renaming of the Monastery Clubhouse and signage. Item will be on the next agenda.
- 3. Redevelopment** – None
- 4. Planning** – None
- 5. Council Affairs** – None
- 6. Utility** – None
- 7. Street** – None

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA
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TOWN COUNCIL REPORTS

1. Town Council – Council Member Carnahan asked to go back to streets. A citizen asked him when the road project by Mr. Carnahan’s neighborhood will get going. A short discussion occurred between Council Member’s Carnahan and Parker regarding keeping it on the front burner. President Niemeyer suggested the Street Committee meet with the Clerk-Treasurer soon to discuss the budget and how best to accomplish these projects.
 - a. Sustainable Indiana 2016 – A written communication was received regarding the Town receiving the Bicentennial Green Legacy Community Award. A short discussion took place regarding possible dates to accept the award.
Council Member Carnahan asked to go back to Council Reports. Lake County Solid Waste will be reducing the number of household hazardous waste sites. They will be offering two dates at the Lake County Fair Grounds for all of South Lake County. This is due to lack of funds and increased costs. He briefly discussed a bill downstate that is aimed at eliminating solid waste districts. President Niemeyer spoke about a previous idea from Mr. Austgen about creating a wall of service in the community that recognizes those who have worked hard and served our Town. He would like to see this come to fruition. He asked Mr. Austgen if he was still interested and asked for Council volunteers to help with the project. Council Member Foreman discussed the Ecosystem Restoration Project and possible fundraising for the project. Council Member Carnahan discussed previous clean-up efforts by the Cedar Lake Enhancement Association. He briefly discussed a LARE grant applied for by Town Administrator Murr for reconstruction of storm water runoff by the Town Club.
2. Town Attorney – No Report.
3. Clerk-Treasurer – Clerk-Treasurer Gross discussed receiving the budget from DLGF. All of the budgets were approved as submitted with the exception of the General Fund. The General Fund will have to make a reduction of \$370,615, which consists of eight departments. That includes the reductions that occurred in December. They were not acknowledged. She’s sent information to them to acknowledge those reductions so that it may increase the budget for this year. The DLGF approved \$3,804,030. She’s resubmitting it so that they will approve \$4,014,030. The original budget that was submitted was \$4,384,645. President Niemeyer suggested the Council Affairs committee meet with the Clerk-Treasurer to discuss reductions in the budget. She added that the Redevelopment Commission got a reduction of \$6,145. But they have excess they can cut from. The Cumulative Capital Development budget was approved for what was submitted. So there is an available line item of \$50,000. It was mentioned at one of the Public Safety Committee Meetings that the Police Department was requesting two squads. It was decided to make a determination at a later time. It was previously discussed to do an additional appropriation of \$50,000 to the Fire Department for truck repairs. Additionally, \$20,000 is available in the LOIT fund to put towards repairs as well.
4. Town Administrator/Staff – Town Administrator Murr stated she applied for a LARE grant of \$100,000. It would be for storm water construction by the Town Club. Operations Director Kubiak stood up and introduced water operator Brandon Szamatowicz. The Council thanked the public works crew in the audience for attending the meeting.

WRITTEN COMMUNICATIONS

1. Christopher B. Burke Engineering Report - No Update.
2. 2015 Planning, Building, & Zoning Annual Report

PUBLIC COMMENT

None

ADJOURNMENT President Niemeyer called upon Boy Scout Troop #105 Members Kurtis Maish, Cole Cameron, Dominic Amadio, Brady Centanni, Colten Zableckis, Jimmy Kolanowski, Nick Kolanowski, Tim Kolanowski, and John Jermolowicz to call the meeting to adjournment at 7:56 PM.

An Executive Session was advertised and conducted at 6:00 PM and following the meeting, pursuant to IC 5-14-1.5-6.1(b). Refer to Memorandum of Meeting for topics discussed and those in attendance.

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COUNCIL OF THE CIVIL TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA

Randell Niemeyer, President, Ward 5

Greg Parker, Vice President, Ward 6

Robert H. Carnahan, Ward 1

John Foreman, Ward 2

Julie Rivera, Ward 3

Ralph Miller, Ward 4

ATTEST:

Richard Sharpe, Ward 7

Amy J. Gross, IAMC, MMC, CPM
Clerk-Treasurer

The Minutes of the Cedar Lake Town Council are transcribed pursuant to IC 5-14-1.5-4(b), which states:

- (b) As the meeting progresses, the following *memoranda* shall be kept:
- (1) The date, time and place of the meeting.
 - (2) The members of the governing body recorded as either present or absent.
 - (3) The general substance of all matters proposed, discussed, or decided.
 - (4) A record of all votes taken, by individual members if there is a roll call.
 - (5) Any additional information required under IC 5-1.5-2-2.5.