

**TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA
Memoranda & Minutes of the Cedar Lake Town Council**

**March 4, 2014
Public Meeting 7:00 PM at the Cedar Lake Town Hall
Pledge of Allegiance & Moment of Silence**

Roll Call:

Present	Robert H. Carnahan Council Member	Ward 1	Present	Patsy Casassa Vice President	Ward 6
Present	John Foreman Council Member	Ward 2	Present	Randell Niemeyer President	Ward 5
Present	Gregory L. Wornhoff Council Member	Ward 3	Present	Amy J. Gross Clerk-Treasurer	
Present	Ralph Miller Council Member	Ward 4	Present	Ian Nicolini Town Manager	
Present	Greg Parker Council Member	Ward 7	Present	David Austgen Town Attorney	

PUBLIC COMMENT: None.

CONSENT AGENDA:

1. **Minutes:**
 - a. February 18, 2014 Public Meeting
 - b. E911 Consolidation Meeting on February 10, 2014
2. **Claims for March 4th:** All Town Funds \$126,985.61, Wastewater \$45,363.10, Water \$11,368.71, Storm Water \$2,635.27, Payroll #86 & 87- \$135,464.58.
3. **Donations:**
 - a. In-Kind: Doug Machalk-power strip- \$28.88
 - b. Monetary: Havenwood Homeowners Assoc.- \$500.00

4. **Tag Day Approvals:**

<u>Organization</u>	<u>Tag Day</u>	<u>Rain Day</u>
Hanover Central Pom Cats JV	8/9/2014	8/16/2014
Hanover Central Pom Cats V	9/6/2014	9/13/2014

5. **Conflict of Interest- Margo Nagy**

Motion by Ralph Miller and seconded by Patsy Casassa to accept and waive the reading of the Minutes, accept the Consent Agenda as listed.

Roll Call Vote: 7 to 0

Carnahan	Foreman	Wornhoff	Miller	Parker	Casassa	Niemeyer
YES	YES	YES	YES	YES	YES	YES

NEW BUSINESS:

1. **GenMove Contract**

David Austgen stated that he drafted this contract from the GenMove proposal and presentation that was submitted. Ian Nicolini stated that the program highlights include a minimum of fifteen programs during the course of the year including soccer and summer camps. In addition to programs, GenMove is in the process of preparing interviews to hire at a local staff. Any equipment purchases for programming will remain property of the Town of Cedar Lake. The Monastery Clubhouse will be used as office space for GenMove. The amount of the contract is not to exceed \$132,500. Bob Carnahan asked Steve Doniger to explain some of his past park experience. Steve Doniger stated his past work history includes working for Park's programming in Valparaiso, Oak Park, Illinois, and Charleston, South Carolina. Randy Niemeyer read the GenMove contract by title only into the record. Motion made by Patsy Casassa and seconded by Greg Parker to approve the GenMove contract.

Roll Call Vote: 6 to 1

Carnahan	Foreman	Wornhoff	Miller	Parker	Casassa	Niemeyer
NO	YES	YES	YES	YES	YES	YES

ORDINANCES & RESOLUTIONS:

1. **Resolution No. 1109- Transfer of Money within the General Fund and the Park Non-Reverting Fund**

Amy Gross read Resolution No. 1109 in its entirety into the record. Amy Gross stated that this Resolution transfer is not to exceed GenMove Contract amount of \$132,500. Motion made by Greg Parker and seconded by Patsy Casassa to approve Resolution No. 1109.

Roll Call Vote: 6 to 1

Carnahan	Foreman	Wornhoff	Miller	Parker	Casassa	Niemeyer
NO	YES	YES	YES	YES	YES	YES

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COMMITTEE REPORTS:

- a. **Public Works and Safety-** Randy Niemeyer gave an update on the 911 consolidation meetings. Randy Niemeyer stated that there were four main points that came out of those meetings as items of concern: county bond for the build out of the site, \$600,000 operational shortfall in the budget, make-up of the commission member body to allow for the option to include elected officials, staffing levels of dispatch community. Jerry Smith submitted a letter requesting approval for the 2014 increase in a stipend for certain employees, which requires an amendment to the Salary Ordinance. This was presented to the Police Commission which passed with a 4-0 approval for increase in stipend for Commanders. Motion made by Robert Carnahan and seconded by Greg Parker to direct David Austgen to make the amendment to the Salary Ordinance to include the stipend increases.

Roll Call Vote: 7 to 0

Carnahan	Foreman	Wornhoff	Miller	Parker	Casassa	Niemeyer
YES	YES	YES	YES	YES	YES	YES

- b. **Park and Recreation-** Nicole Hoekstra, Administrative Assistant/Events Coordinator presented a proposal to increase the Monastery Clubhouse rental fees from \$50 to \$75 not including tax. Nicole Hoekstra stated that we are operating at a 50% subsidy with the current rental rate and this increase will eliminate the subsidy. Ian Nicolini stated that a draft Ordinance amending the rental fees will be presented at another council meeting for approval. Nicole Hoekstra also presented the 2014 Farmer’s Market Application and Rules & Regulations for approval. The event will take place on Saturdays from 8AM- 1PM, starting June 7th-September 20th. Motion made by John Foreman and seconded by Patsy Casassa to approve the Farmer’s Market Application and dates with the exception of fee schedule.

Roll Call Vote: 7 to 0

Carnahan	Foreman	Wornhoff	Miller	Parker	Casassa	Niemeyer
YES	YES	YES	YES	YES	YES	YES

Ian Nicolini stated that we will be instructing an Excel Basics class in partnership with the Boys and Girls Club that will be bi-monthly and open to Cedar Lake residents to participate. A registration fee of \$5 will be donated to the Boys and Girls Club. Patsy Casassa recommended a re-naming program for the Monastery Clubhouse. Steve Doniger, GenMove director stated that he will begin creating and advertising for this program as soon as possible.

- c. **Redevelopment-** Ian Nicolini stated that the bids for 133rd Avenue Eastside were opened and the recommended low bidder is Walsh & Kelly that came in at approximately 1.9% higher than the engineer’s scope, a formal presentation will be made at the next meeting. INDOT will be leading the 133rd reconstruction project tomorrow, Wednesday, March 5th and those bids will be ready for consideration two weeks from tonight. Ian Nicolini stated what was available for County Economic Development Income Tax (CEDIT) funds and the types of projects that can be completed through this revenue source.
- d. **Planning-**None.
- e. **Council Affairs-** None.

TOWN COUNCIL REPORTS:

- 1. **Town Council-** None.
- 2. **Town Attorney-** David Austgen volunteered to be a part of an Honors Recognition Committee that researches and honors all those that came before us. Ralph Miller, John Foreman, and Patsy Casassa also volunteered to be on this committee. Randy Niemeyer also directed that a Proclamation be put together that honors Cedar Lake Wrestling Champion, Steven Micic.
- 3. **Clerk-Treasurer-** None.
- 4. **Town Manager-** None.

WRITTEN COMMUNICATION:

- 1. **Summerfest Committee Request-** Amy Gross stated that we have not received our Tourism funds this year and in past the amount giving to Summerfest was less than \$5,000. Amy Gross recommended that we request from Summerfest an itemized breakdown of what the funds would be used for in order to continue with the donation request. Once that documentation is received it can be present to Council for approval.

2. Christopher B. Burke Engineering Report

PUBLIC COMMENT: None.

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ADJOURNMENT: The meeting was adjourned at approximately 7:55 pm.

An Executive Session was advertised and conducted pursuant to IC 5-14-1.5-6.1(b) before the meeting and after the meeting with discussion consisting of land acquisition, litigation and personnel issues. Those in attendance were Randell Niemeyer, Robert Carnahan, Patsy Casassa, Greg Parker, Ralph Miller, John Foreman, Gregory L. Wornhoff, and Clerk-Treasurer Amy Gross.

COUNCIL OF THE CIVIL TOWN OF CEDAR LAKE, LAKE COUNTY, INDIANA

Randell Niemeyer, President, Ward 5

Patsy Casassa, Vice President, Ward 6

Robert H. Carnahan, Ward 1

John Foreman, Ward 2

Gregory L. Wornhoff, Ward 3

Ralph Miller, Ward 4

ATTEST:

Greg Parker, Ward 7

Amy J. Gross, IAMC, MMC Clerk-Treasurer

The minutes of the Cedar Lake Town Council are transcribed pursuant to IC 5-14-1.5-4(b) which states:

- (b) As the meeting progresses, the following *memoranda* shall be kept:
- (1) The date, time and place of the meeting.
 - (2) The members of the governing body recorded as either present or absent.
 - (3) The general substance of all matters proposed, discussed, or decided.
 - (4) A record of all votes taken, by individual members if there is a roll call.
 - (5) Any additional information required under IC 5-1.5-2-2.5.