

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA  
MINUTES OF THE TOWN COUNCIL**



**January 5, 2016**

*The first meeting of 2016 was called to order by Clerk-Treasurer Amy Gross.*

**Public Meeting Advertised for 7:00 PM**

**Conducted at the Cedar Lake Town Hall**

**Pledge of Allegiance & Moment of Silence**

**Roll Call:**

Present	Robert H. Carnahan Council Member	Ward 1	Present	Greg Parker Council Member	Ward 6
Present	John Foreman Council Member	Ward 2	Present	Richard Sharpe Council Member	Ward 7
Present	Julie Rivera Council Member	Ward 3	Present	Amy J. Gross, IAMC, MMC, CPM Clerk-Treasurer	
Present	Ralph Miller Council Member	Ward 4	Present	Jill Murr, CPM, IAMC, MMC Town Administrator	
Present	Randell Niemeyer Council Member	Ward 5	Present	David Austgen Town Attorney	

**NOMINATION AND APPOINTMENT OF TOWN COUNCIL OFFICERS**

Clerk-Treasurer Gross asked for nominations for President of the Cedar Lake Town Council. Greg Parker nominated Randell Niemeyer with second made by Richard Sharpe. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

President Niemeyer took his place as President, and asked for nominations for Vice President. Ralph Miller nominated Greg Parker with second made by Julie Rivera. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

**TOWN COUNCIL COMMITTEE APPOINTMENTS**

President Niemeyer read the list of names as follows:

Public Works and Safety – Niemeyer, Rivera, Miller  
Parks and Recreation Committee – Niemeyer, Rivera, Miller  
Redevelopment Committee – Foreman, Niemeyer, Carnahan  
Planning Committee – Parker, Foreman, Sharpe  
Council Affairs Committee – Niemeyer, Miller, Parker  
Ecosystem Restoration – Rivera, Carnahan, Foreman  
Utility – Miller, Carnahan, Foreman  
Street – Foreman, Parker, Carnahan  
Joint Management Oversight Board (JMOB) – Miller, Sharpe  
Northwest Indiana Regional Planning Commission (NIRPC) – Carnahan  
Lake County Solid Waste (LCSW) – Carnahan  
South County Community Services – Miller

President Niemeyer continued on with Board and Commission Appointments and read the list of names as follows:

Police Commission – Terri Blagojevic  
Redevelopment Commission – Nathan Vis, Jeff DeVries, Jolie Covaciu, Eric Burnham, and Doug Spencer.  
Plan Commission – Chuck Becker and Planning Committee Appointees.  
Storm Water Board – Tom Frick  
Council Appointment to BZA – Jerry Wilkening

Julie Rivera moved to accept the appointments as listed with second by Greg Parker. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

**PUBLIC COMMENT**

None

**CONSENT AGENDA**

**Minutes:** December 15, 2015 Public Meeting Minutes

**Docket:** January 5, 2016 – All Town Funds \$1,116,039.16, Wastewater \$180,360.04, Water \$41,195.49, Water Bonds \$259,513.78, Storm Water \$67,530.55, Payroll 12/17/15 & 12/31/15 - \$317,156.69

**Manual Journal Entries:** December 16 – 31, 2015

**Forwarding Encumbrances:** \$99,840.59

Greg Parker moved to accept and waive the reading of the Minutes, and to accept the Consent Agenda. Second was made by Richard Sharpe. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

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**ORDINANCES & RESOLUTIONS**

**1. Resolution No. 1155 – Equipment Lease Purchase - Defibrillators**

Clerk-Treasurer Gross read by title and summarized. She received three quotes from Republic First National Bank, PNC Bank, and Tax-Exempt Leasing Corp. for the purchase of defibrillators. The lowest quote received was for 2.67% and an annual payment of \$14,989.76 from Tax-Exempt Leasing Corp.

Motion to approve Resolution No. 1155 made by John Foreman with second by Ralph Miller. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

**2. Ordinance No. 1229 – Job Descriptions – Police Department – Civilian Clerks**

Clerk-Treasurer Gross read by title and summarized. This is for the newly created positions for working the front window at the Police Station. Chief Smith added that they kept one full time clerk and a part time clerk on Saturdays. The data entry clerk is an unfilled position at this time. They are looking to possibly fill it in the summer.

Motion to approve Ordinance No. 1229 made by John Foreman with second by Julie Rivera. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

President Niemeyer asked if there was a motion to suspend the rules and allow for a second reading. Motion by John Foreman with second by Ralph Miller. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

Clerk-Treasurer Gross read Ordinance No. 1229 by title only.

Motion to adopt Ordinance No. 1229 made by Ralph Miller with second by Greg Parker. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

**WORK SESSION**

- 1. Ethics Advisory Commission – Citizen Appointment** – President Niemeyer stated they need to find a replacement for the recent vacancy as soon as possible.

**COMMITTEE REPORTS**

- 1. Public Works and Safety** – Chief Wilkening stated next week Chief Mager and Bryan Kuiper would be going to Louisiana to look at a 2010 ladder truck. He stated it would meet the needs of the department. President Niemeyer asked about the estimated difference in cost of new versus used. Chief Wilkening said this truck is the exact specifications they wanted. A new truck would be \$1.1 million and the used truck is \$650,000 with a trade in of \$50,000. Council Member Carnahan asked about having the capacity to keep the water flowing in all locations in Town. Chief Wilkening answered no. A tanker truck would still be needed. Discussion continued on ladder and tanker trucks and repair needs of the truck the department currently has.
- 2. Park and Recreation** – President Niemeyer asked about having any close out items from the GenMove contract. Town Administrator Murr stated they have cleaned out and re-organized the Clubhouse. She has been in discussion with Steve Doniger regarding close out items.
- 3. Redevelopment** – No report.
- 4. Planning** – No report.
- 5. Council Affairs** – No report.
- 6. Utility** – No report.
- 7. Street** – Council Member Carnahan discussed keeping the High Grove and South Shore areas on the Council's radar for future projects. He also discussed left over funds from the 2015 Street Project and using those funds to repair other roads. Clerk-Treasurer Gross asked Attorney Austgen about procedure regarding the 2015 CEDIT Bonds and the street list that was approved by bond ordinance, in order to deter away from that and add more. He stated it could probably be used. Discussion continued on monies left, capital activities, possible refinancing of outstanding debt to create more sources of income, and possible street projects.

**TOWN COUNCIL REPORTS**

- Town Council – Council Member Carnahan mentioned the Cedar Lake Historical Association's Winter Event on January 23<sup>rd</sup>. Council Member Foreman discussed an email from the American Legion in regards to reserving the first Saturday in May for their Poppy Day.

Council Member Foreman made a motion to amend the agenda and allow for consideration for the American Legion Poppy Day. A second was made by Greg Parker. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

Motion to allow the first Saturday of May for the American Legion Poppy Day made by Robert Carnahan with second by John Foreman. Town Administrator Murr asked if this was just for 2016 or ongoing. Discussion occurred and it was decided to have them re-

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apply each year. Roll call vote: Carnahan – Yes, Foreman – Yes, Rivera – Yes, Miller – Yes, Sharpe – Yes, Parker – Yes, Niemeyer – Yes. Vote: 7 to 0.

Council Member Parker asked Mr. Kubiak about Noble Oaks and if it would need a complete reconstruction or just resurfacing and the area above Pier 74. He discussed the area above Pier 74 having some re-paving done. He stated Noble Oaks has drainage issues and infrastructure would be needed. President Niemeyer discussed having a continued focus on street projects and Town growth. He discussed the Town's Master Plan and finding a way to develop plans and partnerships to shape the path forward to make the Master Plan a living document.

2. Town Attorney – No Report.
3. Clerk-Treasurer – No Report.
4. Town Administrator/Staff – No Report.

**WRITTEN COMMUNICATIONS**

1. Christopher B. Burke Engineering Report – Town Administrator Murr discussed catching up on paperwork. INDOT just approved transferring funds from the MacArthur to Jane Ball Safe Routes to School Project. Council Member Carnahan asked about sidewalks getting redone in the MacArthur school area. Mr. Kubiak discussed the hiccup being that MacArthur Safe Routes to School didn't meet the requirements. Doesn't mean sidewalks can't go in, just can't be used with those funds.

**PUBLIC COMMENT**

None

**ADJOURNMENT** President Niemeyer called the meeting to adjournment at 7:44 PM.

An Executive Session was advertised and conducted at 6:00 PM and following the meeting, pursuant to IC 5-14-1.5-6.1(b). Refer to Memorandum of Meeting for topics discussed and those in attendance.

**COUNCIL OF THE CIVIL TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA**

\_\_\_\_\_  
Randell Niemeyer, President, Ward 5

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Greg Parker, Vice President, Ward 6

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Robert H. Carnahan, Ward 1

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John Foreman, Ward 2

\_\_\_\_\_  
Julie Rivera, Ward 3

\_\_\_\_\_  
Ralph Miller, Ward 4

**ATTEST:**

\_\_\_\_\_  
Richard Sharpe, Ward 7

\_\_\_\_\_  
Amy J. Gross, IAMC, MMC, CPM  
Clerk-Treasurer

The Minutes of the Cedar Lake Town Council are transcribed pursuant to IC 5-14-1.5-4(b), which states:

- (b) As the meeting progresses, the following *memoranda* shall be kept:
- (1) The date, time and place of the meeting.
  - (2) The members of the governing body recorded as either present or absent.
  - (3) The general substance of all matters proposed, discussed, or decided.
  - (4) A record of all votes taken, by individual members if there is a roll call.
  - (5) Any additional information required under IC 5-1.5-2-2.5.

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2/31/2015 02:17 PM  
User: AMYS  
B: Cedar Lake

Purchase Order Report FOR TOWN OF CEDAR LAKE  
Status: Open & Partial  
Department Filter: All Depts  
Post Dates From 01/01/2015 To 12/31/2015

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PO NUMBER	PO STATUS	PO TYPE	REQUIRED DATE	DATE POSTED	AMOUNT	PO BALANCE	VENDOR INFORMATION
30-15 ENNIFFERS TOP SIGN, NYLON CARRIER BAG, & SHIPPING	Open	Regular 000	09/04/2015	09/29/2015	266.21	266.21	100373 ASTRO OPTICS, LLC Contact: Phone:
41-15 ENNIFFERS ARTS/REPAIRS FOR JOHNSON 4000 SWEEPER	Open	Regular 000	12/10/2015	12/10/2015	555.00	555.00	000210 BROWN EQUIPMENT CO., INC. Contact: Phone:
19-15 ENNIFFERS TORMWATER MODELING - WICKER MEADOWS, FAIRBANKS, 141ST/WHEELER/HOBART	Open	Regular 000	09/29/2015	09/29/2015	13,600.00	13,600.00	000269 CHRISTOPHER B. BURKE ENG, LLC Contact: Phone:
42-15 ENNIFFERS ALT SPREADER FOR KUBOTA	Open	Regular 000	12/10/2015	12/10/2015	2,899.00	2,899.00	100005 DON BALES, INC Contact: Phone:
40-15 ENNIFFERS NLINE STREAMING TRAINING SUBSCRIPTION	Open	Regular 000	10/21/2015	10/22/2015	695.00	695.00	000945 IN THE LINE OF DUTY INC. Contact: Phone:
34-15 ENNIFFERS UBLIC RESTROOMS IMPROVEMENTS	Open	Regular 000	12/31/2015	12/31/2015	4,000.00	4,000.00	100058 LEEP'S SUPPLY CO., INC Contact: Phone:
43-15 ENNIFFERS REIGHTLINER DUMP TRUCK REPAIRS	Open	Regular 000	12/21/2015	12/21/2015	11,769.00	11,769.00	000476 LINDCO EQUIPMENT SALES, INC. Contact: Phone:
35-15 ENNIFFERS UBLIC RESTROOM IMPROVEMENTS	Open	Regular 000	12/31/2015	12/31/2015	2,000.00	2,000.00	001326 MENARDS - SCHERERVILLE Contact: Phone:
05-15 ENNIFFERS BIN'S NEST WATER UTILITY CAPACITY ANALYSIS	Partial	Regular 000	05/19/2015	05/26/2015	33,200.00	10,064.00	000382 NIES ENGINEERING, INC. Contact: Phone:

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2/31/2015 02:17 PM  
User: AMYS  
B: Cedar Lake

Purchase Order Report FOR TOWN OF CEDAR LAKE  
Status: Open & Partial  
Department Filter: All Depts  
Post Dates From 01/01/2015 To 12/31/2015

Page: 2/3

PO NUMBER	PO STATUS	PO TYPE	REQUIRED DATE	DATE POSTED	AMOUNT	PO BALANCE	VENDOR INFORMATION
123-15 ENNIFFERS TOWN HALL WEST ENTRY DOOR UPGRADES	Open	Regular 000	10/12/2015	10/12/2015	7,385.34	7,385.34	000113 PHIL & SON, INC. Contact: Phone:
136-15 ENNIFFERS .6" LE SLCT FIRE, .223 CAL RIFLE, MAGAZINES .223/5.56MM (30 RDS), NFA FEE	Open	Regular 000	10/19/2015	10/20/2015	5,752.50	5,752.50	000543 ROCK RIVER ARMS Contact: Phone:
147-15 ENNIFFERS MART CARTRIDGES (6)	Open	Regular 000	12/30/2015	12/31/2015	200.75	200.75	100170 TASER INTERNATIONAL Contact: Phone:
12-15 ENNIFFERS 015 PARK IMPACT FEE STUDY	Partial	Regular 000	09/16/2015	09/17/2015	19,000.00	9,432.00	100368 THE ARSH GROUP, INC. Contact: Phone:
48-15 ENNIFFERS NTEENNA REPAIR	Open	Regular 000	12/30/2015	12/31/2015	840.00	840.00	002005 TRI-ELECTRONICS, INC. Contact: Phone:
46-15 ENNIFFERS UTER VEST CARRIERS (15)	Open	Regular 000	12/30/2015	12/31/2015	2,775.00	2,775.00	100391 TRI-TAYLOR UNIFORMS, INC Contact: Phone:
32-15 ENNIFFERS ERIAL & GROUND LADDER TESTING	Open	Regular 000	11/12/2015	12/10/2015	1,800.00	1,800.00	100388 UL LLC Contact: Phone:
39-15 ENNIFFERS STER, GASKETS, BOLTS, NUTS	Open	Regular 000	11/12/2015	11/16/2015	806.79	806.79	000030 UTILITY SUPPLY COMPANY Contact: Phone:
28-15 ENNIFFERS IONE SYSTEM UPGRADE	Open	Regular 000	11/02/2015	11/02/2015	25,000.00	25,000.00	000540 WBKL COMMUNICATIONS Contact: Phone:

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2/31/2015 02:17 PM  
User: AMYS  
B: Cedar Lake

Purchase Order Report FOR TOWN OF CEDAR LAKE  
Status: Open & Partial  
Department Filter: All Depts  
Post Dates From 01/01/2015 To 12/31/2015

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PO NUMBER	PO STATUS	PO TYPE	REQUIRED DATE	DATE POSTED	AMOUNT	PO BALANCE	VENDOR INFORMATION
Grand Totals:		18			132,544.59	99,840.59	